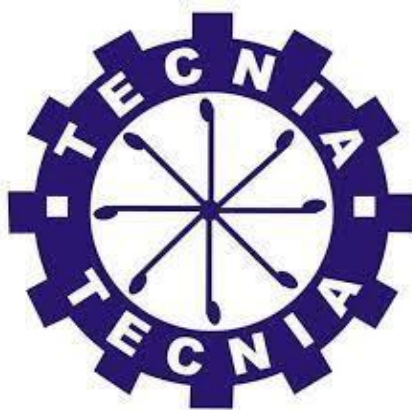


## **NAAC Criterion-VI**

# **Governance, Leadership and Management**

### **Key Indicator – 6.1 Institutional Vision and Leadership**

#### **Sub-Criteria 6.1.1 The Governance of the Institution is Reflective of an Effective Leadership in tune with the Vision and Mission of the Institution**



## **TECNIA INSTITUTE OF ADVANCED STUDIES**

**(Approved By AICTE, Ministry of Education, Govt. of India,  
Affiliated to G.G.S.I.P. University & Recognised Under Sec. 2 (f) of UGC 1956)  
3 PSP, Institutional Area Madhuban Chowk, Sector 14, Rohini, New Delhi-110085**

## INDEX

### Evidence/Proof/Additional information

S.No.	Particulars : The Governance of the Institution is Reflective of an Effective Leadership in tune with the Vision and Mission of the Institution	Page No. /Relevant Link
1	Preamble	3
2	Vision and Mission of the Institute	3
3	Core Values of The Institution	3
4	Quality Policy of The Institution	3
5	Board of Governor's	4
6	Functions and responsibilities of BoG	4
7	Strategic Plan	5
8	Participation of the teachers in the decision-making bodies of the institution	5-10

# TECNIA INSTITUTE OF ADVANCED STUDIES

PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085

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**The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution:**

## **Preamble:**

The institute is managed by the Health & Education Society (HES) which is registered under the Societies Registration Act No. XXI of 1860 (Registration No. S-31874/1997 dated 5/9/1997 ). The Institute functions under the chairmanship and guidance of the Dr. Ram Kailash Gupta, Educationist and other BoG Members. The Board of Governors of the Institute is as per UGC & AICTE guidelines consisting of the mentors from academics, Industry and other social welfare field. The Institute is administered by Director of the Institute with the help of faculty members holding the position of HoD, Coordinators, Nodal Officer etc. and other significant academics and administrative responsibilities and as per organogram of the Institute. The role and responsibilities of each functionary are defined and same are available on Institute website. The following Vision, Mission, branding Statement and value framework is aligned with the perspective plan of the Institute and collectively prepared with the participation of BoG Members and faculty members considering the SWOT analysis, vision plan of each department and feedback from stakeholders:

**Vision of The Institution:** <https://tiaspg.tecniainstitution.in/vision-mission/>

“Imparting holistic development by inculcating knowledge, ethics, professional acumen and socially concerned attitude to carve an edge in a dynamic environment”

**Mission of the Institution:** <https://tiaspg.tecniainstitution.in/vision-mission/>

To make a thorough professional and responsible citizen through student centric teaching learning process, co-curricular, extra-curricular, enrichment, extension and outreach activities and research environment.

The Institute has also defined its branding statement and moving ahead via taking in to reference the SWOT analysis:

**Core Values of The Institution:** <https://tiaspg.tecna.in/vision-mission/>

Being a professional institute, we subscribe to, in our dealings and hold ourselves accountable to all stakeholders by maintaining integrity, honesty, openness, personal excellence, constructive self-criticism, continual self-improvement, mutual respect, professionalism, quality service & standards, innovation, objectivity and honoring our commitments.

