



TECNIA INSTITUTE OF ADVANCED STUDIES
GRADE "A" INSTITUTE
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Department of Management Sciences

**Report
 On
 Certificate Course in Data Analytics using Excel**

ACTIVITY: Value Added Course

TITLE : Certificate Course in Data Analytics using Excel

VALUES: Use of functions of excel, Pivot tables, Data validation, Data visualization with MS-Excel

LEARNING OUTCOMES: Understanding spreadsheet functions to efficiently perform calculations related to real-world operations, Identify real-world problems using data using spreadsheets, Identify real-world problems using data using spreadsheets.

Organized by: Department of Management Sciences

Program Theme: Certificate Course in Data Analytics using Excel

Internal Experts: Mr. Piyush Kumar

Date: 25th September, 2023

Time: 1:00pm onwards

Venue: Room no.- 1408

Poster/Flyer/Notice*

Social media link (promoting in any one Facebook/Instagram/Twitter is mandatory)	N.A.
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No. of Students* (only no. to be written, list in excel or word should be maintain at department level as proof for any further requirement)	13
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No. of Faculty* (only no. to be written, list in excel or word should be maintain at department level as proof for any further requirement)	1
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No. of External Participants (students + faculty) [write NA if not applicable]	N.A.
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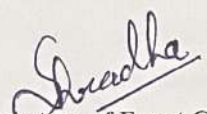
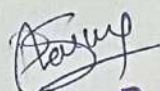
(Geotag) Photograph*

Photograph of the Event with the Caption



Report: Description in (min 250 to max 800 word)*

A Value Added Course on Data Analytics using Excel was organized by Department of Management Sciences, In Tecnia Institute of Advanced Studies in Offline Mode. The theme of this course was learning of Data Analytics using Excel. It was organized for MBA students of 1st semester to provide them the understanding spreadsheet functions to efficiently perform

	<p>calculations. This course gives students the knowledge of Identify real-world problems using data using spreadsheets, Identify real-world problems using data using spreadsheets. It will further comprehend technical and functional knowledge of operations in business organization. This course gives students the knowledge of Use of functions of MS- Excel, Pivot tables, Data validation, Data visualization with MS-Excel. This course gives students the knowledge about Excel functions, Data validation, Pivot tables and Data visualization which will give them the opportunities and growth in their career.</p>
Resource Person Profile	<p>Mr. Piyush Kumar Assistant Professor in Department of Management Sciences, his expertise is in Marketing and Human Resource.</p>
Attendance Sheet*	Attached at the end of Report
Feedback	Sample feedback attached at the end of Report
Report Submitted by Convener (write faculty coordinator name)	Ms. Shradha Jain
For Office Use	
<p> Signature of Event Coordinator</p>	<p> Signature of Head of Department (with seal)</p>