TECNIA INSTITUTE OF ADVANCED STUDIES
NAAC ACCREDITED GRADE "A" INSTITUTE
Approved by AICTC, Ministry of HRD, Govt. of India, Affiliated to GGSIP University
Recognized Under Sec. 2(f) of UGC Act 1956
INSTITUTIONAL AREA MADHUBAN CHOWK,ROHINI,DELHI 110085
Tel:91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in

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Department of Management Sciences
BBA
Session: 2022-23

Student Feedback Analysis and Action Taken Report

The Department of Management Sciences makes it a tradition to mandatorily collect feedback from stakeholders- students, faculties, alumni and employers. This is done by the feedback committee. It collects and analyzes the feedbacks from different stakeholders and submits action taken report to the appropriate bodies.

The Feedback Analysis Committee of the Institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The feedback forms were collected from students, faculties, employers, alumni and professionals. Students who offered feedback were from the department of Tecnia Institute of Advanced Studies. The feedback targets following different content for different stakeholders.

- For students, it addressed curriculum and its learning related issues in terms of quality, competence, skills and professionalism. This feedback also considers other issues like delivery of curriculum by faculties.

- For faculties, the feedback addressed issues like suitability the course and its need base, outcomes of the curriculum, relationship with course content and corresponding reference material, availability of reference materials in terms with curriculum, evaluation methods and curriculum delivery, etc.

- For employers, it addressed issues like general communication skills, developing solutions to real life problems, working in a team, creative challenges, organization skills, learning of new techniques, integration of technology for work as learned through the curriculum.

- For alumni, it aimed for responses on adequateness of courses curriculum, sufficiency of syllabus content in context of current professional standards and curriculum design in context of development of self-directed learning and problem-solving approach.

- For professionals, it targeted issues like necessity of additions and deletions in the curriculum in connection with theory and practical parts of the syllabus. The responses were also taken from them about the weightage of the syllabus in terms of marks distribution.
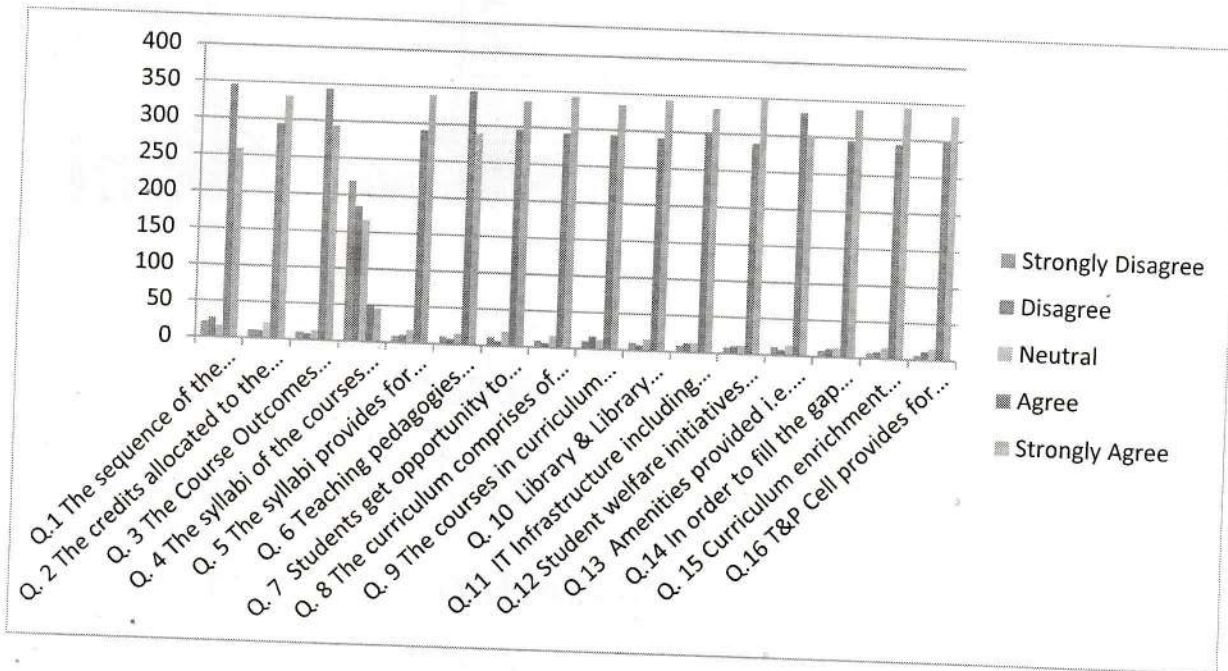
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Methodology:

- The Feedback on curriculum was collected from students by circulating the Feedback Forms and submitted to feedback committee to deliberate on various suggestions made by the stake holders.

