

TECNIA INSTITUTE OF ADVANCED STUDIES

Grade 'A' Institute

Ref. No. TIAS/ Dir. Off./2023-24/22 (A)

Date: 14.10.2023

OFFICE ORDER

Subject: Nodal Officer-Eco Club w.e.f. 14.10.2023


In reference to previous office order no. TIAS/ Dir. Off./2020-21/50(A) Dt. 15.03.2021 to further propagate the mandate of Nodal Officer-Eco Club in Tecnia Institute of Advanced Studies; below mentioned faculty is hereby been nominated and entrusted in responsibility as Nodal Officer of Eco Club w.e.f. 14.10.2023 and she is required to create environmental awareness among the students for environmental improvement and to inculcate the culture of eco-friendliness and environmental conservation among them as per ECO-CLUB MANUAL (FOR ECO-CLUB INCHARGES) 2012, State Council of Educational Research and Training, Varun Marg, Defence Colony, New Delhi-110024. Link of the same: https://tiaspg.tecnia.in/wp-content/uploads/2021/10/Eco-ClubManual_2012.pdf

Transfer the Charge of Nodal Officer- Eco Club w.e.f 14.10.2023 in addition to already assigned duties/charges till further orders.

From	To
Ms. Sania Kukkar, Faculty- DICT	Ms. Chesta Aggarwal, Faculty- DICT
Official Email ID correspondence with all statutory agencies	eco@tecnia.in

Further, she is required to make herself abreast with all the notifications issued by the competent authority time to time from Department of Environment, Govt. of NCT of Delhi; Ministry of Environment and Forests, Govt. of India and other statutory agency. Accordingly, take requisite action and make report of the activities with appropriate Geo-tag photographs for sharing with the competent authorities whenever asked and upload the Institute website for the advantage of all stakeholders; also prepare the Annual Report of all the activities organized under the Eco Club to submit the Utilization Certificate of the Annual Grant Scheme along with Report to the concerned department and conduct the meeting twice in a year with proper record.

The aforesaid duty assigned as per UGC; Gazette Notification; Dt. 18.07.2018; UGC Regulations on minimum qualifications for appointment of teacher and other academic staff in universities and colleges and measures for the maintenance of standards in Higher Education, 2018; pg. no. 104; Appendix-II; Table-I; Assessment Criteria and methodology for university/college teachers; S. No. 2; Heading: Grading Criteria; "Involved in at least 3 activities"


Director
Tecnica Institute of Advanced Studies
(Affiliated to GGS Indraprastha University Delhi,
Madhuban Chowk, Rohtak, Delhi-8)

Noted and Received
Chesta Aggarwal
14/10/23
(Chesta Aggarwal)

Copy to:

Ms. Chesta Aggarwal, Faculty- DICT, TIAS

All Deans- DMS/ DICT/DJMC

All HoDs – MBA, BBA, BA (J&MC), MCA & BCA Programme

Incharge- Student's Welfare

Academic Cell - to inform all concerned

Incharge, ITC for uploading the order on the Institute's website

IQAC