**Quality Policy of The Institution:** <https://tiaspg.tecna.in/vision-mission/>

To provide quality education, training and expertise to improve the quality of life by improving the capabilities of human resources, thinking process, practices and performance in the Management, Information Technology and Media disciplines by adopting the quality management system through continual improvements

#### **GOVERNANCE:**

**Board of Governor's:** <https://tiaspg.tecna.in/board-of-governor/>

1. Dr. Ram Kailash Gupta, Educationalist, Chairman
2. Ms. Sandhya Srivastava, Nominee, H&E Society, Delhi
3. Shri Naresh Goyal, Nominee, H&E Society, Delhi
4. Ms. Santosh Aggarwal, Nominee, H&E Society, Delhi
5. DR. R.K Soni, Nominee of AICTE, Regional Officer, NWR, Chandigarh
6. Mr. Mahinder Goel, An Industrialist from the Delhi Region
7. Mr. Manoj Kumar, IAS, Nominee of the State Government – Director of Technical Education (ex-officio).
8. Mr. Rakesh Gupta, An Industrialist / technologist / educationist from the Region nominated by the Govt. of NCT of Delhi
9. Dr. Ajay Kumar, Director, TIAS, Delhi; Member-Secretary
10. Dr. Sandeep Kumar, Faculty Nominee, from amongst the regular staff at the level of Professor
11. Mr. Deepak Sharma, Faculty Nominee, from amongst the regular staff at the level of Asst. Professor

## Functions and Responsibilities Of BOG

### The Governing body shall perform the following functions:

1. To organise the teaching in the Institute and to determine the teaching requirement of the Institute.
2. To monitor and evaluate the teaching programmes in the Institute and suggest remedial measures.
3. To appoint the Director, the teaching and non-teaching staff on the recommendations of the selection committees constituted under the relevant regulations of the Institute.
4. To monitor faculty deployment and development, placement and industry-institute interaction activities in the institute and suggest remedial measures wherever necessary.
5. To perform such other duties and exercise such other powers as may be entrusted by the management and the Institute.

### Strategic Plan : <https://tiaspg.tecna.in/strategic-plan/>

The Strategic Plan of the Institute is prepared for the development up to 2022 through participation of BoG Members and faculty members considering the SWOT analysis, vision plan of each department and feedback from stakeholders. Following are the Specific Objectives & Targets (Interventions) of the perspective plan:

1. To create Centre of Excellence
2. To provide state of the art modern infrastructure facility.
3. To have 50% of the faculty with Ph.D., qualification
4. To have 100% of the faculty at entry level with UGC NET
5. To introduce engineering and management programs in emerging areas.
6. To facilitate students to become entrepreneurs (incubation centers).
7. To augment technology based learning for providing skill sets and encouraging self-learning.
8. To collaborate with other Institutions/ Universities.
9. To strengthen Research & Development
10. To develop Research and Skills acumen.
11. To establish Digital Payment systems and E-Governance mechanism
12. To engage Alumni for institutional development
13. Improve the financial strength of the Institution.

## **Participation of the teachers in the decision-making bodies of the institution**

- Internal Quality Assurance Committee
- Academic Council
- Academic Development Cell
- Student Development Cell
- Board of Governance
- Research Committee
- Library/Advisory Committee
- Grievances and Redressal Committee
- Students Grievances Committee
- Anti-Ragging Committee
- Internal Complaint Committee (ICC)
- SC-ST Committee
- Discipline Committee

**Internal Quality Assurance Committee: <https://tiaspg.tecna.in/iqac/>**

**To monitor standards of the higher educational institutions the University Grants Commission (UGC) has established the National Assessment and Accreditation Council (NAAC) as an autonomous body, under section 12(ccc) of its Act in September 1994.**

According to the 12th Plan guidelines of the UGC for Establishment the Internal Quality Assurance Cell (IQAC), is being constituted in the institute for building a mechanism to ensure a quality culture at the institutional level to develop proper structure and processes to meet the diverse needs of the stakeholders, for continuous improvement.

**Chairperson** - Dr. Ajay Kumar, Director

**Representative of Management**

1. Mrs. Sandhya Srivastava, General Secretary, Health & Education Society Teachers
2. Dr. M.N. Jha , Professor, TIAS
3. Dr. Ashutosh Bajpai, Professor & HoD MBA
4. Dr. Namita Mishra, Associate Professor & HoD BBA
5. Dr. Deepak Sonker, Professor & HoD BCA
6. Dr. Rajesh Aggarwal, Associate Professor & HoD BA(J &MC)
7. Dr. Sachin Sabharwal, Associate Professor & MBA
8. Dr. Vipul Partap, Associate Professor & BA(J&MC)
9. Dr. Sheenu Arora, Assistant Professor , TIAS
10. Mr. Ajay Dureja, Assistant Professor , TIAS
11. Ms. Sania, Assistant Professor , MCA

**Administrative Officers -**

1. Dr. Nivedita, Training & Placement Cell
2. Mr. Ravindra Kumar Mishra, Head- Accountant

**Local Society Representative :-**

Ms. Sanjana Mittal, Deputy Director, AIRSR

**Student Representative:-**

Ms. Anchal, Student

**Alumni Representative**

Ms. Shivani Khandelwal, Student

**Nominees from Employers/Industrialist/Stakeholders –**

Mr. Bipin Kumar, Director, Pertinax Solutions Pvt, Ltd.

