

TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE "A" INSTITUTE

STUDENTS WELFARE



Student's Grievance Redressal Committee (SGRC)

In pursuance to the directions of the Hon'ble Delhi High Court dated 17.05.2019 in WP (Crl.) 793/2017; Guru Gobind Singh Indraprastha University under clause 3(ii)(d) of Statute 24 issues directions vide letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.2019.

Institute in compliance of same notify newly constitute Grievance Redressal Committee as per UGC (Grievance Redressal) regulations 2012; (to be notified before 15th September every year)

S. No.	Name	Member	Department	Mobile No.
1.	Dr. Chaitali Bhattacharya	Nodal Officer	BBA	9910055811
2.	Dr. Deepak Sonker	HoD- BCA	BCA	9711788920
3.	Md. Hasib	Psychiatrist	AIRSR	9718743207
4.	Dr. H.L. Nagaraja Murthy	Psychologist	BA(JMC)	9891091998
5.	Dr. M. N. Jha	Dean (Acad.) Director Nominee	BA(JMC)	9873057126
6.	Mr. Vikram Singh	Admin Officer	Admin	9212080416
7.	Ms. Keenika Arora	Professional Students Councilor & Member Secretary	MBA	8800398738

Student Representative – 1 st Shift			
S. No.	Name	Enroll. No.	Program
1.	Dipesh Chaudhary	00817003921	MBA
2.	Swayam Gupta	09917001721	BBA
3.	Parth Bhatnagar	35317002421	BAJMC
4.	Rishika Arora	00417002021	BCA

Student Representative – 2 nd Shift			
S. No.	Name	Enroll. No.	Program
1.	Ankit Singh	00221303920	MBA
2.	Mahesh Pathak	11121301721	BBA
3.	Sanket Gulyani	06721302421	BAJMC
4.	Swati Chandola	01821302021	BCA

Nodal Officer E-Mail	Student Welfare E-Mail
hodbca@tecnia.in	studentwelfare@tecnia.in

Institute in compliance of notice vide letter ref. no. GGSIPU/2017-18/1039/Legal Dt.18.07.2017 on the subject: Advisory under Clause 3(ii)(d) of Statute 24 of the GGSIP University. Institute in compliance of same notified as under and necessary action forthwith:-

- The teachers and authorities of the Institution should maintain cordial, warm and confidence building relationship with the students in terms of Ordinance No. 32 of the Guru Gobind Singh Indraprastha University Act No. 09 of 1998. The Institution may also keep watch on such teachers and members of administration who are unable to build up such cordial and respectful relationship with students and appropriate remedial measures in the nature of counseling and short term training may be advised.
- Every letter/representation/e-mail in the nature of appeal by students should be attended with reformatory approach and sympathetic consideration. The Institute should inform the parents of the students by writing the letter intimating the shortage of attendance, which should be sent by speed post or registered post. The parent's may also be informed by e-mail or telephonically about such cases.
- Institution officials should be absolutely transparent in taking the decision on detention of students so as to avoid any suspicion of whimsical or selective action. The detention list should be displayed at least 10 working days before the commencement of the examination.
- Institute has constituted 'Students Grievance Redressal and Welfare Office' which is empowered to receive grievances from students, consider and address them within the framework of the prevailing rules and regulations with the perspectives of the welfare of the students. SGR Committee constituted at the Institute is notified and directed to regularly engage in welfare activities of the students, so as to gain the confidence of the students in its effectiveness and genuineness. Institution SGR Committee is federated with the Directorate of Students' Welfare of the University which may supervise and advise them, actively engage them and assist them in redressing the grievances of the students from time to time.
- Any issue relating to arbitrary action, personal vendetta or personal grudges against students by any teacher / authority of the Institute should be earnestly looked into by 'Students Grievance Redressal and Welfare Office' and it should be brought to the notice of Director of the Institute. If the issues are not resolved at the level of institute, the student should be advised to approach the Grievance Redressal Mechanism at the director level of the Institute which shall act as the appellate mechanism.

Code of Professional Ethics & Responsibilities of (Teaching Staff)

Excerpts from GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY Act 9 of 1998 [Act, Statutes & Ordinances (amended up to 30th June 2012)], New Delhi; ORDINANCE 32 of: CODE OF PROFESSIONAL ETHICS and RESPONSIBILITIES OF (TEACHING STAFF).

Clause : 2. TEACHERS AND THEIR RESPONSIBILITIES

2.1 Whosoever adopts teaching as a profession assumes the obligation to conduct himself/ herself in accordance with the ideals of the teaching profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practices. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be **calm, patient and communicative by temperament and amiable in disposition.**

Teachers should:

- Adhere to a responsible pattern of conduct, behaviour and demeanor expected of them by the community;
- Manage their private affairs in a manner consistent with the dignity of the profession;
- Seek to make professional growth continuous through study, research, consultancy, industrial liaisons and the use of networking;
- Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge;
- Maintain active membership of professional organizations and strive to improve standards of education to achieve excellence through knowledge generation and dissemination of the latest techniques in the class;
- Perform their duties in the form of teaching, tutorial, practical, academic and seminar work conscientiously and with complete dedication to develop expertise in their domain;
- Co-operate and assist in carrying out functions relating to the educational responsibilities of the Institute such as: assisting in appraising applications for admission, advising and counseling students as well as assisting in the conduct of Institute examinations, including supervision, invigilation and evaluation; and
- Participate in extension, co-curricular and extracurricular activities including community service to encourage teamwork.
- Strive to bring transparency and equity in his day to day work and generate knowledge to achieve excellence in the field of research.
- Disseminate thought provoking knowledge to encourage students for development of innovative research work.

Clause: 3.0 TEACHERS AND THE STUDENTS

Teachers should:

- Respect the right and dignity of the students in expressing their opinion;
- Deal justly, fairly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics to reflect transparency and equity;
- Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- Inculcate among students scientific outlook and temperament and respect for physical labour and ideals of democracy, patriotism, peace and improvement of environment;
- Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason whatsoever;
- Pay attention to only the attainment of the student in the assessment of merit;
- Make themselves available to the students willingly even beyond their class hours and help and guide students without any remuneration or reward;
- Aid students to develop an understanding of national heritage and national goals; and
- Refrain from inciting students against other students, colleagues or administration or any authority.

Clause: 7.0 TEACHERS AND GUARDIANS:

Teachers should:

- Try to maintain contact with the guardians of their students to keep them informed of the state of their ward's academic pursuits, their general conduct or behaviour and interest in cultural and other co-curricular activities etc.

