

TECNIA INSTITUTE OF ADVANCED STUDIES

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University Recognized Under Sec. 2(f) of UGC Act 1956 INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085 Tel:91-11-27555121-24, E-Mail : directortlas@tecnia.in, Website: www.tlaspg.tecnia.in



Note-Sheet

17/11/2023

Subject: Approval of Non Academic Activities Calander for the program MBA, BBA, MCA, BCA, & BA(JMC) Academic Year 2023 - 2024.

Academic Calendar for the program of MBA, BBA, MCA, BCA, BA (JMC) Is being enclosed here with for the kind perusal, and approval of the competent authority.

Prepared By: Dr. Bhupinder Pal Singh (Professor)

2/11/22 M-N Jha

(Dean Academics)

11/2023 Dr. Jagbir (Dean Development)

(Dr. Ajay Kumar) Al (11 1 29 Director



 TECNIA INSTITUTE OF ADVANCED STUDIES

 GRADE "A" INSTITUTE

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 INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

 Tel:91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in





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		TIAS OVERALL - ANNUAL CALENDAR 2023-24	
Date	Day	Activities	Notes
	Tue	1. Admission Process (First Year)	
146 -0		2. Activation of Cells & Clubs	
		3. Reregistraion of 2nd Yr & 3rd Yr Students (New I-Card, Lib Card etc)	
		4. Re-Formation/Updating of whatsapp Group (2nd, 3rd & 4th Yr)	
*		5. Campus Publications	
		6. Daily interaction with students on their class progression & related	
		activities	
	÷ .	7. Recording the class progression on daily & weekly basis by HOD	
		8. Planning to form students grievance committee	
		9. 1st interactions for Topic & interactions for Finalization of Topic with	
		Research Committee(Faculty Supervisor & Faculty Evaluator) 1st Aug - 6th	
2 4	Wod	Aug 1. Admission Process (First Year)	
2-Aug-23	weu	2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	28
		6. T&P - Group Discussion on current topics	
		7. Due fees details via mail to all students of 2nd, 3rd, & 4th Yr	
		8. Renewal of Drillbit Plagiarism Software	
		9. Session to promote the students & record the items through Mentor-Mentee	6
		System Students' for Publications & Paper Presentation	
	Thu	1. Admission Process (First Year)	
03-Aug-23	Thu	2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	8
		6. Distribution of Library Cards to New Students from 3rd August - 31st August	
		7. Admissions - 3rd Round Counseling Preference Filling 3-6 August	
		7. Admissions - Sta Nound Councemp	
04-Aug-23	Fri	1. Admission Process (First Year)	
4		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	-
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. T&P Job Options after BBA/BCA/BA(JMC) (Separate sessions for all	
		_ programs)	
		7. Lib - Book Donation Camp	
2		8. Disciplinary Action File - Putting up the indiscipline of students to HoD	
05-Aug-23	Sat	1. Admission Process (First Year)	87
	1000	2 Induction/orientation Program (2nd, 3rd & 4th Yr)	a
		3 Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	1
		5. Recording the class progression on daily & weekly basis by HOD	At a
		collection & Analysis for fees details	Concetor V
		7 Reported of American Library	cnia Institute of Advanced Studie
	-	8. Disciplinary Action File - execution of the decision given by HoD/Dean/	"iliated to GGSIP University "
		Disciplinary Committee/SGRC/Director	stut.
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Date	Day	Activities	Notes
06-Aug-23	Sun	SUNDAY	
07-Aug-23	Mon	1. Admission Process (First Year)	*
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		그는 것 같은 것 같	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
•	· · ·	4. Circular to all deans/DSW/HoD's to nominate faculty members to form	S#
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. R&D Notice for submission of research work record in hard copy to R&D	
		incharge	2
		7. Notice - Fees Defaulter	
		8. T&P Session on Job Options after MBA (HR, Finance & Marketing)	
		9. Session to promote the students for representation and engagement in various	
08-Aug-23	Tuo	administrative. co-curricular and extracurricular activities	*
08-Aug-25	Tue	1. Admission Process (First Year)	6
,	8	2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. 2nd interactions for Industry Point of view With Research Committee	*
		(Faculty Supervisor & Faculty Evaluator) 8th Aug to 14th Aug	
		7. T&P - Session on options for Higher Studies after Graduation	
1. A.			
09-Aug-23	Wed	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		S. Recording the class progression on daily & weekly basis by HOD	
10-Aug-23	Thu	1. Admission Process (First Year)	
10-Aug-25	Ind		
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
11-Aug-23	Fri	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
	1	3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
	1		
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
12-Aug-23	Sat	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
			2
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	8
		5. Recording the class progression on daily & weekly basis by HOD	
		6. T&P - Workshop on Portfolio Building (Source person external)	
	1	7. Celebration of Library day 12th Aug	
		8. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
	1		
	1	and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	

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Date	Day	Activities	Notes
14-Aug-23	Mon	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. 2nd interactions for Industry Point of view With Research Committee	
		(Faculty Supervisor & Faculty Evaluator) 8th Aug to 14th Aug	
		7. Follow up Notice - Fees Defaulter	
15-Aug-23	Tue	Independence Day	
L6-Aug-23	Wed	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
•		a presente de la complete de la	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. After 3rd interaction-Submission of Executive summary 16th Aug to	
		22nd Aug	
		7. R&D Reminder Notice for submission of research work record in hard	
		copy to R&D incharge	
17-Aug-23	Thu	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
18-Aug-23	Fri	1. Admission Process (First Year)	
10-Aug-25	rn -		
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
2		5. Recording the class progression on daily & weekly basis by HOD	
19-Aug-23	Sat	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. Workshop on Etiquettes and Social Behavior (Source person external)	
		7. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
20-Aug-23	Sun	SUNDAY	
21-Aug-23	Mon	1. Admission Process (First Year)	
		2. Induction/orientation Program (2nd, 3rd & 4th Yr)	
		3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr)	
		4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee	
		5. Recording the class progression on daily & weekly basis by HOD	
ý.		6. R&D follow up on submission of research work record in hard copy to	
	1	R&D incharge	

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Director Tecnia Institute of Advanced Studies (Affiliated to GGSIP University Dethus Chowk Robini, Dell