Ms Ishan Taneja, MD/CEO, UAS International, New Delhi

**Coordinator of the IQAC**

Dr. Sandeep Kumar, Professor, MBA & Coordinator, IQAC.

**Minutes of IQAC Meetings:** <https://tiaspg.tecnia.in/iqac/>

Minutes of Meeting

CONTENTS	PDF
MEM 27-03-2023	
MEM 19-09-2022	
MEM 26-03-2022	
MEM 20-12-2021	
MEM 19-09-2021	
MEM 19-06-2021	
MEM 20-03-2021	
MEM 26-12-2020	
MEM 19-09-2020	
MEM 15-06-2020	
MEM 10-03-2020	
MEM 16-12-2019	
MEM 21-09-2019	
MEM 22-06-2019	
MEM 29-04-2019	
MEM 16-03-2019	
MEM 15-12-2018	
MEM 22-09-2018	
MEM 22-06-2018	
MEM 16-03-2018	
MEM 16-12-2017	
MEM 19-08-2017	
MEM 12-05-2017	

Minutes of Grievance Redressal Meetings: <https://tiaspg.tecniainonline-grievance-redressal/>

STUDENT'S GRIEVANCE REDRESSAL COMMITTEE

SGRC (Students Grievance Redressal Committee)

All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012

PROCEEDINGS OF SGRC

PARTICULARS	2021-22		2022-23		2023-24		
	04.01.2022	28.03.2022	26.09.2022	24.11.2022	14.01.2023	01.04.2023	10.02.2024
Notice							
Agenda							
Minute of Meeting							
ATR							
Attendance							
GeoTag Photo of the Meeting							
Director Submission to University							

Webpage Incharge - Dr. Monisha



Minutes of Grievance Redressal Meetings: <https://tiaspg.tecniain/anti-ragging-committee/>

The screenshot shows the website for the Anti-Ragging Committee. The main heading is "ANTI-RAGGING COMMITTEE" with a sub-heading "Home - Anti-Ragging Committee". A navigation menu on the left includes: INTRODUCTION OF ARC, STATUTE, PURPOSE, PREVENTION, STEP-UP ANTI-RAGGING, ARC COMMITTEE, NOTICE @ARC\_TIAS, PROCEEDINGS OF ARC (highlighted), DOWNLOADS, PHOTO GALLERY, SOCIAL MEDIA, and ANTI RAGGING COMPLAINT FORM. A table displays the following data:

PARTICULARS	2021-22	2022-23
Notice	07/03/2022	11/03/2023
Agenda		
Minute of Meeting		
ATR		
Attendance		
University Submission		

At the bottom, there are navigation links: COURSES, STUDENT SUPPORT, LINKS, and GET IN TOUCH. The system tray shows the date as 2/28/2024 and time as 10:31 AM.

Minutes of Internal Complaint Committee Meetings: <https://tiaspg.tecniain/internal-complaint-committee/>

The screenshot shows the website for the Internal Complaint Committee. The main heading is "INTERNAL COMPLAINT COMMITTEE" with a sub-heading "Home - INTERNAL COMPLAINT COMMITTEE". A navigation menu on the left includes: INTRODUCTION, OBJECTIVES, SEXUAL HARASSMENT, MANUAL, PO - CMTE - MOM - VOL. (highlighted), ACTIVITIES, DOWNLOADS, PHOTO GALLERY, SOCIAL MEDIA, and ICC COMPLAINT FORM. The page content includes:

**COMMITTEE HEAD**

NAME	DESIGNATION	CONTACT NO.	FROM	TO	REPORT
Dr. Ruchi Srivastava	Associate Professor	9968423137	03.04.2023		
Dr. Namita Mishra	Associate Professor	8882927696	11.06.2021		

