



# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India Affiliated To GGSIP University  
Recognized under Sec 2(f) of UGC ACT 1956

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI- 110085

Tel: 91-11-27555121-24, E-Mail: [directortias@tecnia.in](mailto:directortias@tecnia.in); Website: [www.tiaspg.tecnia.in](http://www.tiaspg.tecnia.in)



## Committees

Following are the committees for to monitor adherence to the Code of Conduct

### TIAS Student's Grievance Redressal Committee

**TECNIA INSTITUTE OF ADVANCED STUDIES**  
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**STUDENTS WELFARE**

**Student's Grievance Redressal Committee (SGRC)**

In pursuance to the directions of the Hon'ble Delhi High Court dated 17.05.2019 in WP (Crl.) 793/2017; Guru Gobind Singh Indraprastha University under clause 3(H)(d) of Statute 24 issues directions vide letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.2019.

Institute in compliance of same notify newly constitute Grievance Redressal Committee as per UGC (Grievance Redressal) regulations 2012; (to be notified before 15th September every year).

Name of the Committee Member	Designation	Department	Mobile No.	E-mail
Dr. Vishal Khosr	Convener	Faculty, MCA	921222730	
Dr. Sachin Sthirwal	Member	Faculty, MBA	9918376331	
Ms. Punika Rora	Member	Faculty, BBA	8512500971	
Mr. Mayank	Member	Faculty, BA(BMC)	7206752262	
Dr. H.E. Nagaraja Murthy	Member (Psychologist)	Faculty, BA(BMC)	9891991988	studentswelfare@grc.iaspg.com
Mr. Abhishek Sharma	Student Representative	Student, MBA	8851980096	
Ms. Sonali Thakur	Student Representative	Student, BA(BMC)	7679432387	
Mohd. Haseeb Akhamed	Counselor	Counseling	9718743207	
Dr. Kanika Gupta	Member Secretary	Faculty, MBA	9013209654	

Institute in compliance of notice vide letter ref. no. GGSIPU/2017-18/1039/Legal Dt. 18.07.2017 on the subject: Advisory under Clause 3(G)(6) of Statute 24 of the GGSIP University, Institute in compliance of same notified as under and necessary action forthwith:-

- The teachers and authorities of the Institution should maintain cordial, warm and confidence building relationship with the students in terms of Ordinance No. 32 of the Guru Gobind Singh Indraprastha University, Act No. 09 of 1996. The Institution may also keep watch on such teachers and members of administration who are unable to build up such cordial and respectful relationship with students and appropriate remedial measures in the nature of counseling and short term training may be advised.
- Every letter/representation/e-mail in the nature of appeal by students should be attended with reformative approach and sympathetic consideration. The Institute should inform the parents of the students by writing the letter intimating the shortage of attendance, which should be sent by speed post/registered post. The parents may also be informed by e-mail or telephonically about such cases.
- Institution officials should be absolutely transparent in taking the decision on detention of students so as to avoid any suspicion of whimsical or selective action. The detention list should be displayed at least 10 working days before the commencement of the examination.
- Institute has constituted 'Students Grievance Redressal and Welfare Office' which is empowered to receive grievances from students, consider and address them within the framework of the prevailing rules and regulations with the perspectives of the welfare of the students. SGRC Committee constituted at the Institute is notified and directed to regularly engage in welfare activities of the students, so as to gain the confidence of the students in its effectiveness and genuineness. Institution SGRC Committee is federated with the Directorate of Students' Welfare of the University which may supervise and advise them, actively engage them and assist them in redressing the grievances of the students from time to time.
- Any issue relating to arbitrary action, personal vendetta or personal grudges against students by any teacher / authority of the Institute should be earnestly looked into by 'Students Grievance Redressal and Welfare Office' and it should be brought to the notice of Director of the Institute. If the issues are not resolved at the level of Institute, the student should be advised to approach the Grievance Redressal Mechanism at the director level of the Institute which shall act as the appellate mechanism.

**Code of Professional Ethics & Responsibilities of (Teaching Staff)**  
Excerpts from GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY Act 9 of 1996 [Act, Statutes & Ordinances (amended up to 30th June 2012)], New Delhi. ORDINANCE 32 of CODE OF PROFESSIONAL ETHICS AND RESPONSIBILITIES OF (TEACHING STAFF).

