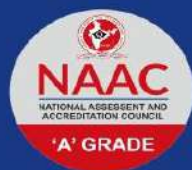


Living World of Diversity...



## INTELLECTUAL PROPERTY RIGHT POLICY Guidelines & Procedures



*-: An Initiative of Tecnia Internal Quality Assurance Cell :-*

## TECNIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITATION GRADE "A" INSTITUTE

Recognized Under Sec. 2(f) of UGC Act 1956, Approved by AICTE, Ministry of HRD, Govt. of India,  
Affiliated to Guru Gobind Singh Indraprastha University.

**INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, NEW DELHI, 110085**

ISO 9001:2015, ISO 14001:2015, ISO 21001:2018 & ISO 51001: 2018 Certified Institute;  
Rated as 'A' Category by JAC, Govt. of NCT of Delhi; A++ Category - Best Business School  
by AIMA - Business Standard Survey & Included in Top 100 B & IT School by Dalal Street Investment Journal.

*-: An Initiative of Tecnia Internal Quality Assurance Cell :-*

# **IPR POLICY**

## **Guidelines & Procedures**

## SOP FOR IPU-IPR POLICY

S.No.	PARTICULARS	DESCRIPTION
1	<b>Policy Number</b>	TIAS/IQAC/2021-22/
2	<b>Policy Structure</b>	<b>SOP FOR IPR POLICY</b> Placed on record Reference to IPU-IPR Policy of Guru Gobind Singh Indraprastha University ; Policy outline the procedure for the protection and exploitation of Intellectual Property (IP) arising from innovation/research projects undertaken by Tecnia Institute of Advanced Studies
3	<b>Scope of the Policy</b>	This policy, and all policies referenced herein, apply to all members of the Institute
4	<b>Policy Status</b>	Original – <i>Version -1.0</i> : Notified vide letter no. TIAS/2021-22/Adm./46.7 dated 20.02.2022 copy enclosed
5	<b>Originated By</b>	(A) IPU-IPR Policy of Guru Gobind Singh Indraprastha University
6	<b>Reviewed By</b>	TIAS Internal Quality Assurance Cell (IQAC) for Institute by Coordinator, TIAS-IQAC, Tecnia Institute of Advanced Studies, Delhi
7	<b>Effective Date</b>	w.e.f. 20/02/2022
8	<b>Approving Authority</b>	Director, Tecnia Institute of Advanced Studies, Delhi. Coordinator, Internal Quality Assurance Cell (IQAC), Tecnia Institute of Advanced Studies, Delhi, TIAS-IQAC,
9	<b>Amendment Number</b>	NIL
10	<b>Effective Date of Amended Policy</b>	NIL

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## **1.0 THE INSTITUTE**

Tecnia Institute of Advanced Studies ("TIAS") is a Flagship of Tecnia Group of Institutions; one of the Premier NAAC accredited "A" Grade Institute; Approved by All India Council For Technical Education (AICTE), Ministry of Human Resource Development (MHRD), Government Of India (GoI) and Affiliated to Guru Gobind Singh Indraprastha University, Delhi; Recognized under Section 2(f) of University Grants Commission Act, 1956. The Institute conducts Master of Business Administration (MBA), Bachelor of Business Administration (BBA), Bachelors of Arts Journalism and Mass Communication BA (JMC) & Bachelor of Computer Applications (BCA) programmes in both shifts. The institute is ISO (hereinafter ISO refers to International Organization For Standardization) 9001:2015, ISO 14001:2015, ISO 21001:2018 & ISO 50001: 2018 Certified and Instituted is Top 50 Best B-School in North Zone by The Week Hansa Research Survey, Top 50 Private Institute in India by Times BBA Education Ranking Survey; The institute has established Institution Innovation Council (IIC) under the Norms of MHRD's Innovation Cell, GoI Dated 11.09.2019 to promote Innovation and Start up and also established Entrepreneurship Development Cell. Institute provides Value Addition Programs & Career Counseling Session, Capabilities Enhancement Program on Technical and Soft Skill Expertise knowledge for development of young professional. The institute had setup TIAS-NPTEL Local chapter to complete MOOCs Course with e- certification for making students employable. Institute has ultra- Modern infrastructure and impart Value Based Education, conducts Training, Research & Consultancy, National and International Conferences and Seminars, Faculty Exchange Programme, Technical cum Cultural Fest etc. since 1998. The Institute is located at a prime location and has State-of-the-Art facilities, erudite faculties, dedicated staff members and an ambience to fulfill admirable academic pursuit.

