



# TECNIA INSTITUTE OF ADVANCED STUDIES

GRADE "A" INSTITUTE

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Ref. No: TIAS/TP/Campus/Notice/2024-25/109

Date: 06.11.2024

## Notice

Dear All,

Company Name : Pro Touch

Pro Touch is hiring for **CAREER ADVISOR (INSIDE SALES)** Role – 2025 Batch **MBA (Any Specialization)** candidates and we are glad to share this exciting opportunity with you.

PFB the complete Job description.

**JOB ROLE: CAREER ADVISOR (INSIDE SALES)**

**Apply Link:** <https://www.naukri.com/campus/apps/careers/customised/landingpage/protouch/index.html>

**Hiring Process: - Online Group Discussion + Online Face to Face Interview (Post Shortlisting)**

### Job details:

- Company Name: Pro Touch
- Eligibility - **MBA (Any Specialization)** with no live backs.
- Job Location – Gurgaon / Gurugram
- CTC: 4.56 LPA
- Degree year - Passing out in 2025
- No Live backs
- Good communication Skills

### Job Description:

#### Career Advisor Responsibilities:

- Delivering sales targets.
- Discussing career and educational goals with interested participants.
- Assisting in the course selection process to support progress towards participants' goals.
- Displaying an active interest in participants' development.

#### Career Advisor Requirements:

- Bachelor's degree required; a Master's degree is preferred.
- Comfortable making calls to prospective participants; the role requires speaking to potential clients over the phone and in person.
- Experience in professional counseling, development, education, or a related field is preferred.
- Strong communication skills (fluency in spoken and written English) and interpersonal abilities, particularly in interacting with senior corporate executives.
- Basic computer and LMS knowledge.
- A genuine desire to support participants in their academic journey, from lead handling to enrollment.
- Our offer includes a one-year period with a no-exit clause. Although this is not a legally binding commitment, however you are expected to serve the employment for minimum one year. If someone leaves within the first year, no experience letter will be issued. This is our standard policy for all new hires.

### Qualification:

**MBA (Any Specialization)**

### Eligibility Criteria:

**MBA – 2025 (No Backlogs)**

### Compensation:

**4.56 LPA**

Last Date for Applications: **10<sup>th</sup> Nov.'2024 – 11 PM**

Thanks & Regards,  
Dr. Nivedita  
Head - Training and Placement Cell