

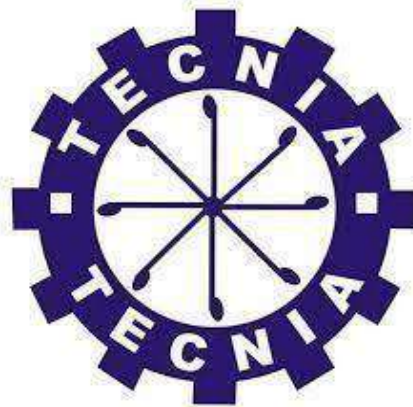
NAAC Criterion-VI

Governance, Leadership and Management

Key Indicator – 6.2 Institutional Distinctiveness

Sub-Criteria 6.2.2 Institution implements e-governance in its operations

1. Administration including Complaint Management
2. Finance and Accounts
3. Student Admission and Support
4. Examination



TECNIA INSTITUTE OF ADVANCED STUDIES

(Approved By AICTE, Ministry of Education, Govt. of India, Affiliated to
G.G.S.I.P. University & Recognized Under Sec. 2 (f) of UGC 1956)

3 PSP, Institutional Area Madhuban Chowk, Sector 14, Rohini, New Delhi-110085

TECNIA INSTITUTE OF ADVANCED STUDIES

3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085

6.2.2 Institution implements e-governance in its operations:

1. Administration including Complaint Management
2. Finance and Accounts
3. Student Admission and Support
4. Examination

1. Administration including Complaint Management

(a) SGRC Committee

STUDENT GRIEVANCE REDRESSAL COMMITTEES (SGRC)
Home » Online Grievance Redressal

Student Grievance Redressal Committee (SGRC)

As per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023

GRIEVANCE REDRESSAL FORM

Enter the Roll Number	Enter the Full Name		
Select Course	Select Shift	Select Semester	Select Division
Enter the Mobile Number	Enter the Email Id		
Grievance			
Choose File No file chosen			
Send to Chairperson, SGRC			

Activate Windows
Go to Settings to activate Windows.

Webpage Incharge: Dr. Monisha

A. SGRC Committee Complaint Form

(b) Anti-Ragging Committee

The screenshot shows the website for the Anti-Ragging Committee (ARC) at tiaspg.tecnia.in. The page title is "ANTI-RAGGING COMMITTEE" and the breadcrumb is "Home » Anti-Ragging Committee". The main heading is "Anti Ragging Committee (ARC)" with a sub-heading "As per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023". A left sidebar contains a menu with items: INTRODUCTION OF ARC, STATUTE, PURPOSE, PREVENTION, STEP-UP ANTI-RAGGING, ARC COMMITTEE, NOTICE @ARC_TIAS, PROCEEDINGS OF ARC, DOWNLOADS, PHOTO GALLERY, SOCIAL MEDIA, and ANTI RAGGING COMPLAINT FORM (highlighted in red). The main content area is titled "ANTI RAGGING REDRESSAL FORM" and contains the following fields: "Enter the Roll Number", "Enter the Full Name", "Select Course", "Select Shift", "Select Semester", "Select Division", "Enter the Mobile Number", "Enter the Email Id", and a "Compliant" text area. Below these fields is a "Choose File" button with the text "No file chosen". A blue button at the bottom says "Send to Chairperson, Anti Ragging Committee". A vertical "ADMISSION QUERY" button is on the right. A Windows watermark is visible at the bottom right.