## **2.0 VISION**

To impart holistic development, by inculcating knowledge, ethics, professional acumen including socially concerned attitude to carve out an edge in dynamic environment.

## **3.0 MISSION**

To make a thorough professional and responsible citizen through student centric teaching learning process, co-curricular, extra-curricular, enrichment, extension and outreach activities and research environment.

## **4.0 CORE VALUES**

Being a professional institute, we subscribe to, in our dealings and hold ourselves accountable to all stakeholders by maintaining integrity, honesty, openness, personal excellence, constructive self-criticism, continual self-improvement, mutual respect, professionalism, quality service & standards, innovation, objectivity and honoring our commitments.

## **5.0 QUALITY POLICY**

To provide quality education, training and expertise to improve the quality of life by improving the capabilities of human resources, thinking process, practices and

performance in the Management, Information Technology and Media disciplines by adopting the quality management system through continual improvements.

## **6.0 TECNIA INTERNAL QUALITY ASSURANCE CELL (TIQAC)**

The NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) conducts assessment and accreditation of (HEI) recognized institution to undertake the 'Quality Status' of the institution. NAAC evaluates the institutions for its conformance to the standards of quality in terms of its performance related to the educational processes and outcomes, curriculum coverage, teaching-learning processes, faculty, research, infrastructure, learning resources, organization, governance, financial wellbeing and student services. In pursuance of above for its performance evaluation, assessment & accreditation & quality up-gradation of higher education, NAAC proposes to establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become an integral part of the institution's system & work towards realization of the goals of quality enhancement & sustenance. The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of the institute for the post-accreditation period, it will channelize all efforts & measures of the institution towards promoting its holistic academic excellence. The Tecnia Institute of Advanced Studies was accredited on 11-Sept.-2017 with CGPA of 3.11 of 'A' Grade by NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL. IQAC established at Institute continued to strive for the betterment of systems, processes and policies setup. The NAAC visited the Institute Campus from 28th – 29th August 2017 (First Cycle) taking the tangible efforts to further has established a concrete Tecnia-IQAC hosting in TIAS-ERP in Institute.

## **7.0 IQAC VISION**

To shape and certify the quality culture in the Institute with an intention of assured all round excellence.

## **8.0 IQAC MISSION**

To channelize the efforts and establish the actions of the institute towards quantify academic and administrative talent and to be the change agent for leading and remove deficits to enrich the quality

## **9.0 IQAC GOALS**

IQAC shall evolve mechanisms and procedures for:-

- ❖ To ensure timely, efficient and progressive performance appraisal of academic, administrative and financial tasks
- ❖ To ensure relevance and quality of academic and research programmes
- ❖ To develop equitable access to and affordability of academic programmes for various sections of society
- ❖ To optimize and integrate modern methods of teaching and learning
- ❖ To ensure credibility of evaluation procedures; adequacy, maintenance and functioning of the support structure and services
- ❖ To develop research sharing and networking with other institutions in India and abroad

## **10.0 IQAC DOLES**

The doles of the IQAC are:-

- ❖ To contribute meaningfully to ensure heightened level of clarity and focus on institutional functioning towards quality enhancement through internalization of the quality culture
- ❖ To act as a nodal agency in the Institute to empower, integrate and coordinate among various quality-related activities including adoption dissemination and institutionalize of best practices, for quality outcomes
- ❖ To build an organized methodology for decision-making, quality changes, documentation of the various programmes/activities to improve institutional functioning and internal communication for quality improvement