Clause: 8.0 GENERAL

- Every teacher shall at all times maintain absolute integrity and devotion to duty, and also be strictly honest and impartial in all its official dealings.
- Every teacher should at all times be courteous in his dealings with members of public and prompt in his official dealings.
- Unless otherwise stated specifically in the terms of appointment, every teacher is a whole time teacher of the Institute, and may be called upon to perform such duties as may be assigned to him by the Competent Authority, beyond scheduled working hours and on closed holidays. These duties inter-alia shall include attendance at meetings of Committees to which he may be appointed by the Institute.
- Every teacher shall do nothing which is unbecoming of a teacher of the Institute.
- No teacher shall indulge in acts of sexual harassment of any person at his/her work place.
- Every teacher shall observe the scheduled hours of working during which he must be present at the place of his duty.
- Except for valid reason and/ or unforeseen contingencies, no teacher shall be absent from duty without prior permission.

Aggrieved students their parents and others may approach the Head, Students' Grievance Redressal Committee, TIAS.

- Details about Institute's Online Students' Grievance Portal:-

Name of the Portal:- Online Grievance Redressal

Website:- tiaspg.tecnia.in

Link:- <https://tiaspg.tecnia.in/online-grievance-redressal/>

Incharge - Students Welfare



Ref. No.: TIAS/2022-23/SWC/00

Dated: 04.01.2023

NOTIFICATION

Sub: Details regarding nominating of Student Representative in Students Grievance Redressal Committee.

Reference to the mail received from GGSIP University <affiliationbranch123@gmail.com> Affiliation Branch in regard to the information with respect to the procedure or mode followed by your institute for nominating student's representative in the Grievance Redressal Committee constituted by your institute, is required at the earliest. As per court direction, the nomination has to be through election.

In pursuance to the directions of the Hon'ble Delhi High Court dated 17.05.2019 in WP(Cr) 793/2017; GGSIPU under clause 3(II)(d) of Statute 24 issues directions vide letter no. GGSIPU/2019-20/Legal/1916Dt.23.05.2019. Institute in compliance of the same hereby invites the name of the students to be the students' representative in SGRC constituted by TIAS through election mode. The details of which are as under:

1. Last date for giving names for candidature - Latest by 01:00 PM on 06/01/2023 through
2. Email ID : studentswelfare@tecnia.in
3. Date of notifying the list of candidates applied for Elections – By 05:00 PM on 06.01.2023
4. Date & Time of Election- 07/01/2023 at 10:00 AM
5. Result Declaration & Notification: 07/01/2023 by 04:00 PM

Eligibility: The Candidate must be a bonafied student of Tecnia Institute of Advanced Studies.

Nodal Officer SGRC
Tecnica Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 85

Dr Deepak Sonker
Nodal Officer-GRC

Copy to:

1. All the members of SGRC including
2. Director-TIAS
3. Member Secretary- SGRC
4. In-charge Students Welfare
5. HOD – MBA, BBA, BJMC & BCA for information to all the students.
6. IQAC
7. Dean and Academic Cell
8. IT Dept. for uploading on the website.



TECNIA INSTITUTE OF ADVANCED STUDIES

GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University
Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail: directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No.: TIAS/2022-23/SWC/0

Dated: 07.01.2023

NOTIFICATION

Sub: Declaration of result for the post of Student Representative in Grievance Redressal Committee.

This is in reference to the notification uploaded on 19/8/2020 with respect to the procedure or mode followed by our institute for nominating student's representative in the Grievance Redressal Committee. As per court direction, the nomination has to be through election. In pursuance to the directions of the 'Hon'ble Delhi High Court dated 17.05.2019 in WP (CrI) 793/2017; GGSIPU under clause 3(11) {d} of Statute 24 issues directions vide letter no. GGSIPU/2019-20/Legal/1916Dt.23.05.2019.

Student Welfare Department in compliance of the same hereby declares the names of the students who are unanimously selected for the posts of students' representative in SGRC constituted by TIAS through election mode.

The names of the Student Representatives are as under:

Elected Student Representatives – 1 st Shift					
S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	BCA	7011502190	rishikatec64@gmail.com

Elected Student Representatives – 2 nd Shift					
S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	Ankit Singh	00221303920	MBA	9718833618	ankysingh9359@gmail.com
2.	Mahesh Pathak	11121301721	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	BCA	9166566462	swatichandola2204@gmail.com

Nodal Officer-GRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Nodal Officer-GRC

Copy to All the members of SGRC including

1. Director-TIAS for information
2. Dean and Academic Cell
3. Member Secretary- SGRC
4. In-charge Students Welfare
5. HOD – MBA, BBA, BJMC & BCA for information to all the students.
6. IQAC
7. IT Dept. for uploading on the website.

5(c) Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained

<https://tiaspg.tecna.in/online-grievance-redressal/>

STUDENT'S GRIEVANCE REDRESSAL COMMITTEE
Home • Online Grievance Redressal

INTRODUCTION
Students Grievance Redressal Committee is to provide opportunities for redress of certain grievances of students already enrolled in any Institution, as well as those seeking admission to such Institutions, and a mechanism thereto i.e. Student Grievances right from admission to conferment of degree may include issues Institution making admissions contrary to admission criterion or in contravention of merit List / qualification/ eligibility, non-issue of admission prospectus, false information in prospectus, Non-recognized institutions, discrimination (on basis of caste, race, religion, disability etc), non-refund of Fee, original certificates on withdrawal, Ragging, unfair marking of attendance, debarring from exams, non-issue of Admit Cards, unfair marking, delayed Results, issues related to Marksheet/ Degree, harassment etc.

Grievance Redressal Mechanism

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    graph TD
      A[COMPLAINT] --> B[RECEIVE & RECORD]
      B --> C[VERIFY & ANALYZE]
      C --> D[ACTION & RETELLERY]
      D --> E[MONITOR]
      A --> F[Grievance Redressal Committee]
      F --> G[03:00]
      G --> H[24:00]
      H --> I[48:00]
      I --> J[168:00]
  
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COMPLAINT
Grievance Redressal Committee
Person or Faculty reporting the issue/ complaint to the committee in writing with supporting documents/ evidence via website or through email or PDF

RECEIVE & RECORD
Responsible Student / Grievance Redressal Committee to Change and document the subject
03:00

VERIFY & ANALYZE
Committee defined to:
Chairman / Vice-Chairman / Registrar / Dean / Head of Institute / Faculty / Staff / Student / Alumni / Other
24:00

ACTION & RETELLERY
Finalized in compliance by Institution/Grievance Redressal Committee and change in theory /Semester / Name / Roll No. / Seat
48:00

MONITOR
Follow up / Response Distribution based on Status of Complaint
168:00

S. No.	Name	Gender	Department	Mobile No.	E-mail
1	Dr. Dipak K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
2	Dr. Vinayak K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
3	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
4	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
5	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
6	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
7	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
8	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
9	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
10	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
11	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
12	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
13	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
14	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
15	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
16	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
17	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
18	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
19	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in
20	Dr. Anil K. Patil	Male	Faculty	9147781111	kdipak@tecna.ac.in



MOHD HASEEB AHAMAD

Consultant

Clinical Psychologist (AIRSR)

5PSP INSTITUTIONAL AREA MADHUBAN CHOWK ROHINI

New Delhi-110085

Mob., 09718743207, 9450786398

Email- ahmmed.haseeb@gmail.com, ahmmed90bums@gmail.com

Md. Haseeb has done his MA/Msc. In Clinical Psychological from SHIATS Allahabad in 2013, he is pursuing Ph.D in Clinical Psychological from Amity University. He has done special training and workshop at Department of Psychology SHIATS Allahabad, positive Mental Health at Department of Psychology SHIATS Allahabad; he is working with Trauma in children and Adults at Department of Psychology SHIATS Allahabad. He has done Awareness program on Early Identification & Early Intervention of Young Children with Autism Spectrum Disorder at M.L.N Medical College Allahabad. He has attended 3 days workshop on Skill Elevation, Empowerment and Awareness for People with Disability conducted by Buddha Education Foundation from the Department of Empowerment of person with Disability, Ministry of Social Justice and Empowerment, Govt. of India.