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Date	Day	Activities	Notes
22-Aug-23	Tue	1. Admission Process (First Year) 2. Induction/orientation Program (2nd, 3rd & 4th Yr) 3. Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr) 4. Circular to all deans/DSW/HoD's to nominate faculty members to form	
		students grievance committee 5. Recording the class progression on daily & weekly basis by HOD 6. After 3rd interaction-Submission of Executive summary 16th Aug to 22nd Aug	
23-Aug-23	Wed	 Admission Process (First Year) Induction/orientation Program (2nd, 3rd & 4th Yr) Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr) Circular to all deans/DSW/HoD's to nominate faculty members to form 	
		students grievance committee 5. Recording the class progression on daily & weekly basis by HOD 6. 3rd Round Counseling Result, 23-24 August 7. Sliding Round, 23-24 August	e ^{re}
24-Aug-23	Thu	 Admission Process (First Year) Induction/orientation Program (2nd, 3rd & 4th Yr) Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr) Circular to all deans/DSW/HoD's to nominate faculty members to form students grievance committee Recording the class progression on daily & weekly basis by HOD 	
25-Aug-23	Fri	 Admission Process (First Year) Induction/orientation Program (2nd, 3rd & 4th Yr) Re-Formation/Updation of whatsapp Group (2nd, 3rd & 4thYr) Circular to all deans/DSW/HoD's to nominate faculty members to form students grievance committee Recording the class progression on daily & weekly basis by HOD First Progress Report to the respective guides (Chapter-I-Introduction, Chapter-II, Review of Literature, Chapter-III-Research Methodology) Aug to 31st Aug Disciplinary Action File - Putting up the indiscipline of students to HoD 	
26-Aug-23	Sat	 Admission Process (First Year) Reminder to deposit the fees (2nd, 3rd & 4th Yr) Planning Minute to Minute of Orientation Program for 1st Yr Students Recording the class progression on daily & weekly basis by HOD Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 	£
27-Aug-23	Sun	SUNDAY	
28-Aug-23	Mon	 Admission Process (First Year) Intimation to (students of 2nd & 3rd yr) parents regarding late fees in Black & White Planning Minute to Minute of Orientation Program for 1st Yr Students Notify to faculty members for 1st Assignments - 2nd, 3rd & 4yr R&D final follow up on submission of research work record in hard copy to R&D incharge Official Letter to Fees Defaulter Recording the class progression on daily & weekly basis by HOD 	

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Director Tecnia Institute of Advanced Studies (Affiliated to GGSIP University Delhi) Madhuban Chowk, Rohini, Delhi-85

