

NAAC Criterion-VII

Institutional Values and Best Practices

Key Indicator – 7.1 Institutional Values and Responsibilities

Sub-Criteria 7.1.6 Quality audits on environment and energy are regularly undertaken by the institution



TECNIA INSTITUTE OF ADVANCED STUDIES

**(Approved By AICTE, Ministry of Education, Govt. of India,
Affiliated to G.G.S.I.P. University & Recognised Under Sec. 2 (f) of UGC 1956)
3 PSP, Institutional Area Madhuban Chowk, Sector 14, Rohini, New Delhi-110085**

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Evidence/Proof/Additional information

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TECNIA INSTITUTE OF ADVANCED STUDIES

3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085

1. GREEN AUDIT

C.No.:TIAS/EC/2021-22/44

TECNIA INSTITUTE OF ADVANCED STUDIES
NAAC ACCREDITED GRADE "A" INSTITUTE
Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.

TIAS ECO CLUB- NATIONAL GREEN CORPS*
(Established by Department of Environment, Govt. of NCT of Delhi)



Department of Environment,
Forest & Wildlife
Government of NCT of Delhi

**CERTIFICATE
OF EXCELLENT**

Awarded to
Tecnia Institute of Advanced Studies

For contribution to safe guarding Environment of Delhi
On Eve of World Environment Day, 2022 for being an exceptionally performing Eco Club.

Hon'ble Minister
(Environment & Forest)

Ms.Sania, Nodal Officer, Eco Club and TIAS National Green Corps of Tecnia Institute of Advanced Studies Awarded **Certificate of Excellent** for contribution to safe guarding Environment of Delhi by the Hon'ble Minister (Environment & Forest) Department of Environment, Forest & Wildlife, Govt. of NCT of Delhi, Delhi Secretariat, declared **Best Eco Club Award-2022** on the Eve of World Environment Day (Harit Utsav) for being an exceptionally performing Eco Club on 5th June, 2022 at Indira Gandhi Stadium Complex, Near Delhi Secretariat.

*ECO CLUB- NATIONAL GREEN CORPS:- Established and Approved by Department of Environment, Forest & Wildlife, Govt. of NCT of Delhi, 6th Level, C-Wing, Delhi Secretariat, New Delhi 110003, vide letter No. F9(3)/Ec/Env/2009-10/513/Dated 27.04.2010

India's Premier ISO 21001:2018 & 51001:2018 Certified Institute; Rated as "A++" Category Best Business School by latest AIMA- Business Standard & Business India Publications Surveys & Included in Top 100 B-Schools & IT-Schools by Dalal Street Investment Journal.

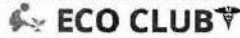
EGAC ISO 21001

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Best Performing Eco Club on the eve of World Environment Day, Certificate of Excellent Audit by Department of Environment, Forest & Wildlife Govt. of NCT of Delhi



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 Recognized Under Sec. 2(f) of UGC Act 1956
INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085
 Tel: 91-11-27555121-24, E-Mail : directortia@tecnia.in, Website: www.tiaspg.tecnia.in



Tecnia Eco Club has conducted following events during the period 01.04.2021 to 15.05.2022

