

**TECNIA INSTITUTE OF ADVANCED STUDIES**  
**GRADE 'A' INSTITUTE**

Ref.No.: TIAS/Dir. Off./2023-24/31

Date: 11<sup>th</sup> <sup>Dec</sup> 2023

URGENT

**Subject: To create ABC ID:  
Step by Step User Guide for Academic Institutions and Students**

**NOTICE**


This is in reference to an email received from O/o Controller of Examination-II, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 on 10<sup>th</sup> Dec 2023 on the Subject cited above; Step by Step User Guide for Academic Institutions and Students. Copy of the same enclosed herewith (mentioned below) at <https://tiaspg.tecniainstitute.in/academic-bank-of-credits-abc/>

1. Coordinator List
2. Step by step guide using multiple channels to use ABC ID for Academic Institutions
3. Step by step guide using multiple channels to use ABC ID for students
4. Joint Secretary Letter

As directed to forward step by step guide for Academic Institutions and students using multiple channels to create ABC ID with the Joint Secretary, Ministry of Education Letter No. 16-5/2020-TEL-Part (1) Dated 03<sup>rd</sup> October, 2023, which is self-explanatory. Copy of the same enclosed herewith.

For which all concerned are requested to take necessary action for ABC ID for students and further deposit students credits in their respective ABC IDs.

All the HoDs are required to make ABC ID of all the students and upload the same on website as per the above given guidelines.

  
Director  
Tecnia Institute of Advanced Studies  
(Affiliated to GGSIP University Delhi)  
Madhuban Chowk, Rohini, Delhi-85

Copy forwarded to the following for information and necessary action:

ITC Head for creation of ABC ID of the Institute.

Further helping for bulk ABC ID data file in CSV format using Microsoft Excel as mentioned on Pg. 8

Dean-DMS/ DICT/DJMC, Coordinator, Academic Cell

All HoDs - DMS/DICT/DJMC

All Class In-Charges /Mentors notified through respective HoDs, TIAS

Coordinator-IQAC, TIAS

Website Incharge to upload the notice.



