



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/11

Date: 22.12.2021

MEETING NOTICE

Director, TIAS

Nodal Officer-GRC

IQAC, TIAS

Dean / Academic Coordinator, TIAS

In-Charge, Student Welfare

Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting

Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC

Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR

Mr. R.D. Pandey, Admin Officer

HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)

HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)

HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)

HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)

Subject: SGRC meeting to be held on 04.01.2022

Dear Sir/Madam,

It has been decided to be held the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 04.01.2022 at 11:00 AM in the Board Room, 2nd Floor, TIAS.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

Ms. Keenika Arora,

Member Secretary, SGRC

Professional Students Councilor

Faculty-MBA

Nodal Officer-SGRC

**Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85**

Keenika
22/12/2021



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University

Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27955121-24, E-Mail: directortias@tecnia.in, Website: www.tiaspg-tecnia.in



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/12

Date: 24.12.2021

MEETING AGENDA

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 04.01.2022

- Item No. 1:** To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.
- Item No. 2:** To appraise new members List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
- admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - irregularity in the process under the declared admission policy of the institution;
 - refusal to admit in accordance with the declared admission policy of the institution;
 - non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
 - publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
 - delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
 - failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
 - non-transparent or unfair practices adopted by the institution for the evaluation of students;
 - delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
 - complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
 - denial of quality education as promised at the time of admission or required to be provided; and
 - harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

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MODERATOR
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85

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Prakash Kumar

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Dipesh Parth

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Swayamankit

- Item No. 3:** To notify Grievance Redressal Committee on Institute website.
- Item No. 4:** To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE
- Item No. 5:** To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_TIAS
- Item No. 6:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus
- Item No. 7:** Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors
- Item No. 8:** Proceedings of SGRC meticulous and verifiable contents
- Item No. 9:** Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website
- Item No. 10:** Student Grievance if any
- Item No. 11:** Student Feedback

Any other item with the permission of the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee.

Keenika
24/12/22

Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Cc to: All the members of SGRC including

- 1) Dr. Ajay Kumar, Director, TIAS *Dr. Ajay Kumar*
- 2) Nodal Officer-GRC *Dr. Deepak Sonker*
- 3) IQAC, TIAS *A*
- 4) Dean / Academic Coordinator, TIAS *Dr. H.L. Nagaraj Murthy*
- 5) In-Charge, Student Welfare *Ms. Keenika Arora*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *H.L. Nagaraj Murthy*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR *Md. Hasib*
- 9) Admin Officer *R. Pandey*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *M. S. Swati*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *M. S. Swati*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift) *V. Pratap*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)

Dr. Deepak Sonker

NODAL OFFICER
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85

Rishika Swati
Sawati

Awayam Parth ankit

Shahem F. H. Hak

Dipesh



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/13

Date: 04.01.2022

Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 04.01.2022 (Tuesday). Following members are present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Department	Mobile No.	E-mail
1.	Dr. Deepak Sonker	Nodal Officer	Faculty BCA	9711788920	hodbca@tecnia.in
2.	Ms. Megha Sharma	Students Welfare	Faculty BBA	9891864968	studentswelfare@tecnia.in
3.	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	hammed.haseeb@gmail.com
4.	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	nagaraja.hln2002@gmail.com
5.	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	deanjmc@tecnia.in
6.	Mr. R.D. Pandey	Admin Officer	Admin	9971609277	adminofficer@tecnia.in
7.	Ms. Keenika Arora	Professional Students Councilor and Member Secretary	Faculty MBA	8800398738	studentswelfare@tecnia.in

Elected Student Representatives – 1st Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	1st Shift	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	1st Shift	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	1st Shift	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rishikatec64@gmail.com

*Dipesh
Swayam
Parth
@shikha*

Elected Student Representatives – 2nd Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Ankit Singh	00221303920	2nd Shift	MBA	9718833618	ankysingh9359@gmail.com
2.	Mahesh Pathak	11121301721	2nd Shift	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

*Ankit
Mahesh Pathak
Sanket
Swati*

*Deepak MS
Rishika
Swati
Sanket
Mahesh Pathak
Parth
Ankit
Dipesh
Swayam*

Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In charge Student Welfare

Item No. 2: List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- iii. refusal to admit in accordance with the declared admission policy of the institution;
- iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
- v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;

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VICE CHAIRMAN
TECMA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85

Ms
Rishika
Shweta

Shahid
ankit
Saurabh

Awayam
Ranith
Di Pesh

- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Resolved: The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare

Item No. 3: To notify Grievance Redressal Committee on Institute website.

Resolved: The Students are appraised and notify about the type of Grievance Redressal Committee on Institute website.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

Item No. 5: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_TIAS

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

Item No. 6: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

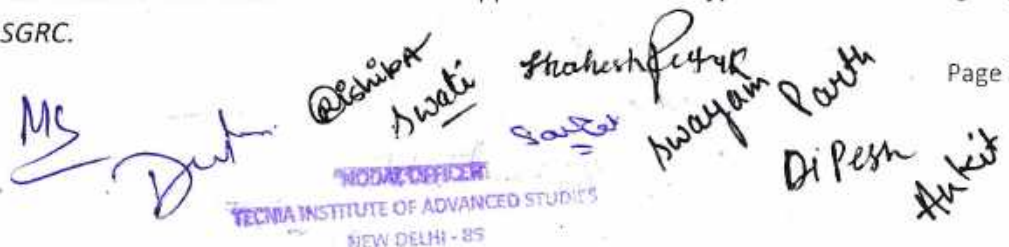
Resolved: The Students and are appraised about the SGRC through published/Notified in Tecnia-Times and on Institute website.

Item No. 7: Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors

Resolved: The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

Item No. 8: Proceedings of SGRC meticulous and verifiable contents

Resolved: The Student and Stake Holders are appraised and notify about Proceedings of the meeting of SGRC.



Item No. 9: Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are apprised and notify about "Online Student Grievance" link on Institute website for **Grievance Form**

Item No. 10: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

Item No. 11: Student Feedback

Resolved: The Student and Stake Holders are apprised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee

Keenika
4/1/20
Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85
Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Cc to:

- 1) Director, TIAS *Dr. Sonker*
- 2) Nodal Officer-GRC *Dr. Sonker*
- 3) IQAC, TIAS *(A)*
- 4) Dean / Academic Coordinator, TIAS *-H*
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *(N)*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR *H*
- 9) Mr. R.D. Pandey, Admin Officer *R. Pandey*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *(A)*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Dr. Sonker*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift) *V. Prasad*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Dr. Sonker*

Dr. Sonker
NODAL OFFICER
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85
Swati
MS
Sourav
Shahenaz
Awayam
Parth
Ankit
Dipesh



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/14

Date: 04.01.2022

Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 04.01.2022 (Tuesday). Following members are present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Department	Mobile No.	E-mail
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4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rishikatec64@gmail.com

Dipesh
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S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
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3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola Nodal Officer-SGRC	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

Ankit
Shahesh Pathak
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Swati

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Parth
Dipesh
Swayam
Ankit

Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In-charge Student Welfare

ATR: All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently-meeting thorough Elected Student Representatives in both shifts.

Item No. 2: List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- iii. refusal to admit in accordance with the declared admission policy of the institution;
- iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
- v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;

Dipesh

NO. 100, DOKTER
INDIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85

Swati
Sandeep

Shaher Futer K

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Pavithra
Ankit

- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Resolved: The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 3: To notify Grievance Redressal Committee on Institute website.

Resolved: The Students are appraised and notify about the type of Grievance Redressal Committee on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 5: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_TIAS

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 6: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

Resolved: The Students and are appraised about the SGRC through published/Notified in Tecnia-Times and on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 7: Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors

Resolved: The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

ATR: All the students and stakeholders are appraised about the SGRC competency with regard to availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

Item No. 8: Proceedings of SGRC meticulous and verifiable contents

Dr. P. S. Ankit

M

Rishika Swati Sarela

Shaheneza

Anayam Parth

Dr. P. S. Ankit

Resolved: The Student and Stake Holders are apprised and notify about Proceedings of the meeting of SGRC.

ATR: All the students and stakeholders are apprised about the SGRC on Institute website.

Item No. 9: Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are apprised and notify about "Online Student Grievance" link on Institute website for **Grievance Form**

ATR: All the students and stakeholders are apprised about the SGRC link on Institute website for **Grievance Form**.

Item No. 10: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.


ATR: All the students and stakeholders are apprised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 11: Student Feedback

Resolved: The Student and Stake Holders are apprised about the "Online Student Feedback" link on Institute website.