Date	Day	Activities	Notes
29-Aug-23	Tue	1. Admission Process (First Year)	
23-Aug-23	luc	2. Intimation to (students of 2nd & 3rd yr) parents regarding late fees in Black &	
		White	
. × .		3. Planning Minute to Minute of Orientation Program for 1st Yr Students	
-		5. Recording the class progression on daily & weekly basis by HOD	
		6. Admissions-PPT Readiness of respective courses on Academic Achievement,	
		Result, Career Counseling, Placements, Events, Sports, Research & all related	
		activities to motivate new Aspirants and also to give presentation in Rohini &	
		Sonipat based Schools (12th Only).	
		7. Admissions - Standee & Canopy / I Cards/ Other Promotional Logistic Supports	
		needs ready in hand	
4		8. GGSIPU Admission Reporting in Audi (29 Aug- 1 Sep)	
30-Aug-23	Wed	Raksha Bandhan (RH)	
31-Aug-23	Thu	1. Admission Process (First Year)	1
		2. Intimation to (students of 2nd & 3rd yr) parents regarding late fees in Black &	
		White	
		3. Planning Minute to Minute of Orientation Program for 1st Yr Students	
		4. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		5. Adjustment of credit gain and loss and timely coverage and completion of	
		course	
		6. Reminder to faculty members for Assignments - 2nd, 3rd & 4yr	
		7. First Progress Report to the respective guides (Chapter-I-Introduction,	
		Chapter-II, Review of Literature, Chapter-III-Research Methodology)	
		25th Aug to 31th Aug	
-		5. Recording the class progression on daily & weekly basis by HOD	3.41
01-Sep-23	Fri	1. Admission Process (First Year)	
		2. Intimation to (students of 2nd & 3rd yr) parents regarding late fees in	
		Black & White	
		3. Planning Minute to Minute of Orientation Program for 1st Yr Students	
		4. Planning for Multi Disciplinary National Conference (24 & 25 Nov	1
		2023)	
		5. Second Progress Report to the respective guides. (Chapter-IV-Data Reduction,	
		Presentation, Analysis Chapter-V- Data Interpretation, Chapter-VI-Summary	
		& Conclusions) through e mail or in person 1st Sept to 6th Sept	
		6. Final submission of research work record in hard copy to R&D incharge	
(5. Recording the class progression on daily & weekly basis by HOD	
r - 1		 Disciplinary Action File - Putting up the indiscipline of students to HoD Career Counseling Session for Medical, Non-Medical, Humanities & Commerce 	
		Students in near by Schools of Rohini (From 1st September to 31st October)	
		Students in hear by Schools of Roman (From 1st September to 51st October)	
			·
02-Sep-23	Sat	1. Admission Process (First Year)	
1		2. Intimation to (students of 2nd & 3rd yr) parents regarding late fees in	
		Black & White	
		3. Planning Minute to Minute of Orientation Program for 1st Yr Students	
		4. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
- C4		5. Recording the class progression on daily & weekly basis by HOD	
		6. Workshop for use of Digital Library	
		7. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
1		Committee/SGRC/Director	1
		8. Career Counseling Session for Medical, Non-Medical, Humanities & Commerce	
8.		Students in the Schools of near by areas like Bawana, Narela, Kundalischool &	
		Sonipat From (2nd September to 31st October)	
		Data Collection from Schools through Google Form (2nd September to 31st	
	-ki	October)	· · · · · · · · · · · · · · · · · · ·
02 Can 22	Sun	SUNDAY	
03-Sep-23	Sun		
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Date	Day	Activities	Notes
04-Sep-23	Mon	1. Admission Process (First Year)	Notes
		2. Admission dept Providing data to CI for making whatsapp group	
		3. Notice for fine on late payment (Fees) (2nd & 3rd yr students)	
		4. Planning Minute to Minute of Orientation Program for 1st Yr Students	
		5. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		6. Final Reminder for Assignments to Faculties	
		7. Official Letter to Fees Defaulter	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. Session to promote the students & record the items through Mentor-Mentee	
		System Students' for Publications & Paper Presentation	
•		7. CUET Registration with Rs.2500/- (4-11 Sep)	
05-Sep-23	Tue	Teachers Day/ Foundation Day	
06-Sep-23	Wed	1. Admission Process (First Year)	
· · ·		2. Admission dept Providing data to CI for making whatsapp group	5
		3. Notice for fine on late payment (Fees) (2nd & 3rd yr students)	
		4. Planning Minute to Minute of Orientation Program for 1st Yr Students	
0		5. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		6. Second Progress Report to the respective guides. (Chapter-IV-Data	
		Reduction, Presentation, Analysis Chapter-V- Data Interpretation,	
		Chapter-VI-Summary & Conclusions) through e mail or in person 1st	
		Sept to 6th Sept	
		5. Recording the class progression on daily & weekly basis by HOD	
		6. Spot Round 1 Counseling Registration with Rs.500/- (6-9 Sept)	
07-Sep-23	Thu	Janmashtami	
08-Sep-23	Fri	1. Admission Process (First Year)	
		2. Admission dept Providing data to CI for making whatsapp group	
· .		Notice for fine on late payment (Fees) (2nd & 3rd yr students)	
		4. Planning Minute to Minute of Orientation Program for 1st Yr Students	
5		Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		6. Correction Phase -Chapter I-VI with respective Faculty Guide-8th Sept	
		to 15th Sept	
		Recording the class progression on daily & weekly basis by HOD	1.121 1.121
		6. Session to promote the students for representation and engagement in various	
		administrative, co-curricular and extracurricular activities	
		7. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		8. Higher Studies Session of TIAS UG Students to Appear in CAT, CUET, NIMCET &	
		CET Exams (From Spet to April month)	a 18
		9. Spot Round 1 Counseling Preference Filling (7-10 Sept)	
09-Sep-23	Sat	1. Admission Process (First Year)	
		2. Admission dept Providing data to CI for making whatsapp group	
		3. Notice for fine on late payment (Fees) (2nd & 3rd yr students)	
		4. Planning Minute to Minute of Orientation Program for 1st Yr Students	
		5. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		6. Recording the class progression on daily & weekly basis by HOD	× .
24		7. Library - Deep Cleaning	
		8. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	2
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director	(7. (7.
		9. Career Counseling Session of TIAS UG Students to Appear in CAT, CUET, NIMCET & CET Exams. (From Spet to April month)	8
10-Sep-23	Sun	SUNDAY	
11-Sep-23		1. Execution of Orientation/Induction Programme (11-19 Sept)	
11-3ep-25		2. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		3. Execution of Bridge Class for 1st Yr TimeTable	
		4. Official Letter to Fees Defaulter	
4		5. Recording the class progression on daily & weekly basis by HOD	
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Date	Day	Activities	Notes
2-Sep-23	Tue	1. Execution of Orientation/Induction Programme (11-19 Sept)	
	0.0000499	2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		3. Recording the class progression on daily & weekly basis by HOD	
	1	4. Spot Round 1 Counseling Result	1
		5. University Online Fee Rs.60,000/-, If not paid before (12-16 Sept)	· · · · · · · · · · · · · · · · · · ·
3-Sep-23	Wed	1. Execution of Orientation/Induction Programme (11-19 Sept)	
		2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
4-Sep-23	Thu	1. Execution of Orientation/Induction Programme (11-19 Sept) 2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
15-Sep-23	Fri	1. Execution of Orientation/Induction Programme (11-19 Sept)	
	10122.0	2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		3. Adjustment of credit gain and loss and timely coverage and completion of	12
		course	2
		4. Submission of Assignments by Faculty members with register record	
		5. Correction Phase -Chapter I-VI with respective Faculty Guide-8th Sept	
		to 15th Sept 6. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		7. Spot Round 1 Counseling Reporting (15-18-20 Sept)	N
L6-Sep-23	Sat	1. Execution of Orientation/Induction Programme (11-19 Sept)	
		2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		3. Submission of Assignments, Segregation of Assignments, Uploading of	
		Assignments Mark on ERP	
		4. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	1941 (
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
	-	Committee/SGRC/Director	
17-Sep-23	Sun	SUNDAY	
L8-Sep-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Completion of all requisite entries on ERP including categorization of	
		students (under Job Category/ Entrepreneurial venture/Family Business	· · · · · · · · · · · · · · · · · · ·
		Category and Higher Education/Competitive Exams Category) and filling of	
		electives. (1st Yr)	
		3. Final- Power Point based Presentation & Defending of Work to the	e .
		respective Faculty Guide - 18 Sept to 23 Sept	
19-Sep-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Completion of all requisite entries on ERP including categorization of students	
		(under Job Category/ Entrepreneurial venture/Family Business Category and	
		Higher Education/Competitive Exams Category) and filling of electives. (1st Yr)	
20-Sep-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Completion of all requisite entries on ERP including categorization of students	
		(under Job Category/ Entrepreneurial venture/Family Business Category and	
		Higher Education/Competitive Exams Category) and filling of electives. (1st Yr)	
21-Sep-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
	-	2. Completion of all requisite entries on ERP including categorization of students	
		(under Job Category/ Entrepreneurial venture/Family Business Category and	5
		Higher Education/Competitive Exams Category) and filling of electives. (1st Yr)	
			20.0
22.0	F	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	d.
22-Sep-23	Fri	2. Completion of all requisite entries on ERP including categorization of students	
	а. -	(under Job Category/ Entrepreneurial venture/Family Business Category and	
		Higher Education/Competitive Exams Category) and filling of electives. (1st Yr)	
•	**	3. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		3. Disciplinary Action File - Putting up the indiscipline of students to hob	
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Date	Day	Activities	Notes