## Fwd: Step by Step User Guide for Academic Institutions and Students

COE2 GGSIPU <coe2@ipu.ac.in>

Sun, Dec 10, 2023 at 11:29 AM

To: Info <info@accmanbusinessschool.in>, dr.nidhisinghal@gmail.com, Ayjnihhnrc <ayjnihhnrc@gmail.com>, Dean Acms <dean.acms@awesindia.edu.in>, Aabhilashagautam <aabhilashagautam@gmail.com>, Director <director@aimt.ac.in>, Directorrehab <directorrehab@tecnia.in>, dirpgimerrmlh@gmail.com, Director <director@bcihmct.ac.in>, Director <director@bciit.ac.in>, Director <director@bcip.ac.in>, Sbcsts <sbcsts@chandiwalaeastate.org>, Director <director@bcips.ac.in>, Bmef <bmef\_2@rediffmail.com>, Bpitindia <bpitindia17@gmail.com>, Coedelhi <coedelhi@bharativedyapeeth.edu>, Info <info@bharativedyapeeth.edu>, Mca <mca@bvicam.ac.in>, Principal <principal@bmiet.net>, Director <director@bmiet.net>, Info <info@dbti.in>, Vikasvadi <vikasvadi@gmail.com>, Artinoor <artinoor@cdac.in>, Registrarpgimer <registrarpgimer@gmail.com>, deanabvimsrmlh@gmail.com, Cbpayurved <cbpayurved@gmail.com>, Directorcnbc <directorcnbc@gmail.com>, Cpj Chs <cpj.chs@gmail.com>, Ms-Hindurao <ms-hindurao@mcd.nic.in>, Hvsingh <hvsingh77@gmail.com>, Drnamrata <drnamrata50@gmail.com>, Sjhcollegeofnursing <sjhcollegeofnursing08@gmail.com>, Princirmhlh <princirmhlh@gmail.com>, Nursingschoolkh <nursingschoolkh@gmail.com>, Kasturbahospitalndmc <kasturbahospitalndmc@gmail.com>, Info <info@awadh.org.in>, Dias <dias@dias.ac.in>, Ditm Jain <ditm.jain@gmail.com>, Dirdcollege <dirdcollege456@gmail.com>, Dirdcollege <dirdcollege123@gmail.com>, Info <info@dme.ac.in>, Director <director@dme.ac.in>, guptamohit11@yahoo.com, Director <director@dspsr.in>, Dttc Teacher <dttc\_teacher@yahoo.com>, Info <info@delhitechnicalcampus.ac.in>, dtc\_info@delhitechnicalcampus.ac.in, Niecnd Dir <niecnd.dir@gmail.com>, Director <director@adgitmdelhi.ac.in>, Principal Shmc <principal\_shmc@yahoo.com>, Bsamchdelhi <bsamchdelhi@gmail.com>, Deanpgi-Bsai DI <deanpgi-bsai.di@esic.nic.in>, Esicdentalcollege <esicdentalcollege@gmail.com>, Fimtnd <fimtnd@gmail.com>, examinationfimtcollege@gmail.com, Infogiast <infogiast@gmail.com>, Director GIBS <director.gibs@gitarattan.edu.in>, Gibs <gibs@gitarattan.edu.in>, Chairman Gnitgroup <chairman.gnitgroup@gmail.com>, Director <director@gnitipu.in>, Gncedelhi <gncedelhi@yahoo.com>, Gnim It <gnim\_it@yahoo.co.in>, gnim.pb96@gmail.com, Grdced <grdced@yahoo.co.in>, Gtbitdr <gtbitdr@gmail.com>, Gtbit <gtbit@rediffmail.com>, directorgtbit@gmail.com, Hmritmdirector <hmritmdirector@gmail.com>, Administration <administration@hfhdelhi.org>, Ideal