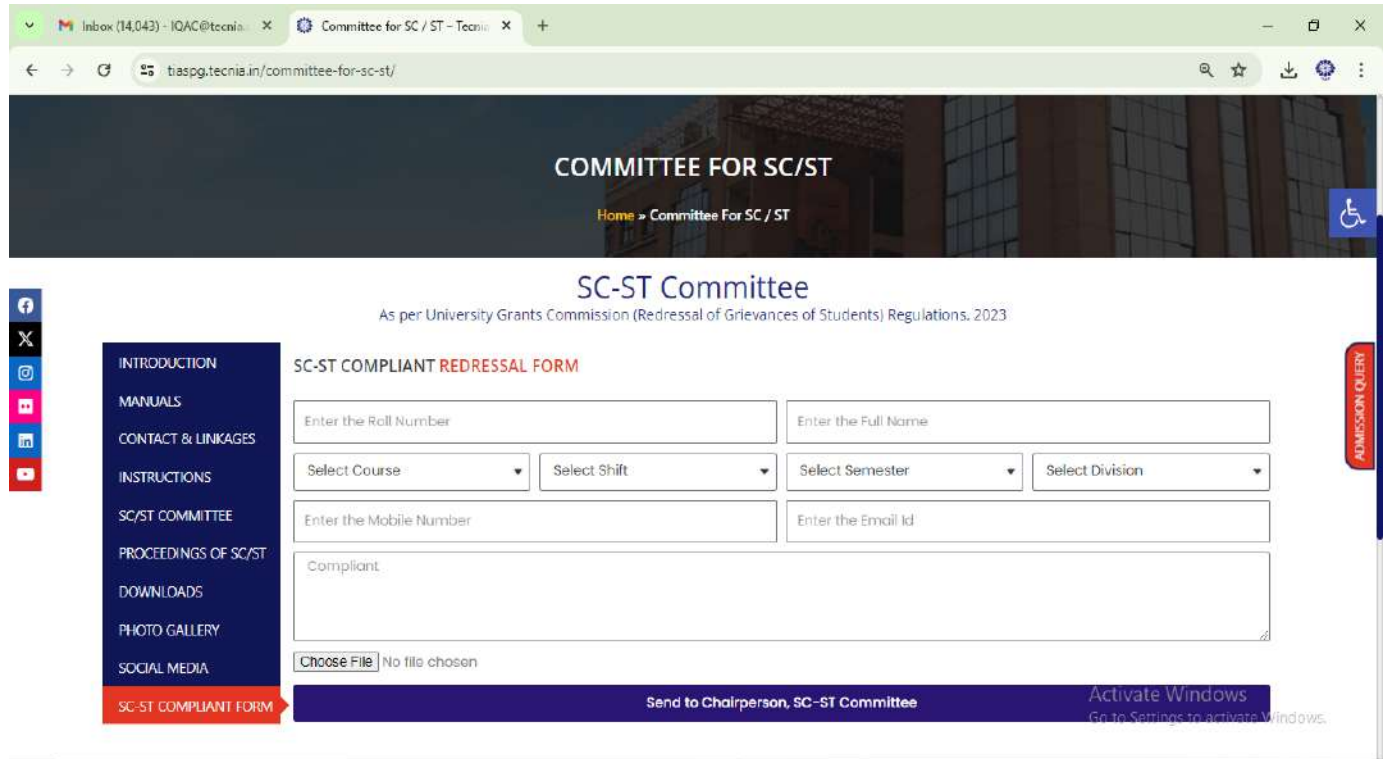
B. Anti-Ragging Committee Complaint Form

(c) Internal Complaint Committee

The screenshot shows the website for the Internal Complaint Committee (ICC) at tiaspg.tecnia.in. The page title is "INTERNAL COMPLAINT COMMITTEE" and the breadcrumb is "Home » INTERNAL COMPLAINT COMMITTEE". The main heading is "Internal Complaint Committee (ICC)" with a sub-heading "As per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023". A left sidebar contains a menu with items: INTRODUCTION, OBJECTIVES, SEXUAL HARASSMENT, MANUAL, PO - CMTE - MOM - VOL, ACTIVITIES, ICC COMMITTEE, PROCEEDINGS OF ICC, DOWNLOADS, PHOTO GALLERY, SOCIAL MEDIA, and ICC COMPLAINT FORM (highlighted in red). The main content area is titled "INTERNAL COMPLAINTS REDRESSAL FORM" and contains the following fields: "Enter the Roll Number", "Enter the Full Name", "Select Course", "Select Shift", "Select Semester", "Select Division", "Enter the Mobile Number", "Enter the Email Id", and a "Compliant" text area. Below these fields is a "Choose File" button with the text "No file chosen". A blue button at the bottom says "Send to Chairperson, Internal Complaints Committee". A vertical "ADMISSION QUERY" button is on the right. A Windows watermark is visible at the bottom right.

