



Directortias <directortias@tecnica.in>

Academic Audit Report for Academic Session 2022-23

1 message


Ggsip University <affiliationbranch123@gmail.com>
To: Directortias <directortias@tecnica.in>

Tue, Dec 26, 2023 at 10:34 AM

Sir/madam,

Please find enclosed herewith a copy of your Academic Audit Report for Academic Session 2022-23. You are requested to submit the compliance report in this regard latest by 02.01.2023 in the Affiliation Branch.

Regards,
Affiliation Branch
GGSIP University

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ACADEMIC AUDIT PROFORMA

Academic Session:2022-23.....

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Institution Name:.....TECNIA INSTITUTE OF ADVANCED STUDIES

Date of Audit:.....

Members of the Academic Audit Committee:

- (i) Prof. Kanku Chawla *Kanku* (ii) Dr. Ashish Kumar *Ashish*
- (iii) Dr. Praveen Kumar *Praveen* (iv)
- (iv) (v)

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector 16C, Dwarka, New Delhi - 110078

A. Institute Information		
Name of the Institution	: TECNIA INSTITUTE OF ADVANCED STUDIES	
Name of the Director/Principal	:	
Address	:	
	Mobile No. (Director/Principal)	:
	Telephone No. (Institution)	:
	Email ID	:
	Institution website URL	:

B. Details of Academic Programmes							
(a)	Academic Programmes						
S. No.	Programme	Start Year	Regulatory Body	Sanctioned Intake in the Assessment Year			Total Students (for all years)
				1 st Shift	2 nd Shift	Total	
1.	MBA	1999/ 2012	GGSIPIU	120	120	240	480
2.	BBA	1999/ 2007	GGSIPIU	180	180	360	720
3.	BA (JMC)	2003/ 2009	GGSIPIU	120	120	240	480
4.	BCA	2019/ 2021	GGSIPIU	60	60	120	240
5.							
6.							
7.							
8.							
9.							
(b)	Programme-wise list of faculty for the assessment year (to be uploaded under mandatory disclosures).						
(c)	Programme-wise Class-wise Time Table for the assessment year (to be uploaded under mandatory						

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disclosures).

1. Status of Accreditation**1(a) Applicability of Accreditation:**NBA Only : Yes NoNAAC Only : Yes NoNBA and NAAC : Yes No**1(b) Status of Accreditation**NBA
(Out of 25 scaled to 50, if only NBA accreditation applicable)NAAC
(Out of 25 scaled to 50, if only NAAC accreditation is applicable)NBA and NAAC
(Out of 50, if both NAAC & NBA accreditation are applicable and marks would be awarded as per availability of accreditations, out of total of '25' marks each for NBA and NAAC)

'A' Grade.

Marks 37.5
(Max. Marks: 50)**2. Status of Teachers' Availability**

As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, AYUSH, etc.) norms or to be assessed for UG as 1:20, PG as 1:15.

2(a) Total No. of Students

In UG : 1440

In PG : 480

2(b) Number of Regular* Teachers

In UG : 83

In PG : 24

In UG and PG :

Total : 107

Teachers' Ratio

S. No.	Programme(s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers (b)	No. of Regular* Teachers Available			Teacher-Student Ratio (a/(c+d))
				Assistant Professor (Jr. Faculty) (c)	Associate Professor + Professors (Sr. Faculty) (d)	Cadre Ratio (d/c)	

1.	MBA	240	12	8	4	0.5	1:20
2.	MBA (2 nd)	240	12	8	4	0.5	1:20
3.	BBA	540	27	18	9	0.5	1:20
4.	BBA (2 nd)	540	15	9	6	0.66	1:20
5.	BKMC	360	18	12	6	0.5	1:20
6.	BJMC (2 nd)	360	10	6	4	0.66	1:20
7.	BCA	180	9	6	3	0.5	1:20
8.	BCA (2 nd)	120	5	4	1	0.25	1:20
Total							
						Marks (Max. Marks: 100)	90
<p>*Teacher who stayed for 90% of the time in a year. Marks be awarded proportionate to the status of the faculty, for Required vs. Available. Visiting / Adjunct Faculty shall be counted as per the norms. List of faculty should be uploaded on website under mandatory disclosures.</p>							