S. No	Name of Event	Date	Executed
1.	Essay Competition "Elimination of Single Use Of Plastic"	01-04-2021	Done
2.	Discourage use of plastic (SUP)	09-04-2021	Done
3.	Awareness campaign on Earth Day	22-04-2021	Done
4.	Awareness campaign on World Environment Day	05.06.2021	Done
5.	Poster Making Competition on Water Conservation	09-07-2021	Done
6.	Awareness Campaign on Van Mahotsav Day	26-07-2021	Done
7.	Swachhta Phakwada 2021 (Cleanliness Drive)	10-08-2021	Done
8.	Webinar on International Mangrove Day	28-08-2021	Done
9.	Celebration of Ganesh Chaturthi Festival in Eco-Friendly	07-09-2021	Done
10.	Webinar on World Ozone Day	16-09-2021	Done
11.	Participation in Poshan Abhiyaan (Plantation Drive)	1 to 7-09-2021	Done
12.	Awareness Quiz on Health Nutrition	7 to 14-09-2021	Done
13.	Webinar on Natural Disaster Reduction Day	27-10-2021	Done
14.	Awareness campaign on Say No to Use Crackers	1-10-2021	Done
15.	Webinar on National Energy Conservation Day	14-12-2021	Done
16.	Fireless Cooking Competition	30-12-2021	Done
17.	Poster Making Competition on Go Tray Less	31-12-2021	Done
18.	Awareness drive on Air Pollution on different places	20-01-2022	Done
19.	Webinar on World Wetland Day & Visit to wetland available in Delhi	26.02.2022	Done
20.	Awareness Drive on Water Pollution at Yamuna	11.03.2022	Done
21.	Pledge on Water Day	22-03-2022	
22.	Workshop on Earth Day at Delhi Secretariat/ Tree Plantation Drive	22.04.2022	Done
23.	Awareness Drive on conservation of World Wildlife Day at National Zoological Park	14.05.2022	Done

Nodal Officer:  Ms. Sania Kukkar


 Tecnia Institute of Advanced Studies
 (Affiliated to GGSIP University Delhi)
 Madhuban Chowk, Rohini, Delhi-85

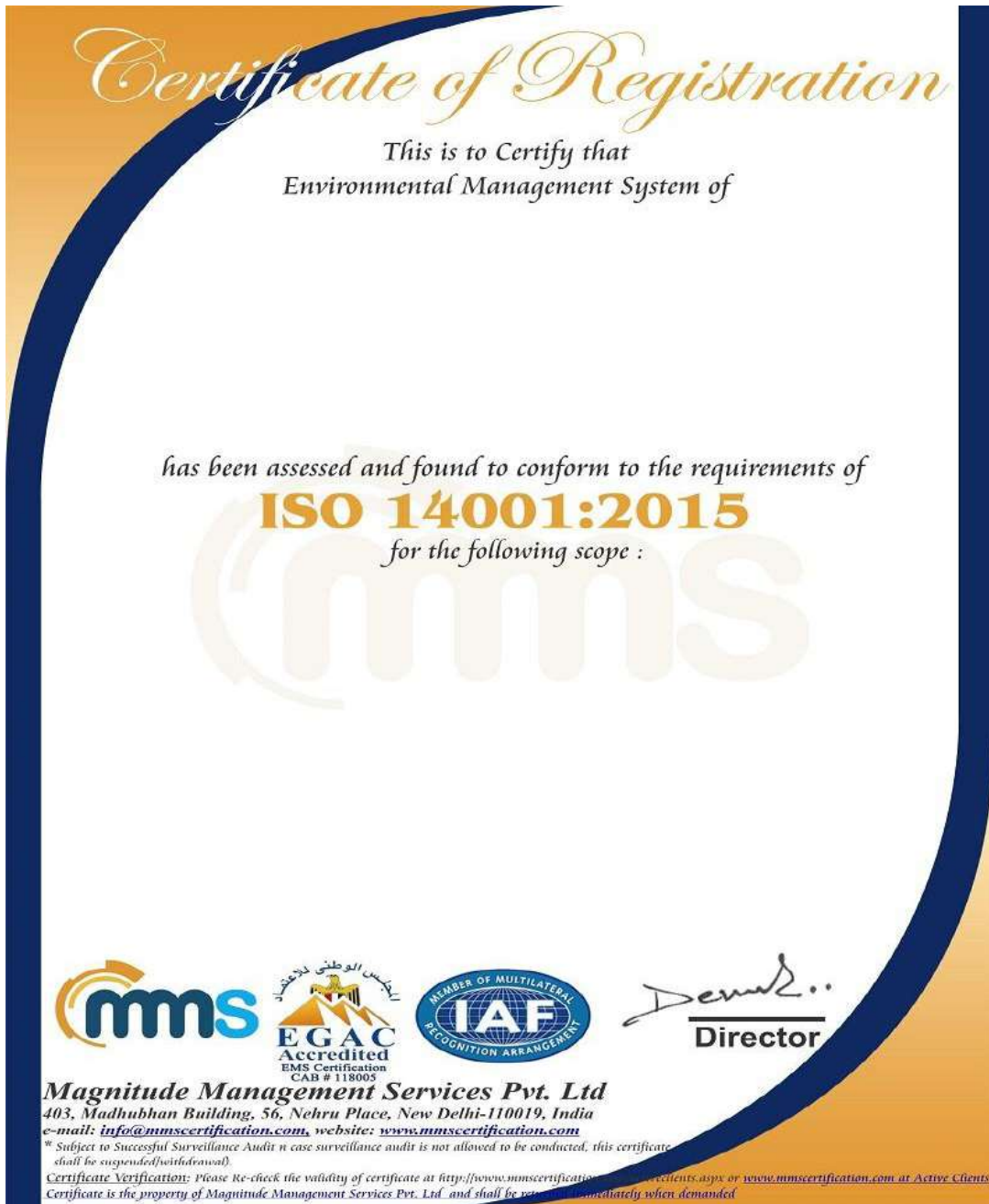
2. ENERGY AUDIT :