**Clause : 2. TEACHERS AND THEIR RESPONSIBILITIES**

2.1. Whosoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideals of the teaching profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practices. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

**Teachers should:**

- Adhere to a responsible pattern of conduct, behaviour and demeanor expected of them by the community;
- Manage their private affairs in a manner consistent with the dignity of the profession;
- Seek to make professional growth continuous through study, research, consultancy, industrial assignments and the use of networking;
- Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge;
- Maintain active membership of professional organizations and strive to improve standards of education to achieve excellence through knowledge generation and dissemination of the latest techniques in the class;
- Perform their duties in the form of teaching, tutorial, practical, academic and seminar work conscientiously and with complete dedication to develop expertise in their domain;
- Co-operate and assist in carrying out functions relating to the educational responsibilities of the Institute such as: assisting in appraising applicants for admission, advising and counseling students as well as assisting in the conduct of Institute examinations, including supervision, invigilation and evaluation; and
- Participate in extension, co-curricular and extracurricular activities including community service to encourage teamwork.
- Strive to bring transparency and equity in his day to day work and generate knowledge to achieve excellence in the field of research.
- Disseminate thought provoking knowledge to encourage students for development of innovative research work.

**Clause: 3.0 TEACHERS AND THE STUDENTS**

**Teachers should:**

- Respect the right and dignity of the students in expressing their opinion;
- Deal justly, fairly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics to reflect transparency and equity;
- Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- Inculcate among students scientific outlook and temperament and respect for physical labour and ideals of democracy, patriotism, peace and improvement of environment;
- Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason whatsoever;
- Pay attention to only the attainment of the student in the assessment of merit;
- Make themselves available to the students willingly even beyond their class hours and help and guide students without any remuneration or reward;
- Aid students to develop an understanding of national heritage and national goals; and
- Refrain from inciting students against other students, colleagues or administration or any authority.

**Clause: 7.0 TEACHERS AND GUARDIANS:**

**Teachers should:**

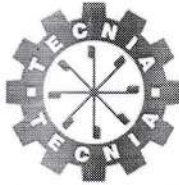
- Try to maintain contact with the guardians of their students to keep them informed of the state of their ward's academic pursuits, their general conduct or behaviour and interest in cultural and other co-curricular activities etc.

**Clause: 8.0 GENERAL:**

- Every teacher shall at all times maintain absolute integrity and devotion to duty, and also be strictly honest and impartial in all his official dealings.
- Every teacher should at all times be courteous in his dealings with members of public and prompt in his official dealings.
- Unless otherwise stated specifically in the terms of appointment, every teacher is a whole time teacher of the Institute, and may be called upon to perform such duties as may be assigned to him by the Competent Authority, beyond scheduled working hours and on closed holidays. These duties inter-alia shall include attendance at meetings of Committees to which he may be appointed by the Institute.
- Every teacher shall do nothing which is unbecoming of a teacher of the Institute.
- No teacher shall indulge in acts of sexual harassment of any person at his/her work place.
- Every teacher shall observe the scheduled hours of working during which he must be present at the place of his duty.
- Except for valid reason and/or unforeseen contingencies, no teacher shall be absent from duty without prior permission.

**Aggrieved students** their parents and others may approach the Head, Students' Grievance Redressal Committee, TIAS.

**Details about Institute's Online Students' Grievance Portal:-**  
Name of the Portal:- Online Grievance Redressal  
Website:- [tiaspg.tecnia.in](http://tiaspg.tecnia.in)  
Link:- <https://tiaspg.tecnia.in/online-grievance-redressal/>  
Director, TIAS



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Ref. No. TIAS/Dir.Off./2020-21/048 (A)

Date: 05.03.2021

## NOTIFICATION

**Subject: Re-Constitution of Anti Ragging Committee for Prevention and Prohibition of Ragging.**

In view of the directions of the Honourable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g),(p) and (g) of AICTE Act, 1987 and In reference to AICTE Approval Process Handbook 2018-19; Appendix 6.0 "Norms for Essential and Desirable requirements for Technical Institution" Point 28; Establishment of Anti Ragging Committee to implement AICTE notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009; <https://www.aicte-india.org/downloads/Antiragging.doc>

Consequent upon to the resignation of 02 members namely Dr. Vishal Khatri & Dr. Sheetal Badesra; Director, TIAS, has approved the re-constituted Anti-Ragging Committee for the Institute which has been constituted as per the UGC /AICTE/ GGSIP University Regulations on "Curbing the Menace of Ragging in Higher Education Institutions.

The details of the re-constituted Anti-Ragging Committee consisting of the following members as per the stipulation of Regulation is as under for the remaining session 2020-21, w.e.f March 2020.