23-Sep-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
0.		2. Expert Lecture -	
4		3. Completion of all requisite entries on ERP including categorization of	
		students (under Job Category/ Entrepreneurial venture/Family Business	
		Category and Higher Education/Competitive Exams Category) and filling of	
		electives. (1st Yr)	
		4. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
		5. Final- Power Point based Presentation & Defending of Work to the	
		respective Faculty Guide - 18 Sept to 23 Sept	
4-Sep-23	Sun	SUNDAY	
5-Sep-23	Mon	1. Providing the ERP login and password to 1st Yr student	
2		2. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
	1	2023)	
		3. STR - Notice to students for spiral bound submission with last date as 30th	
		Sept	
C Can 22	Tue		
6-Sep-23	Tue	1. Providing the ERP login and password to 1st Yr student	
		2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
7-Sep-23	Wed	1. Providing the ERP login and password to 1st Yr student	
	weu	2. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Framming for Walth Disciplinary National Conference (24 & 25 Nov 2023)	
8-Sep-23	Thu	Id-e-Milad	
8-Sep-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
-3ch-53	<u></u>	2. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		3. Preparation of bills/remuneration of Visiting Faculty from Industry	(in)
0-Sep-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
10-3ep-25	Jal		
		2. Adjustment of credit gain and loss and timely coverage and completion	
		of course	
		3. STR - Final Date for spiral bound submission	
		4. R&D Notice - Monthly submission of Research data of Concerned	
		deptt. In Prescribed format of RIDC Cell	15
		5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
		6. Preparation of bills/remuneration of Visiting Faculty from Industry	<i>b</i>
)1-Oct-23	Sun	SUNDAY	
2-Oct-23	Mon	Mahatma Gandhi's Birthday	
3-Oct-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
5 000 25	ruc	2023)	
		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support &	
		Guidance)	
		3. Notice for revised fine on late payment - Fees (2nd, 3rd & 4yr	
		students)	
		4. Attendance Issue 1st Year	5 mars
		5. Submission of Students' Assignments-2nd, 3rd & 4yr students	· ·
a 2		assignments in the given format (2nd, 3rd & 4th Yr)	
		6. STR-Notice to students for Final Submission of one hard bound, one spiral	- X - 34
		bound & 1CD duly completed in all respect last date 5th Oct	
		7. Renewal of British Council Library membership	
		8. Spot Round 2 Counseling Registration (2-4 October)	5
2		9. Spot Round 2 Counseling Preference Filling (2-4 October)	4
4-Oct-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
· 6		2023)	s
		2. Awareness among probable candidates seeking admission to apply in	
	10	GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support &	× 227
		Guidance)	
		3. Session to promote the students & record the items through Mentor-Mentee	
2		System Students' for Publications & Paper Presentation	8 1 m
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Date	Day	Activities	Notes
05-Oct-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
	1	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	₹ .
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		6. STR-Final Submission of one hard bound, one spiral bound & 1CD	
06-Oct-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
10 000 25		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	19 X
		3. STR - Identification of Best Summer Internship Project	
	12	4. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		a bisipilitary rector the stateling up the massipilite of stateling to hob	
07-Oct-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	*2
		3. STR - Identification of Best Summer Internship Project	
08-Oct-23	Sun	SUNDAY	
09-Oct-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. STR - Identification of Best Summer Internship Project	
		4. Session to promote the students for representation and engagement in various	
		administrative, co-curricular and extracurricular activities	
		5. Spot Round 2 Counseling Result	
		6. University Online Fee Rs.60,000/-, If not paid before (9-13 October)	-
10-Oct-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
10-011-25	Tue	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. STR - Identification of Best Summer Internship Project	
11-Oct-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
1.00		 STR - Two Best Paper Research Projects Awards Nominations - Concerned Students & their Supervisor & motivating them to present 	
		Papers in National/International Conference of their concerned	
		Department	
		4. Spot Round 2 Counseling Reporting (11-14 October)	
12-Oct-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	18
1 2		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		bank toan support & Guidance, 2. Scholarship support & Guidance)	
13-Oct-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	<i>14</i>
		3. Library - Newspaper reading competition	
		4. Disciplinary Action File - Putting up the indiscipline of students to HoD	8
14-Oct-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Submitting Online & Offline List of Students to different Programs (15th	
		October)	
		4. Refund Process of Withdrawal/Up gradation (15th October)	
15-Oct-23	Sun	SUNDAY	
		Maria Andrea	~
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Date	Day	Activities	Notes
L6-Oct-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
÷.		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Class Progression, Course Completion report & credit gain and loss	
7.0.1.22	-	(1st, 2nd, 3rd & 4th Yr)	
17-Oct-23	Tue	 Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023) Awareness among probable candidates seeking admission to apply in GGSIPU (1. 	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
L8-Oct-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
L9-Oct-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
19-001-23	Inu	2. GGSIPU Sports Meet	
		 Awareness among probable candidates seeking admission to apply in GGSIPU (1. 	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
+			
20-Oct-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. GGSIPU Sports Meet	
		3. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
	-	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 4. Disciplinary Action File - Putting up the indiscipline of students to HoD	
21-Oct-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. GGSIPU Sports Meet	
		3. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
22-Oct-23	Sun	SUNDAY	
23-Oct-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
	Conservation (CONSERVATION)	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
1 0+ 22	Tue	Dusshera	
24-Oct-23	Tue Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	3
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Planning for Class Test (Theory & Practical Internal Examination) (6-9 Nov)	
		5. Workshop on e-resources 20th OCT	
		6. CUET Round of Counseling/Admission (25-30 October)	
6-Oct-23	Thu	 Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023) Awareness among probable candidates seeking admission to apply in GGSIPU (1. 	
		2. Awareness among probable candidates seeking admission to apply in GGSIPO (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
34		4. Notice for Class Test (Theory & Practical Internal Examination) (6-9 Nov)	
	*	5. Call for Question Papers from All Programs	
			3
7-Oct-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Planning for Class Test (Theory & Practical Internal Examination) (6-9 Nov)	
		5. Reminder for Call for Question Papers from All Programs	
		6. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		7. CUET Document Verification Registration by University (27Sep - 1Oct)	
8-Oct-22	Sat	Maharishi Valmiki's Birthday	
9-Oct-23	Sun	SUNDAY	
		W (Ma)	Tecale Institute of Advance
		Muer Depender	Affiliated to GGSIP Univer
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Date	Day	Activities	Notes
30-Oct-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
<u>23</u>		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Finalizing the classes, other infra & Preparation of Detained list for Class	
		Test (Theory & Practical Internal Examination 6-9 Nov) 2nd, 3rd & 4th Yr 5.	
		Reminder for Call for Question Papers from All Programs	
		6. R&D Notice - Monthly submission of Research data of Concerned deptt.	
		In Prescribed format of RIDC Cell	
		7. Preparation of bills/remuneration of Visiting Faculty from Industry	
	-		
1-Oct-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
	5	2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Finalizing the classes, other infra & <i>Preparation of Detained list</i> for Class	
		Test (Theory & Practical Internal Examination 6-9 Nov) 2nd, 3rd & 4th Yr	
		5. Collection of Question Papers from All Programs	
		6. Class Progression, Course Completion report & credit gain and loss (1st,	
		2nd, 3rd & 4th Yr)	
		7. Preparation of bills/remuneration of Visiting Faculty from Industry	
1-Nov-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	3381
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Display of Detained list & pending works of Class Test (Theory & Practical	1
Q.		2. Notice to students for Reappear fees for back paper Internal Examination) (6-9	
		Nov),	
		5. Segregation, Print out etc of Question Papers from All Programs	
		6. Assignments in the given format (1st Yr)	
		7. Notice to students for Reappear fees for back paper	
		7. Notice to students for Reappear fees for back paper	
2-Nov-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Duty chart for Class Test (Theory & Practical Internal Examination) (6-9	
		Nov) assignments in the given format (1st Yr)	
		5. Session to promote the students & record the items through Mentor-Mentee	
		System Students' for Publications & Paper Presentation	
3-Nov-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
5 1107 25		2023)	
		2. Awareness among probable candidates seeking admission to apply in	
10		GGSIPU	5
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Planning for Class Test (Theory & Practical Internal Examination) (6-9 Nov)	
500 BB			
		2nd, 3rd & 4th Yr	
	1	5. Disciplinary Action File - Putting up the indiscipline of students to HoD	

