



TECNIA INSTITUTE OF ADVANCED STUDIES

GRADE "A" INSTITUTE

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INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



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Dear All,

Details for the 'TCS BPS Off-Campus Hiring' for YOP 2022 & 2023 for B. Com, BA, BAF, BBI, BBA, BBM, BMS, BSc (Maths, Physics, Chemistry, Botany, Zoology, CS & IT) and BCA.

Google Form Link: <https://forms.gle/UQmanKsubtEQvfJM9>

Request you to kindly circulate the above google form link along with the details mentioned below among the entire candidate fraternity by today.

Important Points:

1. Students only from the year of passing batch of 2022 & 2023 may apply and the same should reflect in their TCS Application Form.
2. Students MUST register and complete the TCS Application Form in the TCS NextStep Portal in 'BPS' section.
3. All students must ensure that they use their Personal Email ID to register in the TCS NextStep Portal and NOT Institute Email ID.
4. Details to be filled in the TCS Application Form as per candidate's Aadhaar card.
5. Email ID CANNOT be changed once submitted.
6. Students should fill up the application form correctly, verify the details before submitting it and make sure that their status in the TCS NextStep portal is "Application Received". Students can check this by visiting the "Track My Application" tab in the NextStep portal.
7. Information retrieved from TCS Application Form will be considered for the test process.

We are happy to share with you the detailed Eligibility Criteria for the Registrations being conducted for **TCS BPS Hiring for the Batch of 2022 & 2023.**

- **Courses & Discipline:** Full Time Graduates from B. Com, BA, BAF, BBI, BBA, BBM, BMS, BSc (Maths, Physics, Chemistry, Botany, Zoology, CS & IT) and BCA – 2022 & 2023 Year of Passing candidates may apply.
- **Course Types:** Only full-time courses will be considered (part-time / correspondence courses will not be considered). Candidates who have completed their Secondary and / or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full-time.
- **Highest Qualification:** It is mandatory that the course to be cleared and completed within the stipulated time duration of the course without any backlogs to be eligible for joining in TCS if selected.
- **Backlogs:** Should not have any backlogs at the time of appearing for TCS Selection process. The course should be completed within the stipulated duration of the course.
- **Gap / Break in Education:** It is mandatory for students to declare gaps in education, if any in TCS Application Form. The overall academic gap should not exceed 24 months until the highest qualification. Relevant document proof, as applicable, will be checked for gaps in education.
- **Work Experience:** Please note, the role is for 'Entry Level Requirement'. However, prior work experience, if any is required to be mandatorily declared by the candidates in the TCS Application Form. And necessary documents supporting this experience are required to be submitted by the candidates at the time of TCS Selection Process.

- **Age:** Minimum age – 18 years and Maximum age – 28 years.

Note: Kindly note that we have a stringent eligibility criterion and a robust selection process. Your eligibility as per the defined criteria will be checked at various stages of the selection process. At any point of time if you are found ineligible, or data shared by you is found discrepant, your candidature will be disqualified.

Students must register and fill up the application form on the TCS Nextstep portal (if not done already). The status of the student should be "**Application Received**". This is important to be included in the Pen & Paper Test and In-Person Interview process.

Steps to complete the Application Process:

Step 1. Logon to the TCS Next Step Portal here <https://nextstep.tcs.com/campus/#/>

Step 2. Verification Details as per Aadhaar

- It is important and mandatory to update your details correctly.
- Incorrect details submitted may lead to disqualification of your candidature.

Step 3. Register and apply for the TCS BPS Off-Campus Hiring process for **Batch of 2022 & 2023**

Scenario A. If you are a registered user, kindly login and proceed to complete the application form.

Scenario B. If you are a new user, kindly click on Register Now, choose **category as 'BPS'** and proceed to fill your details. Submit your application form.

Important: Please ensure that the details in the TCS Application Form are complete and accurate (Academic Details, Internship, Work Experience, if any)

Step 4. To confirm your status, check '**Track Your Application**'. The status should reflect as '**Application Received.**'

Kindly find attached the step by step registration manual and Aadhaar flyer for your reference please.

Kindly Note:

1. TCS would be doing Eligibility Checks at various stages of the selection process. If a student is found to be ineligible and / or found to have misrepresented any information – it would lead to the disqualification of the candidature.
2. TCS does not send job offers / any hiring related communication from unofficial email IDs like Gmail, Rediff mail, Yahoo Mail, Hotmail etc.
3. TCS does not ask candidates to deposit any money at any stage of the recruitment process.

All the best

Thanks & Regards,



Dr. Nivedita
Head - Training and Placement Cell