3. Quality of Teachers and Teaching

	No.	Details	Marks
3(a) No. of teachers with Ph. D.	46	46/55*10	8.518
3(b) No. of publications in WoS/SCOPUS/UGC-CARE (Category-I) listed journals in the assessment year	21		5.833
3(c) No. of publications in UGC-CARE (Category-II) listed journals in the assessment year	04		0.740
3(d) No. of publications in any referred journal other than the above (with ISSN No.) in the assessment year	11		0.509
3(e) No. of publications in conferences in the assessment year			1.574
• Indexed by WoS/SCOPUS/UGC-CARE (Category-I)	-		
• Indexed by UGC-CARE (Category-II)	-		
• With ISBN Number	03 +31		
• Any other			
3(f) No. of Books / Edited Books / Book Chapters published	13 +183		5

3(g)	Course/teaching plan with details of number of lectures on each unit of curriculum, in the assessment year	197		10
3(h)	No. of courses on Learning Management System (LMS)	197		10
3(i)	Classrooms available with mounted projectors and ICT facilities (Geo tagged photos should be uploaded and available under mandatory disclosures)	23		10
3(j)	Percentage of teachers using ICT for teaching (having PPTs, Videos, etc.)	100%		10
Marks (Maximum Marks: 100)				62.175
List of Total number of publications for the assessment year to be uploaded at the Website under mandatory disclosures				

4. Institutional Support for Faculty Development

		Details	Marks
4(a)	Documentary evidence of awards like best teacher/best researcher, etc.	:	10
4(b)	Documentary evidence of mechanism for grant of study leave to teachers with full pay for faculty to pursue higher study at other institutions	:	10
4(c)	Documentary evidence of grant of funds to teachers to attend conferences, or seminars, or FDP, or workshops, etc. including registration fee, TA/DA, and grant of special casual leave or duty leave for this purpose.	:	10
4(d)	Individual computing facilities provided to teachers	:	10
4(e)	Internet facility (to every teacher)	:	10
Marks (Maximum Marks: 50)			50

5. Framework for Students' Grievance Redressal Mechanism

		Details	Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and complies with UGC's Regulations 2012	:	10
5(b)	Whether the Grievance Redressal Committee has elected students representative	:	10
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained	:	15
5(d)	Availability of Psychiatrist, Psychologist and professional students counsellors	:	20
5(e)	Whether the institute has published/notified prominently the details of SGRC on website and admission prospectus	:	20

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5(f)	Whether students are satisfied with the effectiveness of the SGRC	:		6.6
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	:		7.5
Marks (Maximum Marks: 100)				89.1

6. Institutional Support for University Examinations (during the Assessment Year)

		Details	Marks	
6(a)	Percentage of faculty participation in university examinations as evaluators / university representatives (a)	:	25	
6(b)	No. of days per faculty devoted to university examination process (b)	:	22	
Marks (Maximum Marks: 50)				47

7. Status of Library

7(a)	Books						
	S. No.	Programme	Title (a)	Volume (b)	Score	Details	Marks
	1.	MBA	1128	11809			
	2.	BBA	1306	10957			
	3.	BA(J&MC)	1023	6797			
	4.	BCA	1452	11969			
	5.						
	6.						
	7.						
	8.						
	9.						
	10.						
	11.						
	12.						
	Total Score						
Marks (Maximum Marks: 70)							60
7(b)	Journals						
	S. No.	Type of Journal	No. of Journals	Ratio (Cap to 1)	Details	Marks	
	1.	Indian	a = 49	a/12 =		15	
	2.	International	b = 28	b/3 =		15	
Marks (Max. Marks: 30)							30
Total Marks [9(a) + 9(b)] (Max. Marks: 100)							90