## **11.0 IQAC ROLES**

The roles of the IQAC are:-

- ❖ To develop, disseminate information and application of quality benchmarks for various academic and administrative activities of higher education.
- ❖ To facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation to adapt the required knowledge and technology for participatory teaching and learning process
- ❖ To establish network to coordinate, facilitate and implement feedback response on quality- assurance initiatives by involving the stakeholders
- ❖ from students, parents and other stakeholders
- ❖ To organize inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- ❖ To develop and maintain institutional database through TIAS-ERP (MIS) for the purpose of maintaining, enhancing, quality culture in the institution.
- ❖ Periodical conduct academic and administrative audit and its follow-up to prepare the Annual Quality Assurance Report (AQAR) as per guidelines and parameters for onward submission to NAAC.

## **12.0 IPR CELL**

The Intellectual Property Rights (IPR) vision of Tecnia Institue of Advanced Studies affiliated to GGSIPU is "to be on the forefront of knowledge creation by stimulating innovations and creativity in emerging areas of higher professional education"

## **13.0 OBJECTIVES**

13.1 To make aware the faculty, non-teaching employees, Librarians and students about importance and economic benefits of IPR.

13.2 Sensitizing all stakeholders about diverse aspects of Intellectual Property Rights.

13.3 Actively promoting faculty and student research by providing support for effective patenting and other forms of IPR protection.

13.4 Developing a performance related accountability, incentives and rewards mechanism for faculty to disclose, protect and exploit their inventions and help in enhancing knowledge base of the Institute.

13.5 Creating an Enabling Environment for commercialization of Institute knowledgebase.

13.6 Leveraging synergistic alliances externally with other constituents of the knowledge chain nationally and internationally

13.4 To provide consultancy in patents registration and another branches of IPR.

13.4 To provide mediation and redressal of IPR disputes.

#### **14.0 STRUCTURE –**

The IPR cell shall be part and parcel of the Directorate of Research & Consultancy Cell.

- I. Chairperson (to be nominated by Head of The Institution)
2. Two members out of faculty of Institute (not below AR)
3. One external expert from academia
4. One external expert from Industry

The Cell shall co-ordinate all the FPR related activities.

This policy is subject to review and revision in view of evolving technology protocols and emerging legal norms.

#### **15.0 FINANCIAL COMMITTEE**

- I. Payments to the resource persons who may contribute to legal and scientific support to the cell from time to time
2. To organize workshop/conference/invited talks/sensitization programme
3. Pay honorarium to external members (If any) of IP Assessment Committee (IPAC)
4. Financial requirements for filings patents and other forms of IPR 's (as per IPR Policy)

#### **16.0 IPR Policy**

The aim of the IPR Policy is to sustain and grow innovation and creativity, foster institute-industry linkages and entrepreneurial culture for the betterment of the society.



Institute and other public research organizations are increasingly protecting their intellectual property - from patenting of genetic inventions to software use. The rise in university focus on IPRs, in particular, patents has occurred against a broader policy framework aimed at fostering a greater interaction between public research and industry in order to meet stakeholder's expectation from R&D and innovations. The general strengthening of intellectual property protection worldwide as well as the passage of Patents (Amendment) Act 2005 aimed at improving technology transfer is additional factors that have facilitated the awareness about significance of patenting and other forms of intellectual asset protection

## **17.0 The Role of Intellectual Property Rights Cell (IPRC):**

Intellectual Property Rights Cell (IPRC) at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi provides guidance, support and resources to all TIAS personnel and facilitates protection and deployment of intellectual property. In achieving this goal, IPRC creates awareness of the importance and role of IP Rights, implements the IP policy, ensures transparency and fairness of the IP policy to encourage compliance, solicits feedback regarding the fulfillment of the IP policy and periodically reviews the Policy to improve upon any shortcomings, strengthens the infrastructure and resources for protection and exploitation of IP and makes available expert inputs.