SAM HIGGINBOTTOM INSTITUTE OF AGRICULTURE, TECHNOLOGY & SCIENCES

DEEMED-TO-BE-UNIVERSITY

(Formerly Allahabad Agricultural Institute)
ALLAHABAD-211007, U.P.-INDIA

SL. No. 19/000065
ID No. 11MAPSY003

(A Christian University of Rural Life)

By the authority of its Executive Council
and upon the recommendation of its Academic Council it is hereby conferred upon

Mohd Haseeb Son/Daughter of Mohd Ahmad
the Degree of

Master of Arts in Psychology
programme of the

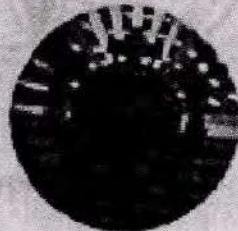
Faculty of Humanities, Social Sciences & Education
in the year 2013

with all its privileges and responsibilities given under the seal of
Sam Higginbottom Institute of Agriculture, Technology & Sciences
at Allahabad in the State of Uttar Pradesh, India

On the Third day of December Two Thousand and Thirteen.

Prof. (Dr.) A.K.A. Lawrence
Registrar

Prof. (Dr.) Newman Fernandes
Pro Vice-Chancellor (Academic Affairs)



Most Rev. Prof. Rajendra B. Lal
Vice-Chancellor

10/12/2013

5(e) Whether the institute has published/notified prominently the details of SGRC on website and admission prospectus

<https://tiaspg.tecniainstitute.in/online-grievance-redressal/>

The screenshot displays the website for the Student's Grievance Redressal Committee (SGRC) at Tecnia Institute of Advanced Studies. The page includes a navigation menu at the top with options like Home, About Us, Admission, Academics, Research, Activities, Placements, Students Zone, NAAC, IQAC, Infrastructure, Contact Us, and Mandatory Disclosures. A sidebar on the left provides quick access to SGRC-related documents: SGRC, STATUTE, NOTICE @SGRC_TIAS (highlighted), SGRC COMMITTEE, PROCEEDINGS OF SGRC, DOWNLOADS, PHOTO GALLERY, SOCIAL MEDIA, and GRIEVANCE REDRESSAL FORM. The main content area is titled 'NOTICE @SGRC_TIAS' and contains a table with the following data:

CONTENTS / TITLE	DATE	DOWNLOADS
Notification Student Representative	04/01/2023	
SGRC Notified to Student in Tecnia Times	--	
Details regarding nominating of Student Representative in Students' GRC	15/12/2021	
Declaration of result for the post of Student Representative in Grievance Redressal Committee	21/12/2023	

At the bottom of the page, there are sections for COURSES (MBA, MCA, BBA, BA URMCI), STUDENT SUPPORT (Documentation, Forums, Language Packs, Release Status), LINKS (Previous Year Question Paper, Online Grievance Redressal, COVID-19 Protocol, Tecnia In Press), and GET IN TOUCH (+91 0160081688, 27555121/22/23/24, admission@tecniainstitute.in, PSP Institutional Area, Medhuvan Chowk, Rohini, New Delhi).



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INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail: directortias@tecnia.in, Website: www.tiaspg.tecnia.in



COMPLAINT FORM FOR GRIEVANCES


(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS - RECORD & RECEIVE	
COMPLAINANT NAME	Archit Luthra
DETAILS OF COMPLAINANT	MBA, 1st Yr
PHONE NUMBER OF COMPLAINANT	9818056596
ADDRESS OF COMPLAINANT	Noida, U.P.
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	Pls improve the interrupting services of internet connection in the TIAS campus.
SIGNATURE OF COMPLAINANT	<i>Archit Luthra</i>
COMPLAINT RECEIVED BY INCHARGE (SIGNATURE WITH DATE)	<i>Shattacharya, 23/03/2023</i>

TO BE FILLED BY GRIEVANCE REDRESSAL COMMITTEE INCHARGE ONLY		
GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED ✓ 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED 6. OTHERS _____	
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	Dr. Chaitali, SGRC	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

Shattacharya

Student Grievance Redressal Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 85

OBSERVATION REPORT WITH DATE	Students are facing the internet connection problem in the campus.	
FEEDBACK TO COMPLAINANT GIVEN	YES ✓	NO
ESCALATION REQUEST		
REQUEST RECEIVED	YES ✓	NO
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO		
OBSERVATION REPORT FROM ESCALATED LEVEL		
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	ITC Head appraised in the meeting that the stringent firewall application was introduced for open surfing for security concern & certain Chinese origin websites and other non-appropriate sites are blocked as per the directions.	
SIGNATURE OF INCHARGE	 Student Grievance Redressal Committee Tecnia Institute of Advanced Studies Madhuban Chowk, Rohini, Delhi - 80	



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Students' Grievance Redressal Feedback Form

Dear Student,

We, the TIAS- Students' Grievance Redressal Committee shall very much appreciate and be grateful to you if you initiate the effort to fill up this feedback form. It will help us understand the TIAS-students' grievances and improve the TIAS- Students' Grievance Redressal Mechanism.

Against each statement a five-point scale is given. The five points are:

5- *Strongly Agree (SA)*, 4- *Agree (A)*, 3- *Neutral (N)*, 2- *Disagree (D)* and 1- *Strongly Disagree (SD)*.

Please choose ANY one of these options for each statement that best describes your response.