8. Status of Laboratories						
			Details	Marks		
8(a)	Status of Laboratories other than Computer Lab (as required by statutory body)		No.			
	(i)	Number of Labs	5			
	(ii)	Status of Instruments / Equipments	91			
	(iii)	Up-gradation as per new technological developments and requirements of the course curriculum	yes			
				Marks (Max. Marks: 50)	45	
8(b)	Status of Computer Labs (UG: 1 per 6 students across all years; PG: 1 per 3 students across all years)					
	(i)	Total Number of computers available in labs	325			
	(ii)	Total number of available licensed software required as per course curriculum (as required by statutory body)	33			
	(iii)	Quality of Internet connectivity	yes			
				Marks (Max. Marks: 50)	45	
				Total Marks [10(a) + 10(b)] (Max. Marks: 100)	90	
9. Co-Curricular Activities Conducted by the Institution (Assessment Year)						
9(a)	Conferences Organized		No.	Details	Marks	
	International / National Conferences		:	3		
	Proceedings are indexed with WoS / SCOPUS / UGC-CARE (Category-I)		:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Proceedings are indexed with UGC-CARE (Category-II)		:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Proceedings have ISBN Only		:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Proceedings do not have ISBN		:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
9(b)	Seminars Organized (02 Half Day Seminars may be considered as One Full Day Seminar)				10	
	No. of One Day Seminar		:	06		
	No. of Half Day Seminar		:			
9(c)	Faculty / Management Development Programme Organized (of at least one week/5days duration)				20	
	FDP/MDP		:	3		

9(d)	Workshops Organized			
	No. of Workshop	:	10	10
9(e)	Short Term / Value Added Programmes Conducted			
	No. of Programme	:	12	10
9(f)	Webinars / Online Extension Lectures Conducted			
	No. of Lectures	:	7	7
				Marks 72 (Max. Marks: 100)

10. Publications of the Institutions

10(a)	Publication of Journal(s)	No.	Details	Marks
	International / National Journal	: 1		10
	Frequency	: Monthly / Quarterly / Half Yearly / Yearly		
	Publisher	:		
	Indexed at WoS/SCOPUS	: <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Indexed in UGC-CARE	: <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Any other Indexing (please specify)	: X <input type="checkbox"/> Yes <input type="checkbox"/> No		
	No indexing	: <input type="checkbox"/> Yes <input type="checkbox"/> No		
10(b)	Publication of Newsletters and Magazines			
	Magazine	: 1		10
	Frequency	: Monthly / Quarterly / Half Yearly / Yearly		
	Publication Type	: <input type="checkbox"/> Print <input type="checkbox"/> Online		
	Newsletter	:		
	Frequency	: Monthly / Quarterly / Half Yearly / Yearly		
	Publication Type	: <input type="checkbox"/> Print <input type="checkbox"/> Online		
				Marks 20 (Max. Marks: 40)

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11. Students' Personality Development Activities

11(a)	Activities like mock interview, role play, group discussions, quizzes, workshops, competitions, etc.				
	Activities		No.	Details	Marks
	Mock Interview	:	10		10
	Role Play	:	4		
	Group Discussion	:	18		
	Workshop	:	4		
	Competition	:	7		
11(b)	Personality development labs, Provisions for trained faculty to conduct practical sessions and existence of qualified student counsellors				
	Personality development labs	:	Yes		10
	Availability of trained faculty to conduct practical sessions	:	Yes		
	Availability of student counsellor	:	yes		
11(c)	Sports facilities in the Institutions				
	Indoor facilities	:	Yes		10
	Outdoor facilities	:	Yes		
	Sport Equipments	:	yes		
				Marks (Max. Marks: 30)	30