ISO 50001:2018 – ENMS International Organization for Standardization (ISO) Energy Management System

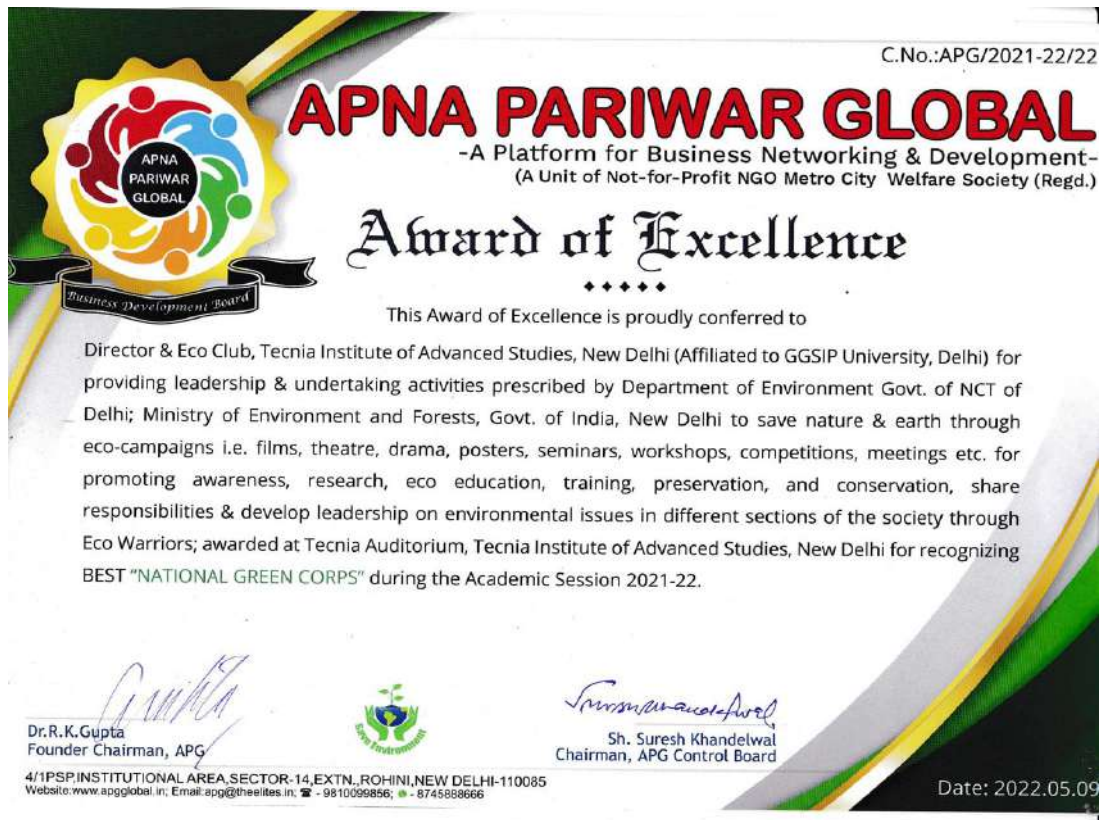


3. ENVIRONMENTAL AUDIT:

The International Standard ISO 14001:2015 Environmental Management System (EMS);





4. CLEAN AND GREEN CAMPUS RECOGNITIONS/AWARDS



5. Beyond the campus environmental promotional activities



1ST Surveillance Audit Report

Organization	TECNIA INSTITUTE OF ADVANCED STUDIES	Director	Dr. Ajay Kumar	Audit No.	02
Address	PSP, INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, SECTOR – 14, EXTENSION, DELHI - 110085, INDIA				
Audit type	<input type="checkbox"/> Initial (Reassessment), <input checked="" type="checkbox"/> On-site, <input type="checkbox"/> Re-audit, <input checked="" type="checkbox"/> (1 ST) surveillance <input type="checkbox"/> Change, <input type="checkbox"/> Special surveillance, <input type="checkbox"/> Others ()				
Certification scope	TO IMPART HIGH QUALITY EDUCATION, TRAINING & SKILL SETS IN THE FIELD OF MANAGEMENT, COMPUTER APPLICATIONS, JOURNALISM & MASS COMMUNICATION PROGRAMMES IN MBA, BBA, BA (J&MC), BCA & MCA. (EXCLUDING DESIGN AND DEVELOPMENT)				
Certificate No.	21EQDL33, 21EEDX38, ENMS/21N1120 & MSE/21N1429				
Standard	ISO 9001:2015(QMS), ISO 14001:2015(EMS), ISO 50001:2018(ENMS) & ISO 21001:2018(MSE)				
Audit day	2(MD)				
Audit team	Lead auditor	Auditor – Amit Kumar Sharma		Audit trainee	
	(sign)			(sign)	