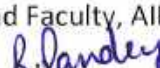

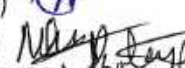


ATR: All the students and stakeholders are apprised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee


4/1/22
Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

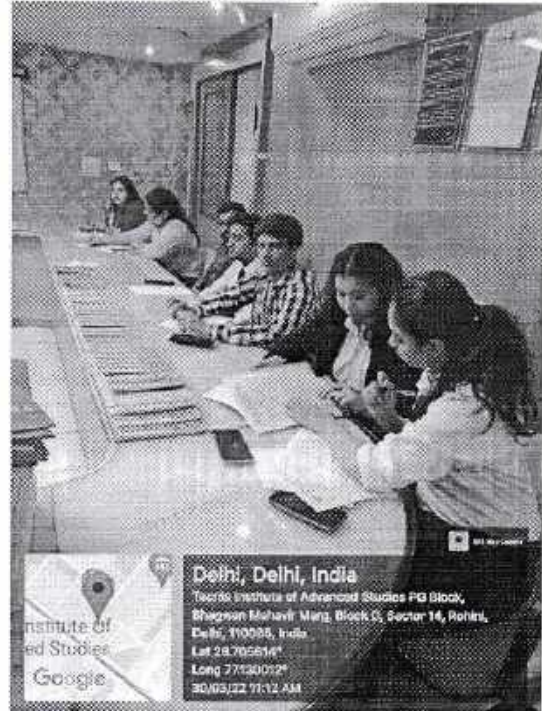
Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Cc to:

- 1) Director, TIAS 
- 2) Nodal Officer-GRC 
- 3) IQAC, TIAS 
- 4) Dean / Academic Coordinator, TIAS 
- 5) In-Charge, Student Welfare 
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting 
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR. 
- 9) Mr. R.D. Pandey, Admin Officer 
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift) 
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift) 
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift) 
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift) 

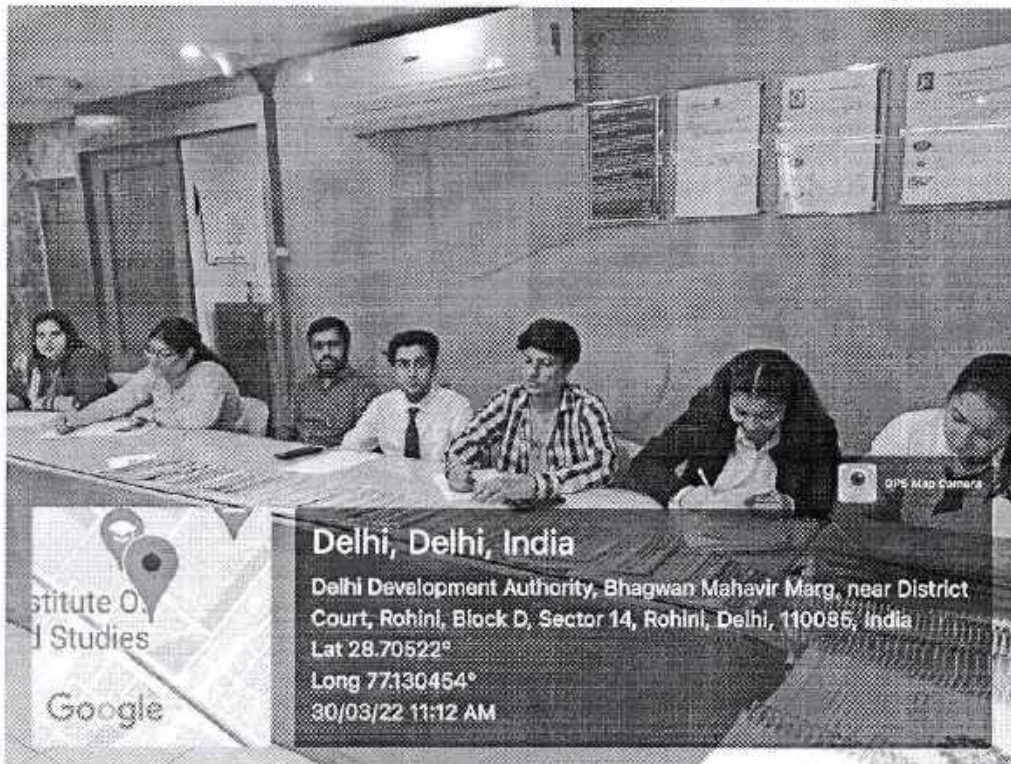
**STUDENT GRIEVANCE REDRESSAL COMMITTEE
MEETING**

SGRC Meeting in progress with Members & Student Representatives



Date: 30.03.2022 Time: 11 AM

Venue: Board Room, 2nd Floor, Tecnia Institute of Advanced Studies, Delhi



Deepak

(Dr. Deepak Sankel)



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No.: TIAS/2021-22/697

Date: 30.03.2022

The Officer Incharge
Affiliation Branch
Administrative Block, GGSIP University
Sector 16C, Dwarka, New Delhi-110078

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) of TIAS
Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.19 and GGSIPU/2017-18/1039/Legal Dt. 18.07.17


Sir/Madam,

This has reference to subject cited above and compliance of the same; please find the reports of the proceedings provided by Nodal Officer of SGRC – Tecnia Institute of Advanced Studies for onward submission to University. Enclosed as under:-

1. Reports of the proceedings of SGRC at the start of session is enclosed Dt. 04.01.2022
2. Reports of the proceedings of SGRC at the close of session is enclosed Dt. 28.03.2022

Thanking you and assuring you our best attention always.

Yours Sincerely,


Director
Tecnia Institute of Advanced Studies
DIRECTOR (Affiliated to GGSIP University Delhi)
Madhuban Chowk, Rohini, Delhi-85



Encl.: As stated above

Copy to: The Registrar, GGSIP University, Dwarka, New Delhi-110078


30/03/2022
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078



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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/15

Date: 21.03.2022

MEETING NOTICE

Director, TIAS

Nodal Officer-GRC

IQAC, TIAS

Dean / Academic Coordinator, TIAS *MS*

In-Charge, Student Welfare *Ms*

Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *(N)*

Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *Keenika*

Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR *Hasib*

Mr. R.D. Pandey, Admin Officer *R.D.*

HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *(A)*

HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Namita*

HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift) *(VA)*

HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Dul*

Subject: SGRC meeting to be held on 28.03.2022

Dear Sir/Madam,

It has been decided to be held the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 28.03.2022 at 11:00 AM in the Board Room, 2nd Floor, TIAS.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

Keenika
21/3/22
Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Nodal Officer-SGRC

**Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85**



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/16

Date: 22.03.2022

MEETING AGENDA

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 28.03.2022

Item No. 1: Student Grievance if any

Any other item with the permission of the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee.

Keenika
 22/3/22
Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85
 Ms. Keenika Arora,
 Member Secretary, SGRC
 Professional Students Councilor
 Faculty-MBA

Cc to: All the members of SGRC including

- 1) Dr. Ajay Kumar, Director, TIAS
- 2) Nodal Officer-GRC *Deepak*
- 3) IQAC, TIAS *AD*
- 4) Dean / Academic Coordinator, TIAS *Manu*
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *N*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *Keenika*
- 8) Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR *Hasib*
- 9) Admin Officer *Adar*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *AD*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Manu*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift) *VB*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Deepak*

Deepak
 (Deepak)

Sanket
 (Sanket)

MAHESH PATHAK
 [MAHESH PATHAK]

NODAL OFFICER
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/17

Date: 28.03.2022

Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of Tecnia Institute of Advanced Studies at 11:00 AM on 28.03.2022 (Monday). Following members are present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Department	Mobile No.	E-mail
1.	Dr. Deepak Sonker	Nodal Officer	Faculty BCA	9711788920	hodbca@tecnia.in
2.	Ms. Megha Sharma	Students Welfare	Faculty BBA	9891864968	studentswelfare@tecnia.in
3.	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	hammed.haseeb@gmail.com
4.	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	nagaraja.hln2002@gmail.com
5.	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	deanjmc@tecnia.in
6.	Mr. R.D. Pandey	Admin Officer	Admin	9971609277	adminofficer@tecnia.in
7.	Ms. Keenika Arora	Professional Students Councilor and Member Secretary	Faculty MBA	8800398738	studentswelfare@tecnia.in

Elected Student Representatives – 1st Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	1st Shift	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	1st Shift	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	1st Shift	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rishikatec64@gmail.com

Elected Student Representatives – 2nd Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Ankit Singh	00221303920	2nd Shift	MBA	9718833618	ankysingh9359@gmail.com
2.	Mahesh Pathak	11121301721	2nd Shift	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

Nodal Officer-SGRC

Tecnia Institute of Advanced Studies
 Madhuban Chowk, Rohini, Delhi-85

NODAL OFFICER
 TECNIA INSTITUTE OF ADVANCED STUDIES
 NEW DELHI - 85.
 Page 1 of 2

Dipesh
 (Dipesh)

Sanket
 (Sanket)

Swati

[MAHESH PATHAK]

Swayam
 (swayam)

PARTH:
 (Parth)

Ankit
 (Ankit)

Dipesh

Swayam

PARTH:

@Rishika

Ankit

Mahesh Pathak

Sanket

Following meeting Agenda was taken up in the meeting:-

Item No. 01: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee

Secretary
28/3/22

Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Cc to:

- 1) Director, TIAS *for All*
- 2) Nodal Officer-GRC *Deen*
- 3) IQAC, TIAS *(A)*
- 4) Dean / Academic Coordinator, TIAS *Mugha*
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *(B)*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *Keenika*
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR *Hasib*
- 9) Mr. R.D. Pandey, Admin Officer *Pandey*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *(A)*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Namida*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift) *(B)*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift) *Deen*

Deepak
(Deepak)

Swati
Pishika

Swayam
(Swayam) PARTH.
(Parth)
Ankit
(Ankit)

NODAL OFFICER
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85

Sagar
(Sagar)

Shreshth Pathak
[Shreshth Pathak]



STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/18

Date: 28.03.2022

Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 28.03.2022 (Monday). Following members are present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Department	Mobile No.	E-mail
1.	Dr. Deepak Sonker	Nodal Officer	Faculty BCA	9711788920	hodbca@tecnia.in
2.	Ms. Megha Sharma	Students Welfare	Faculty BBA	9891864968	studentswelfare@tecnia.in
3.	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	ammed.haseeb@gmail.com
4.	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	nagaraja.hln2002@gmail.com
5.	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	deanjmc@tecnia.in
6.	Mr. R.D. Pandey	Admin Officer	Admin	9971609277	adminofficer@tecnia.in
7.	Ms. Keenika Arora	Professional Students Councilor and Member Secretary	Faculty MBA	8800398738	studentswelfare@tecnia.in

Elected Student Representatives – 1st Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	1st Shift	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	1st Shift	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	1st Shift	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rishikatec64@gmail.com

Dipesh
Swayam
Parth
Rishika

Elected Student Representatives – 2nd Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Ankit Singh	00221303920	2nd Shift	MBA	9718833618	ankysingh9359@gmail.com
2.	Mahesh Pathak	11121301721	2nd Shift	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

Ankit
Mahesh Pathak
Sanket
Swati

Dipesh (Dipesh)

Sanket (Sanket)
Mahesh Pathak [MAHESH PATHAK]

Swati
Rishika

Following meeting Agenda was taken up in the meeting

Item No. 1: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee

Keenika
28/3/22
Ms. Keenika Arora, Nodal Officer-SGRC
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Cc to:

- 1) Director, TIAS *for PPL*
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. R.D. Pandey, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)

Dipesh
(Dipesh)

Rishika
(Rishika)

Swati
(Swati)

(Parth)
PARTH:
Ankit
(Ankit)

Swayan
(Swayan)

Sanjay
(Sanjay)

[MAHESH PATHAK]
Mahesh Pathak



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg-tecniain



STUDENT GRIEVANCE REDRESSAL COMMITTEE

MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 28.03.2022

S. No.	Members of SGRC	SIGNATURE
1	Dr. Deepak Sonker	
2	Ms. Megha Sharma	
3	Ms. Keenika Arora	
4	Md. Hasib	
5	Dr. H.L. Nagaraja Murthy	
6	Dr. M N Jha	
7	Mr. R.D. Pandey	

S. No.	Enroll. No.	Elected Student Representatives of SGRC - 1st Shift	SIGNATURE
1	00817003921	Dipesh Chaudhary – MBA	
2	09917001721	Swayam Gupta – BBA	
3	35317002421	Parth Bhatnagar – BA(JMC)	
4	00417002021	Rishika Arora - BCA	

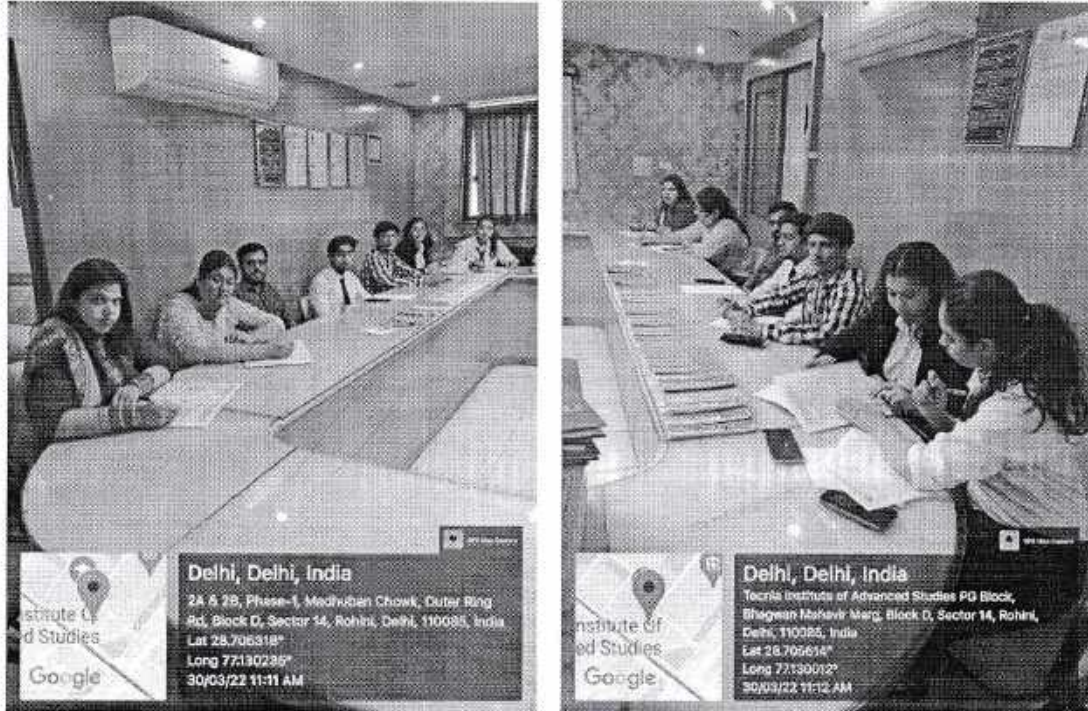
S. No.	Enroll. No.	Elected Student Representatives of SGRC - 2nd Shift	SIGNATURE
1	00221303920	Ankit Singh -MBA	
2	11121301721	Mahesh Pathak – BBA	
3	06721302421	Sanket Gulyani – BA(JMC)	
4	01821302021	Swati Chandola – BCA	

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TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 85

Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

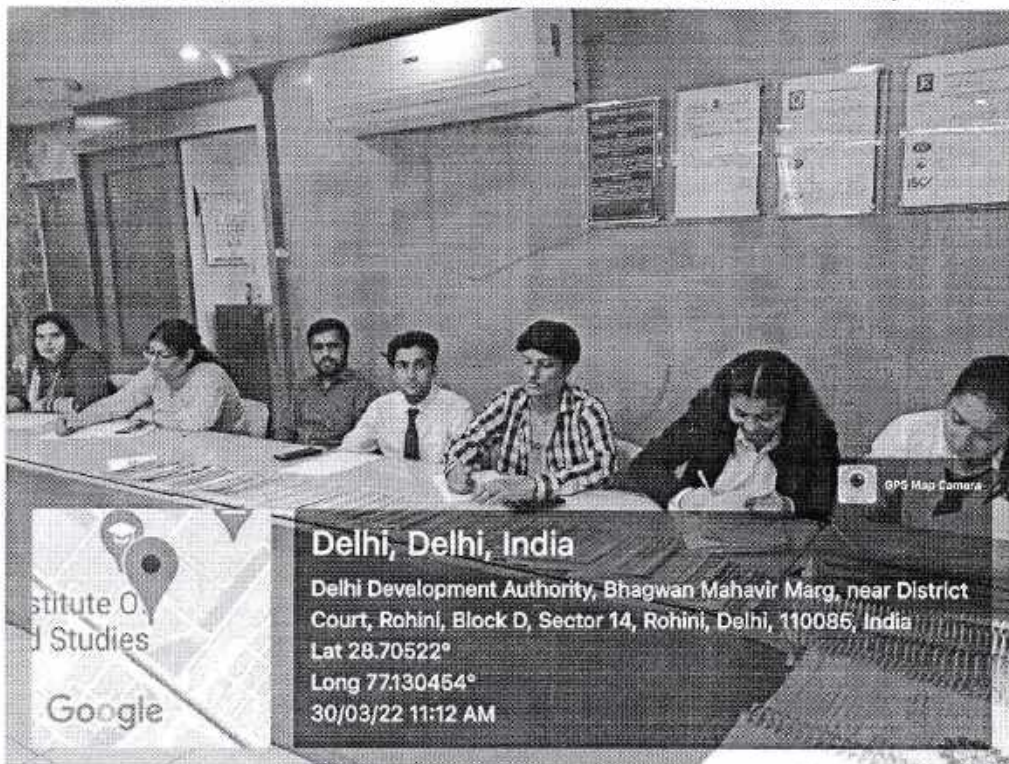
**STUDENT GRIEVANCE REDRESSAL COMMITTEE
MEETING**