12. Status of Placement

			No.	Details	Marks
(i)	Total No. of Students having Passed out (in that Assessment Year)	:	633		50
(ii)	Total No. of Students, who are eligible and have registered for Placements (a)	:	156		
(iii)	Total No. of students going for Higher Education (b)	:	317		
(iv)	Total No. of Students having been placed (c)	:	121		
(v)	Total No. of Students placed + Higher Education (d=b+c)	:	438		
(vi)	Total Percentage (%age) of Placements + Higher Education {e= (d/b) * 100}	:	86.87		
(vii)	No. of companies visited the campus	:	251		
(viii)	Average salary offered	:	3.01 LPA		
(ix)	Existence of training and placement office	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
				Marks (Max. Marks: 50)	50
Note: Eligible and registered students shall be considered as total count of students to be placed					

13. General Parameters about the Institution

Upload pictures under mandatory disclosures on the website			Details	Marks
(i)	Individual seating arrangements for faculty with suitable furniture	: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(ii)	Institution Website URL	: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(iii)	Common rooms for girls (separate)	: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(iv)	Cleanliness of toilets	: <input checked="" type="checkbox"/> Good <input type="checkbox"/> Bad		
(v)	Students' canteen and drinking water arrangements	: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Marks (Max. Marks: 30)				30

14. Other Facilities Available in the Institute (Based on Feedback)

14(a)			Details	Marks
	Feedback from the Faculty/Employers Collected: Analysed: Action taken: (on parameters like salary as per norms, leaves, research facility, recognition of their contributions, their respect, promotions, and overall academic environment)	: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		20
14(b)	Feedback from the Students/Alumni Collected: Analysed: Action taken: (on parameters like teaching environment, regularity of classes, availability of teachers outside classes, support for conducting extra - curricular activities such as field visits, cultural festivals etc., administrative support, career guidance, counselling, support for training and placements, and student's interaction with experts from industry and academia)	: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		25
Marks (Max. Marks: 50)				45

15. Removal / Completions of Identified Deficiencies

Removal / Completions of deficiencies, as identified in previous Academic Audit (If last year, there was no audit, then no marks to be awarded, and the maximum marks component of this parameter not to be counted in total marks). Only deficiencies, as deviations from the standard norms, to be considered.

		No.	Details	Marks
(i)	No. of deficiencies identified in last report (a)	: 3	Partial 3 rd PhD	
(ii)	No of deficiencies removed / completed (b)	: 2		
Marks (Max. Marks: 50)				35

16. Summary of Marks

S. No.	Name of the parameters	Maximum Marks	Marks Obtained	Remarks
1.	Status of Accreditation	50	37.5	
2.	Status of Teachers' Availability	100	90	
3.	Quality of Teachers and Teaching	100	62.175	
4.	Institutional Support for Faculty Development	50	50	
5.	Framework for Students' Grievance Redressal Mechanism	100	89.1	
6.	Institutional Support for University Examinations	50	47	
7.	Status of Library	100	90	
8.	Status of Laboratories	100	90	
9.	Co-Curricular Activities Conducted by the Institution	100	72	
10.	Publications of the Institutions	40	20	
11.	Students' Personality Development Activities	30	30	
12.	Status of Placement	50	50	
13.	General Parameters about the Institution	30	30	
14.	Other Facilities Available in the Institute	50	45	
15.	Removal / Completions of Identified Deficiencies	50	35	
Total Marks		1000	837.775	
Percentage (%age) Obtained			83.77	

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17. Adherence of Time Schedule

Adherence of time schedule for 1st and 2nd Shift Programmes Yes No For institutions, not adhering to schedule, ask for written explanations.

18. Deficiencies Identified (only deviations from the standard norms, to be mentioned here):


S. No.	Details of the identified deficiencies
1.	Faculty with PhD ratio needs to improve further
2.	Feedback of employee and faculty need to be more frequent and it must be for all.
3.	
4.	
5.	
6.	
7.	


19. Overall Observations and Recommendations

S. No.	Observations and Recommendations
1.	Publications and Quality of faculty to be improved further.
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Name and Signature of the Members of Academic Audit Committee

(i) Prof. Kavita Chauhan

(ii)  (Dr. Ashish Kumar)

(iii) Dr. Praveen Kumar 

(iv)

(v)

(vi)