Next audit	Follow-up or re-audit	<input checked="" type="checkbox"/> Document, On-site()CEO, <input type="checkbox"/> Re-audit()CEO			
	Surveillance or reassessment	Date: 25/05/2023	Audit type: (Surveillance) audit		
Result of follow-up audit	Summary (<input checked="" type="checkbox"/> Onsite confirm, <input checked="" type="checkbox"/> Document confirm)				
	The client has implement the CAR Date: 20/05/2022		 Auditor: (signature)		

Attachment

<ol style="list-style-type: none"> 1. Audit summary (MQA-09) 2. Attendance sheet (MQA-10) 3. ★Opening meeting schedule (MQA-11) 4. Audit schedule (MQA-12) 5. <input checked="" type="checkbox"/> Audit Matrix (MQA_13) 6. <input type="checkbox"/> Confirmation of certification scope (MQA-14) 7. <input checked="" type="checkbox"/> Details for certificate of multi-sites (MQA-21)(if applicable) 8 No conflicts of interest agreement (MQA-15) 8. ★Closing meeting schedule (MQA-16) 9. Surveillance program (MQA-17) 	<ol style="list-style-type: none"> 10. CAR register (MQA-18) 11. Corrective action request (CAR)(MQA-19) 12. Observation reports (MQA-20) 13. Report of document review (A&B)MQA-07 14. ★Manual lists with revised history (when changes) 15. ★<input type="checkbox"/> Audit checklist 16. Others () ※Below forms shall be distributed to applicants as well 17. Guidance of Certification procedures 18. Assessment activity survey (MQA-23)
※ <input checked="" type="checkbox"/> indicates attachments for initial(reassessment) audit or any changes occurred ★ limited to MQA audit File.	