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Date	Day	Activities	Notes
04-Nov-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	inotes .
		2023)	
<i>27</i>		2. Awareness among probable candidates seeking admission to apply in	
	l.	GGSIPU	
		3. Planning for One Day Workshop on MS-Office - 11 Nov	
		4. Final Planning & Cross checks for Class Test (Theory & Practical Internal	
		Examination 6-9 Nov) for 2nd, 3rd & 4th Yr	
		5. Library Quiz/Debate competition	
		6. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
5-Nov-23	Sun	SÜNDAY	
6-Nov-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Class Test (Theory & Practical Internal Examination 6-9 Nov) for 2nd, 3rd	
	6 1	& 4th Yr	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		4. Planning for One Day Workshop on MS-Office - 11 Nov	
		5. Submission of Students' Assignments-1st year	
		6. Reminder-Notice to students for Reappear fees	
		8. Notice by Students Grievance Committee to students for any complain	10- 10-
		reagding questions paper or exam related issues	
		9. Session to promote the students for representation and engagement in various	a
		administrative, co-curricular and extracurricular activities	
	_		
7-Nov-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Class Test (Theory & Practical Internal Examination 6-9 Nov) for 2nd, 3rd	
		& 4th Yr	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		Planning for One Day Workshop on MS-Office - 11 Nov	1
8-Nov-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
	meu	2023)	
		2. Class Test (Theory & Practical Internal Examination 6-9 Nov) for 2nd, 3rd	
		& 4th Yr	
1		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
•		4. Planning for One Day Workshop on MS-Office - 11 Nov	
		5. Follow up with subject faculty for Answer Sheet evaluation	
9-Nov-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
~	-	2. Class Test (Theory & Practical Internal Examination 6-9 Nov) for 2nd, 3rd	
		& 4th Yr	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		4. Planning for One Day Workshop on MS-Office - 11 Nov	6 8 2
* s ;		5. Follow up with subject faculty for Answer Sheet evaluation	
		6. Reminder-Notice by Students Grievance Committee to students for any	
1		complain reagding questions paper or exam related issues	
		10 1989 (20.9 N2 1976 12 1996 - Department of a second second second second second second second second second	
-Nov-23	Fri	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	5 ·
		2023)	
		2. Fresher Party	
		3. Awareness among probable candidates seeking admission to apply in	
.		GGSIPU	
	*	4. Planning for One Day Workshop on MS-Office - 11 Nov	
		5. Follow up with subject faculty for Answer Sheet evaluation	
		6. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		A PROPERTY ACTION FILE - FUTURE TO THE INDISCIDINE OF STUDENTS TO HALL	
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Date	Day	Activities	Notes
11-Nov-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
1 ²		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	
		Dec)	
		4. Follow up with subject faculty for Answer Script evaluation	
	le le	5. One Day Workshop on MS-Office for 2nd, 3rd & 4th Yr students	
		(with Special Consideration on Advance excel) (1st Half for BBA &	
		MBA, 2nd Half for BCA, MCA & BA-JMC), (In charge - Dean &	
		HOD) Speaker -	
		6. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
	1	Committee/SGRC/Director	
12-Nov-23	Sun	SUNDAY	
13-Nov-23	Mon	Govardhan Puja (RH)	
14-Nov-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	
		Dec)	
15-Nov-23	Wed	Bhai Dooj (RH)	
16-Nov-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
		2023)	
		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	
		Dec)	
		4. Planning for Parent/Teacher Meeting (2nd. 3rd & 4th Yr) - 18 Nov	
		5. Follow up with subject faculty for Answer Script evaluation	
		6. Class Progression, Course Completion report & credit gain and loss	
17 Nov 22	E.d.	(1st. 2nd. 3rd & 4th Yr) 1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
17-Nov-23	Fri	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
	1 .	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
		4. Planning for Parent/Teacher Meeting for 2nd. 3rd & 4th Yr students - 18 Nov	
		5. Result Analysis of Class Test - 2nd. 3rd & 4th Yr students/Internal Evaluation	
		Analysis based on marks and Class Test Attendance status (Present/Absentee)	
		6. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		6. Disciplinary Action File - Putting up the indiscipline of students to Hob	
18-Nov-23	Sat	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
52 .		4. Parent/Teacher Meeting (PTM) for 2nd. 3rd & 4th Yr students - Points to discus	
		with parents Student's Performance (Class Attendance, Event Participation,	20 D
•		Assignment Status, Class Test Result, Discipline)	
19-Nov-23	Sun	SUNDAY	
20-Nov-23	Mon	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
20-1404-23		2023)	
	1	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	· · · · · · · · · · · · · · · · · · ·
		4. Parent/Teacher Meeting for 2nd. 3rd & 4th Yr students (Highlights of ofference	
		given & to be given by Institute & Department)	
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Date	Day	Activities	Notes
1-Nov-23	Tue	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
2-Nov-23	Wed	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov 2023)	
•		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	10 G
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
3-Nov-23	Thu	1. Planning for Multi Disciplinary National Conference (24 & 25 Nov	
	1	2023)	
		2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	
	1	Dec)	
		4. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
-Nov-23	Fri	Multi-Disciplinary National Conference	
		(24/25-11-23) & Book Fair (25-11-2023)	
-Nov-23	Sat	Multi-Disciplinary National Conference	
1		(24/25-11-23) & Book Fair (25-11-2023)	
-Nov-23	Sun	SUNDAY	
-Nov-23	Mon	Guru Nanak Dev's Birthday	
8-Nov-23	Tue	1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		2. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	
		Dec)	
		3. Planning for Multi Disciplinary International Conference 23 & 24th Feb	
		2023	
		4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec)	
		for 1st Yr	
		5. Renewal of the Tally ERP	
		6. Preparation of bills/remuneration of Visiting Faculty from Industry	
-Nov-23	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	÷.
		Dec)	
		3. Planning for Multi Disciplinary International Conference 23 & 24th Feb 2023	
		4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec)	
		for 1st Yr	
		5. R&D Notice - Monthly submission of Research data of Concerned deptt.	~
		In Prescribed format of RIDC Cell	·
0.00		6. Prerequisite of the software requirements for the upcoming session.	
		7. Preparation of bills/remuneration of Visiting Faculty from Industry	
		8. Class-wise Drive for the Updation of 1st Year Student Data, especially, w.r.t.	
		Pending Documents, Categorisation and Photo uploading (By 30 November)	