Please provide your feedback on our students work performance		SA 5	A 4	N 3	D 2	SD 1
1.	The grievance was redressed properly.	✓				
2.	The grievance filing process is convenient.	✓				
3.	Communication and reachability to the committee is easy.	✓				
4.	The attitude and behaviour of the SGRC is warm.	✓				
5.	My grievance was redressed in time.	✓				
6.	Grievance Redressal Mechanism is effective.	✓				
7.	GRC uses ICT Tools effectively.	✓				
8.	GRC is proactive towards its responsibility.	✓				
9.	SGRC is open for suggestions and innovations..	✓				
10.	SGRC's conduct is just, ethical with strong moral values.	✓				

Signed by -
Skitha
MBA, 1st Yr
12/04/23

Bhattacharya
Student Grievance Redressal Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



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COMPLAINT FORM FOR GRIEVANCES

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS - RECORD & RECEIVE	
COMPLAINANT NAME	Danya
DETAILS OF COMPLAINANT	BBA, 4MC (2nd Yr)
PHONE NUMBER OF COMPLAINANT	8377913134
ADDRESS OF COMPLAINANT	New Delhi
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	Kindly provide more books, e-books, journals and e-journals.
SIGNATURE OF COMPLAINANT	Danya
COMPLAINT RECIEVED BY INCHARGE (SIGNATURE WITH DATE)	Bhattacharya 25/03/2023

TO BE FILLED BY GRIEVANCE REDRESSAL COMMITTEE INCHARGE ONLY	
GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED 6. OTHERS <u>Library</u> ✓
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	Dr. Chaitali, SrRC
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE	
VERIFICATION OF GRIEVANCE DONE	YES ✓ NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓ NO

Bhattacharya Student Grievance Redressal Committee
 Tecnia Institute of Advanced Studies
 Madhuban Chowk, Rohini, Delhi -85



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Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No.: TIAS/2022-23/

Date: 12.04.2023

The Director,
Tecnia Institute of Advanced Studies,
Institutional Area, Madhuban Chowk,
Rohini, New Delhi-110085

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) of TIAS
Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.19 and GGSIPU/2017-18/1039/Legal Dt. 18.07.17

Dear Sir,

This has reference to the subject cited above and compliance of the same; please find the attached files of the following items of SGRC – Tecnia Institute of Advanced Studies: -

1. Report of the proceedings of SGRC at the start of session is enclosed dt. 04.04.2022.

With thanks and regards,

Dr Chaitali Bhattacharya
Nodal Officer- SGRC

Nodal Officer SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, New Delhi-110085



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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2022-23/

Date: 01.04.2023

MEETING NOTICE

Director, TIAS
Nodal Officer-GRC
IQAC, TIAS
Dean / Academic Coordinator, TIAS
In-Charge, Student Welfare
Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR
Mr. Mukesh, Admin Officer
HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)

Subject: SGRC meeting to be held on 03.04.2023

Dear Sir/Madam,

It has been decided to be held the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 03.04.2023 at 10:40 AM in the Board Room, 2nd Floor, TIAS.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

Ms Keenika Arora,
Secretary of the Committee, SGRC

Nodal Officer-GRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi - 85



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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2022-23/

Date: 01.04.2023

MEETING AGENDA

Following AGENDA has been taken up for the SGRC Meeting to be held on 03.04.2023

Item No. 1: To welcome and introduce the new members of the GRC

Item No. 2: Students' Grievance --

Regarding the interrupting services of internet connection in the TIAS campus

Item No. 3: Students' Grievance --

Regarding the availability of books, e-books, journals and e-journals

Any other item with the permission of the Chair Dr. Chaitali Bhattacharya, Nodal Officer, Students Grievance Redressal Committee.

Ms Keenika Arora,
Secretary of the Committee, SGRC

Cc to: All the members of SGRC including

- 1) Dr. Ajay Kumar, Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR
- 9) Mr. Mukesh, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)



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STUDENT GRIEVANCE REDRESSAL COMMITTEE

MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Board-Room of Tecnia Institute of Advanced Studies at 10:40 AM on 03.05.2023

S. N.	Name	Member	Department	Mobile No.	Signature
1	Dr. Chaitali Bhattacharya	Nodal Officer	Faculty BBA	9910055811	<i>Chaitali</i>
2	Dr. Deepak Sonker	HoD, BCA	Faculty BCA	9711788920	<i>Deepak</i>
3	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	<i>Hasib</i>
4	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	<i>H.L. Nagaraja</i>
5	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	
6	Ms. Keenika Arora	Professional Students Counsellor	Faculty- MBA	8800398738	<i>Keenika</i>
7	Mr. Mukesh	Admin Officer	Admin	9582166582	<i>Mukesh</i>
8	Dr. Preeti Jindal	Member Secretary	Faculty MBA	9717812810	
Elected Student Representatives – 1st Shift					
S. N. o.	Student Name	Enroll. No.	Program	Mobile No.	Signature
1	Dipesh Chaudhary	817003921	MBA, 1st Shift	9870214060	<i>Dipesh</i>
2	Swayam Gupta	9917001721	BBA, 1st Shift	9205532621	<i>Swayam</i>
3	Parth Bhatnagar	35317002421	BAJMC, 1st Shift	9899888526	<i>Parth</i>
4	Rishika Arora	417002021	BCA, 1st Shift	7011502190	<i>Rishika</i>
Elected Student Representatives – 2nd Shift					
S. N. o.	Student Name	Enroll. No.	Program	Mobile No.	Signature
1	Ankit Singh	221303920	MBA, 2nd Shift	9718833618	<i>Ankit</i>
2	Mahesh Pathak	11121301721	BBA, 2nd Shift	7982739505	<i>Mahesh Pathak</i>
3	Sanket Gulyani	6721302421	BAJMC, 2nd Shift	9582965499	<i>Sanket</i>
4	Swati Chandola	1821302021	BCA, 2nd Shift	9166566462	<i>Swati</i>

Keenika
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi 110085
Chaitali

Following meeting Agenda was taken up in the meeting:-

Item No. 1: To welcome and introduce the new members of the GRC

The GRC members welcomed the Chair, Dr Chaitali Bhattacharya after her leave and the Admin. Officer, Mr. Mukesh as the new committee member

Item No. 2: Students' Grievance --

Regarding the interrupting services of internet connection in the TIAS campus

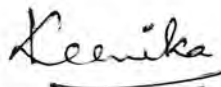
Resolved: ITC Head appraised in the meeting that the stringent firewall application was introduced for open surfing as per requirement of security concerns and certain Chinese origin websites and other non-appropriate sites are blocked as per the directions of statutory agencies.

Item No. 3: Students' Grievance --

Regarding the availability of books, e-books, journals and e-journals

Resolved: The committee discussed the above grievance with the Library Dept. of TIAS and suggested to arrange and submit the details of existing and new addition of books, e-books, journals and e-journals

Meeting ended with the thanks to the Chair Dr. Chaitali Bhattacharya, Students Grievance Redressal Committee.



Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Nodal Officer SGRC
Tiana Institute of Education
Mushroom

Cc to:

- 1) Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. Mukesh, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)



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STUDENT GRIEVANCE REDRESSAL COMMITTEE

MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Board-Room of Tecnia Institute of Advanced Studies at 10:40 AM on 03.05.2023

S. N.	Name	Member	Department	Mobile No.	Signature
1	Dr. Chaitali Bhattacharya	Nodal Officer	Faculty BBA	9910055811	
2	Dr. Deepak Sonker	HoD, BCA	Faculty BCA	9711788920	
3	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	
4	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	
5	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	
6	Ms. Keenika Arora	Professional Students Counsellor	Faculty- MBA	8800398738	
7	Mr. Mukesh	Admin Officer	Admin	9582166582	
8	Dr. Preeti Jindal	Member Secretary	Faculty MBA	9717812810	

Elected Student Representatives – 1st Shift

S. N. o.	Student Name	Enroll. No.	Program	Mobile No.	Signature
1	Dipesh Chaudhary	817003921	MBA, 1st Shift	9870214060	
2	Swayam Gupta	9917001721	BBA, 1st Shift	9205532621	
3	Parth Bhatnagar	35317002421	BAJMC, 1st Shift	9899888526	
4	Rishika Arora	417002021	BCA, 1st Shift	7011502190	

Elected Student Representatives – 2nd Shift

S. N. o.	Student Name	Enroll. No.	Program	Mobile No.	Signature
1	Ankit Singh	221303920	MBA, 2nd Shift	9718833618	
2	Mahesh Pathak	11121301721	BBA, 2nd Shift	7982739505	
3	Sanket Gulyani	6721302421	BAJMC, 2nd Shift	9582965499	
4	Swati Chandola	1821302021	BCA, 2nd Shift	9166566462	

Keenika
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi-110085



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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2022-23/

Date: 04.04.2023

Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 10:40 AM on 03.04.2023 (Monday). Following members were present in the meeting the names of the members are as follows:-

S. N.	Name	Member	Department	Mobile No.	E-mail
1	Dr. Chaitali Bhattacharya	Nodal Officer	Faculty BBA	9910055811	studentswelfare@tecnia.in
2	Dr. Deepak Sonker	HoD, BCA	Faculty BCA	9711788920	hodbca@tecnia.in
3	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	hammed.haseeb@gmail.com
4	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	nagaraja.hln2002@gmail.com
5	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	deanjmc@tecnia.in
6	Ms. Keenika Arora	Professional Students Counsellor	Faculty- MBA	8800398738	studentswelfare@tecnia.in
7	Mr. Mukesh	Admin Officer	Admin	9582166582	adminofficer@tecnia.in
8	Dr. Preeti Jindal	Member Secretary	Faculty MBA	9717812810	studentswelfare@tecnia.in

Elected Student Representatives – 1st Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	1st Shift	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	1st Shift	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	1st Shift	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rishikatec64@gmail.com

Elected Student Representatives – 2nd Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Ankit Singh	00221303920	2nd Shift	MBA	9718833618	ankysingh9359@gmail.com
2.	Mahesh Pathak	11121301721	2nd Shift	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

Following meeting Agenda was taken up in the meeting

Item No. 1: To welcome and introduce the new members of the GRC

The GRC members welcomed the Chair, Dr Chaitali Bhattacharya after her leave and the Admin. Officer, Mr. Mukesh as the new committee member

Item No. 2: Students' Grievance --

Regarding the interrupting services of internet connection in the TIAS campus

Resolved: ITC Head appraised in the meeting that the stringent firewall application was introduced for open surfing as per requirement of security concerns and certain Chinese origin websites and other non-appropriate sites are blocked as per the directions of statutory agencies.

ATR: ITC Head agreed to solve the matter by installing more Internet Modems for the students in the campus to help the students.

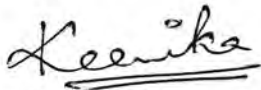
Item No. 3: Students' Grievance –

Regarding the availability of books, e-books, journals and e-journals

Resolved: The committee discussed the above grievance with the Library Dept. of TIAS and suggested to arrange and submit the details of existing and new addition of books, e-books, journals and e-journals

ATR: The matter was discussed with the Dean- Academics and with the HoDs of BBA- Morning, BBA- Evening, MBA- Morning, MBA-Evening, BCA- Morning, BCA- Evening, BAJMC- Morning and BAJMC- Evening to look into the matter and solve it.

Meeting ended with the thanks to the Chair Dr. Chaitali Bhattacharya, Students Grievance Redressal Committee.



Ms Keenika Arora,
Secretary of the Committee, SGRC

Cc to:

- 1) Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. Mukesh, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)



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Ref. No.: TIAS/2022-23/312

Date: 09.02.2023

The Officer Incharge
Affiliation Branch
Administrative Block, GGSIP University
Sector 16C, Dwarka, New Delhi-110078

Subject: Minutes of the Meeting of TIAS Student Grievance Redressal Committee (SGRC)
Dated 17.01.2023

Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.19 and
GGSIPU/2017-18/1039/Legal Dt. 18.07.17

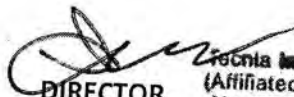
Sir/Madam,

This has reference to subject cited above and compliance of the same; please find the attached file of the following items of SGRC – Tecnia Institute of Advanced Studies:-

1. Minutes of the Meeting of TIAS Student Grievance Redressal Committee (SGRC) Dated 17.01.2023.

Thanking you and assuring you our best attention always.

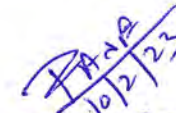
Yours Sincerely,


Director
Tecnica Institute of Advanced Studies
(Affiliated to GGSIP University Delhi)
Madhuban Chowk, Rohini, Delhi-85
DIRECTOR
Encl.: As stated above

Copy to: The Registrar, GGSIP University, Dwarka, New Delhi-110078



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10/2/23
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078



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Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No.: TIAS/2022-23/Corrigendum/ 06(B)

Date: 17.01.2023

The Director
Tecnia Institute of Advanced Studies,
Institutional Area, Madhuban Chowk,
Rohini, New Delhi-110085

**Subject: Minutes of the Meeting of TIAS Student Grievance Redressal Committee (SGRC)
Dated 17.01.2023**

**Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.19 and
GGSIPU/2017-18/1039/Legal Dt. 18.07.17**

Sir/Madam,

This has reference to subject cited above and compliance of the same; please find the attached file of the following items of SGRC – Tecnia Institute of Advanced Studies:-

1. Report of the proceedings of SGRC Dated 17.01.2023 is enclosed herewith.

Thanking you and assuring you our best attention always.