C. Internal Complaint Committee Complaint Form

(d) SC/ST Committee



D. SC/ST Committee Complaint Form

(E) HOD Login of ERP



E. Login Panel for HOD Login

(F) Faculty Login

24-Apr-24 Welcome Dr. Sandeep Kumar (Professor) [Reset](#) [Logout](#) [Profile](#)

Select Language

HOME Admission Faculty Academics Exam Library Events CRC

Office Communicate + Inbox...

Date	Type	From	Desg.	Details	View
21.3.2024	Notice	Dr. Ajay K	Director	Regarding JAC Inspection visit	
11.3.2024	Circular	Dr. Ajay K	Director	ERP	
1.12.2023	Notice	Dr. Ajay K	Director	Online Classes for the 1st Yea	
1.12.2023	Circular	Dr. Ajay K	Director	Record Retention Schedule for	
1.12.2023	Circular	Dr. Ajay K	Director	Record Retention Schedule for	
14.11.2023	Notice	Dr. Ajay K	Professor,	Internal Examination Evaluatio	
23.2.2019	Notice	Dr. Ajay Ku	Director	ERP Testing done on 23-2-2019.	
26.9.2018	Notice	Dr. Ajay Ku	Director	Ensuring the smooth functionin	
13.7.2018	Notioa	Dr. Ajay Ku	Director	Subject Allocation & Time Tabl	
13.7.2018	Notioa	Dr. Ajay Ku	Director	Subject Allocation & Time Tabl	
26.6.2018	Notification	Dr. Ajay Ku	Director	Functionality of ERP Modules &	
26.6.2018	Notioa	Dr. Ajay Ku	Director	Time Table for Academic sessio	
26.6.2018	Notioa	Dr. Ajay Ku	Director	Time Table for Academic sessio	
26.6.2018	Notioa	Dr. Ajay Ku	Director	Time Table for Academic sessio	
26.6.2018	Notioa	Dr. Ajay Ku	Director	Time Table for Academic sessio	
5.5.2017	Notioa	Dr. Ajay Ku	Director	Dress Code	
5.5.2017	Notice	Dr. Ajay Ku	Director	Daily Work Compliance Register	
1.5.2017	Notice	Dr. Ajay Ku	Director	Additional Charge for Mr. Sand	
14.4.2017	Notice	Dr. Ajay Ku	Director	International Conference dated	
5.4.2017	Notice	Dr. Ajay Ku	Director	Organizing workshop on "Ora	
5.4.2017	Notice	Dr. Ajay Ku	Director	Organizing a workshop on "C&	

User help desk
for any ERP query contact
@Head-ITC Ext 215

F. Login Panel for Faculty Login

G) Director Login

23-Apr-24 Welcome Dr. Ajay Kumar (Director) [Reset](#) [Logout](#) [Profile](#)

Select Language

HOME Admission Faculty Academics Exam Library Events CRC Statutory Cell

Office Communicate + Inbox...

University Communicate +

Date	Type	From	Desg.	Details	View
21.3.2024	Notice	Dr. Ajay K	Director	Regarding JAC Inspection visit	
11.3.2024	Circular	Dr. Ajay K	Director	ERP	
1.12.2023	Notice	Dr. Ajay K	Director	Online Classes for the 1st Yea	
1.12.2023	Circular	Dr. Ajay K	Director	Record Retention Schedule for	
1.12.2023	Circular	Dr. Ajay K	Director	Record Retention Schedule for	
1.12.2023	Circular	Dr. Ajay K	Director	Record Retention Schedule for	
1.12.2023	Circular	Dr. Ajay K	Director	Record Retention Schedule for	
14.11.2023	Notice	Dr. Ajay K	Professor,	Internal Examination Evaluatio	
22.2.2020	Notification	Dr. Ajay K	Professor,	test	
18.2.2020	Notice	Dr. Ajay K	Professor,	Lecture Plan, Assignments and	
23.2.2019	Notice	Dr. Ajay Ku	Director	ERP Testing done on 23-2-2019	
26.9.2018	Notice	Dr. Ajay Ku	Director	Ensuring the smooth functionin	
13.7.2018	Notice	Dr. Ajay Ku	Director	Subject Allocation & Time Tabl	
13.7.2018	Notice	Dr. Ajay Ku	Director	Subject Allocation & Time Tabl	
26.6.2018	Notification	Dr. Ajay Ku	Director	Functionality of ERP Modules &	
26.6.2018	Notice	Dr. Ajay Ku	Director	Time Table for Academic sessio	
26.6.2018	Notice	Dr. Ajay Ku	Director	Time Table for Academic sessio	
26.6.2018	Notice	Dr. Ajay Ku	Director	Time Table for Academic sessio	
26.6.2018	Notice	Dr. Ajay Ku	Director	Time Table for Academic sessio	
18.5.2017	Memorandum	Dr. Ajay Ku	Director	Proposed topics for National /	

