



**TECNIA INSTITUTE OF ADVANCED STUDIES**

**GRADE "A" INSTITUTE**

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Recognized Under Sec. 2(f) of UGC Act 1956.

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## Training and Placement Cell

### EVENT REPORT



**TECNIA**  
INSTITUTE OF ADVANCED STUDIES



## Training and Placement Cell

### Capability Enhancement Program

#### Session Mock Interview

Date: 08.10.2022

Time: 12:50 PM - 1:40 PM

Venue: Room no: 2207, UG Building, TIAS

Program: BCA 3rd Year



**Ms. Heena Lal**  
**T&P Officer**  
**TIAS**

Topic: Session on Mock Interview

Date: 08/10/2022

Time: 12:50 PM to 1:40 PM

Duration: 50 minutes

Venue: Room No: 2203, UG Building, TIAS

Program: BCA (3<sup>rd</sup> Year)

Coordinator: Ms. Heena Lal, Training and Placement Officer

No. of students: 27

**Objectives:**

- To make students know what the required skills are to carry out an effective interview
- To help students be able to plan and prepare for an interview
- To help students know what are the general questions asked and how to answer those questions.
- To make students understand do's and don'ts before, after and during the interview.

**Report:**

Session on Interview skills was conducted on 08<sup>th</sup> October, 2022 for BCA<sup>3rd</sup> year students by the T&P cell of TIAS under the ambit of Capability enhancement program by Ms. Heena Lal (TPO). The main focus of the session was to prepare students in advance for the interviews by giving them the opportunity to self-evaluate themselves on the basis of their strengths and weaknesses. Followed by which do's and don'ts before, during and after the interview was covered both for telephonic, virtual as well as face to face interviews. Along with it students were told few skills they need to work upon, on the basis of their interest areas. Also students were trained on the general/ frequently asked questions during the interviews. Post the session; Ms. Heena Lal guided the students regarding their scope of improvement in respective areas like body language, dressing sense, communication skills, Confidence level etc.

**Learning outcomes:**

- Students understood how to be well prepared before the interview
- Students self-evaluated themselves on the basis of their strength and weaknesses and the areas they need to work upon themselves.
- Students understood the skills required for an effective interview
- Students Got aware and can prepare in advance for the general/ frequent question that are asked in the interviews

**Geotag Photos****BCA 3<sup>rd</sup> YEAR STUDENT MOCK INTERVIEW**

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TRAINING AND PLACEMENT CELL

**Employability Index Evaluation (Mock Interview) Sheet**

| Program: BCA 2 <sup>ND</sup> YEAR |                 | Date: 08 OCT 2022   |                       | Time: 12:50-13:40 AM-1.00 PM onwards |                | Panel Members: Mr. Anup Dobriyal, Sr. HR Manager, Seven Seas Hotel, Ms. Shilpa Bhandari, Dr. Nivedita |                     |                         |                 |               | Compiled by: Ms. Shilpa Bhandari |                |            |  |   |                                |
|-----------------------------------|-----------------|---------------------|-----------------------|--------------------------------------|----------------|---|---------------------|-------------------------|-----------------|---------------|----------------------------------|----------------|------------|--|---|--------------------------------|
| Enrolment no                      | Student name    | Technical Knowledge |                       |                                      |                |   | Soft Skills         |                         |                 |               |                                  | Total Obtained | % Obtained | Cumulative Marks (Sum of 50% of both the skills) | Result Cumulative % should be higher than 70% | Recommendations if any         |
|                                   |                 | Subject Knowledge   | Practical Application | Latest Development                   | Total Obtained | % Obtained  | Introduction Skills | General/Current affairs | Profile fitment | Body language | Confidence                       |                |            |  |   |                                |
|                                   |                 | 10                  | 5                     | 5                                    | 20             | 100   | 5                   | 5                       | 5               | 5             | 5                                | 25             | 100        |  |   |                                |
| 3717002019                        | Chahat          | 5                   | 2                     | 2                                    | 9              | 45  | 3                   | 3                       | 3               | 3             | 3                                | 15             | 60         | 52.5   | Not Cleared the test                          | Need to work on overall skills |
| 917002019                         | Darsh verma     | 6                   | 2                     | 2                                    | 10             | 50  | 3                   | 3                       | 3               | 3             | 3                                | 15             | 60         | 55   | Not Cleared the test                          | Need to work on overall skills |
| 3417002019                        | Deepanshu       | 5                   | 2                     | 2                                    | 9              | 45  | 3                   | 3                       | 3               | 3             | 3                                | 15             | 60         | 52.5   | Not Cleared the test                          | Need to work on overall skills |
| 4717002019                        | Deepanshu Tomar | 5                   | 2                     | 2                                    | 9              | 45  | 3                   | 3                       | 3               | 3             | 3                                | 15             | 60         | 52.5   | Not Cleared the test                          | Need to work on overall skills |
| 2417002019                        | DIKSHA DUREJA   | 5                   | 2                     | 2                                    | 9              | 45  | 3                   | 3                       | 3               | 2             | 3                                | 14             | 56         | 50.5   | Not Cleared the test                          | Need to work on overall skills |
| 35317002019                       | Divish Manuja   | 8                   | 3                     | 4                                    | 15             | 75  | 3                   | 3                       | 2               | 2             | 2                                | 12             | 48         | 61.5   | Not Cleared the test                          | Communication need to improve, |
| 4417002019                        | Gaurav Sethi    | 5                   | 2                     | 2                                    | 9              | 45  | 3                   | 3                       | 3               | 2             | 3                                | 14             | 56         | 50.5   | Not Cleared the test                          | Need to work on overall skills |
| 3817002019                        | Gaurav sharma   | 10                  | 5                     | 5                                    | 20             | 100   | 5                   | 5                       | 5               | 5             | 5                                | 25             | 100        | 61.5   | Not Cleared the test                          | Communication need to improve  |
| 4817002019                        | Kartik kapoor   | 5                   | 2                     | 2                                    | 9              | 45  | 3                   | 3                       | 3               | 3             | 3                                | 15             | 60         | 52.5   | Not Cleared the test                          | Need to work on overall skills |