S. No	Member Name	Composition	Mobile No
1	Dr. Ajay Kumar, Director	Chairman	9250408921
2	Dr. Sachin Sabharwal, HoD-MBA	Faculty Member	9818378331
3	Dr. Deepak Sonker, HoD-BCA	Faculty Member	9212227730
4	Dr. Sandeep Kumar, Professor, MBA	Faculty Member	9818083607
5	Dr. Vandana Raghava, In/c Student Welfare	Faculty Member	9818461176
6	Dr. Amit Kumar, Assistant. Professor, MBA	Faculty Member	9910901127
7	Mr. Rajesh Kumar, Caretaker	Non-Teaching staff	8802510856
8	Mr. P.R. Sharma, Rep. of Public & Civil Admn.	Member of Public & Civil Admn.	9871313746
9	Mr. Brijesh (Meri Delhi) , Local Media Rep.	Local Media	9868910905
10	Mr. Rajesh Bhanot	Parent of Student	9810279886



11	Mr.Mukesh Mahipal	Parent of Student	9911255777
12	Mr. Sanjeev Kumar Sharma, Student's Parent	Parent of Student	9811180144
13	Ms. Rashmi, Student Rep. MCA (Final)	Student Rep.	9873739427
14	Mr. Himanshu Bhanot Student Rep. MBA (Prev.)	Member	8383033845
15	Ms. Manvi Mahipal, Student Rep. MBA (Prev.)	Member	9311455777
16	Ms. Simran Sharma, Student Rep. MCA (Final)	Member	8800522919
17	Mr. Prabal Sethi, Student Rep. MCA (Prev.)	Member	9717552514
18	Dr. Namita Mishra, Member Secretary	Member	9871416542

  
**Dr. Ajay Kumar** Director  
Techno Institute of Advanced Studies  
Director (Affiliated to GGSIP University Delhi)  
Madhuban Chowk, Rohini, Delhi-85

Copy to

1. All the Committee Members (as stated above)
2. Head of the Deptt. MBA & MCA
3. In-Charge-Students Welfare, TIAS for Students notification on notice board etc.
4. Dy. ITC Head for uploading on Institute's website.



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## Code of Conduct for Non-Teaching Staff, Teaching Staff and Students

As TIAS is affiliating college of Guru Gobind Singh Indra Prastha University, Delhi we follow the same code of conduct as prescribed by the University following are the code of conducts for Non-Teaching Staff, Teaching Staff and Students

Sl. No.	Code of Conduct	Link
1	Code Of Conduct, Discipline, Penalty & Appeal Rules (Non-Teaching Staff)	<a href="http://www.ipu.ac.in/norms/Ordinance/o33.pdf">http://www.ipu.ac.in/norms/Ordinance/o33.pdf</a>
2	Code Of Professional Ethics, Discipline, Penalty & Appeal Rules (Teaching Staff)	<a href="http://www.ipu.ac.in/norms/Ordinance/o32.pdf">http://www.ipu.ac.in/norms/Ordinance/o32.pdf</a>
3	Maintenance Of Discipline Among Students	<a href="http://www.ipu.ac.in/norms/Ordinance/o3.pdf">http://www.ipu.ac.in/norms/Ordinance/o3.pdf</a>

## List of periodic programmes conducted by TIAS

The following events were organized in the academic session 2020-2021:

Sl No.	Event Name	Link
1	Integrity Pledge on Vigilance Awareness Week 29.10.20	<a href="https://tiaspg.tecnia.in/wp-content/uploads/2021/03/Integrity-Pledge-on-Vigilance-Awareness-week.pdf">https://tiaspg.tecnia.in/wp-content/uploads/2021/03/Integrity-Pledge-on-Vigilance-Awareness-week.pdf</a>
2	Constitution Day 26.11.20	<a href="https://tiaspg.tecnia.in/wp-content/uploads/2021/03/Constitution-Day-2020-Report.pdf">https://tiaspg.tecnia.in/wp-content/uploads/2021/03/Constitution-Day-2020-Report.pdf</a>
3	Rashtriya Ekta Diwas Pledge 31.10.20	<a href="https://tiaspg.tecnia.in/wp-content/uploads/2021/03/Rashtriya-Ekta-Diwas-Pledge.pdf">https://tiaspg.tecnia.in/wp-content/uploads/2021/03/Rashtriya-Ekta-Diwas-Pledge.pdf</a>
4	Workshop on Self Defence Programme for Girl Students Report 26.10.20-27.10.20	<a href="https://tiaspg.tecnia.in/wp-content/uploads/2021/03/self-defence-report.pdf">https://tiaspg.tecnia.in/wp-content/uploads/2021/03/self-defence-report.pdf</a>
5	SARAS 2020 31.01.20	<a href="https://tiaspg.tecnia.in/wp-content/uploads/2020/10/Report_Saras_2020.pdf">https://tiaspg.tecnia.in/wp-content/uploads/2020/10/Report_Saras_2020.pdf</a>
6	VARCHASVA 2020 10.11.20	<a href="https://tiaspg.tecnia.in/wp-content/uploads/2020/11/report-varchasva-2020_compressed.pdf">https://tiaspg.tecnia.in/wp-content/uploads/2020/11/report-varchasva-2020_compressed.pdf</a>