SGRC Meeting in progress with Members & Student Representatives



Date: 30.03.2022 Time: 11 AM

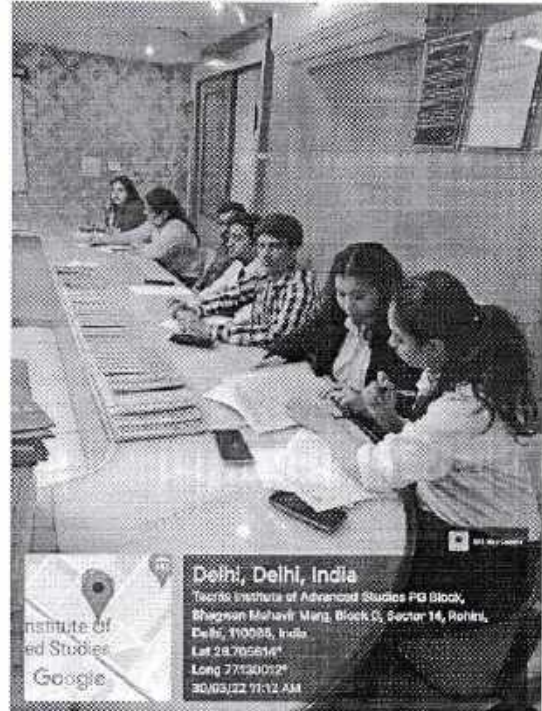
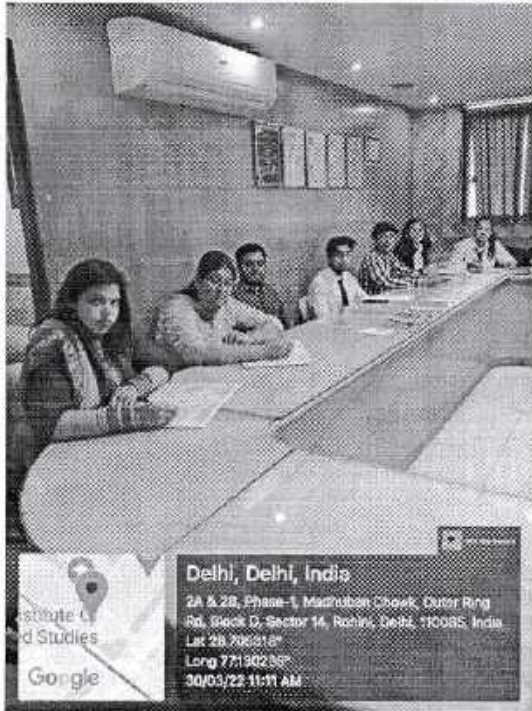
Venue: Board Room, 2nd Floor, Tecnia Institute of Advanced Studies, Delhi



Dr. Deepak Sankel
(Dr. Deepak Sankel)

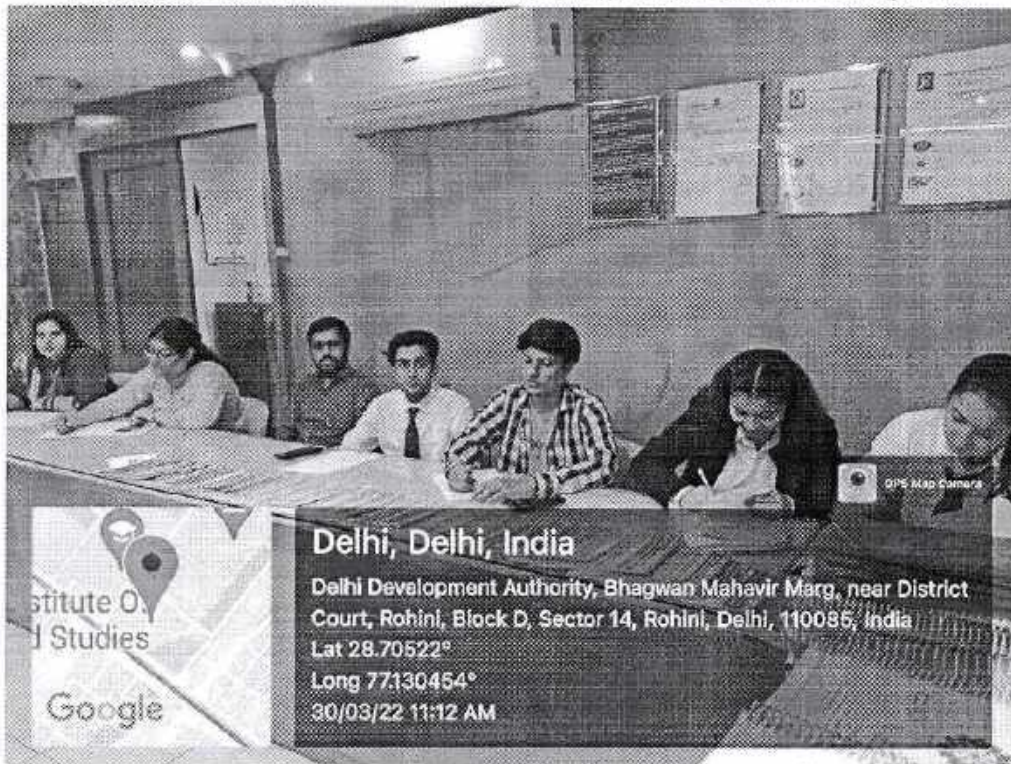
**STUDENT GRIEVANCE REDRESSAL COMMITTEE
MEETING**

SGRC Meeting in progress with Members & Student Representatives



Date: 30.03.2022 Time: 11 AM

Venue: Board Room, 2nd Floor, Tecnia Institute of Advanced Studies, Delhi



Deepak

(Dr. Deepak Sonkel)



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INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No.: TIAS/2021-22/697

Date: 30.03.2022

The Officer Incharge
Affiliation Branch
Administrative Block, GGSIP University
Sector 16C, Dwarka, New Delhi-110078

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) of TIAS
Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.19 and
GGSIPU/2017-18/1039/Legal Dt. 18.07.17


Sir/Madam,

This has reference to subject cited above and compliance of the same; please find the reports of the proceedings provided by Nodal Officer of SGRC – Tecnia Institute of Advanced Studies for onward submission to University. Enclosed as under:-

1. Reports of the proceedings of SGRC at the start of session is enclosed Dt. 04.01.2022
2. Reports of the proceedings of SGRC at the close of session is enclosed Dt. 28.03.2022

Thanking you and assuring you our best attention always.

Yours Sincerely,


Director
TECNIA Institute of Advanced Studies
DIRECTOR (Affiliated to GGSIP University Delhi)
Madhuban Chowk, Rohini, Delhi-85



Encl.: As stated above

Copy to: The Registrar, GGSIP University, Dwarka, New Delhi-110078


30/03/2022
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078



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INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No. : TIAS/ICC/2021-22/015

Date: 28th Sep. '2021

Meeting Notice

Subject: ICC meeting to be held on 1.10.2021

It has been decided that Internal Complaint Committee (ICC) meeting to be held with all committee members to appraise all stakeholders about ICC reconstitutions/regulations/policy/awareness programmes/functions and cases if any. We request you to kindly make yourself available for smooth conduct of ICC meeting on 1.10.2021 at 11:00 AM at the Conference Room, PG Building, TIAS.

Manjiv Mishra

Member Secretary

**Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85**

Copy to:

1. All Committee Members
2. Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA
3. In-Charge- Students Welfare.
4. ITC Head-for uploading on institute website.
5. Student Notice Board



Internal Complaint Committee (ICC)

Ref. No. : TIAS/ICC/2021-22/016

Date: 28.09.2021

MEETING AGENDA

Following AGENDA ITEMS had been taken up for the ICC Meeting to be held on 01.10.2021

- Item No. 1:** Re-constitution of the **Internal Complaint Committee (ICC)**
- Item No. 2:** Review of previous meeting agenda.
- Item No. 3:** Functions of **Internal Complaint Committee (ICC)**
- Item No. 4:** To sensitize students and staff on gender issues
- Item No. 5:** Cases Reported, if any
- Item No. 6:** Proceedings of ICC meticulous and verifiable contents
- Item No.7:** Maintenance of **Complaint Form** "Online Student Complaint" link on Institute website
- Item No. 8:** Student complaint if any
- Item No. 9:** Student Feedback

Any other item with the permission of the the head, Dr. Namita Mishra, Internal Complaint Committee (ICC)

Namita Mishra

Member Secretary,

Internal Complaint Committee

Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi 110085

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) Dr. Namita Mishra, Head, Student Welfare Committee, ICC
- 3) HoD, BBA
- 4) HoD, MBA
- 5) HoD, MCA
- 6) HoD, BA(J&MC)



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INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Internal Complaint Committee (ICC)

Ref. No. : TIAS/ICC/2021-22/017

Date: 1.10.2021

Minutes of Meeting

A meeting of **Internal Complaint Committee (ICC)** was held on 1st October, 2021 at 11:00 AM at the Conference Room, PG Building, TIAS. Following members were present in the meeting-

S.No	Name	Gender	Designation	Mobile No.
1	Dr. Namita Mishra	Female	Associate Professor & Head of ICC	9871416542
2	Dr. Sandeep Kumar	Male	Professor & Member Secretary	9818083607
3	Dr. Nivedita	Female	TPO	8882927696
4	Ms. Seema Pradanani	Female	Admin Officer	9817378331
5	Mr. Dipesh Chaudhary	Male	Student, MBA 1 st Shift	9870214060
6	Mr. Swayam Gupta	Male	Student, BBA 1 st Shift	9205532621
7	Ms. Swati Chandola	Female	Student, BCA 2 nd Shift	9166566462
8	Mr. Pankaj Kumar	Male	Representative member from NGO	0977324949

Following meeting agenda were taken up in the meeting-

Item No. 1: Re-constitution of the **Internal Complaint Committee (ICC)**

Resolved 1: Internal Complaint Committee (ICC) was reconstituted.