Yours Sincerely,

Ms. Keenika Arora
Member Secretary, SGRC
Professional Student Counselor

Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

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Ref. No. : TIAS/SGRC/2022-23/06CC)

Date: 17.01.2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE**Minutes of Meeting**

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of Tecnia Institute of Advanced Studies at 11:00 AM on 14.01.2023 (Saturday). Following members were present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Department	Mobile No.	E-mail
1.	Dr. Deepak Sonker	Nodal Officer	Faculty BCA	9711788920	hodbca@tecnia.in
2.	Ms. Megha Sharma	Students Welfare	Faculty BBA	9891864968	studentswelfare@tecnia.in
3.	Md. Hasib	Psychiatrist	Outside Faculty AIRSR	9718743207	hammed.haseeb@gmail.com
4.	Dr. H.L. Nagaraja Murthy	Psychologist	Faculty BA(JMC)	9891091998	nagaraja.hln2002@gmail.com
5.	Dr. M N Jha	Dean (Academics) – Director Nominee	Faculty BA(JMC)	9873057126	deanjmc@tecnia.in
6.	Ms. Keenika Arora	Professional Students Councilor and Member Secretary	Faculty MBA	8800398738	studentswelfare@tecnia.in

Elected Student Representatives – 1st Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Dipesh Chaudhary	00817003921	1st Shift	MBA	9870214060	dipeshkhatana10666@gmail.com
2.	Swayam Gupta	09917001721	1st Shift	BBA	9205532621	swayamgupta525@gmail.com
3.	Parth Bhatnagar	35317002421	1st Shift	BAJMC	9899888526	bhatnagarparth542@gmail.com
4.	Rishika Arora	00417002021	1st Shift	BCA	7011502190	rshikatec64@gmail.com

Elected Student Representatives – 2nd Shift

S. No.	Student Name	Enroll. No.	Shift	Program	Mobile No.	E-mail
1.	Deepanshu Mittal		2nd Shift	MBA	9811273114	deepmittal2000@gmail.com
2.	Mahesh Pathak	11121301721	2nd Shift	BBA	7982739505	maheshpathakofficial@gmail.com
3.	Sanket Gulyani	06721302421	2nd Shift	BAJMC	9582965499	sanketgulyani123@gmail.com
4.	Swati Chandola	01821302021	2nd Shift	BCA	9166566462	swatichandola2204@gmail.com

Keenika
Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

Action Taken Report (ATR) of the meeting held on Dated 24.11.2022 was taken up in the meeting. Further, the SGRC Committee was appraised that in the previous meeting Dated 24.11.2022, 02 Agenda Items are taken, the Action Taken Report of the same is as under:

Item No. 1: Student Grievance: The Semester has been started late; as a result, the completion of the syllabi of the courses will be difficult.

Resolved: The matter was discussed with the Dean- Academics and with the HoDs of BBA-Morning, BBA- Evening, MBA- Morning, MBA-Evening, BCA- Morning, BCA- Evening, BAJMC-Morning and BAJMC- Evening to look into the matter and solve it.

ATR: The matter was resolved with the permission of the respective HoD of the Program reinforced the faculty schedule to provide the Academic inputs to the students in need as per their learning levels i.e. Slow and Fast Learners and the Academics is augmented accordingly. The Time-Table record is Annexed herewith as **Annexure-I**.

Item No. 2: Water leakage in washroom; Students have complaint about the washrooms.

Resolved: The matter has been put up to the Admin Officer and same has been resolved.

ATR: The leakage in the washroom was immediately fixed. However, major overhauling was also recommended during break to resolved the problem and the same has been done according. The photograph of the same is Annexed herewith as **Annexure-II**.

The SGRC after reviewing the ATR of previous meeting, appraised the house to take up the fresh Agenda of the day to take decision by the house. The Chair Ms. Keenika Arora, Member Secretary, SGRC

Following Student Grievance Agenda was taken up in the meeting:-

Item No. 01: Girl student's grievance regarding non-working of incinerator in their washroom

Resolved: Admin officer was in the meeting and he assured to resolved the same within a weeks time.

Item No. 02: MBA students grievance regarding non- functional of Canteen Services in PG building and they have to go to UG Building.

Resolved: The student welfare department has again requested Admin officer to open up separate canteen facility in PG Building premises too.

Item No. 03:

Few students criticized non- functionality of various other websites during surfing in campus.

Resolved: ITC Head appraised in the meeting that the stringent firewall application was introduced for open surfing as per requirement of security concerns and certain Chinese origin websites and other non-appropriate sites are blocked as per the directions of statutory agencies..

Keenika

Nodal Officer-SGRC
Technia Institute of Advanced Studies
Medhuan Chowk, Rohini, Delhi -85

Note: No other Agenda was left or introduced.

It was decided to schedule next meeting in the month of May 2023 or any schedule for emergency decided by chairman.

Meeting ended with the thanks to the Chair Ms. Keenika Arora, Member Secretary, SGRC

Meeting ended with the thanks to the Chair Ms. Keenika Arora, Member Secretary, SGRC

Ms. Keenika Arora,

Member Secretary, SGRC

Professional Students Councilor

Faculty-MBA

Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85


Cc to:

- 1) Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. R.D. Pandey, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)

Annexure-I

ATR: Agenda Item: 1

ATR: The matter was resolved with the permission of the respective HoD of the Program reinforced the faculty schedule to provide the Academic inputs to the students in need as per their learning levels i.e. Slow and Fast Learners and the Academics is augmented accordingly. The Time-Table record is Annexed herewith as **Annexure-I**.



**Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85**

TECNIA INSTITUTE OF ADVANCED STUDIES

3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085

Department of Management Sciences (MBA) Notice for Remedial Classes

This to inform all the Students of MBA 1st Semester (Batch -2022-24) that the remedial classes will be schedule as per the below time table for the subject given below –

MBA -1st Semester

Time Table

Date & Day	9:00 – 9:50	9:50 – 10:40	11:10 – 12:00
01/02/23, Wednesday	MS107 - AM	MS105 - ME	MS115 - LLB
02/02/23, Thursday	MS107 – AM	MS105 - ME	MS115 - LLB
03/02/23, Friday	MS107 – AM	MS105 - ME	MS115 - LLB
04/02/23, Saturday	MS107 – AM	MS105 - ME	MS115 - LLB
06/02/23, Monday	MS107 - AM	MS105 - ME	MS115 - LLB
07/02/23, Tuesday	MS107 - AM	MS103 - QT	MS115 - LLB
08/02/23, Wednesday	MS107 – AM	MS103 - QT	MS115 - LLB
09/02/23, Thursday	MS107 – AM	MS103 - QT	MS115 - LLB
10/02/23, Friday	MS107 – AM	MS103 - QT	MS115 - LLB
11/02/23, Saturday	MS107 - AM	MS103 - QT	MS115 - LLB

Paper Code	Paper Name	Faculty Name
MS 105	Managerial Economics	Dr. Jyoti
MS107	Accounting for Management (AM)	Ms. Pooja Devi
MS115	Legal Aspects of Business	Dr. M. N. Jha
MS103	Quantitative Techniques	Dr. Sandeep Kumar


HoD MBA

Dr. Reema Sharma

HoD
MBA-TIAS

TECNIA INSTITUTE OF ADVANCED STUDIES

3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085

Department of Management Sciences (MBA)

MS103 Quantitative Techniques

Linear Programming : Meaning, Assumptions, formulation of linear programming model: solution of linear programming problem: graphical and simplex method, Special types of linear programming problems- assignment modelling, solution of assignment problem with Hungarian assignment model, travelling salesman model, transportation model, applications, computation of initial feasible solution and testing its optimality, concept of trans-shipment

MS107 Accounting for Management

Trial Balance, Rectification of Errors. Capital and Revenue Expenditure & Income. Fixed Assets and Depreciation Accounting. Preparation of Final Accounts, Manufacturing Account; Trading Account, Profit and Loss Account; Balance Sheet (with adjustments)

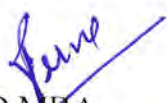
MS105 Managerial Economics

Demand Analysis and Theory of Production: Demand Function, Elasticity of Demand, Demand Forecasting, Applications of Demand Analysis in Managerial Decision Making; Theory of Production: Production Function, Short Run and Long Run Production Analysis, Isoquants, Optimal Combination of Inputs.