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NAAC Accredited Grade 'A' Institute

**EBSB CLUB**



## REPORT

Ek Bharat Shreshtha Bharat Club, TIAS

**EVENT:** Dekho Apna Desh Webinar

**TOPIC:** "Northeast India for the Immersive Travellers".

**DATE:** 29th July, 2020 (Wednesday)

**TIME:** 10:30 am to 11:32 am on 29th July, 2020

**VENUE:** "Zoom Meeting" Online Platform

**BENEFICIARIES:** TIAS Students MBA, BBA, BA(JMC), MCA & BCA

**OBJECTIVES:** To SHOWCASE the rich heritage and culture, customs and traditions of both the pairing states, Delhi and Sikkim, through pairing institutes to understand and appreciate the diversity that is India.

**EK BHARAT SHRESHTHA BHARAT**

**Dekho Apna Desh  
Webinar**  
on

**Northeast India for the Immersive Traveller**

**29 July, 2020, Wednesday, 10:30 - 11:32 AM**

**TECNIA INSTITUTE OF ADVANCED STUDIES,**  
Inst. Area, Madhuban Chowk, Rohini, Delhi-85. Ph:+91-11-27555121-24, www.tecnia.in

*Mansingh*

Nodal Officer, EBSB Club  
Tecnia Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85

## REPORT

Under the mandate of the Govt. of India and directives of the UGC & AICTE, Our Institute, Tecnia Institute of Advanced Studies (TIAS), Delhi has established EBSB CLUB to meet various objectives of the “Ek Bharat Shreshtha Bharat” Programme pairing with Sikkim Institute of Science and Technology (SIST), Sikkim.

In line of above, we arranged to showcase a “Dekho Apna Desh Webinar” on the topic of “Northeast India for the immersive Traveller” dated 29.07.20 on Zoom Meeting as per the objective to make our students known about the rich heritage and culture, customs and traditions of the pairing states, Sikkim and further to provide them opportunity understand and appreciate the diversity of country, India.

Class In-charges and HoDs of all the programmes motivated students to participate and get benefits out of this event.

Accordingly, students from all the four programmes like MBA, BBA, BA(JMC) and BCA participated in above-mentioned “Dekho Apna Desh Webinar” and understood the various dimension of heritage and culture, customs and traditions of the pairing state Sikkim.



Locations/Sites/Tourist Spots along-with Customs/Traditions of Sikkim

### LEARNING OUTCOME:

1. Students MBA, BBA, BA(JMC) & BCA understood rich heritage and culture of the pairing state Sikkim.
2. Students MBA, BBA, BA(JMC) & BCA understood customs and traditions of the pairing state Sikkim.
3. Students MBA, BBA, BA(JMC) & BCA also got vivid ideas and prospect related to travelling to the pairing state Sikkim.





Resource Persons of “Dekho Apna Desh” Webinar

**BENEFICIARIES:**

402 Students of MBA, BBA, BA(JMC) & BCA as per details in Excel Sheets attached herewith.

(Dr. M.N.Jha)

In-charge, EBSB CLUB, TIAS

Meeting ID

Topic  
Webinar on “Dekho Apna Desh” on “Northeast India for the Immersive Traveller”  
9.58E+10

Name (Original Name)

User Email

BCA\_3MA\_Vaibhav\_Sethi

Manish

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Deepam Garbyal (014)

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MCA 6THSEM RAJEEV  
Bca Sarthak Saxena  
Bjmc 2nd year  
shivi mittal  
Bittu Tiwari  
Ahmed Raza Amaan  
Dr.Rashmi Gujrati Dean  
MCA\_6thSem\_Prateek\_Chittoria (MCA\_Prateek\_Chittoria)  
BBA 3MA Soumil  
Siddharth sharma mca 6th sem  
Deepam Garbyal (014)  
063 Shubham kaushik  
MCA 6th sem Deepawali Sharma  
rajni bansal  
MCA-6Sem-Lakshika Adhikari (MCA-Lakshika Adhikari)  
BBA\_3EA\_VIVEK  
BCA\_3MA\_ROHANDEEP  
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Sam736  
Bca\_3ma\_prachi  
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Ayush  
DJ  
manav khanna  
Hardik suneja (Tushar Arora)  
Neha Singh  
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Divya Pandey  
Anshita Yadav  
Shivam Kansal 141  
BBA 3M-C Priyanshi bhatt (Priyanshi Bhatt 355)  
Charu Chautala  
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BBA\_Shambhu\_3MC  
BCA\_3MA\_yash thakur (yash thakur)  
Gagan Arora  
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