※ All the records recorded during audit shall be confidential and shall not disclose to any person or entity without consent of an applicant, except upon request from Accreditation body for its evaluation of MQA Certification procedures

※ Guidance of certification procedures applies

Address: MQA CERTIFICATION




H- 03, NEW RAM NAGAR COLONY, HATHRAS, U.P., India.

PH- 7011068538 // 7042400287

E-Mail- info@MQAcertification.com

Corrective Action Request (CAR)

Issue no: 02

Organization	TECNIA INSTITUTE OF ADVANCED STUDIES	Audit no.	02	Issue date	20/05/2022
Applicable Standards	<input checked="" type="checkbox"/> ISO 9001:2015(QMS) <input checked="" type="checkbox"/> ISO 14001:2015(EMS) <input checked="" type="checkbox"/> ISO 50001:2018(ENMS) <input checked="" type="checkbox"/> ISO 21001:2018(MSE)	Division	Quality		
		Auditor	Amit Kumar Sharma		
Audit type	<input type="checkbox"/> Initial, <input checked="" type="checkbox"/> 1st surveillance <input type="checkbox"/> Others ()	Non-conformity Grade	<input checked="" type="checkbox"/> Minor nonconformity <input type="checkbox"/> Major nonconformity		
Nonconformity (<input checked="" type="checkbox"/> Confirm with on-site visit , <input checked="" type="checkbox"/> Confirm with document)					
Quality Policy must be displayed in the office.					
Lead auditor: (sign)			Management Representative:		
Analysis (Basic reason for occurring nonconformity)					
Due to awareness.					
Corrective action (<input checked="" type="checkbox"/> Plan, <input type="checkbox"/> Result (Attachment <input type="checkbox"/> Yes <input type="checkbox"/> maintain a					
Quality Policy will be displayed within 7 days.					
Management Representative:			(sign)	Date – 20/05/2022	
Follow-up audit	<input checked="" type="checkbox"/> document confirm <input checked="" type="checkbox"/> on-site confirm		Validation	ok	
Auditor:			Auditor:		
Date:	20/05/2023 (sign)		Date:	20/05/20223 (sign)	
1. The result of corrective action taken shall be submitted to MQA CERTIFICATION S within 1 month after CAR issued. 2. The result of corrective action taken shall be verified by on-site audit (major nonconformity) or document review (minor nonconformity), if it is not made within 3 months re-audit will be required.					



Observation reports

Organization – TECNIA INSTITUTE OF ADVANCED STUDIES

Audit no. 02

Page: 1/1

Department	Contents	Grade of NC
Good Points Management		Observation
	Points for Improvements	
	Detailed Risk Assessment done & evidenced during audit. Risk Assessment done as per the defined Risk Assessment Methodology.	Good Point
	Quality Policy needs to be displayed in the office.	Minor NC
	The Organization has documentary & Implemented Business Continuity Plan	Good Point
	The Physical access control to work area is controlled through biometric access control.	Good Point
	Area is secured with unauthorized user access, installed fire extinguisher, fire alarm & fire sprinklers.	Good Point
	Inspection Report of incoming material is updated & verified.	Good Point
	Internal audits done and maintained internal audits report and evidenced during audit.	Good Point
	Training Plan & Training Records is maintained and evidenced during audit.	Good Point

Auditor: Amit Kumar Sharma



DATE:- 20/05/2022



Attendance Sheet

(Document On-site Initial Surveillance Re-audit Pre-audit)

Audit no.: 02

Date: 20/05/2022

Name	Title	Signature		Name	Title	Signature	
		Opening	Closing			Opening	Closing
				Amit Kumar Sharma	Lead Auditor		
					Auditor		
					Expert		



*