Issues of ownership, confidentiality, disclosure, patentability, technology transfer, revenue sharing, and conflict of interest among others play a very important role in any IP management. IPRC conducts workshops to enhance awareness on related issues. IPRC also provides templates and guidelines for the contracts, agreements and MOUs governing the effective exploitation of the IP produced by Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi. All such agreements and matters relating to confidentiality, infringements, damages, liabilities and compliance are administered by FPRC.

## **18.0 The IP Policy**

This policy is applicable to all Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel, as well as non- Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel associated with any activity of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi and covers all classes of Intellectual Property -- Patent, Copyright, Trade Mark / Service Mark, Design Registration, Trade Secret, Confidential Information and Integrated Circuits Layout.

## **19.0 Ownership**

### **19.1 Invention(s), Designs, Integrated Circuit Layouts and other creative works:**

19.1.1 Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall be the owner of all invention(s) including software, designs and integrated

circuit layouts created by teams faculties, students or visiting faculties of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi individually or in collaboration with non- Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel, or / industry / association associated with any activity of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi.

19.1.2 Non- Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel, who create invention(s) including software, designs or integrated circuit layouts at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi but without intellectual contribution of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel or significant use of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi resources, shall be the owner of such invention(s).

19.1.3 Invention(s) including software, designs and integrated circuit layouts, created by Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel without the use of significant Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi resources and not connected with the profession for which employed at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi, shall be owned by the creator(s).

19.1.4 For invention(s) including software, designs and integrated circuit layouts, produced during the course of sponsored and/or collaborative activity, specific provisions related to IP made in contracts governing the collaborative activity shall determine the ownership of IP.

19.1.5 Invention done by students during the course of studentship/scholarship with the help of Institute assistance should be owned by the Institute.

19.1.6 The Institute shall be the sole assignee of IP created through sponsored research where the sponsor does not claim IP rights. Any I P generated as a work for hire will belong to the Institute.

19.1.7 In case the Institute explores and exploits any traditional knowledge, the benefit sharing shall be as per the norms and standards of Govt of India, Ministry of Environment and Forest, worked out under the enabling provisions of Bio-diversity Act, 2002 and Protection of Plant Varieties and Farmers Right Act, 200 I.

19.1.8 Institute, by way of its policy would promote technology transfer and its market exploitation on terms and conditions fixed mutually by the Institute and the stakeholder(s) in the market system.

19.1.9 Except as stipulated above, Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall be the owner of all invention(s) including software, designs and integrated circuit layouts created at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi.

19.1.10 Joint ownership with industry or Researcher.

## 19.2 Copyrightable Work:

Ownership of copyright of all copyrightable work shall rest with the author(s) with the following exceptions:

19.2.1 If the work is produced during the course of sponsored and/or collaborative activity, specific provisions related to IP made in contracts governing such activity shall determine the ownership of IP.

19.2.2 Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall be the owner of the copyright of work, including software, created by Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel with significant use of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi resources.

19.2.3 Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall be the owner of the copyright on all teaching material developed by Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel as part of any of the academic programs at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi. However, the authors shall have the right to use the material in her/his professional capacity. As the traditional exception, Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall not claim ownership of copyright on books and publications authored by Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel.

19.2.4 Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall be the owner of copyright of work produced by non Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel associated with any activity of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi with the intellectual contribution of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel. However, the authors shall have the right to use the material in her/his professional capacity.

19.2.5 The student and his/her supervisor(s) will jointly have the ownership of copyright in the thesis/ dissertation I project report written by a student. Any copyrightable work generated as a work for hire will belong to the Institute.

19.2.6 In case the Institute utilizes the open source materials and develops its own models of working in the given area, the ownership of such IP shall be in accordance with the norms prevailing in the market system.

