

TECNIA INSTITUTE OF ADVANCED STUDIES
Grade 'A' Institute

INTERNAL QUALITY ASSURANCE CELL

Date: 15.09.2022

Session: 2022-23

Notice

It is to inform all the concerned that the Meeting of Internal Quality Assurance Cell (IQAC) will be held on 19th September, 2022 at 10:30 AM in the Conference Hall of Institute .

Agenda Points:

1. To approve the minutes of the meeting held on 26.03.2022
2. To apprise the members about the status of action taken on minutes of the meeting of IQAC held on 26.03.2022
3. To discuss the 'Plan of Action' by IQAC for 2022 – 23.
4. To discuss the Progression of 'Research and Development' for the academic session 2022-23.
5. To promote Faculty for more publications
6. To discuss & planning about the increase in consultancy activities
7. Any other items with the permission of Chair

Sd-

(IQAC Coordinator)


INTERNAL QUALITY ASSESSMENT CELL (IQAC)
TECNIA INSTITUTE OF ADVANCED STUDIES
NEW DELHI - 110085

CC:

- To Dean, Tecnia Institute of Advanced Studies for kind information
- To Director, Tecnia Institute of Advanced Studies for kind information

TECNIA INSTITUTE OF ADVANCED STUDIES

Grade 'A' Institute

INTERNAL QUALITY ASSURANCE CELL

Date: 19.09.2022

Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC) held on 19 September 2022 at 10:30 AM in the Conference Hall of Institute

Members present

Name	Position
Dr. Ajay Kumar, Director	Chairperson
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Dr. Sandeep Kumar, Professor & HoD MBA	Member
Dr. Deepak Sonkar, Professor & HoD BCA	Member
Mr. Ajay Dureja, TIAS	Member
Dr. M. N. Jha, TIAS	Member
Dr. Namita Mishra, TIAS	Member
Dr. Ashutosh Bajpai, Professor, TIAS	Member
Dr. Vipul Pratap, Associate Professor, BA(JMC)	Member
Dr. Nivedita, Head-T& P Cell	Member
Ms Anchal, MBA (2021-23 Batch)	Member
Ms. Shivani Khandelwal, Alumni MBA (2018-20)	Member
Dr. Sachin Sabharwal, Associate Professor, MBA	IQAC Coordinator

Agenda 01: To approve the minutes of meeting held on 26.03.2022

Members of the house noted and approved the minutes of IQAC meeting held on 26.03.2022.

Agenda 02: To appraise the members about the status of action taken on minutes of meeting of IQAC held on 26.03.2022.

Members were appraised about the action taken on minutes of meeting of IQAC held on 26.03.2022.

Agenda 03 : IQAC coordinator presented the following activities during 2021-2022

- i. Academic Performance of Students
 - The overall student result analysis was presented with reasons behind variation as compared to previous academic year results in the student performance.
- ii. Feedback on Facilities
 - Feedback collected on facilities for the year 21-22 was presented and discussed. All parameters are found satisfactory.
 - The members suggested the possible solutions to make the modifications in these areas accordingly.
- iii. Student Feedback & Analysis – Action taken
 - IQAC strongly anticipates a positive impact on the faculty after counseling for the faculty who got less student feedback.
 - Student Feedback questionnaire parameters were presented and informed about. The report

- Parent Feedback (2021-22) conducted on various parameters also was found satisfactory.
- Feedback on facilities during 2021-22 is improved quite well compared to 2020-21.

Agenda 05: To present the report of Joint Assessment Committee (Academic session 2022-23) visit held on 31st March 2022.

It was apprised to the Members of the IQAC that the data for the JAAC visit for the Academic Session 2022-23 has been updated .It was further informed that JAAC awarded "Grade A" to the Institute.

Agenda 06: To discuss the 'Plan of Action' by IQAC for 2022 – 23.

The implementation of the Plan of action was executed with the support and involvement of all the stake holders.

Agenda 07: To discuss the Progression of 'Research and Development' for the academic session 2022-23.

Details of faculty's research for the academic session 2022-23 were presented. It was recommended to improve further the research credentials of faculty members particularly writing research papers by students under their guidance for publishing the papers in renowned National / International UGC Care Journals.

Agenda 08: To promote Faculty for more publications

It was also decided to encourage the departments for publications in UGC Care Journals only. It was further decided to enhance faculty contribution in Book Publication also.

Agenda 09: To discuss & planning about the increase in project and consultancy activities

R & D Cell will take care to the increase in consultancy activities

Agenda 10: Any other items with the permission of Chair

Meeting came to an end with the vote of thanks to the chairs as no other point was raised by any member for discussion.



The meeting ended with the vote of thanks to the chair

Coordinator IQAC

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Grade 'A' Institute

INTERNAL QUALITY ASSURANCE CELL

Date: 22.12.2022

Action Taken Report

Agenda 06: To discuss the 'Plan of Action' by IQAC for 2022-23.

Action taken: The implementation of the Plan of action was executed with the support and involvement of all the stake holders. The IQAC reviewed the implementation of Plan of action in tandem with mission and vision of TIAS.

IQAC indicates a structured approach to improving and maintaining the quality of education and overall functioning of the institute for the specified period.

Here are some key elements that might be included in the "Plan of Action" for IQAC:

- 1. Academic Excellence:** Strategies to enhance the quality of teaching and learning processes, including curriculum development, faculty training, and student support services have been taken.
- 2. Research and Development:** Initiatives have been taken to promote research culture among faculty and students, encourage interdisciplinary collaborations, and facilitate research publication and dissemination.
- 3. Quality Assurance Mechanisms:** Quality assurance measures to monitor and evaluate various aspects of academic and administrative functioning, including internal audits, feedback mechanisms, and accreditation processes have been implemented.
- 4. Community Outreach and Industry Interface:** Strategies have been made to strengthen ties with the local community, industry partners, and alumni network through collaborative projects, internships, and outreach programs.
- 5. Monitoring and Evaluation:** Mechanisms have been established for ongoing monitoring and evaluation of the effectiveness of the Plan of Action, with provisions for mid-course corrections as needed.
- 6. Continual Improvement:** It has been emphasized a culture of continual improvement and innovation, with opportunities for feedback and reflection to inform future planning cycles.

Agenda 07: To discuss the Progression of 'Research and Development' for the academic session 2022-23.

Action taken: Details of faculty's research for the academic session 2022-23 have been discussed. It has been recommended to improve further the research credentials of faculty members particularly writing research papers with their students for publishing the papers in renowned national / international UGC Care Journals.

Agenda 08: To promote Faculty for more publications

Action taken: It has been decided to encourage the departments for publications in UGC Care Journals only. It was further decided to encourage faculty contribution in Book Publication also.

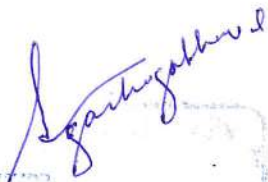
Agenda 09: To discuss & planning about the increase in project and consultancy activities

Action taken: To effectively discuss and plan to increase project and consultancy, following points have been taken:

- 1. Current State Assessment:** The current consultancy activities at the institute have been analyzed.
- 2. Strategic Partnerships:** It has been decided to explore potential partnerships with industry, government agencies, non-profits, or other educational institutions. These partnerships can provide opportunities for collaboration and access to new clients.

The meeting ended with the vote of thanks to the chair

Coordinator IQAC



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