



# TECNIA INSTITUTE OF ADVANCED STUDIES

## NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University  
Recognized Under Sec. 2(f) of UGC Act 1956

**INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085**

Tel: 91-11-27555121-24, E-Mail : [directortias@tecnia.in](mailto:directortias@tecnia.in), Website: [www.tiaspg.tecnia.in](http://www.tiaspg.tecnia.in)



Ref. No: TIAS/2023-24/CLUB/ELC/84/21

Date: 21/07/2023

## Electoral Literacy Club

### Minutes of Meeting

The Annual meeting of Electoral Literacy Club (ELC) Club was held on 21/07/2023 at 11:00am.

Following core committee members were present:

- 1) Ms. Priyanka Singh (Chairperson)
- 2) Dr. Ruchi Srivastav (Event In-charge)
- 3) Radhika Kataria (12117002421, BA(J&MC) Student)
- 4) Sarthak Arora (02717002021, BCA Student)
- 5) Varun (0401700172, BBA Student)
- 6) Samahi Vashist
- 7) Sayam Bansal
- 8) Ansh Gupta

The following agenda points were discussed and approved:

#### **1. Club Activity Planning and Implementation for upcoming year to be started from September.**

The planning and implementation of club activities was discussed. It was discussed and approved that at least three extension/ outreach activities should be conducted in a year.

#### **2. Finalization of Event Calendar for the year 2023-24.**

The annual event calendar for the year 2023-24 were discussed and approved. The annual event calendar was circulated to all for their kind perusal.

**3. Discussion on adding members to Core Committee.**

A short discussion on adding additional members to core committee was done. It was mutually decided to work with already finalised core committee.

**4. Circulation of information regarding clubs' activities through core committee.**

It was decided that any information regarding club activity will be circulated through core committee.

**5. Nomination of President and Vice-President for smooth conduction of activities.**

The chairperson suggested to nominate president and vice-president from students in core committee for smooth conduction of club activities. It was decided that Samahi Vashist (BBA, student) will be the president of ELC Club.

**6. Uploading the report of activities conducted on the website.**

It was decided that monthly reports of all activities will uploaded with due approval from event in-charge.

All the resolutions & minutes of meeting are put up in front of Core Committee for approval.