19.2.7 Joint ownership shall be permitted.

19.2.8 Open and distance education material: Education material created printed or electronically generated by regular or contractual faculty member of the Institute for Distance Education - copyright ownership should vest with the university. Institute shall have the right to use the study material for Institute own

educational, research, and other purposes. In case the study materials are licensed, sold or otherwise conveyed to a third party, the royalties will be fixed time to time by Tecnia Institute of Advanced Studies affiliated to GGSIP University

### **19.3 Trade Mark(s) / Service Mark(s):**

Ownership of trade mark(s) / service mark(s) created for Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall be with Tecnia Institute of Advanced Studies affiliated to GGSIP University, Delhi In cases of all IP produced at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi, it shall retain a non-exclusive, free, irrevocable license to copy/use IP for teaching and research activities, consistent with the confidentiality agreements.

### **20.0 OD Disclosures, Confidentiality and Assignment of Rights:**

1. For sponsored and/or collaborative work the provisions of the contract pertaining to disclosure of creative work are applied.
2. For all other invention(s) produced at Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi, if the inventor(s) wish to protect the invention(s) they produce, then they are required to disclose the creative work to the IPRC at the earliest date.

Disclosure is a critical part of the IP protection process and it formally documents claims of inventorship, the date of the invention and other details of the invention. The inventor(s) shall assign the rights of the disclosed invention to Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi

All Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel and non- Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel associated with any activity of Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi shall treat all IP related information which has been disclosed to the FPRC and/or whose right are assigned to Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi, or whose rights rest with Tecnia Institute of Advanced Studies affiliated to GGSIP University Delhi personnel, as confidential. Such confidentiality shall be maintained till the date as demanded by the relevant contract, if any, between the concerned parties unless such knowledge is in the public domain or is generally available to the public.

Unauthorized disclosure of confidential information shall be treated as serious misconduct.

### **21.0 (JTI) Assessment of Innovation(s) for Protection:**

To facilitate assessment, an IP Assessment Committee (IPAC) consisting of a chairperson (to be nominated by the Vice Chancellor), the IPRC members and • at least three additional members with domain expertise or familiarity/experience in areas related to the creative work will be formed.

F

Annexe: XIII

### THE IPU-IPR CELL

The Intellectual Property Rights (IPR) vision of Guru Gobind Singh Indraprastha University is "to be on the forefront of knowledge creation by stimulating innovations and creativity in emerging areas of higher professional education".

#### OBJECTIVES:

1. To make aware the faculty, non-teaching employees, Librarians and students about importance and economic benefits of IPR.
2. Sensitizing all stakeholders about diverse aspects of Intellectual Property Rights.
3. Actively promoting faculty and student research by providing support for effective patenting and other forms of IPR protection
4. Developing a performance related accountability, incentives and rewards mechanism for faculty to disclose, protect and exploit their inventions and help in enhancing knowledge base of the University
5. Creating an Enabling Environment for commercialization of university knowledgebase.
6. Leveraging synergistic alliances externally with other constituents of the knowledge chain nationally and internationally
7. To provide consultancy in patents registration and another branches of IPR.
8. To provide mediation and redressal of IPR disputes.

IPR POLICY: IPU-IPR policy is placed at **Appendix A**

#### STRUCTURE:

The IPU-IPR cell shall be part and parcel of the Directorate of Research & Consultancy Cell.

1. Chairperson (to be nominated by Vice Chancellor)
2. Two members out of faculty of USS/staff (not below AR)
3. One external expert from academia
4. One external expert from Industry

The Cell shall co-ordinate all the IPR related activities.

This policy is subject to review and revision in view of evolving technology protocols and emerging legal norms.



## **FINANCIAL COMMITMENT:**

1. Payments to the resource persons who may contribute to legal and scientific support to the cell from time to time
2. To organize workshop/conference/invited talks/sensitization programme
3. Pay honorarium to external members (If any) of IP Assessment Committee (IPAC)
4. Financial requirements for filings patents and other forms of IPR's (as per IPU-IPR Policy)

Appendix-A

## **IPU - IPR POLICY**

**The aim of the IPR Policy is to sustain and grow innovation and creativity, foster institute-industry linkages and entrepreneurial culture for the betterment of the society.**

Universities and other public research organizations are increasingly protecting their intellectual property – from patenting of genetic inventions to software use. The rise in university focus on IPRs, in particular, patents has occurred against a broader policy framework aimed at fostering a greater interaction between public research and industry in order to meet stakeholder's expectation from R&D and innovations. The general strengthening of intellectual property protection worldwide as well as the passage of Patents (Amendment) Act 2005 aimed at improving technology transfer is additional factors that have facilitated the awareness about significance of patenting and other forms of intellectual asset protection.