Theory of Cost and Market Structures: Theory of Cost in Short and Long Runs, Market Structures: Price-Output decisions under Perfect Competition, Monopoly, Monopolistic Competition and Oligopoly

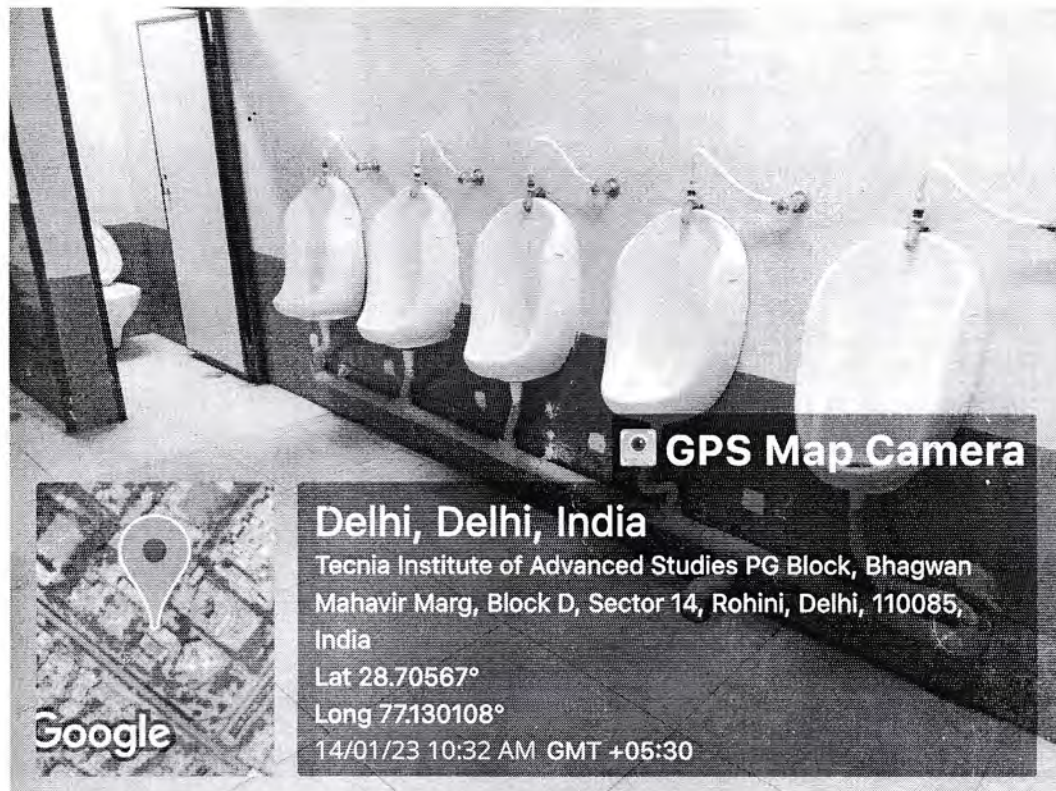
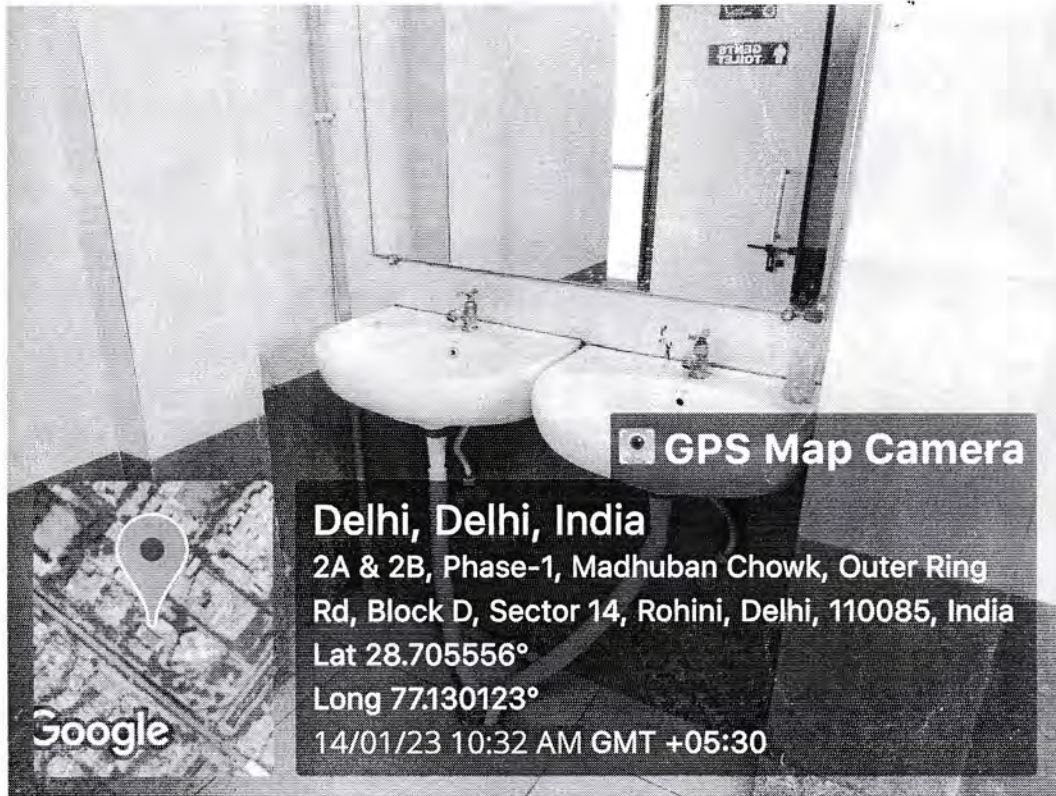
MS115 Legal Aspects of Business

Consumer Protection Act, 2019: Objectives and salient features, Definition of consumer, complainant, defect, deficiency, restrictive trade practice, unfair trade practice, rights of the consumers, 3-Tier structure of dispute resolution commissions-Powers and functions Competition Act, 2002: Objectives and salient features, Definition of anti-competitive agreement, abuse of dominant position, combinations, role of Competition Commission of India in promoting competitive markets.


