Doc. No : MQA-23 Form No 2022.01.

Audit summary

Organization		INSTITUTE OF NCED STUDIES	Date	20/05/2022	Audit No.	02
CAR issue	Minor: 01 issue, Major 00 issue (Onsite confirm required:, Document confirm:)					
Document	Manual No.: 01 Rev. No.: 00					
	Does organization's system comply with certification audit criteria?					(☑ Yes, □No)
Evaluation	Is the system set up properly practiced and maintained according to its procedures?					(☑ Yes, □No)
	Are proper corrective & preventive actions taken according to the results of internal audit?					(☑ Yes, □No)
	Can the process of management review continuously ensure that it's system is appropriate and effective?					(☑ □Yes, □No)
	Is there any difference between data submitted by organization and data assessed in on-site audit?					(□Yes, ☑ No)
	Is it assured that organization maintain and develop its system continuously?					(☑ Yes, □No)
	(Additional review points in reassessment) Does all elements of system effectively interact with one another?					(□Yes, □No)
	Is the system effectively working according to its changes of operation?					(□Yes, □No)
	Is it assured that organization has commitment for maintaining its system					(□Yes, □No)
	effectively? (Additional review point in Initial)					
	Is the certification mark properly used? Overall evaluation of audit review					(☑ Yes, □No)
	(Effectiveness of the system, Requirements for improvement, Efficiency of the organization to meet the applicable statutory, Regulatory, Contractual requirements, meeting objectives and potential improvement of Management system.) The management commitment in the form of quality policy was found displayed in all the departments and by and large all were aware about it. The customer focus in the form of feedback was evident. All enquiries for admission are responded to. There is a proper planning for The critical parameters of the education process are maintained at each stage of the education process The school has trained and qualified persons to carry out all checks at different stages of monitoring and measurement of the education process. The specifications and acceptance criteria of all the education processes are available for ready reference in the syllabus. The list of suppliers was verified. The details of observation are annexed in Observation report. One CAR is issued The auditors are convinced that after closure and implementation of the observations the. Will have a good quality management system.					
Audit Result	Recommend certification for this surveillance audit; maintain its certification for next surveillance. As your system is proper and effectively practiced, certification is recommended. After document audit as follow-up, it will be resolved Your system is practiced without any serious major non-conformity as shown from CAR issue. You are required to submit the result of corrective action taken, which includes corrective action, analysis of the reason, and preventive action to MQA. Within 15days. When the result is satisfactory, certification will be recommended (certification will be maintained for surveillance). Observations shall be verified in the next Surveillance Audit After on-site visit as follow-up, this will be resolved Only One Minor non-conformity is found in your system as shown from above CAR issues. You are required to submit the result of corrective action taken, which includes corrective action, analysis of the reason, and preventive action to MQA within 15days. Additional on-site visit as follow-up will be conducted and when it is satisfactory, certification will be recommended (maintained for surveillance). Not to satisfy with standard No Major non-conformities are found in your system as shown from above CAR issues. Re-audit is required.					
Audit fee	Remitted					



MQA CERTIFICATION