Other +

Admin Panel +

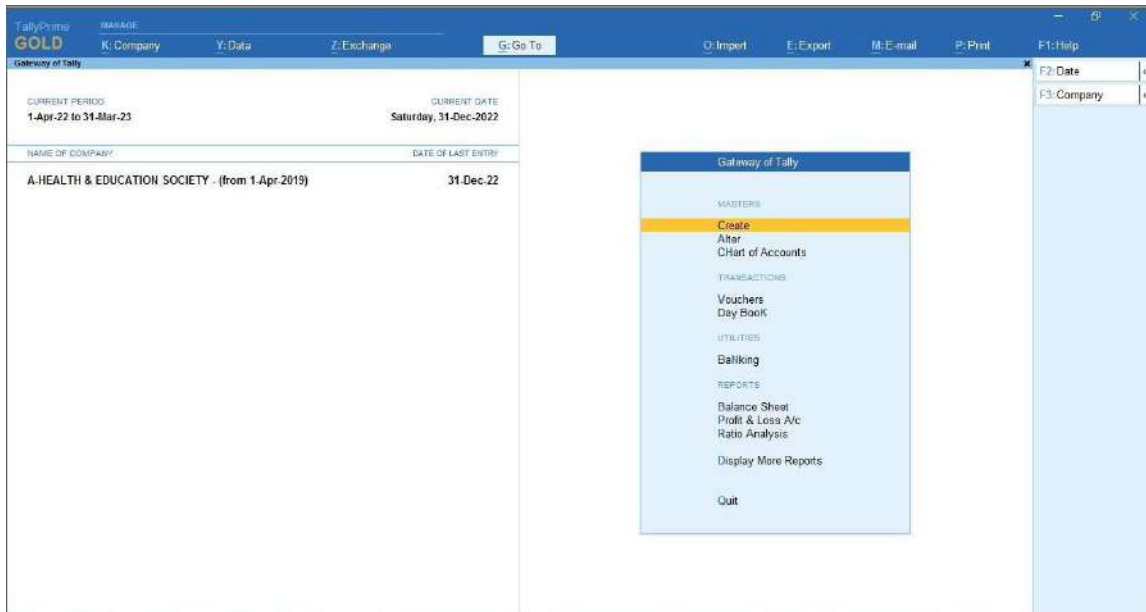
User help desk

Activate Windows
Go to Settings to activate Windows.