Institute <ideal\_institute2@rediffmail.com>, lipdelhi <iipdelhi@iip-in.com>, Director <director@iitmipu.ac.in>, Director <director@iitmip.ac.in>, principalivs@awadh.org.in, Institute <institute@isiconline.org>, Director <director@jimsindia.org>, Jims Vk <jims.vk@jagannath.org>, Jimsvk <jimsvk@jagannath.org>, hodvc.vk@jagannath.org, director.vk1@jagannath.org, Jnims <jnims@vsnl.com>, Jimskj <jimskj@jagannath.org>, Gopichand Society <gopichand\_society@yahoo.in>, Jeevangopi <jeevangopi2019@yahoo.com>, director.gn@jagannath.org, Kalkagroup Delhi <kalkagroup.delhi@yahoo.com>, Kamalinstitutehighereducation <kamalinstitutehighereducation@gmail.com>, Krcollege <krcollege@krcollege.in>, director@kccilhe.edu.in, registrar@kccilhe.edu.in, Lbbcn <lbbcn@rediffmail.com>, Principal Blmce <principal.blmce@bvbdelhi.org>, Director Ldims <director.ldims@gmail.com>, Mbicem <mbicem0101@yahoo.com>, Maimsrhini <maimsrhini@yahoo.co.in>, Director <director@mairs.ac.in>, Neelam Sr <neelam\_sr@yahoo.com>, Satvirdeswal <satvirdeswal@hotmail.com>, Principalmsi <principalmsi@yahoo.co.in>, Director <director@msit.in>, Mvsit <mvsit2015@gmail.com>, Meribs <meribs@meri.edu.in>, Mbsarchitecture <mbsarchitecture@gmail.com>, Mdnny <mdny@yahoo.co.in>, Deepa Chugh <deepa.chugh@nhi.in>, Nimhrc <nimhrc86@gmail.com>, Rk Dewan <r.dewan@nitrd.nic.in>, Wcd <wcd@nic.in>, Triptigurha Edu <triptigurha.edu@nic.in>, Deannmcmc <deannmcmc@gmail.com>, Ndimprincipal <ndimprincipal@gmail.com>, Chairperson <chairperson@ndimdelhi.in>, Pmccdelhi <pmccdelhi@gmail.com>, Pmc Coll <pmc\_coll@yahoo.com>, Jyotsnashin <jyotsnashin05@gmail.com>, Info <Info@rgcirc.org>, Admin <admin@rdias.ac.in>, Santharidasscollege <santharidasscollege@gmail.com>, Directorvits <directorvits@gmail.com>, Sonhrh <sonhrh@gmail.com>, Director Management <director.management@sanskar.org>, shakuntlaschoolofnursing@gmail.com, Info Sbit <info.sbit@gmail.com>, Info <info@sbit.in>, Skce Ipu <skce.ipu@gmail.com>, Sirifortindia <sirifortindia@gmail.com>, Sims Rohini <sims.rohini@gmail.com>, Sgtbimit <sgtbimit@hotmail.com>, Sgtbimit Director <sgtbimit.director@gmail.com>, Info <info@srte.in>, Slcg <slcg@stlawrence.in>, Consshdelhi <consshdelhi@gmail.com>, Dir12scert <dir12scert@gmail.com>, Directortias <directortias@tecnia.in>, Directortiiipsgn <directortiiipsgn@gmail.com>, hr@tips.edu.in, TIPS Dwarka <tips@tips.edu.in>, Infogn <infogn@united.ac.in>, Vditrd <vditrd@yahoo.com>, Principal <principal@vmmc-sjh.nic.in>, Ise Vaka <ise\_vaka@yahoo.co.in>, Vipsedu <vipsedu@vips.edu>, Vipstc <vipstc@vips.edu>