- The feedback committee holds meeting at the end of the academic year to discuss on the various suggestions and prepare action taken report.

- The action taken report will be circulated among the staff members through the department.

Feedback Responses:

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Feedback Analysis:

Feedback from Students:

S.No.	Feedback Statement	Analysis	Action Taken	Impact
1	The sequence of the Courses/ Units in the syllabi are properly sequenced.	90.55% students supported the statement that the sequence of the Courses/ Units in the syllabi are properly sequenced.	Blooms Taxonomy (Revised) orientation with OBE framework is asserted in class through orientation.	Students will become more receptive towards higher level of learning.
2	The credits allocated to the courses are appropriate in context of course contents.	93.7% students were aware about the importance of type of courses and demanded Skills, Ability and Creativity Enhancement courses.	The importance of the credit for different types of courses and credit structure has been reiterated	Students will be more receptive towards higher level of learning and credit structure.
3	The Course Outcomes assigned to every course are adequate.	95.35% students supported that the Course Outcomes assigned to every course are adequate.	Students are made aware about contribution of COs towards POs	Students will be more receptive towards CO-PO Mapping
4	The syllabi of the courses are in sync with the competencies expected by the industry/contemporary global scenarios.	14.5% students did not support the statement that the syllabi of the courses are in sync with the competencies expected by the industry/contemporary global scenarios.	To make the students industry ready thirst areas have been identified and VAC related with these areas will be offered to the students like Applications of Technology Management, Event Management, Social Enterprise Management etc.	Students will become more receptive towards cross cutting issues to the development of creative and divergent competencies.
5	The syllabi provides for Analytical Skills, Critical Thinking, Soft Skills, Generic Skills and Transferable Skills	94.45% students agreed that the syllabi provides for Analytical Skills, Critical Thinking, Soft Skills, Generic	Students are upgrading creativity through Internship, Projects, Field work, Industrial Visits, Industrial Tours etc.	Students are more receptive towards higher level of learning.

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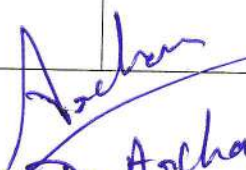|			Skills and Transferable Skills		
6	Teaching pedagogies includes Experiential Learning, Participative Learning and Problem Solving, use of ICT Tools for Curriculum enrichment are adequate	95.2% students said that the teaching pedagogies includes Experiential Learning, Participative Learning and Problem Solving, use of ICT Tools for Curriculum enrichment are adequate	Teaching pedagogies are updated by faculty as per the Domain Requirements from the wheel of instructions; e.g Blended Learning, Flip Classrooms, use of Open Source Software	Students will become more versatile on the domain knowledge.
7	Students get opportunity to participate in various Extension-Outreach Activities organized under the ages of various Nodal Clubs, Cells, Committees for holistic development of students i.e. NSS, EBSB, ELC, Eco Club, UBA, UHV Cell etc.	94.6% students were of the opinion that students get opportunity to participate in various Extension-Outreach Activities organized under the ages of various Nodal Clubs, Cells, Committees for holistic development of students i.e. NSS, EBSB, ELC, Eco Club, UBA, UHV Cell etc.	Students be made more aware towards NEP 2020 - Specific Attributes i.e. Professionalism, Environment Sustainability; Ethics; Individual and Team Work; Communication; Life-Long Learning	Students will become more skilled and employable.
8	The curriculum comprises of Core Theory/Practical, Ability Enhancement, Skill Enhancement, Discipline Specific Electives, Generic Electives, Bridge Courses, and Club/Cell Activities for Domain Knowledge and Skill Development of students.	95.35% students agreed that the curriculum comprises of Core Theory/Practical, Ability Enhancement, Skill Enhancement, Discipline Specific Electives, Generic Electives, Bridge Courses, Club/Cell Activities for Domain Knowledge and Skill Development of students.	Department uses academic flexibility and enrichment to Augment the contemporary VAC and recommends the suitable MOOCs for domain knowledge.	Students will become more skilled and employable.
9	The courses in	94% students have	Department and T&P	Department will be