G. Login Panel for Director Login

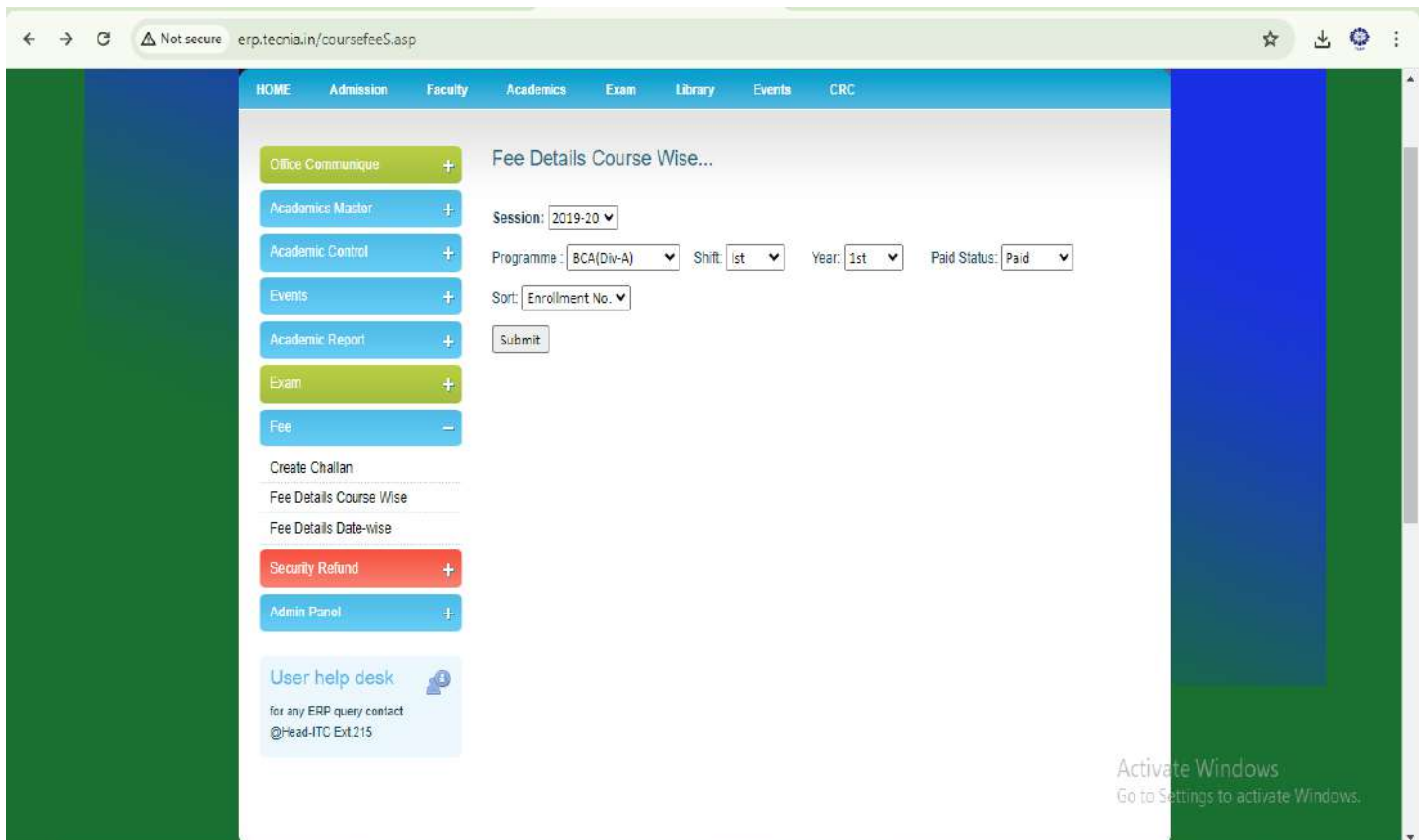
2. Finance and Accounts

(a) Tally



3. Student Admission and Support

(a) Fees



BANK Copy					ACCOUNT Copy					INSTITUTE Copy					STUDENT Copy				
Date 17-Sep-2022					Date 17-Sep-2022					Date 17-Sep-2022									
Challan No. 7427					Challan No. 7427					Challan No. 7427					Challan No. 7427				
TECNI A INSTITUTE OF ADVANCED STUDIES					TECNI A INSTITUTE OF ADVANCED STUDIES					TECNI A INSTITUTE OF ADVANCED STUDIES					TECNI A INSTITUTE OF ADVANCED STUDIES				
Account No : 0014118067					Account No : 0014118067					Account No : 0014118067					Account No : 0014118067				
Session : 2022-23		Year: 1st			Session : 2022-23		Year: 1st			Session : 2022-23		Year: 1st			Session : 2022-23		Year: 1st		
Name of Student: VINAY KUMAR					Name of Student: VINAY KUMAR					Name of Student: VINAY KUMAR					Name of Student: VINAY KUMAR				
Programme		BBA(Div-A)			Programme		BBA(Div-A)			Programme		BBA(Div-A)			Programme		BBA(Div-A)		
Shift		1			Shift		1			Shift		1			Shift		1		
TIAS ID NO: TIAS/BBA/2022-23/26603					TIAS ID NO: TIAS/BBA/2022-23/26603					TIAS ID NO: TIAS/BBA/2022-23/26603					TIAS ID NO: TIAS/BBA/2022-23/26603				
PARTICULARS		Amt. in (₹)			PARTICULARS		Amt. in (₹)			PARTICULARS		Amt. in (₹)			PARTICULARS		Amt. in (₹)		
Academic Installment (Yearly)		74200			Academic Installment (Yearly)		74200			Academic Installment (Yearly)		74200			Academic Installment (Yearly)		74200		
University Installment (Yearly)		20000			University Installment (Yearly)		20000			University Installment (Yearly)		20000			University Installment (Yearly)		20000		
Activity Installment (Yearly)		1000			Activity Installment (Yearly)		1000			Activity Installment (Yearly)		1000			Activity Installment (Yearly)		1000		
Security Installment (Yearly)		10000			Security Installment (Yearly)		10000			Security Installment (Yearly)		10000			Security Installment (Yearly)		10000		
Alumni Installment (Yearly)		2000			Alumni Installment (Yearly)		2000			Alumni Installment (Yearly)		2000			Alumni Installment (Yearly)		2000		
Late Fee (if any)					Late Fee (if any)					Late Fee (if any)					Late Fee (if any)				
Arrear (if any)					Arrear (if any)					Arrear (if any)					Arrear (if any)				
Total		107200			Total		107200			Total		107200			Total		107200		
Net Amount		107200			Net Amount		107200			Net Amount		107200			Net Amount		107200		
Net Amount(in words): One Lakhs Seven Thousand Two Hundred Rupees only					Net Amount(in words): One Lakhs Seven Thousand Two Hundred Rupees only					Net Amount(in words): One Lakhs Seven Thousand Two Hundred Rupees only					Net Amount(in words): One Lakhs Seven Thousand Two Hundred Rupees only				
Drawn on Bank	Branch	DD/ Chq. No.	Date	Amt(₹)	Drawn on Bank	Branch	DD/ Chq. No.	Date	Amt(₹)	Drawn on Bank	Branch	DD/ Chq. No.	Date	Amt(₹)	Drawn on Bank	Branch	DD/ Chq. No.	Date	Amt(₹)