HoD MBA
Dr. Reema Sharma

MBA-TIAS

ATR: Agenda Item-2



K. S. K.
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



TECNIA INSTITUTE OF ADVANCED STUDIES GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University
Recognized Under Sec. 2(f) of UGC Act 1956

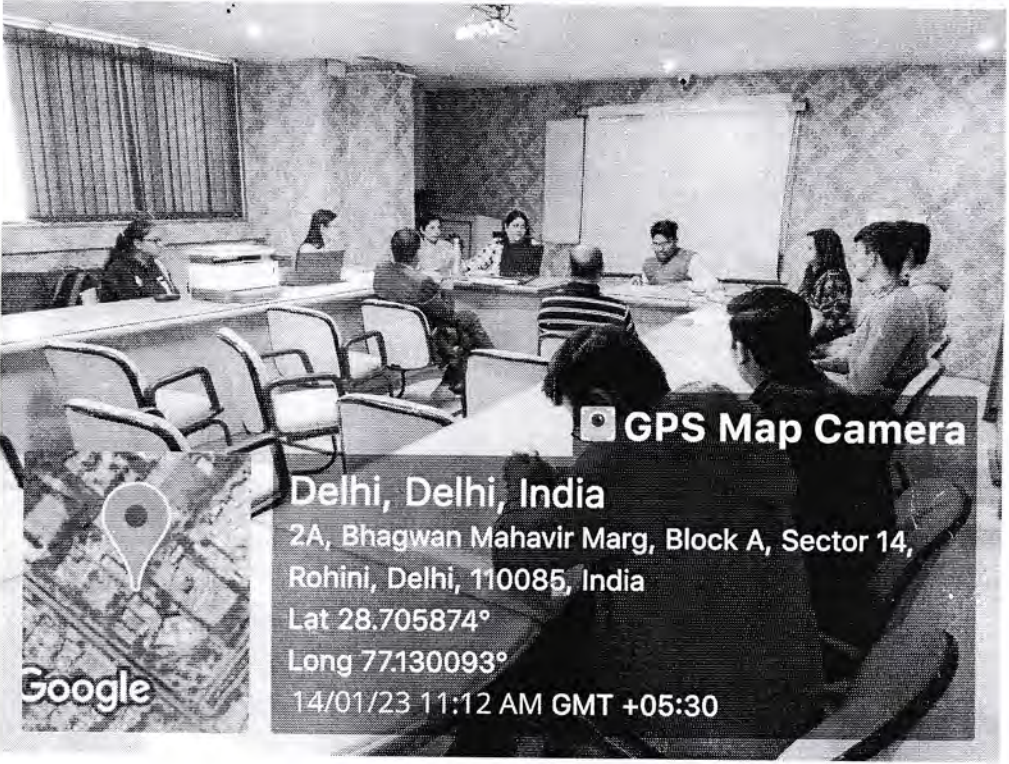
INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel:91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING

SGRC Meeting in the progress with Members & Students representative on 14.01.2023



Amrita
Local Officer-SGRC
Tecnia Institute of Advanced Studies

**STUDENTS GRIEVANCE REDRESSAL COMMITTEE****MEETING ATTENDANCE SHEET**

Attendance of students Grievance Redressal Committee meeting of Members held in Board Room of Tecnia Institute of Advanced Studies at 11:00AM on 14.01.2023

Name of the Committee Member	Department	Designation	Signature
Dr. Chaitali Bhattacharya	SGRC	Head	<i>Chaitali Bhattacharya</i>
Dr. Deepak Sonker	Faculty BCA	Member	<i>Deepak Sonker</i>
Dr. Ashutosh Bajpai	Faculty MBA	Member	<i>Ashutosh Bajpai</i> 14/01/2023
Md. Hasib Ahamad	Student Counselor	Clinical Psychologist	<i>Md. Hasib Ahamad</i>
Ms. Keenika Arora	Student Counselor	Member	<i>Keenika Arora</i>
Mr. Vikram Singh	Admin	Member	<i>Vikram Singh</i>
Dr. H.L. Nagaraja Murthy	Student Counselor	Psychologist	<i>Dr. H.L. Nagaraja Murthy</i>
Dipesh Chaudhary	MBA	Student	<i>Dipesh Chaudhary</i>
Swayam Gupta	BBA	Student	<i>Swayam Gupta</i>
Parth Bhatnagar	BAJMC	Student	<i>Parth Bhatnagar</i>
Rishika Arora	BCA	Student	<i>Rishika Arora</i>
Ankit Singh	MBA	Student	<i>Ankit Singh</i>
Mahesh Pathak	BBA	Student	<i>Mahesh Pathak</i>
Sanket Gulyani	BAJMC	Student	<i>Sanket Gulyani</i>
Swati Chandola	BCA	Student	<i>Swati Chandola</i>

Keenika
Nodal Officer-SGRC
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



Ref. No. : TIAS/SGRC/2022-23/ 02

Date: 09.01.2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MEETING NOTICE

Director, TIAS

Dr. Chaitali Bhattacharya, Nodal Officer-GRC; In-Charge, Student Welfare
Dean – Academics/ Coordinator, TIAS

Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting

Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC

Mr. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR

Mr. Vikram Singh, Admin Officer

HoD, MBA, TIAS for Elected Student Representatives (1st & 2nd Shift)

HoD, BBA, TIAS for Elected Student Representatives (1st & 2nd Shift)

HoD, BA(JMC), TIAS for Elected Student Representatives (1st & 2nd Shift)

HoD, BCA, TIAS for Elected Student Representatives (1st & 2nd Shift)

Subject: SGRC meeting to be held on 14.01.2023

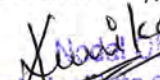
Dear Sir/Madam,

It has been decided that the meeting of Students Grievance Redressal Committee with all members are required to be available for scheduled meeting of the SGRC on 14.01.2023 (Saturday) at 11:00 AM in the Board Room, 2nd Floor, TIAS. All concerned are requested to kindly make themselves available for smooth conduct of the SGRC meeting. Member Secretary SGRC is required to make all files available for the smooth conduct of meeting.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,


Nodal Officer-SGRC
Ms. Keenika Arora
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Dr. Chaitali Bhattacharya,
Nodal Officer, SGRC



Ref. No. : TIAS/SGRC/2022-23/024

Date: 09.01.2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MEETING AGENDA

Following AGENDA has been taken up for the SGRC Meeting to be held on 14.01.2023

Item No. 01: Student Grievance –

Girl student's grievance regarding non-working of incinerator in their washroom.

Item No. 02: Student Grievance –

MBA students grievance regarding non-functional of Canteen Services in PG building and they have to go to UG Building.

Item No. 03: Student Grievance –

Few students criticized non-functionality of various other websites during surfing in campus.

Any other item with the permission of the Chair -Ms. Keenika Arora, Member Secretary is presiding over as Chair in absence of Dr. Chaitali Bhattacharya, Nodal Officer, and Students Grievance Redressal Committee.

Ms. Keenika Arora,
Member Secretary, SGRC
Professional Students Councilor
Faculty-MBA

Cc to: All the members of SGRC including

- 1) Dr. Ajay Kumar, Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
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