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	curriculum emphasize on inculcating Entrepreneurship, Employability, Skill Development, Gender Equity and Sustainability along with student's capacity building for career development objectives.	supported the statement that the courses in curriculum emphasize on inculcating Gender Equity and Sustainability.	Cell augmented for enhancement in Capacity Building and Cross-Cutting issues.	able to recognizing, identifying, and fostering the unique capabilities of each student.
10	Library & Library resources including e-resources, automation and support services are adequate for academic and research pursuits.	95.05% students supported that the Library & Library resources including e-resources; automation and support services are adequate for academic and research pursuits.	Library to be made NEP compliant with augmentation of resources with Indian Languages support functions in reference, circulation sections etc.; software for Divyang for reading the e resource in library	Students and researchers will be empowered to undertake outstanding research for education and development
11	IT Infrastructure including availability of Computers, Peripherals, Open Source Software, Internet Bandwidth, Reprography facilities are adequate for academic and research pursuits	95.05% students were positive regarding IT Infrastructure including availability of Computers, Peripherals, Open Source Software, Internet Bandwidth, Reprography facilities are adequate for academic and research pursuits	IT infrastructure to be augmented with Smart Board, PA System, Cloud based Server, Photo Server, Multimedia Equipment for lecture recording etc.	Augmentation of best practice of Institute i.e. TecniaTV
12	Student welfare initiatives for Scholarships, Freshers/Farewell, Educational Trips, Cultural Fest/Sports Meet, Club Activities are adequate for overall development of students.	95.50% students supported the statement that student welfare initiatives for Scholarships, Freshers/Farewell, Educational Trips, Cultural Fest/Sports Meet, Club Activities are adequate for overall development of	Student Welfare Cell to be augmented for substantial, strong, and vibrant education services as well as the community participation oriented.	Department will be Imparting holistic development by inculcating knowledge, ethics, professional acumen and socially concerned attitude

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		students.		
13	Amenities provided i.e. Canteen, Reprography, First Aid, Auditorium, Toilets for Ladies and Gents etc. are adequate.	95.20% students agreed that the Amenities provided i.e. Canteen, Reprography, First Aid, Auditorium, Toilets for Ladies and Gents etc. are adequate.	Amenities provided are sensitizing with Swachh Bharat Abhiyan – NSS club of Institute for providing proper sanitized facilities to all.	Students will have better work environment.
14	In order to fill the gap between Curriculum and Industry requirements Bridge Courses, MOOCs from SWAYAM/NPTEL; NSS/NCC/Cultural Clubs/Technical Societies /Technical Clubs; Industrial Visits, Education cum Industrial Tours are provided	92.20% students were in favour that in order to fill the gap between Curriculum and Industry requirements Bridge Courses, MOOCs from SWAYAM/NPTEL; NSS/NCC/Cultural Clubs/Technical Societies /Technical Clubs; Industrial Visits, Education cum Industrial Tours are provided	Department uses academic flexibility and enrichment to Augment the contemporary VAC and recommends the suitable MOOCs for domain knowledge.	Students will become more skilled and employable.
15	Curriculum enrichment transacts Cross Cutting issues relevant to Domain knowledge via Project Work/ Field Work / Internships, Conferences, Seminars, Workshops, Skill Development program for developing professional acumen.	95.35% students were in favour that curriculum enrichment transacts Cross Cutting issues relevant to Domain knowledge via Project Work/ Field Work / Internships, Conferences, Seminars, Workshops, Skill Development program for developing professional acumen.	Department enhanced domain knowledge through OBE framework, more learner centric approach to make students thorough professional and responsible citizen.	Department will be able to recognizing, identifying, and fostering the unique capabilities of each student.
16	T&P Cell provides for Personality Development Activities-Role Play, Group	95.04% were satisfied with the statement that T&P Cell provides	T&P Cell is augmented for better connectivity and personalized attention	Department will be able to recognizing, identifying, and fostering the unique

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Discussion, Mock Interview etc. for Capacity Building; Also, Career Counselling & Guidance for Higher Studies, Entrepreneurship and Placement support for internship, live project as per the industry demands	for Personality Development Activities-Role Play, Group Discussion, Mock Interview etc. for Capacity Building; Also, Career Counselling & Guidance for Higher Studies, Entrepreneurship and Placement support for internship, live project as per the industry demands	to students through Mentor-Mentee system.	capabilities of each student.

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FACULTY FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

2022-23

Department of Management Sciences (BBA)

The Department of Management Sciences at Tecnia Institute of Advanced Studies follows a practice of systematically gathering feedback from diverse stakeholders, which include students, faculty, alumni, and employers. This responsibility falls under the purview of the Feedback Committee, charged with collecting and analyzing feedback from these varied groups. Subsequently, the committee compiles an action taken report, which is then submitted to the relevant authorities.