Admission Support Fee Challan

(b) Marks

TECNI A INSTITUTE OF ADVANCED STUDIES																			
CONSOLIDATED MARKS BRANCH-A&L (L-Shift) SFSSR02022-23																			
Sl.No	Serial No.	Name of Student	BRAB01 (L2)		BRAB02 (PDM)		BRAB03 (DM)		BRAB04 (L2)		BRAB05 (D2)		BRAB06 (D2)		Total		Total	Per	
			Int (25)	Ext (75)	Int (25)	Ext (75)	Int (25)	Ext (75)	Int (25)	Ext (75)	Int (25)	Ext (75)	Int (25)	Ext (75)					
1	00101001709	SHILPA KUMAR	24	24	22	22	21	21	20	20	20	20	20	20	120	120	100	14.93	
2	00221001709	Harshita SankarSankar	24	24	21	21	21	21	20	20	20	20	20	20	120	120	100	17.82	
3	00331001709	Dr. Ar. AggarwalAggarwal	25	25	24	24	25	25	24	24	24	24	24	24	120	120	100	20.83	
4	00441001709	ANVITA Chopra	24	24	22	22	23	23	23	23	23	23	23	23	118	118	100	16.39	
5	00551001709	ADITHYAN KUNDA	24	24	21	21	21	21	20	20	20	20	20	20	120	120	100	16.00	
6	00661001709	HELODIPANJALI SHARMA	24	24	20	20	22	22	20	20	20	20	20	20	120	120	100	17.67	
7	00771001709	LEKHAN Singh	24	24	23	23	24	24	20	20	20	20	20	20	120	120	100	16.00	
8	00881001709	Rishika Aggarwal	24	24	23	23	23	23	23	23	22	22	22	22	111	111	100	16.50	
9	00991001709	Abhishek Ganguly	24	24	25	25	25	25	24	24	24	24	24	24	120	120	100	17.50	
10	01001001709	HEER KISHOR KUMAR KUMAR KUMAR KUMAR KUMAR	23	23	21	21	22	22	23	23	23	23	23	23	118	118	100	17.67	
11	01111001709	Rishi Arora	24	24	21	21	22	22	20	20	20	20	20	20	120	120	100	17.83	
12	01221001709	Shreyanshu Singh	20	20	20	20	20	20	20	20	20	20	20	20	80	80	0	6.00	
13	01331001709	DEEPAWATI Chavan	24	24	21	21	22	22	20	20	20	20	20	20	120	120	100	16.00	
14	01441001709	Harsh Sharma	25	25	25	25	25	25	25	25	25	25	25	25	125	125	100	20.83	
15	01551001709	ANSHIKA Gargal	22	22	20	20	21	21	20	20	20	20	20	20	120	120	100	17.50	
16	01661001709	Abhishek Sharma	25	25	25	25	25	25	25	25	25	25	25	25	125	125	100	20.50	
17	01771001709	ANJANA MITAL	25	25	25	25	25	25	25	25	25	25	25	25	125	125	100	20.66	
18	01881001709	Sarvesh Aggarwal	24	24	25	25	25	25	24	24	24	24	24	24	120	120	100	18.17	
19	01991001709	ANANDKALANDEHER	24	24	23	23	23	23	20	20	20	20	20	20	112	112	100	16.67	
20	02001001709	ANSHU Singh	25	25	23	23	23	23	20	20	20	20	20	20	120	120	100	16.66	
21	02111001709	PANJOL KHAMRA	25	25	23	23	23	23	20	20	20	20	20	20	120	120	100	20.83	
22	02221001709	Shikhar Gaur	24	24	23	23	23	23	20	20	20	20	20	20	120	120	100	18.15	
23	02331001709	ANAMI JAROD	24	24	21	21	22	22	20	20	20	20	20	20	120	120	100	16.00	
24	02441001709	Amey VignaniVignani	22	22	20	20	21	21	20	20	20	20	20	20	120	120	100	17.83	
25	02551001709	Arsh Goyal	24	24	23	23	23	23	20	20	20	20	20	20	120	120	100	17.83	

