TECNIA INSTITUTE OF ADVANCED STUDIES GRADE "A" INSTITUTE Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University Recognized Under Sec 2(f) of UGC Act 1956 INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085 Tel;91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in	**Department of Management Sciences**

Report
On
Value Added Course on Data Analytics using Excel

ACTIVITY: Value Added Course	
TITLE : Data Analytics using Excel	
VALUES: Use of functions of excel, Pivot tables, Data validation, Data visualization with MS-Excel	
LEARNING OUTCOMES: Understanding spreadsheet functions to efficiently perform calculations related to real-world operations, Identify real-world problems using data using spreadsheets, Identify real-world problems using data using spreadsheets.	
Organized by: Department of Management Sciences	
Program Theme: Value Added Course on Data Analytics using Excel	
Internal Experts: Ms. Aparna Vats	
Date: 21st September,2023	
Time: 1:40pm onwards	
Venue: Room no.- 1408	
Poster/Flyer/Notice*	
Social media link (promoting in any one Facebook/Instagram/Twitter is mandatory)	N.A.
No. of Students* (only no. to be written, list in excel or word should be maintain at department level as proof for any further requirement)	13
No. of Faculty* (only no. to be written , list in excel or word should be maintain at department level as proof for any further requirement)	1
No. of External Participants (students + faculty) [write NA if not applicable]	N.A.
(Geotag) Photograph*	
Photograph of the Event with the Caption	 Delhi, Delhi, India 2A & 2B, Phase-1, Madhuban Chowk, Outer Ring Rd, Block D, Sector 14, Rohini, Delhi, 110085, India Lat 28.705555° Long 77.120246°
Report: Description in (min 250 to max 800 word)*	A Value Added Course on Data Analytics using Excel was organized by Department of Management Sciences, In Tecnia Institute of Advanced Studies in Offline Mode. The theme of this course was learning of Data Analytics using

	Excel. It was organized for MBA students of 1st semester to provide them the understanding spreadsheet functions to efficiently perform calculations. This course gives students the knowledge of Identify real-world problems using data using spreadsheets, Identify real-world problems using data using spreadsheets. It will further comprehend technical and functional knowledge of operations in business organization. This course gives students the knowledge of Use of functions of MS- Excel, Pivot tables, Data validation, Data visualization with MS-Excel. This course gives students the knowledge about Excel functions, Data validation, Pivot tables and Data visualization which will give them the opportunities and growth in their career.
Resource Person Profile	Ms. Aparna Vats Assistant Professor in Department of Management Sciences, her expertise is in Marketing and Human Resource.
Attendance Sheet*	Attached at the end of Report
Feedback	Sample feedback attached at the end of Report
Report Submitted by Convener (write faculty coordinator name)	Ms. Shraddha Jain
For Office Use	
Signature of Event Coordinator	**Signature of Head of Department** (with seal)

HoD
MBA-TIAS