Likewise, the institution's Feedback Analysis Committee is assigned the task of designing and implementing processes for collecting feedback to evaluate performance quality, particularly concerning the curriculum and curriculum-related matters. Feedback forms are distributed to students, teachers, employers, alumni, and professionals affiliated with Tecnia Institute of Advanced Studies. Students from all departments actively participate in providing feedback, addressing specific content areas tailored to the needs of each stakeholder.

Regarding faculty members, the feedback encompasses considerations such as the suitability of the course and its alignment with needs, the outcomes of the curriculum, the relationship between course content and relevant reference materials, the availability of reference materials in line with the curriculum, as well as the evaluation methods and delivery of the curriculum

Methodology:

- The Feedback on curriculum is collected from Teachers by circulating the Feedback Forms. It is collected by the IQAC and will be submitted to feedback committee to deliberate on various suggestions made by the stake holders.

- The feedback committee holds meeting at the end of the academic year to discuss on the various suggestions and prepare action taken report.

- The action taken report will be circulated among the staff members through the IQAC.

The institution is affiliated to GGSIP University and adheres to the specified curriculum. Nevertheless, we actively seek online input from subject faculty members to obtain suggestions for enhancing the

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syllabus. We have collected and analyzed feedback from 10 faculty members regarding the curriculum. The feedback from faculty members covers various concerns, including the appropriateness of the course and its alignment with needs, the outcomes of the curriculum, the connection between course content and relevant reference materials, the availability of reference materials in accordance with the curriculum, evaluation methods, and the delivery of the curriculum. The responses addressing these diverse aspects are detailed below.
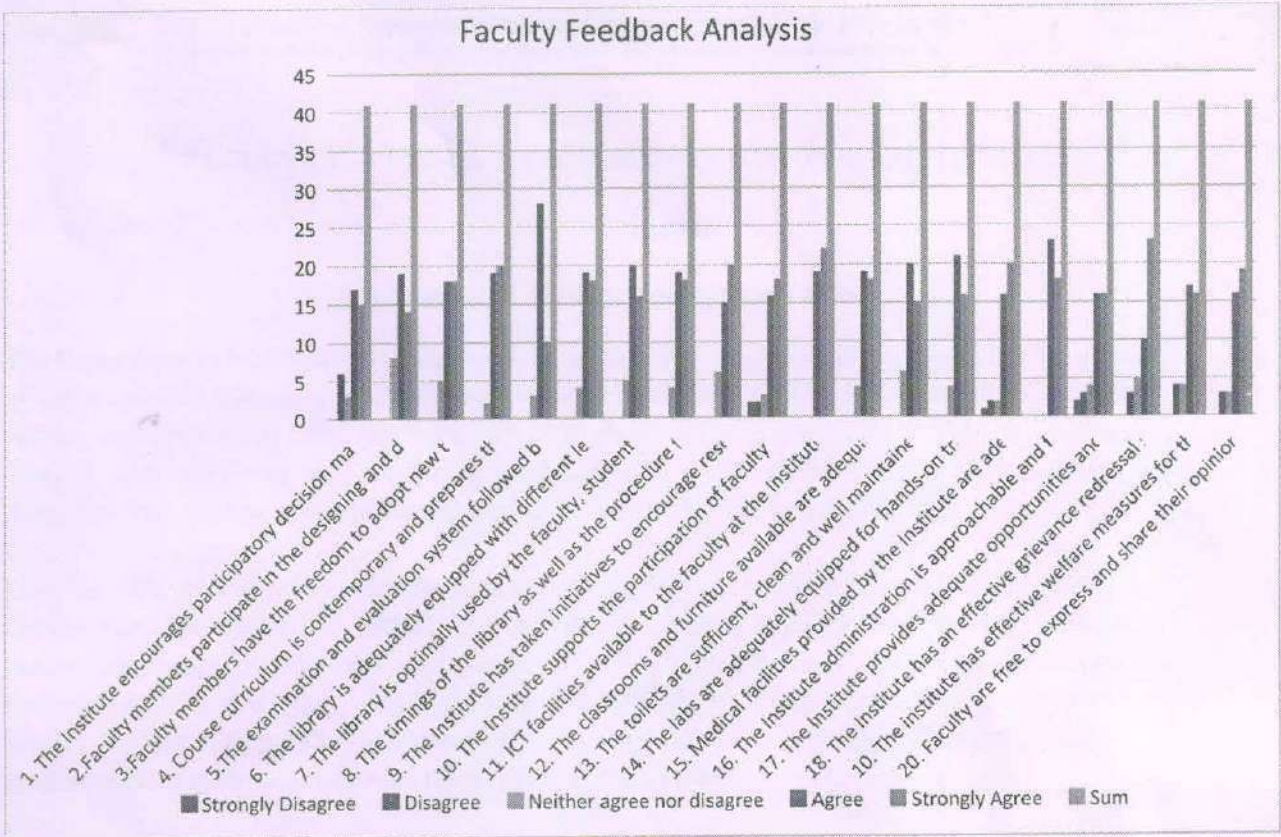
FACULTY FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

