

# **TECNIA INSTITUTE OF ADVANCED STUDIES**

## **Grade 'A' Institute**

Ref N. TIAS/DoJMC/DAC/2023-24/74

Date: 1 January 2024

### **Department of Journalism and Mass Communication (BAJMC)**

#### **DAC Notice**

A meeting of **Departmental Academic Committee** of the Department of Journalism and Mass Communication is scheduled for the upcoming Even (2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup>) semester will be held on 10 January 2024 at 12:10 PM at Department of Journalism & Mass communication, TIAS in Hybrid Mode.

#### **Agenda for Proposed Departmental Academic Committee (DAC) Meeting**

**Agenda No.1:** To confirm the minutes of the previous meeting held on 24.07.2023.

**Agenda No.2:** To discuss the Action taken report of the Minutes of the last meeting held on 24.07.2023.

**Agenda No.3:** To appraise the scheme of the syllabi (2016-17 & 2022-23), for academic session 2023-24, provided by the affiliating University for the upcoming 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semesters.

**Agenda No.4:** To discuss and approve the proposed updated OBE (Outcome based education) for the upcoming 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester.

- Updated PO, CO, PAM, CAM.
- Updated Course Delivery Plan reflecting student centric approach.
- Continuous Internal Assessment scheme and procedure as per the University guidelines.
- Components to be implemented for Student Centric Teaching Pedagogy.

**Agenda No.5:** To discuss and approve the proposed subject allocation for the upcoming Even semester as per the expertise and subject preference list.

**Agenda No.6:** To discuss and approve the proposed Faculty timetable as per the credit scheme given for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester.

**Agenda No.7:** To discuss and confirm the proposed Value-Added Courses to be floated in the upcoming 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester. (To enhance the competencies)

**Agenda No.8:** To apprise the members about the Summary report of Mentor-Mentee system.


**Agenda No.9:** To take the progression update on the Research and Development status of the Department.

- Faculty Development Program (Themes/Subjects and scheduling)
- National and International Conferences/Seminar (Themes/Subjects and scheduling)
- Annual Target for Faculty members to be accomplished for Research and Development.

**Agenda No.10:** To discuss and approve the actions to be taken for the Slow and Advanced learners.

**Agenda No.11:** To discuss and encourage about the implementation of MOOCs for Faculty Members and Students for their academic enrichment.

**Agenda No.12:** Any other relevant matter with the permission of the chair.

  
**Dr. Shivendu Kumar Rai**

  
**Dr. Gopal Thakur**

**HoD (Morning Shift) DAC Chairperson,**

**DAC Co-Chairperson HoD (Evening Shift)**

cc:

S.N.	Name	Member
1	Dr. Gopal Thakur	DAC Chairperson, HoD
2	Dr. Shivendu Kumar Rai	Co-Chairperson, HOD
3	Dr. Dharendra Kumar Rai	External Member
4	Dr. Aditya Kumar Mishra	External Member
5	Dr. Vikash Singh	External Member
6	Dr. Shaheen Bano	Member
7	Mr. Amit Sharma	Member
8	Ms. Jyoti Gupta	Member
9	Ms. Sonia Batra	Member
10	Mr. Ketan Kumar Kataria	Member
11	Mr. Ashish Kumar	Member
12	Mr. Deepak Prasad	Member
13	Ms. Navya Singh	Member

**Copy to:**

-Dean, Academics, TIAS

-IQAC, TIAS

-Director, TIAS