



TECNIA INSTITUTE OF ADVANCED STUDIES
GRADE "A" INSTITUTE

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Electoral Literacy Club

No Voter is ever Left Behind



Ref. No: TIAS/2023-24/CLUB/ELC/02

Date: 30/07/2024

Electoral Literacy Club

Minutes of Meeting

The Annual meeting of Electoral Literacy Club (ELC) Club was held on 30/07/2024 at 11:00am.
Following core committee members were present:

S.No.	Committee Members
1.	Ms. Chahat Malhotra (Nodal Officer)
2.	Dr. Shalini Gupta (Event In-charge)
3.	Ms. Radhika Kataria (12117002421, BA(J&MC) Student)
4.	Mr. Sarthak Arora (02717002021, BCA Student)
5.	Mr. Varun (0401700172, BBA Student)
6.	Mr. Sayam Bansal (02021301722, BBA Student)

The following agenda points were discussed and approved:

1. Club Activity Planning and Implementation for upcoming year to be started from August

The planning and implementation of club activities related to awareness and outreach were discussed. Also Event Calendar for the year 2024-25 was finalized. The annual event calendar for the year 2024-25 was discussed and approved. The annual event calendar was circulated to all for their kind perusal.

2. Discussion and formation of new committee for the session 2024-25

A short discussion on forming new committee was done. It was mutually decided to work with finalized core committee for the session 2024-25 which is as follows:

S. No.	Name	Designation
1	Dr. Parul Gaba	Nodal Officer (Management)
2	Dr. Shalini Gupta	Faculty Coordinator (Management)
3	Ms. Bharti Agarwal	Faculty Coordinator (ICT)
4	Ms. Tina Raj	Faculty Coordinator (Media)
5	Harsh Raj	Campus Ambassador (ICT)
6	Rachit	Campus Ambassador (Management)
7	Vikash Vansh Malhotra	Student Coordinator (Management)
8	Riya Bansal	Student Coordinator (Media)
9	Kashish Jain	Executive Committee Member (ICT)
10	Nikita	Executive Committee Member (Media)
11	Nancy Garg	Executive Committee Member (Management)

3. Circulation of information regarding clubs' activities through core committee.

It was decided that any information regarding club activity will be circulated through core committee.

4. Nomination of Campus Ambassador, Student Coordinator and Executive Committee Member from students in core committee for smooth conduction of club activities.

5. Uploading the report of activities conducted on the website.

It was decided that monthly reports of all activities will uploaded with due approval from event in-charge.

All the resolutions & minutes of meeting are put up in front of Core Committee for approval.

Chahal
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