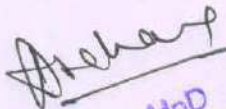| Description	Strongly Disagree	Disagree	Neither agree nor disagree	Agree	Strongly Agree	Sum
1. The Institute encourages participatory decision making by involving employees at various levels.	0	6	3	17	15	41
2. Faculty members participate in the designing and developing the Ad on course curriculum.	0	0	8	19	14	41
3. Faculty members have the freedom to adopt new techniques / strategies of teaching such as group discussions, seminar, presentations, etc	0	0	5	18	18	41
4. Course curriculum is contemporary and prepares the students for industry/higher education	0	0	2	19	20	41
5. The examination and evaluation system followed by the Institute is effective in judging students' academic performance.	0	0	3	28	10	41
6. The library is adequately equipped with different learning resources, including books, journals, e-resources etc.	0	0	4	19	18	41
7. The library is optimally used by the faculty, students and research scholars.	0	0	5	20	16	41
8. The timings of the library as well as the procedure for issue/return of books in the library are convenient.	0	0	4	19	18	41
9. The Institute has taken initiatives to encourage research.	0	0	6	15	20	41
10. The Institute supports the participation of	2	2	3	16	18	41

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faculty in national and international conferences / seminars / symposia by providing academic leave and financial support.						
11. ICT facilities available to the faculty at the Institute are adequate and satisfactory.	0	0	0	19	22	41
12. The classrooms and furniture available are adequate, clean and are well maintained.	0	0	4	19	18	41
13. The toilets are sufficient, clean and well maintained.	0	0	6	20	15	41
14. The labs are adequately equipped for hands-on training of students (if applicable) and research.	0	0	4	21	16	41
15. Medical facilities provided by the Institute are adequate.	1	2	2	16	20	41
16. The Institute administration is approachable and faculty-friendly.	0	0	0	23	18	41
17. The Institute provides adequate opportunities and support to faculty for their academic growth.	2	3	4	16	16	41
18. The Institute has an effective grievance redressal system.	0	3	5	10	23	41
10. The institute has effective welfare measures for the employees	0	4	4	17	16	41
20. Faculty are free to express and share their opinions, ideas and suggestions.	0	3	3	16	19	41

Faculty Feedback Analysis

Faculty Feedback Analysis

Legend: Strongly Disagree | Disagree | Neither agree nor disagree | Agree | Strongly Agree | Sum

X-axis categories:
1. The Institute encourages participatory decision ma
2. Faculty members participate in the designing and d
3. Faculty members have the freedom to adopt new t
4. Course curriculum is contemporary and prepares th
5. The examination and evaluation system followed b
6. The library is adequately equipped with different le
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8. The timings of the library as well as the procedure f
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16. The Institute administration is approachable and f
17. The Institute provides adequate opportunities an
18. The Institute has an effective grievance redressal
19. The institute has effective welfare measures for th
20. Faculty are free to express and share their opinion

Feedback from Faculties		
Feedback	**Action taken**	**Impact**
The institution facilitates faculty engagement in national and international conferences, seminars, and symposia by offering academic leave and financial assistance	The institution grants academic leave for participation in national and international conferences, seminars, and symposia	These practices would contribute in the academic enrichment of the faculty members.
The toilets are sufficient, clean and well maintained.	The institution employs additional janitorial staff for the ongoing cleaning of restrooms, ensuring a continuous maintenance routine.	These facilities would help faculties to preserve their health from bacterial disease.
Medical facilities provided by the Institute are adequate.	The institute offers medical and maternity leave to female faculty members when needed, along with the option of half-day duty. .	This flexibility encourages faculty to work with institutions for longer period of time.

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