Item No. 2: Review of previous meeting agenda

Resolved 2: Review of Previous meeting agenda : All agenda are complied.

Item No. 3: Functions of **Internal Complaint Committee (ICC)**

Resolved 3: As per the guidelines on "Handbook on Sexual Harassment of Women At workplace (Prevention, Prohibition and Redressal Act 2013), the key responsibilities and functions were discussed which are as follows:

1. Be thoroughly prepared
2. Know the Act, policy and/or relevant service rules
3. Gather and record all relevant information
4. Determine the main issues in the complaint.
5. Prepare relevant interview questions.
6. Conduct necessary interviews.
7. Ensure parties are made aware of the process and their rights/ responsibilities with it.
8. Analyse information gathered.
9. Prepare the report with findings /recommendations



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Item No. 4: To sensitize students and staff on gender issues

Resolved 4: Online meeting was done with Students and staff for sensitizing the gender issues.

Item No. 5: Cases Reported, if any

Resolved 5: Some cases of indiscipline and misbehavior with female teachers during online classes were reported as students have shared the link with outsider students and they created the nuisance. So, those outsider students were identified and blocked by the administrator and all the students were strictly instructed for not repeating such type of acts.

Item No. 6: Proceedings of ICC meticulous and verifiable contents

Resolved 6: *The Student and Stake Holders are appraised and notify about Proceedings of the meeting of ICC.*

Item No. 7: Maintenance of **Complaint Form** "Online Student Complaint" link on Institute website

Resolved 7: *The Student and Stake Holders are appraised and notify about "Online Student Complaint" link on Institute website.*

Item No. 8: Student complaint if any

Resolved 8: No major or minor complaint was observed and received from students.

Item No. 9: Student Feedback

Resolved 9: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the head, Dr. Namita Mishra, Internal Complaint Committee (ICC)

Namita Mishra
Member Secretary,

Internal Complaint Committee

Nodal Officer, ICC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 110085

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) Dr. Namita Mishra, Head, Student Welfare Committee, ICC
- 3) HoD, BBA
- 4) HoD, MBA
- 5) HoD, MCA
- 6) HoD, BA(J&MC)



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Internal Complaint Report

Period – 2021-22

S. No.	Particular	Department	Status	Remark
1	Number of complaints of sexual harassment received in this Year		1	
2	Number of complaints disposed-off during this Year		1	
3	Number of cases pending		NIL	
4	Action Taken			Some cases of indiscipline and misbehavior with female teachers during online classes were reported as students have shared the link with outsider students and they created the nuisance. So, those outsider students were identified and blocked by the administrator and all the students were strictly instructed for not repeating such type of acts.

Namita Mishra

Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



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Date : 1.10.2021

Internal Complain Committee

Meeting Attendance Sheet

Attendance of Internal Complain Committee of Tecnia Institute of Advanced Studies held on 2nd June, 2022 at 11:00 AM at Conference Room, PG Building, TIAS :-

S.No	Name	Designation	Signature
1	Dr. Namita Mishra	Associate Professor & Head of ICC	
2	Dr. Sandeep Kumar	Professor & Member Secretary	
3	Dr. Nivedita	TPO	
4	Ms. Seema Pradanani	Admin Officer	
5	Mr. Dipesh Chaudhary	Student, MBA 1 st Shift	
6	Mr. Swayam Gupta	Student, BBA 1 st Shift	
7	Ms. Swati Chandola	Student, BCA 2 nd Shift	
8	Mr. Pankaj Kumar	Representative member from NGO	

Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



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Ref. No. : TIAS/ICC/2021-22/02

Date: 28th March'2022

Meeting Notice

Subject: ICC meeting to be held on 04.04.2022

It has been decided that Internal Complaint Committee (ICC) meeting to be held with all committee members to appraise all stakeholders about ICC reconstitutions/regulations/policy/awareness programmes/functions and cases if any. We request you to kindly make yourself available for smooth conduct of ICC meeting on 4th April'2022 at 11:00 AM at the Conference Room, PG Building, TIAS.

Member Secretary

Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 110085

Copy to:

1. All Committee Members
2. Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA
3. In-Charge- Students Welfare.
4. ITC Head-for uploading on institute website.
5. Student Notice Board



Internal Complaint Committee (ICC)

Ref. No. : TIAS/ICC/2021-22/03(A)

Date: 01.04.2022

MEETING AGENDA

Following AGENDA ITEMS had been taken up for the ICC Meeting to be held on 04.04.2022

- Item No. 1:** Re-constitution of the **Internal Complaint Committee (ICC)**
- Item No. 2:** Review of previous meeting agenda.
- Item No. 3:** Functions of **Internal Complaint Committee (ICC)**
- Item No. 4:** To sensitize students and staff on gender issues
- Item No. 5:** Cases Reported, if any
- Item No. 6:** Proceedings of ICC meticulous and verifiable contents
- Item No.7:** Maintenance of **Complaint Form** "Online Student Complaint" link on Institute website
- Item No. 8:** Student complaint if any
- Item No. 9:** Student Feedback

Any other item with the permission of the the head, Dr. Namita Mishra, Internal Complaint Committee (ICC)

Member Secretary, Internal Complaint Committee

[Signature]
Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) Dr. Namita Mishra, Head, Student Welfare Committee, ICC
- 3) HoD, BBA
- 4) HoD, MBA
- 5) HoD, MCA
- 6) HoD, BA(J&MC)

[Signature]



Internal Complaint Committee (ICC)

Ref. No. : TIAS/ICC/2021-22/03CB

Date: 04.04.2022

Minutes of Meeting

A meeting of **Internal Complaint Committee (ICC)** was held on 4th April 2022 at 11:00 AM at

S.No	Name	Gender	Designation	Mobile Number
1	Dr. Namita Mishra	Female	Associate Professor & Head of ICC	9871416542
2	Dr. Sandeep Kumar	Male	Professor & Member Secretary	9818083607
3	Dr. Nivedita	Female	TPO	8882927696
4	Ms. Seema Pradanani	Female	Admin Officer	9817378331
5	Mr. Dipesh Chaudhary	Male	Student, MBA 1 st Shift	9870214060
6	Mr. Swayam Gupta	Male	Student, BBA 1 st Shift	9205532621
7	Ms. Swati Chandola	Female	Student, BCA 2 nd Shift	9166566462
8	Mr. Pankaj Kumar	Male	Representative member from NGO	0977324949

the Conference Room, PG Building, TIAS. Following members were present in the meeting-

Following meeting agenda were taken up in the meeting-

Item No. 1: Re-constitution of the **Internal Complaint Committee (ICC)**

Resolved 1: Internal Complaint Committee (ICC) was reconstituted.

Item No. 2: Review of previous meeting agenda

Resolved 2: Review of Previous meeting agenda : All agenda are complied.

Item No. 3: Functions of **Internal Complaint Committee (ICC)**

Resolved 3: As per the guidelines on "Handbook on Sexual Harassment of Women At workplace (Prevention, Prohibition and Redressal Act 2013), the key responsibilities and functions were discussed which are as follows:

1. Be thoroughly prepared
2. Know the Act, policy and/or relevant service rules
3. Gather and record all relevant information
4. Determine the main issues in the complaint.
5. Prepare relevant interview questions.
6. Conduct necessary interviews.
7. Ensure parties are made aware of the process and their rights/ responsibilities with it.
8. Analyse information gathered.
9. Prepare the report with findings /recommendations

Item No. 4: To sensitize students and staff on gender issues

Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi



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Resolved 4: Online meeting was done with Students and staff for sensitizing the gender issues.

Item No. 5: Cases Reported, if any

Resolved 5: Some cases of indiscipline and misbehavior with female teachers during online classes were reported as students have shared the link with outsider students and they created the nuisance. So, those outsider students were identified and blocked by the administrator and all the students were strictly instructed for not repeating such type of acts.