|             |                 |    |   |   |    |     |   |   |   |   |   |    |     |      |                      |                                |
|-------------|-----------------|----|---|---|----|-----|---|---|---|---|---|----|-----|------|----------------------|--------------------------------|
| 02517002019 | Keshav Gulati   | 6  | 2 | 2 | 10 | 50  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 55   | Not Cleared the test | Need to work on overall skills |
| 2817002019  | KUNIKA MAINDOLA | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |
| 117002019   | Manav Gupta     | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |
| 35617002019 | Manav khanna    | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 2 | 3 | 14 | 56  | 50.5 | Not Cleared the test | Need to work on overall skills |
| 04217002019 | Mayank Bisht    | 8  | 3 | 4 | 15 | 75  | 3 | 3 | 2 | 2 | 2 | 12 | 48  | 61.5 | Not Cleared the test | Communication need to improve  |
| 4317002019  | Mudit Markan    | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 2 | 3 | 14 | 56  | 50.5 | Not Cleared the test | Need to work on overall skills |
| 35417002019 | Naman chopra    | 10 | 5 | 5 | 20 | 100 | 5 | 5 | 5 | 5 | 5 | 25 | 100 | 52.5 | Not Cleared the test | Need to work on overall skills |
| 3517002019  | Naman Jain      | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |
| 02317002019 | ROHANDEE P      | 6  | 2 | 2 | 10 | 50  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 55   | Not Cleared the test | Need to work on overall skills |
| 2117002019  | Rohit Verma     | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |
| 1817002019  | Santosh Verma   | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |
| 4517002019  | Sara Negi       | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 2 | 3 | 14 | 56  | 50.5 | Not Cleared the test | Need to work on overall skills |
| 35117002019 | Sarthak Saxena  | 8  | 3 | 4 | 15 | 75  | 3 | 3 | 2 | 2 | 2 | 12 | 48  | 61.5 | Not Cleared the test | Communication need to improve, |

|             |                   |    |   |   |    |     |   |   |   |   |   |    |     |      |                      |                                |
|-------------|-------------------|----|---|---|----|-----|---|---|---|---|---|----|-----|------|----------------------|--------------------------------|
| 217002019   | Shivam Bhandari   | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 2 | 3 | 14 | 56  | 50.5 | Not Cleared the test | Need to work on overall skills |
| 1417002019  | Shivam Thakran    | 10 | 5 | 5 | 20 | 100 | 5 | 5 | 5 | 5 | 5 | 25 | 100 | 50.5 | Not Cleared the test | Need to work on overall skills |
| 01117002019 | Shubham Chaudhary | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |
| 01517002019 | Sarthak Vij       | 6  | 2 | 2 | 10 | 50  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 55   | Not Cleared the test | Need to work on overall skills |
| 2917002019  | Sushant kumar jha | 5  | 2 | 2 | 9  | 45  | 3 | 3 | 3 | 3 | 3 | 15 | 60  | 52.5 | Not Cleared the test | Need to work on overall skills |

**Recommendations, if any-** Students are good, but need to focus more on academic and technical knowledge along with grooming standards. They should work hard on their introduction skills

  
  
**Dr. Nivedita**  
**Head - Training and Placement Cell**