

Tecnia Institute of Advanced Studies

Department of Management Science (BBA Programme)

Session: 2023-24 (Odd Semester)

Reference: TIAS/DMS/DAC/2023-24/21


Date: 18/08/2023

Notice

This is to inform all the faculty members that the Department of Management Science's "Departmental Academic Committee" meeting is scheduled for **18th August 2023** at 11:00 am to discuss the agenda for the upcoming semester of BBA (2023-24) as listed below. Dr. Monisha (HoD-BBA) and Dr. Archana Dixit (HoD-BBA) will chair the meeting.

Agenda Points:

1. To confirm the minutes of the last Departmental Academic Committee meeting held.
2. To review the 'Action Taken Report' (ATR) on the minutes of the last Departmental Academic Committee meeting
3. To discuss and finalise 'Curriculum Planning and Implementation' (for the odd semester of Academic Session 2023-24) on the following:
 - a) Academic Calendar and Holiday List.
 - b) Syllabi and CO PO of BBA Program
 - c) Time Table, Subject Preference and Subject Allocation.
 - d) Various methodologies adopted for implementing students centric teaching including experiential learning, Participative Learning and Problem Solving
 - e) Live Projects / Field-based work for BBA Programme
 - f) Elective subjects to be offered to BBA students
 - g) Continuous Internal Assessment
4. To discuss and approve the updated OBE framework for BBA program.
5. To discuss the progress of Minor Project (2nd Semester) and decide tentative date of Presentation / Viva Voce Examination.
6. To deliberate and finalize the implementation of proposed Add-On courses/ Certificate courses/ Valued Added courses for BBA Programme.
7. To discuss the strategies adopted by the faculty members for slow and advance Learners.
8. To discuss and further encourage the faculty members to increase the involvement of students in publishing the apers in renowned journals.


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9. To apprise about the structured feedback report from various stakeholders and discuss the action taken report.
10. To discuss the progress of Project Dissertation (4th Semester) and decide tentative date of Presentation / Viva Voce Examination.
11. To discuss about the Student Satisfaction Survey.
12. To discuss and finalize the Seminar/Webinar on IPR and Language and Communication Skills.
13. Any other matter with the permission of chair.

Sd-
Dr. Moulisha
(HOD-BBA)

HoD
BBA-TIAS

CC:

- To Dean, Tecnia Institute of Advanced Studies for kind information
- To Director, Tecnia Institute of Advanced Studies for kind information

Dr. Archana Dixit
(HOD – BBA) HoD
BBA-TIAS



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To,

**Prof. (Dr.) Vikas Sharma,
Chandigarh University**

Date: 14.08.23

Subject: Invitation for the participation as an External Subject Expert in Departmental Academic Committee meeting of the Department of Management Sciences, Tecnia Institute of Advanced Studies, Delhi.

Respected Sir,

A meeting of Departmental Academic Committee on the agenda related to Academic commencement of Odd semester for the academic year 2023-24 has been scheduled in hybrid mode on 18th August 2023 at 11:30 AM in Board Room, Tecnia Institute of Advanced Studies, Delhi.

We take a privilege to invite you in the above-mentioned meeting as an External Subject Expert.

You are requested to kindly accept our invitation and join the meeting online on Microsoft Team through the Link being provided separately on your WhatsApp.

With Thanks and Warm Regards


Dr. Monisha
HOD BBA
Department of Management Sciences,
Tecnia Institute of Advanced Studies, Delhi.

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