

**TECNIA INSTITUTE OF ADVANCED STUDIES**

**LIBRARY**

Date: 22/06/2022

**ACTION TAKEN REPORT**

Agenda-1 Members reviewed previous ATR

Agenda-2 Renewal of J-Gate (Cheque No.001465 Dt.20.12.2021, Receipt No. 1708) users' access required topics in the J-gate in the campus and at home also.

Agenda-3 Procured 23 e-Books from Pearson (Invoice No.11281892, Dt.10.12.2021, Cheque No.001651, Dt.08.03.2022) 202 users have registered Pearson E-Books to read the books.

Agenda-4 IT head procured HP Laser Jet MFP (Printer cum Xerox machine) for TIAS library, reprography section. (Invoice No.PT/21-22/2674, Dt.29.03.2022)

Agenda-5 Hon'ble PM Modi book procured (Invoice-UNI-1/3481/2021), and all departments books available in the library as per norms.

Agenda-6 Subscription of 51 printed journals from South Asia Distributors & Publisher for the year 2022 (Cheque No, 000418, 001160, Dt.30.03.2022 & 000332, Dt. 08.04.2022)

Agenda-7 Footfalls of faculty members are very less (17 of 2020-2021 due to Covid) but now it has been increasing (1691 of 2021-2022). Now, daily faculty members visit the library and library has separate Faculty Reading Room for faculty members.

Agenda-8 IT Head has returned 5 computer systems of digital library.

Agenda-9 Two racks arranged from other departments to keep reading materials.

Agenda-10 Remind to HR for Library Attendant

Agenda-11 Assignments & Projects of students keep in basement library.



Agenda-12 Library feedback form available at Library website (<https://docs.google.com/forms/d/1hgP5q0-m7HYU4DGL1h9FxiRw48x9HRsYXz7K7DnOXrQ/edit#responses>)

242 users have filled the feedback form and give valuable suggestions to development of TIAS library.

Agenda-13 Email to American library for renewal of membership but they not provides proper services.

Agenda-14 Miscellaneous issues of library like separate section to display TIAS in-house publications in the library. Informed to carpenter for the same

*Anil*  
22/06/2022

Dr Anil K Jharotia  
Member Secretary-LDC