Item No. 6: Proceedings of ICC meticulous and verifiable contents

Resolved 6: *The Student and Stake Holders are appraised and notify about Proceedings of the meeting of ICC.*

Item No. 7: Maintenance of **Complaint Form** "Online Student Complaint" link on Institute website

Resolved 7: *The Student and Stake Holders are appraised and notify about "Online Student Complaint" link on Institute website.*

Item No. 8: Student complaint if any

Resolved 8: No major or minor complaint was observed and received from students.

Item No. 9: Student Feedback

Resolved 9: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the head, Dr. Namita Mishra, Internal Complaint Committee (ICC)

Member Secretary, Internal Complaint Committee

[Signature]
Internal Complaint Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 110085

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) Dr. Namita Mishra, Head, Student Welfare Committee, ICC
- 3) HoD, BBA
- 4) HoD, MBA
- 5) HoD, MCA
- 6) HoD, BA(J&MC)

[Signature]



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Internal Complaint Report

Period – 2021-22

S. No.	Particular	Department	Status	Remark
1	Number of complaints of sexual harassment received in this Year		1	
2	Number of complaints disposed-off during this Year		1	
3	Number of cases pending		NIL	
4	Action Taken			Some cases of indiscipline and misbehavior with female teachers during online classes were reported as students have shared the link with outsider students and they created the nuisance. So, those outsider students were identified and blocked by the administrator and all the students were strictly instructed for not repeating such type of acts.

[Signature]
Internal Complaint Committee
Tecnia Institute of Advanced Studies
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Date : 04.04.2022

Internal Complain Committee

Meeting Attendance Sheet

Attendance of Internal Complain Committee of Tecnia Institute of Advanced Studies held on 4th April 2022 at 11:00 AM at Conference Room, PG Building, TIAS :-

S.No	Name	Designation	Signature
1	Dr. Namita Mishra	Head	
2	Dr. Sandeep Kumar	Member	
3	Dr. Nivedita	Member	
4	Dr. Sachin Sabharwal	Member	
5	Dr. Monu Singh	Member	
6	Ms. Garima Singh	Member Secretary	
7	Mr. Pankaj Kumar	Representative member from NGO	

Internal Complaint Committee
Tecnica Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi-110085



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Anti-Ragging Committee

Ref. No. : TIAS/ARC/2020-21/39

Date: 27th December, 2021

Meeting Notice

Subject: ARC meeting to be held on 29.12.2021

Dear Sir/Madam,

It has been decided that Anti Ragging Meeting (ARC) to be held with all committee members to appraise all stakeholders about ARC reconstitutions/regulations/policy/awareness programmes/functions and cases if any. We request you to kindly make yourself available for smooth conduct of ARC meeting on 29th December, 2021 at 11:30 AM Through MS Teams Platform.

Namita Mishra

Dr. Namita Mishra
I/C Student Welfare,

Anti-Ragging Committee

STUDENTS WELFARE
TECNIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHOWK, ROHINI, NEW DELHI-85

Copy to:

All Committee Members

Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA

In-Charge- Students Welfare.

ITC Head-for uploading on institute website.

Student Notice Board



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Anti-Ragging Committee

Ref. No. : TIAS/ARC/2020-21/ 38

Date: 27th December, 2021

Meeting Agenda

Following Agenda Items had been taken up for the Anti-Ragging Meeting to be held on 29.12.2021 at 11:30 through MS-Teams

- Item No. 1:** Re-constitution of the Anti-Ragging Squads for PG Block.
- Item No. 2:** Review of previous meeting agenda.
- Item No. 3:** Functions of Anti-Ragging committee and awareness programme.
- Item No. 4:** Functions of Anti-Ragging Squad for prevention of Ragging.
- Item No. 5:** Uploading of committee and squad details on the website
- Item No. 6:** To spread the information of committee among the students.
- Item No. 7:** Proceedings of Anti-ragging meticulous and verifiable contents.
- Item No. 8:** Undertaking of Anti-Ragging the students.
- Item No. 9:** Student complaint if any
- Item No. 10:** Student Feedback

Namita Mishra
Dr. Namita Mishra
Member Secretary
Anti-Ragging Committee
STUDENTS' WELFARE
TECNIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHOWK, ROHINI, NEW DELHI-85

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) HoD, BBA
- 3) HoD, MBA
- 4) HoD, MCA
- 5) HoD, BA(J&MC)



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Anti-Ragging Committee

Ref. No. : TIAS/ARC/2020-21/ 40

Date: 29th December, 2021

Minutes of Meeting

A meeting of Anti-Ragging Committee was held on 29.12.2021 at 11:00 AM through MS-Teams

Anti-Ragging Core-Committee

S.No.	Name of the Committee Member	Composition	Mobile Number
1	Dr. Ajay Kumar, Director	Chairman	9250408921
2	Dr. Sachin Sabharwal, HoD MBA	Faculty Member	9818378331
3	Dr. Deepak Sonker, HoD BCA	Faculty Member	9212227730
4	Dr. Sandeep Kumar, Professor, MBA	Faculty Member	9818083607
5	Dr. Vandana raghav, In/c Student Welfare	Faculty Member	9818461176
6	Dr. Amit Kumar, Asst. Prof., MBA	Faculty Member	9810901127
7	Mr. Rajesh Kumar, Caretaker	Non-Teaching Staff	8802510856
8	Mr. P.R. Sharma, Rep. of Public & Civil Admin.	Member of Public & Civil Administration	9871313746
9	Mr. Brijesh (Meri Dilli), Local Media Rep.	Local Media	9868910905
10	Mr. Rajesh Bhanot	Parent of Student	9810279886
11	Mr. Mukesh Mahipal	Parent of Student	9911255777
12	Mr. Sanjeev Kumar Sharma	Parent of Student	9811180144
13	Ms. Rashmi	Student Rep. MCA (Senior)	9873739427
14	Mr. Himanshu Bhanot	Student Rep. MBA (Junior)	8383033845
15	Ms. Manvi Mahipal	Student Rep. MBA (Junior)	9311455777
16	Mr. Prabal Seth	Student Rep. MCA (Fresher)	8851980096
17	Ms. Simran Sharma	Student Rep. MCA	8800522919
18	Dr. Namita Mishra, Member Secretary	Faculty Member	9968423137

Anti-Ragging Squad : Teaching Staff

S.No.	Name of the Committee Member	Profession	Mobile Number
1	Dr. Sandeep Kumar (Head Anti-Ragging Squad for MBA)	Faculty Member	9818083607
2	Dr. Kirti Miglani	Faculty Member	9953500527
3	Mr. Inderpreet Singh	Faculty Member	8851058559
4	Mr. Deepak Sharma	Faculty Member	7827517002
5	Ms. Ambooj	Faculty Member	7533060564
6	Mr. Rinku Sethi	Faculty Member	9654334766
7	Mr. Bal Krishna Mishra	Faculty Member	9711797427

Anti-Ragging Squad : Non-Teaching Staff Supporting Staff

S.No.	Name of the Committee Member	Profession	Location	Mobile Number
1	Mr. Anil Jharotia	Librarian	Library	8468999379
2	Ms. Shikha	Asstt. Librarian	Library	9868933758
3	Mr. Rajesh Kumar	Admin. Staff	Campus	8802510856
4	Mr. Navneet Mittal	Admin. Staff	All Floors	9711365042
5	Ms. Priya Kumari	Lab Assistant	Lab	8860734115
6	Mr. Arun	Guard Supervisor	Security	9818378331



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Following meeting agenda were taken up in the meeting-

Item No. 1: Re-constitution of the Anti-Ragging Committee.

Resolved 1: Anti-Ragging Committee for the Institute has been reconstituted as per the UGC/AICTE/GGSIP University Regulations on "Curbing the Menace of Ragging in Higher Education Institutions" for the session 2020-21

Item No. 2: Review of previous meeting agenda.

Resolved 2: Review of Previous meeting agenda : All agenda are complied.

Item No. 3: Functions of Anti-Ragging committee and awareness programme.

Resolved 3: Anti-Ragging committee for the Institute has been reconstituted as per the UGC/AICTE/GGSIP University Regulations on "Curbing the Menace of Ragging in Higher Education Institutions" for the session 2020-221 and functions were discussed with all the stake holders.

Item No. 4: Functions of Anti-Ragging Squad for prevention of Ragging.

Resolved 4: Anti-Ragging squad for the Institute has been reconstituted as per the UGC/AICTE/GGSIP University Regulations on "Curbing the Menace of Ragging in Higher Education Institutions" for the session 2020-21

Item No. 5: Uploading of committee and squad details on the website

Resolved 5: Instruction was given that the information of Anti-Ragging Committee and Squad should be uploaded on the website in time.

Item No. 6: Cases Reported, if any

Resolved 6: No case was reported related to ragging

Item No. 7: Proceedings of Anti-ragging meticulous and verifiable contents.