### **The Role of IPU-Intellectual Property Rights Cell (IPRC):**

**IPU-Intellectual Property Rights Cell (IPRC)** at GGS IP University Delhi provides guidance, support and resources to all GGSIP University Delhi personnel and facilitates protection and deployment of intellectual property. In achieving this goal, IPRC creates awareness of the importance and role of IP Rights, implements the IP policy, ensures transparency and fairness of the IP policy to encourage compliance, solicits feedback regarding the fulfillment of the IP policy and periodically reviews the Policy to improve upon any shortcomings, strengthens the infrastructure and resources for protection and exploitation of IP and makes available expert inputs.

Issues of ownership, confidentiality, disclosure, patentability, technology transfer, revenue sharing, and conflict of interest among others play a very important role in any IP management. IPRC conducts workshops to enhance awareness on related issues. IPRC also provides templates and guidelines for the contracts, agreements and MOUs governing the effective exploitation of the IP produced by GGSIP University Delhi. All such agreements and matters relating to



confidentiality, infringements, damages, liabilities and compliance are administered by IPRC.

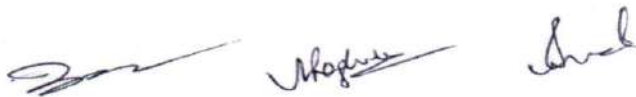
**The IP Policy :**

This policy is applicable to all GGSIP University Delhi personnel, as well as non-GGSIP University Delhi personnel associated with any activity of GGSIP University Delhi and covers all classes of Intellectual Property -- Patent, Copyright, Trade Mark / Service Mark, Design Registration, Trade Secret, Confidential Information and Integrated Circuits Layout.

**(I) Ownership:**

**1 (a) Invention(s), Designs, Integrated Circuit Layouts and other creative works:**

1. GGSIP University Delhi shall be the owner of all invention(s) including software, designs and integrated circuit layouts created by teams faculties, students or visiting faculties of GGSIP University Delhi individually or in collaboration with non-GGSIP University Delhi personnel, or / industry / association associated with any activity of GGSIP University Delhi.
2. Non-GGSIP University Delhi personnel, who create invention(s) including software, designs or integrated circuit layouts at GGSIP University Delhi but without intellectual contribution of GGSIP University Delhi personnel or significant use of GGSIP University Delhi resources, shall be the owner of such invention(s).
3. Invention(s) including software, designs and integrated circuit layouts, created by GGSIP University Delhi personnel without the use of significant GGSIP University Delhi resources and not connected with the profession for which employed at GGSIP University Delhi, shall be owned by the creator(s).
4. For invention(s) including software, designs and integrated circuit layouts, produced during the course of sponsored and/or collaborative activity, specific provisions related to IP made in contracts governing the collaborative activity shall determine the ownership of IP.
5. Invention done by students during the course of studentship/scholarship with the help of university assistance should be owned by the University.
6. The University shall be the sole assignee of IP created through sponsored research where the sponsor does not claim IP rights. Any IP generated as a work for hire will belong to the University.
7. In case the University explores and exploits any traditional knowledge, the benefit sharing shall be as per the norms and standards of Govt of India, Ministry of Environment and Forest, worked out under the enabling provisions of Bio-diversity Act, 2002 and Protection of Plant Varieties and Farmers Right Act, 2001.

