



TECNIA INSTITUTE OF ADVANCED STUDIES

GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University
Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2023-24/04

Date: 22.08.2023

Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:40 AM on 21.08.2023 (Monday). Following members were present in the meeting the names of the members are as follows:-

S. N.	Name	Member	Department	Mobile No.	E-mail
1	Dr. Chaitali Bhattacharya	Nodal Officer	Faculty BBA	9910055811	studentswelfare@tecnia.in
2	Dr. Deepak Sonker	HoD, BCA	Faculty BCA	9711788920	hodbca@tecnia.in
3	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	hammed.haseeb@gmail.com
4	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	nagaraja.hln2002@gmail.com
5	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	deanjmc@tecnia.in
6	Mr. Mukesh	Admin Officer	Admin	9582166582	adminofficer@tecnia.in
7	Dr. Preeti Jindal	Member Secretary	Faculty MBA	9717812810	studentswelfare@tecnia.in

Elected Student Representatives – 1st Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	1st Shift	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	1st Shift	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	1st Shift	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rishikatec64@gmail.com

Elected Student Representatives – 2nd Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Ankit Singh	00221303920	2nd Shift	MBA	9718833618	ankysingh9359@gmail.com
2.	Mahesh Pathak	11121301721	2nd Shift	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

Preeti
 Student Grievance Redressal Committee
 Tecnia Institute of Advanced Studies
 Madhuban Chowk, Rohini, Delhi -85

Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise new members of GRC about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved : The Chair and the committee welcome the new member, Dr. Preeti Jindal, the Member Secretary of GRC.

ATR: The new member extended his support to the Chair.

Item No. 2: To notify Grievance Redressal Committee on Institute website.

Resolved: The Staff are appraised and notified about the type of Grievance Redressal Committee on Institute website.

ATR: All the staff and stakeholders were appraised about the GRC on Institute website also to lodge the grievance if any.

Item No. 3: To Appraise all stakeholders about Notification Statute of GRC of UGC and AICTE

Resolved: The Staff was appraised and notified about the Notification Statute of GRC of UGC and AICTE on Institute website.

ATR: All the members were appraised about the GRC on Institute website.

Item No. 4: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @GRC_TIAS

Resolved: Staff was appraised and notify about the Notification Statute of GRC of UGC and AICTE on Institute website.

ATR: All the members and stakeholders are appraised about the GRC on Institute website.

Item No. 5: To appraise all stakeholders that Institute prominently published/notified the details of GRC by Tecnia Times prospectus

Resolved: The members and stakeholders are appraised about the GRC through published/Notified in Tecnia- Times and on Institute website.

ATR: All the members and stakeholders are appraised about the GRC on Institute website.

Item No. 6: Specialized Member of GRC Psychiatrist/Psychologist/Professional Councilors

Resolved: The Staff and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Councilors in GRC.

ATR: All the staff and stakeholders are appraised about the GRC competency with regard to availability of Psychiatrist/Psychologist/Professional Councilors in GRC.

Item No. 7: Proceedings of GRC meticulous and verifiable contents

Resolved: The Staff and Stake Holders are appraised and notify about Proceedings of the meeting of GRC.

ATR: All the staff members and stakeholders are appraised about the GRC on Institute website.

Item No. 8: Maintenance of **Grievance Form** "Online Grievance" link on Institute website

Resolved: The Staff and Stake Holders are appraised and notify about "Online Grievance" link on Institute website for **Grievance Form**

ATR: All the staff members and stakeholders are appraised about the GRC link on Institute website for **Grievance Form**.

Preeti
Member Secretary
Grievance Redressal Committee
Institute of Advanced Studies
Madhuvan Chowk, Rohini, Delhi -85

Item No. 9: Staff and student Feedback

Resolved: The Stake Holders are appraised about the "Online Feedback" link on Institute website.

ATR: All the stakeholders are appraised about the "Online Feedback" link on Institute website.

Meeting ended with the thanks to the Chair Dr. Chaitali Bhattacharya, Students Grievance Redressal Committee.

Student Grievance Redressal Committee
Member Secretary
Techia Institute of Advanced Studies
SGRC **Madhuban Chowk, Rohini, Delhi -85**

Cc to:

- 1) Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Dr. Preeti Jindal, Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. Mukesh, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)