(c) Time Table

Time Table For Students

Period	8:00-9:00	9:00-10:00	10:00-11:00	11:00-11:30	11:30-12:30	12:30-1:30	1:30-2:30	2:30-3:00	3:00-4:00	4:00-5:00	5:00-6:00	6:00-7:00
MON		MS 106-BR	MS 104-FM		MS 102-TIM	MS 112-HRM	MS 110-MIS					
TUE		MS 106-BR	MS 104-FM		MS 102-TIM	MS 112-HRM	MS 110-MIS					
WED		MS 108-SOM	MS 112-HRM		MS 102-TIM	MS 116-PSD	MS 110-MIS					
THU		MS 104-FM	MS 116-PSD		MS 108-SOM							
FRI		MS 108-SOM	MS 106-BR		MS 116-PSD							
SAT												

Paper Code	Paper	L	T/P	Credit
001	Mentor/Mentee (Mentor/Mentee)	1	0	0
002	Language Lab (LL)	1	0	1
020	SSEC (SSEC)	1	0	0
MS 102	Technology and Innovation Management (TIM)	3	0	3
MS 104	Financial Management (FM)	3	0	3
MS 106	Business Research (BR)	3	0	3
MS 108	Sustainable Operations Management (SOM)	3	0	3
MS 110	Management of Information Systems (MIS)	3	0	3
MS 112	Human Resources Management (HRM)	3	0	3
MS 114	Minor Project (MP)	0	0	4
MS 116	Professional Skill Development (NUES) (PSD)	2	1	3
MS 118	MOOC / Open Elective* (MOOC)	3	0	3
MS 120	VAC (VAC)	2	0	0