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Director Tecnia Institute of Advanced Studi-(Affiliated to GGSIP University Dro-Madhuban Chowk, Rohini, Dethi-e.

	Day Thu Fri	 Awareness among probable candidates seeking admission to apply in GGSIPU Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec) Planning for Multi Disciplinary International Conference 23 & 24th Feb 2023 Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr) 	Notes
11-Dec-23	Fri	 GGSIPU Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec) Planning for Multi Disciplinary International Conference 23 & 24th Feb 2023 Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr) 	
11-Dec-23	Fri	 Dec) 3. Planning for Multi Disciplinary International Conference 23 & 24th Feb 2023 4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr 5. Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr) 	
11-Dec-23	Fri	 Dec) 3. Planning for Multi Disciplinary International Conference 23 & 24th Feb 2023 4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr 5. Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr) 	
11-Dec-23	Fri	 Planning for Multi Disciplinary International Conference 23 & 24th Feb 2023 Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr) 	
1-Dec-23	Fri	2023 4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr 5. Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr)	
1-Dec-23	Fri	 4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec) for 1st Yr 5. Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr) 	*
1-Dec-23	Fri	for 1st Yr 5. Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr)	
11-Dec-23	Fri	5. Class Progression, Course Completion report & credit gain and loss (1st, 2nd, 3rd & 4th Yr)	
11-Dec-23	Fri	(1st, 2nd, 3rd & 4th Yr)	
1-Dec-23	Fri		
11-Dec-23	Fri		
01-Dec-23	Fri	6. Follow up subject faculty to complete their Answer Scripts evaluation on	
)1-Dec-23	Fri	time-HoD/Examination In charge	
		7. Preparation of hills/remuneration of Visiting Faculty from Industry 1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		2. Planning for Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9	6
			<i>u</i>
		3. Planning for Multi Disciplinary International Conference 23 & 24th Feb	
		4. Class Test (Theory & Practical Internal Examination 28 Nov-1st Dec)	
		for 1st Yr	
		5. Follow up subject faculty to complete their Answer Scripts evaluation	
		on time-HoD/Examination In charge	
		6. Recommendation of books for Even Semester by respective departments	
		7. Session to promote the students & record the items through Mentor-Mentee	
2-Dec-23	Cat	System Students' for Publications & Paper Presentation	
Z-Dec-23	Sat	1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		2. Final Planning- Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr	
		(5-9 Dec)	
		3. (a) One Day Workshop on Analytics for MBA, BBA (Mktg, HR, Fin etc)	
		Speaker - Arpit Jain - Physics Wallah	
		(b) One Day Workshop on BCA, MCA	
		(c) One Day Workshop on BA-JMC for 2nd, 3rd & 4th Yr. (In charge -	
		Dean & HOD)-(In charge - HOD) Speaker -	
		3. Planning for International Conference	
		5. Follow up subject faculty to complete their Answer Scripts evaluation	
		on time-HoD/Examination In charge	
		6. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
2 0 22	C	Committee/SGRC/Director	
	Sun	SUNDAY	
4-Dec-23	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU	
		2. Final Planning- Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr	
		(5-9 Dec)	
		3. Planning for Multi Disciplinary International Conference	
		4. Planning for Parent/Teacher Meeting for 1st Yr Students - 9 Dec	
34		5. Internal Evaluation Analysis based on marks and Class Test Attendance	
		status (Present/Absentee). Exam Dept Ensure that all subject faculty have	
		timely uploaded Marks and have given feedback to students- HoD/Dean	
		6. Session to promote the students for representation and engagement in various	
		administrative, co-curricular and extracurricular activities	3
		7. Prerequisite of the software requirements for the upcoming session	
5-Dec-23	Tue	1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
	40	2. Final Planning- Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr	
		(5-9 Dec)	
		3. Planning for International Conference	
2	X	4. Planning for Parent/Teacher Meeting 1st Yr Students - 9 Dec	is L
*	11	5. Uploading Program-wise Enrollment on ERP (By 5th December)	

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Date	Day	Activities	Notes
06-Dec-23	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	Notes
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
0		2. Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
		3. Planning for International Conference	
		4. Planning for Parent/Teacher Meeting 1st Yr Students - 9 Dec	
		5. Class Test - Result Analysis for 1st Yr	
		6. Submitting Online & Offline Final List of Students to different Programs with	
		Enrollment (By 6th December)	
07-Dec-23	Thu	1. Awareness among probable candidates seeking admission to apply in	2
		GGSIPU 2. Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
		3. Planning for International Conference	
		4. Planning for Parent/Teacher Meeting (PTM)1st Yr Students - 9 Dec	
		5. Result Analysis of Class Test - 2nd. 3rd & 4th Yr students/Internal	
		Evaluation Analysis based on marks and Class Test Attendance status	5
		(Present/Absentee)	
08-Dec-23	Fri	1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		2. Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
		3. Planning for International Conference	
		4. Varchsav	
		5. Planning for Parent/Teacher Meeting (PTM) 1st Yr Students - 9 Dec	
V.		6. Disciplinary Action File - Putting up the indiscipline of students to HoD	
09-Dec-23	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	14 (
•		2. Educational Cum Industrial Tour, 2nd. 3rd & 4th Yr (5-9 Dec)	
		3. Planning for International Conference	
		4. Parent/Teacher Meeting for 1st Yr Students (PTM) (Highlights of ofference given	
		& to be given by Institute & Department), Points to discus with parents Student's	_
		Performance (Class Attendance, Event Participation, Assignment Status, Class Test	
		Result, Discipline)	
		5. Varchsav	
		6. Deep Cleaning of Library	
		7. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	r
10-Dec-23	Sun	SUNDAY	
11-Dec-23	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
		3. Installation of the software as per the requirements for the upcoming session	
12-Dec-23	Tue	 Awareness among probable candidates seeking admission to apply in GGSIPU (1. 	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
			*
13-Dec-23	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
14-Dec-23	Thu	 Awareness among probable candidates seeking admission to apply in GGSIPU (1. 	
anat 1943,000,000,000,000,000,000,000,000,000,0	100000	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
		3. Issuance of ID Card with Enrollment for 1st Yr	

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Date	Day	Activities	Notes
5-Dec-23	Fri	1. Awareness among probable candidates seeking admission to apply in	
•		GGSIPU	
s		2. Planning for International Conference	
		3. Two Days Corporate Seminar cum workshop Time 9am-5pm, In charge -	
	1	HOD	
	1	External Speakers as per availability from corporate	
		4. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
		5. Renewal of J-gate 15th Dec	
		6. Procurement of Books on the basis of Faculty Recommendation for	
		even semester	
	-	7. Disciplinary Action File - Putting up the indiscipline of students to HoD	
6-Dec-23	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
	<i>n</i>	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
	1	2. Planning for International Conference	
	1	3. Two Days Corporate Seminar cum workshop Time 9am-5pm, In charge -	
	1	HOD External Speakers as per availability from corporate	
		4. Book Exhibition by publishers - Library	
7-Dec-23	Sun	SUNDAY	
.7-Dec-23	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
0-0-0-23		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
	1	3. Revision/Problem Solving Classes & Guidance on how to score good marks in	
	1	University exams	
9-Dec-23	Tue	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
	a nanativi v á	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
	1	2. Planning for International Conference	
		3. Revision/Problem Solving Classes & Guidance on how to score good marks in	
		University exams	
0-Dec-23	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
		3. Revision/Problem Solving Classes & Guidance on how to score good marks in	
		University exams	2
1-Dec-23	Thu	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for International Conference	
		3. Revision/Problem Solving Classes & Guidance on how to score good marks in	
		University exams	
2-Dec-23	Fri	1. Awareness among probable candidates seeking admission to apply in	
- 000-25		GGSIPU	
		2. Planning for International Conference	
		3. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	*
*		4. Disciplinary Action File - Putting up the indiscipline of students to HoD	
3-Dec-23	Sat	Preparatory Leave	
		1. Awareness among probable candidates seeking admission to apply in	4
		GGSIPU	
		2. Planning for International Conference	
	1	3. Revision/Problem Solving Classes & Guidance on how to score good marks in	
5 	1	University exams	
4-Dec-23	Sun	SUNDAY	
5-Dec-23	Mon	CHRISTMAS	