Resolved 7: The Student and Stake Holders are appraised and notify about Proceedings of the meeting of ARC.

Item No. 8: Undertaking of Anti-Ragging the students.

Resolved 8: The Student and Stake Holders are appraised and notify about undertaking for anti-ragging.

Item No. 9: Student complaint if any

Resolved 9: No major or minor complaint was observed and received from students.

Namita Mishra

STUDENTS' WELFARE

TECNIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHOWK, ROHINI, NEW DELHI-85



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Item No. 10: Student Feedback

Resolved 10: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Namita Mishra
STUDENTS WELFARE

Dr. Namita Mishra
TECNIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHOWK, ROHINI, NEW DELHI-85
Member Secretary,

Anti-Ragging Committee

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) HoD, BBA
- 3) HoD, MBA
- 4) HoD, MCA
- 5) HoD, BA(J&MC)



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Ref. No. : TIAS/ARC/2020-21/

Date: 29th December, 2021

ARC Report

S. No.	Particular	Department	Status	Remark
1	Number of complaints of ragging noticed in the session 2020-2021		No complaint has been noticed	
2	Number of complaints disposed-off during the session 2020-2021		NIL	
3	Number of cases pending		NIL	
4	Action Taken			As no complaint has been observed, so the file is closed.

Nandita Mishra
Member Secretary

[Signature]
Chairman

Director
Tecnia Institute of Advanced Studies
Affiliated to GGSIP University
Madhuban Chowk, Rohini, Delhi-110085



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Attendance Sheet Anti Ragging Committee

Date: 29.12.2021

Time: 11:30 AM

Platform: MS Teams

A meeting of Anti-Ragging Committee was held on 29.12.2021 at 11:00 AM through MS-Teams

S.No.	Name of the Committee Member	Composition	Present / Not Present
1	Dr. Ajay Kumar, Director	Chairman	Present
2	Dr. Sachin Sabharwal, HoD MBA	Faculty Member	Present
3	Dr. Deepak Sonker, HoD BCA	Faculty Member	Present
4	Dr. Sandeep Kumar, Professor, MBA	Faculty Member	Present
5	Dr. Vandana Raghava, In/c Student Welfare	Faculty Member	Present
6	Dr. Amit Kumar, Asst. Prof., MBA	Faculty Member	Not Present
7	Mr. Rajesh Kumar, Caretaker	Non-Teaching Staff	Present
8	Mr. P.R. Sharma, Rep. of Public & Civil Admin.	Member of Public & Civil Administration	Present
9	Mr. Brijesh (Meri Dilli), Local Media Rep.	Local Media	Not Present
10	Mr. Rajesh Bhanot	Parent of Student	Present
11	Mr. Mukesh Mahipal	Parent of Student	Present
12	Mr. Sanjeev Kumar Sharma	Parent of Student	Present
13	Ms. Rashmi	Student Rep. MCA (Senior)	Present
14	Mr. Himanshu Bhanot	Student Rep. MBA (Junior)	Not Present
15	Ms. Manvi Mahipal	Student Rep. MBA (Junior)	Present
16	Mr. Prabal Seth	Student Rep. MCA (Fresher)	Present
17	Ms. Simran Sharma	Student Rep. MCA	Present
18	Dr. Namita Mishra, Member Secretary	Faculty Member	Present

Namita Mishra

Dr. Namita Mishra
Member Secretary
STUDENTS WELFARE
TECNIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHOWK, ROHINI, NEW DELHI-85

Anti-Ragging Committee



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No.: TIAS/SC-ST/2021-22/004

Date: 15th Sept' 2021

SC/ST Committee Meeting Notice

Subject: SC/ST Committee meeting to be held on 18.09.2021 on MS Teams.

It has been decided that SC/ST Committee meeting to be held with all committee members to appraise all stakeholders about SC/ST committee reconstitutions /regulations /policy /awareness programmes/functions and cases if any. We request you to kindly make yourself available for smooth conduct of SC/ST meeting on 18th September 2021 at 11:00 AM through MS Teams Platform.

Dr. Amit Kumar

Member Secretary

SC/ST Committee

**SC/ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85**

Copy to:

All Committee Members

Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA

In-Charge- Students Welfare.

ITC Head-for uploading on institute website.

Student Notice Board



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Ref. No. TIAS/SCST/2021-22/045

Dated: 15th Sept' 2021

Committee for SC/ST

Meeting Agenda

A meeting of SC/ST committee is scheduled to be held on 18th Sept. 2021 at 11:00 AM through MS Teams.

Item No. 1: Re-constitution of the SC/ST Committee

Item No. 2: Review of previous meeting agenda.

Item No. 3: To create awareness against the discrimination of SCIST students

Item No. 4: To identify the data pertaining to the SC/ST

Item No.5: To make provision to provide information to SC/ST received from statutory bodies.

Item No. 6: Proceedings of SC/ST meticulous any verifiable content.

Item No.7: Student complaint if any

Item No.8: Student Feedback

Dr. Amit Kumar

Member Secretary
SC/ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Copy to:

All Committee Members

Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA

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Ref. No. TIAS/ICC/2021-22/046

Dated: 18th Sept. 2021

Committee for SC/ST

Minutes of Meeting

A meeting of SC/ST committee was held on 18th Sept. 2021 at 11:00 AM through MS Teams. Following members were present in the meeting-

Name of the Committee Member	Dept.	Designation	Mobile No	Email No.	Caste	Gender
Dr. Sandeep Kumar	Dept. Of Mgt. Sc.	Professor	9818083607	studentswelfare@tecnia.in ; sandeep_rk07@rediffmail.com	General	Male
Dr. Amit Kumar	MBADept. Of Mgt. Sc.	Asst. Professor	9910901127	quickget@gmail.com	General	Male
Mr. Rahul Tripathi	Dept. Of Mgt. Sc.	Asst. Professor	8178293838	tripathirahul96@gmail.com	General	Male
Ms. Sania Kukkar	Dept. Of ICT	Asst. Professor	9821713486	sssaniasachdeva@gmail.com	General	Female
Mr. Rinku Sethi	Dept. Of Journ. & Mass Com.	Asst. Professor	9654334766	rinku.sethi999@gmail.com	General	Male

Following meeting agenda were taken up in the meeting-

Item No. 1: Re-constitution of the SC/ST Committee

Resolved 1: SC/ST committee was reconstituted. Dr. Amit Kumar, Mr. Rahul Tripathi, Ms. Sania Kukkar, Mr. Rinku Sethi were included as a member in the SC/ST committee.

Item No. 2: Review of previous meeting agenda.

Resolved 2: Review of Previous meeting agenda: All agenda are complied.

Item No. 3: To create awareness against the discrimination of SC/ST students

Resolved 3: It has been decided that the awareness campaign on discrimination will be conducted through online sessions.

Item No. 4: To identify the data pertaining to the SC/ST

Resolved 3: The data related to SC/ST students was placed before the committee.

Item No. 5: To make provision to provide information to SC/ST received from statutory bodies

SC/ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Resolved 5: It has been decided by the committee that all schemes received through various Govt./Pvt. Departments will be communicated to the concerned students and proper assistance will also be provided to these students.

Item No. 6: Proceedings of SC/ST meticulous and verifiable content

Resolved 6: The Student and Stake Holders are appraised and notify about Proceedings of the meeting of SC/ST.

Item No. 7: Student complaint if any

Resolved 7: No major or minor complaint was observed and received from students.

Item No. 8: Student Feedback

Resolved 8: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Meeting was ended with vote of thanks given to chair.

Amit kr.

Dr. Amit Kumar

Member Secretary

SC/ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Copy to:

All Committee Members

Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA

In-Charge- Students Welfare.

ITC Head-for uploading on institute website.

Student Notice Board



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SC/ST Committee

Ref. No. : TIAS/SCST/2021-22/047

Date: 18th Sep'2021

Action Taken Report (ATR)

As per discussion in the meeting held on 21st Sep'2021 following action has been taken in the academic year 2021-22 :-

1. The institute had adopted a strong mechanism for redressal of staff and student grievance, as per the guidelines of statutory/regulatory bodies (proof attached).
2. The Institute had framed mechanism & has duly constituted the committee for redressal of student grievances of any kind (proof attached).
3. Committee meeting was held on regular basis around the year.
4. No complaint has been observed in the academic session 2021-22.

Member Secretary

SC/ST Committee

SC-ST Committee

**Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85**

Director
**Tecnia Institute of Advanced Studies
(Affiliated to GGSIP University Delhi,
Madhuban Chowk, Rohini, Delhi-85)**



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Dated: 18th Sept. 2021

SC/ST Committee

Meeting Attendance

Name of the Committee Member	Dept.	Designation	Attended / Not Attended
Dr. Sandeep Kumar	Dept. of Mgt. Sc.	Professor	Attended
Dr. Amit Kumar	MBA Dept. of Mgt. Sc.	Asst. Professor	Attended
Mr. Rahul Tripathi	Dept. of Mgt. Sc.	Asst. Professor	Attended
Ms. Sania Kukkar	Dept. of ICT	Asst. Professor	Attended
Mr. Rinku Sethi	Dept. of Journ. & Mass Comm.	Asst. Professor	Attended

Amit K.