**COMMITTEE**

CONTANT	PDF
Internal Complaints Committee Reconstitution Notification March 2023	

**TECNIAN INTERNAL COMPLAINT COMMITTEE (COMPOSITION)**

NAME	DESIGNATION	CONTACT NO.
Dr. Ruchi Srivastava	Head	9264916018
Dr. Sandeep Kumar	Member	9818083607
Dr. Nivedita	Member	8882927696
Ms. Megha Sharma	Member	9891864968
Dr. Rajani Yadav	Member	7065983589
Ms. Garima Singh	Member Secretary	8059966969
Mr. Pankaj Kumar	Representative member from NGO	0977324949

At the bottom, there are navigation links: COURSES, STUDENT SUPPORT, LINKS, and GET IN TOUCH.

# Minutes of SC-ST Committee Meetings:

<https://tiaspg.tecnia.in/committee-for-st-sc/>

The screenshot shows the website interface for the SC/ST Committee. At the top, there are logos for TECNIA, G20, and Admissions. A navigation bar includes links for Home, About Us, Admission, Academics, Research, Activities, Placements, Students Zone, NAAC-IQAC, Infrastructure, Contact Us, and Mandatory Disclosures. The main heading is 'COMMITTEE FOR ST/SC'. Below it, a table lists notices:

TITLE/NOTICES	PDF
Committee for SC/ST; Notification No: TIAS/Dir.OFF./2022-23/SC/ST/13 Date: 16.03.2023	
SC/ST Committee Notification 2023	
SC/ST Committee Notification 2022	
SC/ST Committee Notification 2021	

On the left sidebar, 'SC/ST COMMITTEE' is selected. Other options include INTRODUCTION, STATUTE, CONTACT & LINKAGES, INSTRUCTIONS, PROCEEDINGS OF SC/ST, DOWNLOADS, PHOTO GALLERY, SOCIAL MEDIA, and ST / SC COMPLIANT FORM. At the bottom, there are sections for COURSES (MBA), STUDENT SUPPORT (Documentation), LINKS (Previous Year Question Paper), and GET IN TOUCH (+91-9212080415).

# Strategic Plan of the Institute: <https://tiaspg.tecnia.in/strategic-plan/>

The screenshot displays the 'STRATEGIC PLAN' page. It is divided into two main columns: 'LONG TERM GOALS (2017-22)' and 'SHORT TERM GOALS (2017-22)'. Each column contains a list of specific goals and objectives. Below the text, there is a flowchart diagram illustrating the strategic planning process:

```

    graph TD
      VM[VISION & MISSION] --> BO[BENCHMARKING]
      VM --> PA[PERFORMANCE ANALYSIS]
      BO --> GO[Strategic Goals & Objectives]
      PA --> GO
      GO --> ST[STRATEGIES]
      ST --> IM[IMPLEMENTATION]
      IM --> RC[REVIEW & CONTROL]
      RC --> BO
      RC --> PA
  
```

**Response:**

The institute is managed by the Scindia Engineering College Society (SECS) which is registered under the Societies Registration Act No. 53 of 1950 (no. 337 of 1956). The Institute functions under the chairmanship and guidance of the H.H. Jyotiraditya M. Scindia, Educationalist and other BoG Members. The Institute is administered by the Director of with other faculty members holding the significant administrative and academics responsibilities. The roles and responsibilities of each functionary are defined and the same are available on Institute website. The Vision, Mission, branding Statement and value framework is aligned with the perspective plan prepared after SWOT analysis, based on departmental vision and stakeholders' feedback. There is active participation of the teachers in the decision-making bodies of the institution, such Internal Quality Assurance Committee, Academic Council, Academic Development Cell, Student Development Cell, Board of Studies, Research Committee, Proctorial Board, Internal Audit Committee, Industry-Institute-Interaction Cell, Library Advisory Committee, Women Guidance, Grievances and Redressal Committee , Girls Grievance Cell, Students Grievances Cell, Discipline Committee, Central Purchase Committee, Anti Ragging Committee as per guidelines of Honorable Supreme Court of India, Internal Complaint Committee (ICC) for Women (Students & Staff) for Sexual Harassment at workplace, Hostel Admission Committee, Building Committee etc.

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