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Date	Day	Activities	Notes
26-Dec-23	Tue	Preparatory Leave	
		1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
	1	2. Planning for International Conference	
		3. National and International Journal Subscription - Library	
		4. ERP Database Backup and Maintenance	
27-Dec-23	Wed	Preparatory Leave	
		1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
28-Dec-23	Thu	2. Planning for International Conference	
20-Dec-25	mu	Preparatory Leave 1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		2. Planning for International Conference	
		3. Preparation of bills/remuneration of Visiting Faculty from Industry	· · · · · ·
29-Dec-23	Fri	Preparatory Leave	
		1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		2. Planning for International Conference	
		3. Preparation of bills/remuneration of Visiting Faculty from Industry	
		4. Closing of Admission File and submitting to Director Office (by 29th Dec)	
30-Dec-23	Sat	1. Term End Examination	
50 500 15		2. Interview for concerned Industry for STR Finalized by Training &	
		Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
Bel The second		4. Planning for International Conference	
		5. R&D Notice - Monthly submission of Research data of Concerned	
· · · ·		deptt. in Prescribed format of RIDC Cell	
		6. Completion and training of the NOC Module of the ERP	
		7. Preparation of bills/remuneration of Visiting Faculty from Industry	
21 Dec 22	Cum	SUNDAY	
31-Dec-23 01-Jan-24	Sun Mon	1. Term End Examination	
01-Jail-24	WION	2. Interview for concerned Industry for STR Finalized by Training &	
		Placement 1st Jan to 30st March	E.
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		4. Planning for International Conference	
02-Jan-24	Tue	1. Term End Examination	
		2. Interview for concerned Industry for STR Finalized by Training &	
		Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		4. Planning for International Conference	
		5. Admissions - Updation & Printing of Files/ MQ Form/ General Enquiry Form	
		6. Obtaining CAT/CET/CUET/NIMCET Data and calling to invite in college visit	
		through Professionals / Counselor/ Respective program Faculty (From 1st Week of	
		January and/or whenever it is available)	
03-Jan-24	Wed	1. Term End Examination	
		2. Interview for concerned Industry for STR Finalized by Training &	· · · · ·
	4	Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU 4. Planning for International Conference	

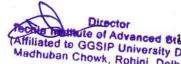
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Date	Day	Activities	Notes
04-Jan-24	Thu	1. Term End Examination * 2. Interview for concerned Industry for STR Finalized by Training &	
		Placement	
•		3. Awareness among probable candidates seeking admission to apply in GGSIPU	
		4. Planning for International Conference	
05-Jan-24	Fri	1. Term End Examination	
		2. Interview for concerned Industry for STR Finalized by Training & Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		4. Planning for International Conference	
		5. FAQs along with suitable/apt answers thereof (By 05th January)	
06-Jan-24	Sat	1. Term End Examination	
		2. Interview for concerned Industry for STR Finalized by Training & Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		4. Planning for International Conference	
07-Jan-24 08-Jan-24	Sun Mon	SUNDAY 1. Term End Examination	
00 3411-24		2. Interview for concerned Industry for STR Finalized by Training & Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU 4. Planning for International Conference	
	-		
09-Jan-24	Tue	1. Term End Examination 2. Interview for concerned Industry for STR Finalized by Training &	
		Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU 4. Planning for International Conference	
			*
10-Jan-24	Wed	 Term End Examination Interview for concerned Industry for STR Finalized by Training & 	
		Placement	
		3. Awareness among probable candidates seeking admission to apply in	
		GGSIPU 4. Planning for International Conference	
		4. Fraiming for international conference	
11-Jan-24	Thu	1. Term End Examination	
		2. Interview for concerned Industry for STR Finalized by Training & Placement	
		3. Awareness among probable candidates seeking admission to apply in GGSIPU	*
	-	4. Planning for International Conference	
		5. Student Satisfaction Survey : Online student satisfaction survey regard to teaching learning process (all currently enrolled students)	
12-Jan-24	Fri	1. Term End Examination	
		2. Interview for concerned Industry for STR Finalized by Training &	а 1. П. О.
		Placement	
		3. Awareness among probable candidates seeking admission to apply in GGSIPU	-
	Sterr	4. Planning for International Conference	
		5. Student Satisfaction Survey : Online student satisfaction survey regard to	
		teaching learning process (all currently enrolled students)	

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Date	Day	Activities	Notes
13-Jan-24	Sat	 Term End Examination Interview for concerned Industry for STR Finalized by Training & Placement Awareness among probable candidates seeking admission to apply in GGSIPU Planning for International Conference Student Satisfaction Survey : Online student satisfaction survey regard to teaching learning process (all currently enrolled students) 	
14-Jan-24	Sun	SUNDAY	
15-Jan-24	Mon	 Term End Examination Interview for concerned Industry for STR Finalized by Training & Placement Awareness among probable candidates seeking admission to apply in GGSIPU Planning for International Conference Student Satisfaction Survey : Online student satisfaction survey regard to teaching learning process (all currently enrolled students) Chatbot on TIAS Website (By 15th January) 	
16-Jan-24	Tue	 Term End Examination Interview for concerned Industry for STR Finalized by Training & Placement Awareness among probable candidates seeking admission to apply in GGSIPU Planning for International Conference Student Satisfaction Survey : Online student satisfaction survey regard to teaching learning process (all currently enrolled students) 	
17-Jan-24	Wed	 Term End Examination Interview for concerned Industry for STR Finalized by Training & Placement Awareness among probable candidates seeking admission to apply in GGSIPU Planning for International Conference Feedback and its transaction (including syllabus) at the institution from the following stakeholders 1)Teachers 2)Employers 3)Alumni 4)Parents 	
18-Jan-24	Thu	Winter Vacations (18 Jan 2024 - 24 Jan 2024) 1. Awareness among probable candidates seeking admission to apply in GGSIPU 2. Planning for even semester classes/labs, Subject allocation, Time Table, Class room allotment 3. Closing Certificate - Submission of Academic Records for the closing Academic Session semester wise along with closing certificate	
19-Jan-24	Fri	 Winter Vacations (18 Jan 2024 - 24 Jan 2024) 1. Awareness among probable candidates seeking admission to apply in GGSIPU 2. Planning for even semester classes/labs, Subject allocation, Time Table, Class room allotment 3. Closing Certificate - Submission of Academic Records for the closing Academic Session semester wise along with closing certificate 	