SC-ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



Tecnia Student Welfare <studentswelfare@tecia.in>

Compliance SC/ST Committee 2021-22

1 message

Tecnia Student Welfare <studentswelfare@tecia.in>
To: affiliationbranch123@gmail.com

Tue, Mar 5, 2024 at 11:29 AM



Dear Sir,

This has reference to the subject cited above and compliance of the same; please find the attached files of the following items of Internal Complaint Committee (ICC) Tecnia institute of Advanced Studies: -

1. Report of the proceedings of SC/ST Committee at the start of session is enclosed for 2021-22 (Odd Semester).
2. Report of the proceedings of SC/ST Committee at the start of session is enclosed for 2021-22 (Even Semester).

With Thanks and Regards,

Dr. Monisha
Incharge - Students Welfare
Tecnia Institute of Advanced Studies
Ph: 011-27555121-22-23 Extn : 243
tiaspg.tecia.in

2 attachments **SC_ST_18.09.2021.zip**
1558K **SC_ST_25.03.2022.zip**
2884K



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SC/ST Committee

Ref. No. : TIAS/SC-ST/2021-22/ *JK*

Date: 24th Mar'2022

Meeting Notice

Subject: SC/ST committee meeting to be held on 25.03.2022

Dear Sir/Madam,

It has been decided that SC/ST Committee meeting to be held with all committee members to appraise all stakeholders about SC/ST committee reconstitutions/regulations/policy/awareness programmes/functions and cases if any. We request you to kindly make yourself available for smooth conduct of ARC meeting on 24th Mar, 2022 at 11:30 AM at conference room PG Building, TIAS.

Rohini Thakur
Member Secretary

SC/ST Committee
Tecnia Institute of Advanced Studies
Copy to: Madhuban Chowk, Rohini, Delhi -85

All Committee Members

Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA

In-Charge- Students Welfare.

ITC Head-for uploading on institute website.

Student Notice Board



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Tel: 91-11-27555121-24, E-Mail: directortia@tecnia.in, Website: www.tiaspp.tecnia.in



Ref. No. TIAS/SC/ST/2021-22/92(A)

Dated: 24 March 2022

Committee for SC/ST

Meeting Agenda

A meeting of SC/ST committee is scheduled to be held on 25 March 2022 at 11:00 AM in conference room. Agenda of Meeting-

- Item No. 1: Re-constitution of the SC/ST Committee
- Item No. 2: Review of previous meeting agenda.
- Item No. 3: To create awareness against the discrimination of SC/ST students
- Item No. 4: To identify the data pertaining to the SC/ST
- Item No. 5: To make provision to provide information to SC/ST received from statutory bodies
- Item No. 6: Proceedings of ICC meticulous and verifiable content.
- Item No. 7: Student complaint if an
- Item No. 8: Student Feedback

Mr. Rahul Tripathi

Member Secretary


Tecnica Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi-110085

Copy to:

- 1) Prof. Ajay Kumar, Director, Tecnia Institute of Advanced Studies
- 2) Dr Sandeep Kumar, Head
- 3) HoD, BBA
- 4) HoD, MBA
- 5) HoD, MCA
- 6) HoD, BA(J&MC)



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Tel: 91-11-27555121-24, E-Mail: director@tecniainstitute.com, Website: www.tiaspg.technia.in



Ref. No. TIAS/SC/ST/2021-22/24(A)

Dated: 25 March 2022

Committee for SC/ST

Minutes of Meeting

A meeting of SC/ST committee was held on 25 March 2022 at 11:00 AM in conference room. Following members were present in the meeting-

Name of the Committee Member	Dept.	Designation	Mobile No	Email No.	Caste	Gender
Dr. Sandeep Kumar	Dept. Of Mgt. Sc.	Professor	9818083607	studentswelfare@tecniainstitute.com; sandeep_rk07@rediffmail.com	General	Male
Mr. Rahul Tripathi	Dept. Of Mgt. Sc.	Asst. Professor	8178293838	tripathirahul96@gmail.com	General	Male
Ms. Sania Kukkar	Dept. Of ICT	Asst. Professor	9821713486	sssaniasachdeva@gmail.com	General	Female
Ms. Megha Sharma	Dept. Of Mgt. Sc.	Asst. Professor	9891864968	meghasharma.us@gmail.com	General	Female
Mr. Rinku Sethi	Dept. Of Journ. & Mass Com.	Asst. Professor	9654334766	rinku.sethi999@gmail.com	General	Male

Following meeting agenda were taken up in the meeting-

Item No. 1: Re-constitution of the SC/ST Committee

Resolved 1: SC/ST committee was reconstituted. Dr. Amit Kumar, Mr. Rahul Tripathi, Ms. Sania Kukkar, Mr. Rinku Sethi were included as a member in the SC/ST committee.

Item No. 2: Review of previous meeting agenda.

Resolved 2: Review of Previous meeting agenda : All agenda are complied.

Item No. 3: To create awareness against the discrimination of SC/ST students

Resolved 3: It has been decided that the awareness campaign on discrimination will be conducted through Nukkad Natak.

Item No. 4: To identify the data pertaining to the SC/ST

Resolved 3: The data related to SC/ST students was placed before the committee.

Rahul Tripathi
SC/ST Committee
Technia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 85



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Tel: 91-11-2755121-24, E-Mail: directortina@tecnia.in, Website: www.tiaspg.tecnia.in



Item No. 5: To make provision to provide information to SC/ST received from statutory bodies

Resolved 5: It has been decided by the committee that all schemes received through various Govt./Pvt. Departments will be communicated to the concerned students and proper assistance will also be provided to these students.

Item No. 6: Proceedings of ICC meticulous and verifiable content

Resolved 6: *The Student and Stake Holders are appraised and notify about Proceedings of the meeting of ICC.*


Item No. 7: Student complaint if any

Resolved 7: No major or minor complaint was observed and received from students.

Item No. 8: Student Feedback

Resolved 8: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Meeting was ended with vote of thanks given to chair.


Dr. Sandeep Kumar
Head


SC-ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85
Member Secretary

Copy To:

Director

Dean

Academic Controller

Members of SC/ST committee

HODs (MBA, BBA, BCA, BA-JMC)



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Tel: 91-11-27555121-24, E-Mail: director@tiasp.technia.in, Website: www.tiaspg.technia.in



SC/ST Committee

Ref. No. : TIAS/ICC/2021-22/ 24(B)

Date: 28th Mar'2022

Annual Action Taken Report (ATR)

As per discussion in the meeting held on 25th March, 2022 following action has been taken:-

1. The institute had adopted a strong mechanism for redressal of staff and student grievance, as per the guidelines of statutory/regulatory bodies (proof attached).
2. The Institute had framed mechanism & has duly constituted the committee for redressal of grievances of any kind (proof attached).
3. Committee meeting was held on regular basis around the year.
4. No complaint has been observed in the academic session 2021-22.


Member Secretary
SC-ST Committee
Technia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi-85


Chairman
Director
Technia Institute of Advanced Studies
(Affiliated to GGSIP University Delhi-
Madhuban Chowk, Rohini, Delhi-85)



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Date : 25.03.2022

SC/ST Committee

Meeting Attendance Sheet

Attendance of SC/ST Committee of Tecnia Institute of Advanced Studies held on 25th Mar'2022
at 11:00 AM at Conference Room, PG Building, TIAS :-

S.No	Name	Designation	Signature
1	Dr. Sandeep Kumar	Member	
2	Mr. Rahul Tripathi	Member Secretary	
3	Ms. Sania Kukkar	Member	
4	Ms. Megha Sharma	Member	
5	Mr. Rinku Sethi	Member	

SC-ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



Tecnia Student Welfare <studentswelfare@tecnica.in>

Compliance SC/ST Committee 2021-22

1 message

Tecnia Student Welfare <studentswelfare@tecnica.in>
To: affiliationbranch123@gmail.com

Tue, Mar 5, 2024 at 11:29 AM



Dear Sir,

This has reference to the subject cited above and compliance of the same; please find the attached files of the following items of Internal Complaint Committee (ICC) Tecnia institute of Advanced Studies: -

1. Report of the proceedings of SC/ST Committee at the start of session is enclosed for 2021-22 (Odd Semester).
2. Report of the proceedings of SC/ST Committee at the start of session is enclosed for 2021-22 (Even Semester).

With Thanks and Regards,

Dr. Monisha
Incharge - Students Welfare
Tecnia Institute of Advanced Studies
Ph: 011-27555121-22-23 Extn : 243
tiaspg.tecnica.in

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2884K