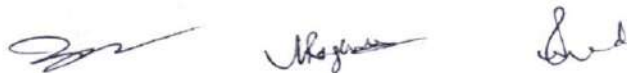


8. University, by way of its policy would promote technology transfer and its market exploitation on terms and conditions fixed mutually by the University and the stakeholder(s) in the market system.
9. Except as stipulated above, GGSIP University Delhi shall be the owner of all invention(s) including software, designs and integrated circuit layouts created at GGSIP University Delhi.
10. Joint ownership with industry or Researcher.

**I(b) Copyrightable Work:**

Ownership of copyright of all copyrightable work shall rest with the author(s) with the following exceptions:

- a. If the work is produced during the course of sponsored and/or collaborative activity, specific provisions related to IP made in contracts governing such activity shall determine the ownership of IP.
- b. GGSIP University Delhi shall be the owner of the copyright of work, including software, created by GGSIP University Delhi personnel with significant use of GGSIP University Delhi resources.
- c. GGSIP University Delhi shall be the owner of the copyright on all teaching material developed by GGSIP University Delhi personnel as part of any of the academic programs at GGSIP University Delhi. However, the authors shall have the right to use the material in her/his professional capacity. As the traditional exception, GGSIP University Delhi shall not claim ownership of copyright on books and publications authored by GGSIP University Delhi personnel.
- d. GGSIP University Delhi shall be the owner of copyright of work produced by non GGSIP University Delhi personnel associated with any activity of GGSIP University Delhi with the intellectual contribution of GGSIP University Delhi personnel. However, the authors shall have the right to use the material in her/his professional capacity.
- e. The student and his/her supervisor(s) will jointly have the ownership of copyright in the thesis / dissertation / project report written by a student. Any copyrightable work generated as a work for hire will belong to the University.
- f. In case the University utilizes the open source materials and develops its own models of working in the given area, the ownership of such IP shall be in accordance with the norms prevailing in the market system.
- g. Joint ownership shall be permitted.
- h. Open and distance education material: Education material created printed or electronically generated by regular or contractual faculty member of the University for Distance Education – copyright ownership should vest with the university. University shall have the right to use the study material for Universities own educational, research, and other purposes. In case the study materials are licensed, sold or otherwise conveyed to a third party, the royalties will be fixed time to time by GGSIP University.





**I(c) Trade Mark(s) / Service Mark(s):**

Ownership of trade mark(s) / service mark(s) created for GGSIP University Delhi shall be with GGSIP University, Delhi. In cases of all IP produced at GGSIP University Delhi, it shall retain a non-exclusive, free, irrevocable license to copy/use IP for teaching and research activities, consistent with the confidentiality agreements.

**(II) Disclosures, Confidentiality and Assignment of Rights:**

1. For sponsored and/or collaborative work the provisions of the contract pertaining to disclosure of creative work are applied.
2. For all other invention(s) produced at GGSIP University Delhi, if the inventor(s) wish to protect the invention(s) they produce, then they are required to disclose the creative work to the IPRC at the earliest date.

Disclosure is a critical part of the IP protection process and it formally documents claims of inventorship, the date of the invention and other details of the invention. The inventor(s) shall assign the rights of the disclosed invention to GGSIP University Delhi.

All GGSIP University Delhi personnel and non-GGSIP University Delhi personnel associated with any activity of GGSIP University Delhi shall treat all IP related information which has been disclosed to the IPRC and/or whose rights are assigned to GGSIP University Delhi, or whose rights rest with GGSIP University Delhi personnel, as confidential. Such confidentiality shall be maintained till the date as demanded by the relevant contract, if any, between the concerned parties unless such knowledge is in the public domain or is generally available to the public.

Unauthorised disclosure of Confidential information shall be treated as serious misconduct.

**(III) Assessment of Innovation(s) for Protection:**

To facilitate assessment, an IP Assessment Committee (IPAC) consisting of a chairperson (to be nominated by the Vice Chancellor), the IPRC members and at least three additional members with domain expertise or familiarity/experience in areas related to the creative work will be formed.

Note: On joint ownership between University and industry / other research organization and on joint ownership between University, researcher, industry or research organization shall be decided on the basis of agreement signed by all the stake holders.

XXXX





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