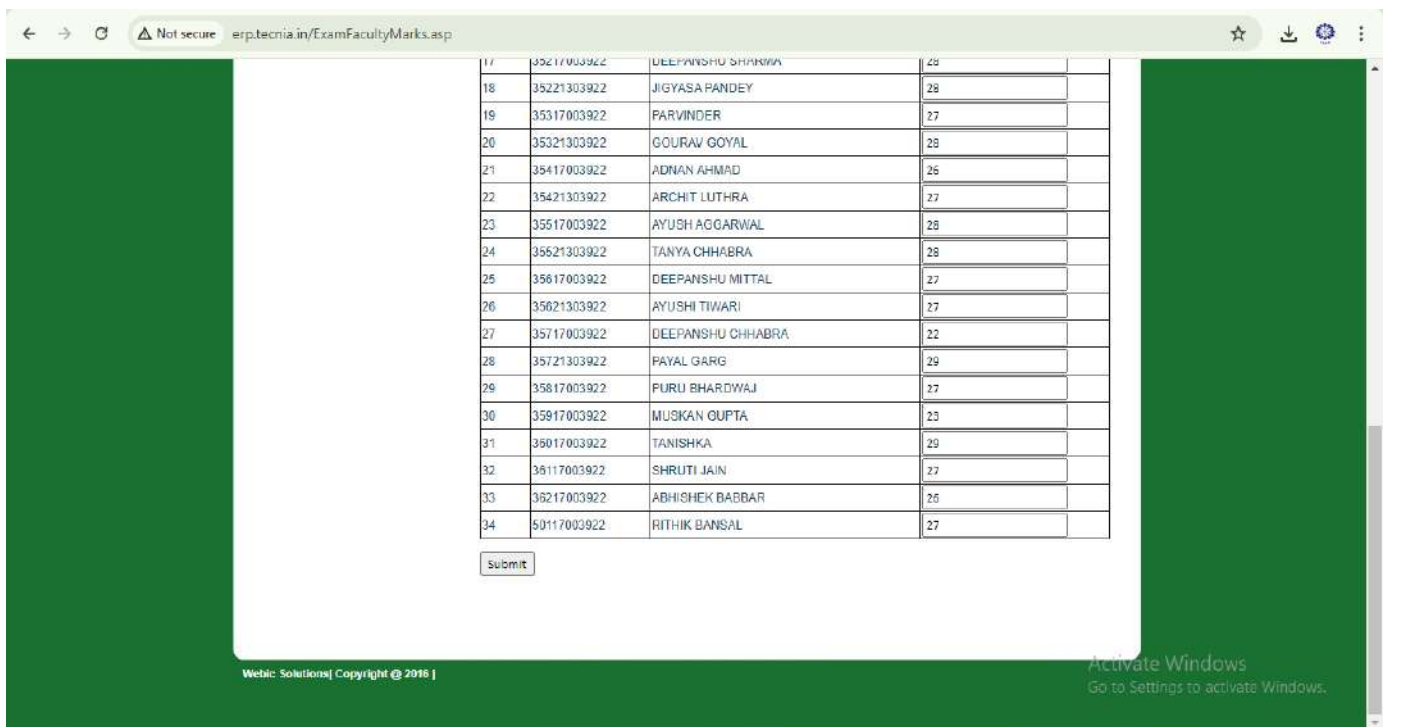
4. Examination

(a) CIA on ERP



The screenshot shows the TIAS ERP interface for viewing internal assessment marks. The page title is "Internal Assessment...". The course is "MBA(Div-A) Sem: 2 Shift: 1-5 Papercode: MS 106". The term is "Internal Exam(30)" and the subject is "Business Research(BR)". A table displays the marks for 11 students.

S.N.	Enroll.No.	Name	Marks(30)
1	00117003922	BADAL PAL	17
2	00217003922	RAKSHIT RANA	28
3	00317003922	APARNA MISHRA	29
4	00417003922	VANSHIKA	29
5	00517003922	ANSHUL KHCKHAR	28
6	00617003922	VIDUSHI ARORA	28
7	00717003922	TARUN TOMAR	28
8	00817003922	VARSHA	28
9	00917003922	YASH	27
10	01017003922	AASHISH CHAUDHARY	16
11	01117003922	SAHIL THAKUR	28



The screenshot shows the continuation of the internal assessment marks table from the previous page. The table lists marks for students 17 through 34. A "Submit" button is visible at the bottom of the table.

17	35217003922	DEEPANSHU SHANKHA	29
18	35221303922	JIGYASA PANDEY	28
19	35317003922	PARVINDER	27
20	35321303922	GOURAV GOYAL	28
21	35417003922	ADNAN AHMAD	26
22	35421303922	ARCHIT LUTHRA	27
23	35517003922	AYUSH AGGARWAL	28
24	35521303922	TANYA CHHABRA	28
25	35617003922	DEEPANSHU MITTAL	27
26	35621303922	AYUSHI TIWARI	27
27	35717003922	DEEPANSHU CHHABRA	22
28	35721303922	PAYAL GARG	29
29	35817003922	FURU BHARDWAJ	27
30	35917003922	MUSKAN GUPTA	23
31	35917003922	TANISHKA	29
32	36117003922	SHRUTI JAIN	27
33	36217003922	ABHISHEK BABBAR	26
34	50117003922	RITHIK BANSAL	27