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Date	Day	Activities	Notes
20-Jan-24	Sat	Winter Vacations (18 Jan 2024 - 24 Jan 2024)	
2		1. Awareness among probable candidates seeking admission to apply in GGSIPU	
		2. Time table display on all modes of circulations	
		3. Lecture Plan by faculty members	
		4. Preparation & Planning to celebrate Independence Day	
		5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
		6. Closing Certificate - Submission of Academic Records for the closing Academic	
21-Jan-24	Sun	Session semester wise along with closing certificate SUNDAY	
22-Jan-24	Mon		
22-Jall-24	Nion	Winter Vacations (18 Jan 2024 - 24 Jan 2024) 1. Awareness among probable candidates seeking admission to apply in GGSIPU	
		2. Time table display on all modes of circulations	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
		3. Lecture Plan by faculty members	
		4. Preparation & Planning to celebrate Independence Day	
		5. Closing Certificate - Submission of Academic Records for the closing Academic	
NAMES OF STREET, S		Session semester wise along with closing certificate	
23-Jan-24	Tue	Winter Vacations (18 Jan 2024 - 24 Jan 2024)	
		 Awareness among probable candidates seeking admission to apply in GGSIPU 	
		2. Lecture Plan by faculty members	· · · ·
-		3. Preparation & Planning to celebrate Independence Day	
24-Jan-24	Wed	Winter Vacations (18 Jan 2024 - 24 Jan 2024)	
		1. Awareness among probable candidates seeking admission to apply in GGSIPU	
		2. Lecture Plan by faculty members	
25-Jan-24	Thu	3. Preparation & Planning to celebrate Independence Day	
25-Jan-24	Inu	Imparting of Instruction - As per Univ Guideline (25 Jan, 24 to 29 May	
		2024)	
		 Awareness among probable candidates seeking admission to apply in GGSIPU 	
26-Jan-24	Fri	REPUBLIC DAY	
27-Jan-24	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	¢.
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
28-Jan-24	Sun	SUNDAY	
29-Jan-24	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Planning for Business Plan Competition 3rd Feb	
30-Jan-24	Tue	1. Awareness among probable candidates seeking admission to apply in GGSIPU	<i>x</i>
3	1	2. R&D Notice - Monthly submission of Research data of Concerned	
	× 1	deptt. in Prescribed format of RIDC Cell	
		3. Planning for Business Plan Competition 3rd Feb	
31-Jan-24	Wed	1. Awareness among probable candidates seeking admission to apply in	. 9 .
		GGSIPU 2. R&D Notice - Monthly submission of Research data of Concerned	
	2	deptt. in Prescribed format of RIDC Cell	
	1	3. Planning for Business Plan Competition 3rd Feb	
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Dubic Dubic Dubic 02.Feb-24 Thu 1. Awareness among probable candidates seeking adhission to apply in GGSIPU (1. Bank Loan Support & Sudiance, 2. Scholarship Support & Sudiance) 02.Feb-24 Thu 2. Fe book Subarrytion: Renewal of Pearson 03. Session to promote the students & record the items through Mentor-Mentee System Students' for Publications & Raper Freemation 4. Planning for Business Plan Competition 3rd Feb 02.Feb-24 Fri 1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 03.Feb-24 Fri 1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 03.Feb-24 Sat 1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 2. Workshop for use of Digital Ubrary 3. Disciplinary Action File - Following of Disciplinary procedure/SGR procedure and guing recommendation/sproval on the same-HoD/Dear/Disciplinary 03.Feb-24 Mon 1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 03.Feb-24 Mon 1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 03.Feb-24 Mon 1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar	Date	Day	Activities	Notes
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2. E - Books Subscription: Renewal of Pearson 3. Session to promote the students & record the items through Mentor-Mentee System Students' for Publications & Pearson Research Students & record the items through Mentor-Mentee System Students' for Publications & Pearson Research Re	01-160-24	i i i u		
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 2. Anugooj 3. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 	10-Feb-24	Sat	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
3. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)				
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11-Feb-24 Sun SUNDAY			이 것은 이 것 같은 것 같은 것 같은 것 같은 것 같은 것 같은 것 같	
11-Feb-24 Sun SUNDAY				
	11-Feb-24	Sun	SUNDAY	

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Techis Institute of Advanced St (Affiliated to GGSIP University) Madhuban Chowk, Rohini, Del

Date	Day	Activities	Notes
12-Feb-24	Mon	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
20		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
.3-Feb-24	Tue	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Tecnia Journal Dispatch - Library	
14-Feb-24	Wed	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
	1	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
Sec. 12 Dates			
15-Feb-24	Thu .	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
	1	2. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
		3. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
16-Feb-24	Fri	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	2
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
17-Feb-24	Sat	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		 Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary 	
		Committee/SGRC/Director	8
		Committee/surc/bilector	
18-Feb-24	Sun	SUNDAY	
19-Feb-24	Mon	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
20 Eab 24	Tuo	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
20-Feb-24	Tue	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	8
	1	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		3. Renewal of the Microsoft Campus Agreement	
21-Feb-24	Wed	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
22-Eeb-24	Thu	1 Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
22-Feb-24	Thu	 Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) Awareness among probable candidates seeking admission to apply in GGSIPU (1. 	
22-Feb-24	Thu	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	el
22-Feb-24	Thu		e)
•	Thu	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference	
23-Feb-24	Fri	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD	
23-Feb-24		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD International Conference	
23-Feb-24 24-Feb-24	Fri Sat	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD International Conference Timing 9am-5am, In charges-Deans & HOD	
23-Feb-24 24-Feb-24 25-Feb-24	Fri Sat Sun	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD International Conference Timing 9am-5am, In charges-Deans & HOD SUNDAY	
23-Feb-24 24-Feb-24	Fri Sat	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD International Conference Timing 9am-5am, In charges-Deans & HOD SUNDAY 1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
24-Feb-24 25-Feb-24	Fri Sat Sun	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD International Conference Timing 9am-5am, In charges-Deans & HOD SUNDAY 1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. T & P week cultural activities Certificate course	
23-Feb-24 24-Feb-24 25-Feb-24	Fri Sat Sun	2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) International Conference Timing 9am-5am, In charges-Deans & HOD International Conference Timing 9am-5am, In charges-Deans & HOD SUNDAY 1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	

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Date	Day	Activities	Notes
27-Feb-24	Tue	1. Planning for Educational Cum Industrial Tour - 1st YF (12-17 Mar)	
/-160-24	lue	2. T & P week cultural activities Certificate course	
10 A		3. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
. •		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		4. Preparation of bills/remuneration of Visiting Faculty from Industry	
		4. Preparation of binsyremaneration of visiting racticy non-industry	
28-Feb-24	Wed	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. T & P week cultural activities Certificate course	
		3. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		4. Preparation of bills/remuneration of Visiting Faculty from Industry	×.
29-Feb-24	Thu	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
510524		2. T & P week cultural activities Certificate course	
		3. Awareness among probable candidates seeking admission to apply in	10 II
		GGSIPU	
		4. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
		5. R&D Notice - Monthly submission of Research data of Concerned deptt. in	
		Prescribed format of RIDC Cell	
5 .		6. Completion and Training of the ERP Module LMS and online certificate	36
		generation for the Vac.	
		7. Preparation of bills/remuneration of Visiting Faculty from Industry	
01-Mar-24	Fri	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
		2. T & P week cultural activities Certificate course	329
		3. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		4. Result analysis of odd semesters (or when ever result will be declared)	
		5. Session to promote the students & record the items through Mentor-Mentee	
		System Students' for Publications & Paper Presentation	
		6. Disciplinary Action File - Putting up the indiscipline of students to HoD	
		7. Admissions - Social Media Presence - