

TECNIA INSTITUTE OF ADVANCED STUDIES
NAAC Accredited Grade 'A' Institute

INTERNAL QUALITY ASSURANCE CELL

Date: 19.03.2022

Session: 2021-22


Notice

It is to inform all the concerned that the Meeting of Internal Quality Assurance Cell (IQAC) will be held on 26th March, 2022 at 2:00 PM through online mode (Microsoft Team- Link will be shared on the scheduled date) to discuss the agenda points as mentioned below.

Agenda Points:

1. To approve the minutes of the meeting held on 20.12.2021.
2. To apprise the members about the status of action taken on minutes of the meeting of IQAC held on 20.12.2021.
3. To report the submission of AISHE data for 2021-22.
4. Preparation for visit of Joint Assessment Committee (Academic session 2022-23) on 31st March 2022.
5. Additional intake of BCA
6. To promote Faculty for more publications
7. Award & Excellence
8. To Increase the Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.
9. Increase in activities based on MoUs
10. To discuss & planning about the increase in consultancy activities
11. Any other items with the permission of Chair

Sd-


INTERNAL QUALITY ASSESSMENT CELL (IQAC)
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 110085

(IQAC Coordinator)

CC:

- To Director, Tecnia Institute of Advanced Studies for kind information
- To Dean, Tecnia Institute of Advanced Studies for kind information

TECNIA INSTITUTE OF ADVANCED STUDIES
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INTERNAL QUALITY ASSURANCE CELL

Date: 26.03.2022

Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC) held on 26 March 2022 at 3:00 PM through MS Teams.

Members present

Name	Position
Dr. Ajay Kumar, Director	Chairperson
Dr. Sandeep Kumar, Professor	IQAC Coordinator
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Dr. M. N. Jha, TIAS	Member
Dr. Ashutosh Bajpai, Professor, HoD MBA	Member
Dr. Namita Mishra, Associate Professor, HoD BBA	Member
Dr. Rajesh Agarwal, Associate Professor, HoD BA(JMC)	Member
Dr. Deepak Sonar, Professor & HoD BCA	Member
Dr. Sachin Sabharwal, Associate Professor, MBA	Member
Dr. Vipul Pratap, Associate Professor, BA(JMC)	Member
Mr. Ajay Dureja, TIAS	Member
Dr. Sheenu Arora, TIAS	Member
Dr. Nivedita, Head-T& P Cell	Member
Ms Anchal, MBA (2021-23 Batch)	Member
Ms Shivani Khandelwal, Alumni MBA (2018-20)	Member

Agenda 01: To approve the minutes of meeting held on 20.12.2021

Members of the house noted and approved the minutes of IQAC meeting held on 20.12.2021.

Agenda 02: To apprise the members about the status of action taken on minutes of meeting of IQAC held on 20.12.2021.

Members were appraised about the action taken on minutes of meeting of IQAC held on 20.12.2021.

Agenda 03: To report the submission of AISHE data for 2021-22.

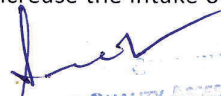
Members were appraised about the online submission of AISHE survey for the year 2021-22. It was informed that the uploading portal is completely online.

Agenda 04: Preparation for visit of Joint Assessment Committee (Academic session 2022-23) on 31st March 2022.

It was decided that all HODs' along with support of IQAC and Director's Office will present in front of JAC Team.

Agenda 05: Additional intake of BCA

It was unanimously decided to increase the intake of BCA programme for the coming Academic Session 2022-23.


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Agenda 06: To promote Faculty for more publications

It was suggested to encourage the departments for publications in UGC Care Journals and to contribute in Book Publication too.

Agenda 07: Award & Excellence

Members were informed that Institute got Award of Excellence from Apna Parivar Global and Certificate of Excellence from Department of Environment, Forest & Wildlife, and Government of NCT of Delhi in 2021-22. Members were appraised to receive the awards.

Agenda 08: To Increase the Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.

Members suggested that the HODs' will take care to Increase the Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.

Agenda 09: Increase in activities based on MoUs

T & P along with Department Heads will take care to Increase in activities based on MoUs

Agenda 10: To discuss & planning about the increase in consultancy activities

R & D Cell will take care to the increase in consultancy activities.

Agenda 11: To report the NIRF submission for 2022.

It was apprised to the members, that IQAC has submitted the NIRF Ranking 2022 data for MBA Programme. It was informed that the best possible efforts have been put to collect and upload the data on various heads. The result is likely to be available in May/June 2022.

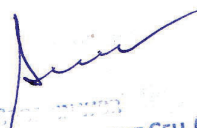
Members suggested:

- a) To improve Research output through some tight guidelines for publications as NIRF considers only Scopus and WoS publications
- b) To perform result analysis and necessary action thereof
- c) To leverage the MOUs for internships and placements of students
- d) To enhance the scholarships support to students in the campus
- e) To enhance patent filling by the Institute
- f) To enhance the utilization of budget for creation and augmentation of physical and academic infrastructure
- g) Conduct of seminars and workshops on regular basis.

Agenda 12: Any other items with the permission of Chair

Meeting came to an end with the vote of thanks to the chairs as no other point was raised by any member for discussion.

The meeting ended with the vote of thanks to the chair


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INTERNAL QUALITY ASSURANCE CELL

Date: 24.05.2022

Action Taken Report

Agenda 03: To report the submission of AISHE data for 2021-22.

Action Taken: AISHE Data successfully submitted on 21/03/2022

Agenda 04: Preparation for visit of Joint Assessment Committee (Academic session 2022-23) on 31st March 2022.

Action Taken: It was decided that all HODs' along with support of IQAC and Director's Office will present in front of JAC Team.

Agenda 06: To promote Faculty for more publications

Action Taken: IQAC suggested departments to take various measures to encourage faculties to publish research paper in UGC Care Journals and Book Publication too.

Agenda 08: To Increase the Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.

Action Taken: Members suggested that the HODs' will take care to Increase the Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.

Agenda 09: Increase in activities based on MoUs

Action Taken: IQAC asked T & P and Heads of various departments to take care measures to Increase in activities based on MoUs.

Agenda 10: To discuss & planning about the increase in consultancy activities

Action Taken: IQAC asked R & D Cell to develop a comprehensive marketing strategy to promote consultancy services to potential clients. It includes attending industry events, utilizing social media platforms, and reaching out to existing network care to the increase in consultancy activities.

Agenda 11: To report the NIRF submission for 2022.

Action Taken: It was apprised to the members, that IQAC has submitted the NIRF Ranking 2022 data for MBA Programme. It was informed that the best possible efforts have been put to collect and upload the data on various heads. The result is likely to be available in May/June 2022.

Members suggested:


- a) To improve Research output through some tight guidelines for publications as NIRF considers only Scopus and WoS publications
- b) To perform result analysis and necessary action thereof
- c) To leverage the MOUs for internships and placements of students
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- e) To enhance patent filling by the Institute
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- g) Conduct of seminars and workshops on regular basis.


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Agenda 12: Any other items with the permission of Chair

Action Taken: Meeting came to an end with the vote of thanks to the chairs as no other point was raised by any member for discussion.

The meeting ended with the vote of thanks to the chair


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