Dear Sir/Madam,

We are directed to forward step by step guide for Academic Institutions and students using multiple channels to create ABC-ID along with the Joint Secretary, Ministry of Education Letter No. 16-5/2020-TEL-Part(1) Dated. 03rd October, 2023, which is self explanatory.

You are requested to take the necessary action to creation of ABC ID for students and further deposit students credits in their respective ABC IDs.

We are also enclosing the List of State/Zonal/National Coordinator of DigiLocker for any type of guidance related to ABC.

Thanks & Regards

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**Regards**

**O/o Controller of Examination-II**

*Guru Gobind Singh Indraprastha University*

*Sector-16C, Dwarka, New Delhi- 110078*

*Tel. No. 011-25302278,25302263*

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**4 attachments**

-  **Coordinator List.xlsx**  
12K
-  **Step by Step User Guide for Using Multiple Channels to Create ABC ID for Academic Institutions (v1\_230922\_114808) - Version 1.0 (20.03.2023).pdf**  
1300K
-  **Step by Step User Guide for Using Multiple Channels to Create ABC ID for Students (v1\_230922\_114829) - Version 1.0 (20.03.2023).pdf**  
3384K
-  **Joint Secretary Letter regarding ABC Step-by-Step guide.pdf**  
563K

S.No.	State & UT Name	National Coordinator	Zonal Coordinator	State Coordinator	Email	Mobile
1	Andaman and Nicobar Islands	Gaurav Khare	Abhinav Sharma	Abhinav Sharma	abhinav.sharma1@digitalindia.gov.in	9582916201
2	Andhra Pradesh	Gaurav Khare	Ravi Pandey	Ravi Pandey	ravipandey.nad@digitalindia.gov.in	8877701234
3	Arunachal Pradesh	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
4	Assam	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
5	Bihar	Gaurav Khare	Prakash Pandey	Prashant Dixit	prashant.kumar2@digitalindia.gov.in	9044457165
6	Chandigarh	Gaurav Khare	Abhinav Sharma	Shubham Sharma	shubham.s@digitalindia.gov.in	9650585331
7	Chhattisgarh	Gaurav Khare	Abhinav Sharma	Rohit Singh	rohit.singh011@digitalindia.gov.in	8010876855
8	Dadra & Nagar Haveli and Daman & Diu	Gaurav Khare	Abhinav Sharma	Garima	garima.sharma1@digitalindia.gov.in	7490006528
9	Delhi	Gaurav Khare	Prakash Pandey	Prakash Pandey	prakashk.pandey@digitalindia.gov.in	9711133792
10	Goa	Gaurav Khare	Abhinav Sharma	Abhinav Sharma	abhinav.sharma1@digitalindia.gov.in	9582916201
11	Gujarat	Gaurav Khare	Abhinav Sharma	Garima	garima.sharma1@digitalindia.gov.in	9897535999
12	Haryana	Gaurav Khare	Abhinav Sharma	Shubham Sharma	shubham.s@digitalindia.gov.in	9650585331
13	Himachal Pradesh	Gaurav Khare	Prakash Pandey	Omar Bhat	omar.bhat@digitalindia.gov.in	6006420450
14	Jammu & Kashmir	Gaurav Khare	Prakash Pandey	Omar Bhat	omar.bhat@digitalindia.gov.in	6006420450
15	Jharkhand	Gaurav Khare	Ravi Pandey	Anisha	anisha.ani@digitalindia.gov.in	7004982943
16	Karnataka	Gaurav Khare	Abhinav Sharma	Abhinav Sharma	abhinav.sharma1@digitalindia.gov.in	9582916201
17	Kerala	Gaurav Khare	Prakash Pandey	Prakash Pandey	prakashk.pandey@digitalindia.gov.in	9711133792
18	Ladakh	Gaurav Khare	Prakash Pandey	Omar Bhat	omar.bhat@digitalindia.gov.in	6006420450
19	Lakshadweep	Gaurav Khare	Abhinav Sharma	Abhinav Sharma	abhinav.sharma1@digitalindia.gov.in	9582916201
20	Madhya Pradesh	Gaurav Khare	Abhinav Sharma	Akshay	<a href="mailto:akshay.mangwane@digitalindia.gov.in">akshay.mangwane@digitalindia.gov.in</a>	6263693279
21	Maharashtra	Gaurav Khare	Abhinav Sharma	Abhishek Deb	abhishek.deb@digitalindia.gov.in	8178160835
22	Manipur	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
23	Meghalaya	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
24	Mizoram	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
25	Nagaland	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
26	Odisha	Gaurav Khare	Ravi Pandey	Lopamudra	lopamudra.nayak@digitalindia.gov.in	7008940828
27	Puducherry	Gaurav Khare	Prakash Pandey	Pritam	pritam.pradhan@digitalindia.gov.in	9445510231
28	Punjab	Gaurav Khare	Abhinav Sharma	Shubham Sharma	shubham.s@digitalindia.gov.in	9650585331
29	Rajasthan	Gaurav Khare	Abhinav Sharma	Swarna	swarnaprava.s@digitalindia.gov.in	7076830110
30	Sikkim	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
31	Tamil Nadu	Gaurav Khare	Prakash Pandey	Pritam	pritam.pradhan@digitalindia.gov.in	9445510231
32	Telangana	Gaurav Khare	Ravi Pandey	Ravi Pandey	ravipandey.nad@digitalindia.gov.in	8877701234
33	Tripura	Gaurav Khare	Ravi Pandey	Zakier Heicha	zakierheicha.p@digitalindia.gov.in	9315133719
34	Uttar Pradesh	Gaurav Khare	Prakash Pandey	Prashant Dixit	prashant.kumar2@digitalindia.gov.in	9044457165
35	Uttarakhand	Gaurav Khare	Abhinav Sharma	Rohit Singh	rohit.singh011@digitalindia.gov.in	8010876855
36	West Bengal	Gaurav Khare	Ravi Pandey	Ranu Mookerjee	ranu@digitalindia.gov.in	8860040337
37	LAW & Medical India	Gaurav Khare	Abhinav Sharma	Abhinav Sharma	abhinav.sharma1@digitalindia.gov.in	9582916201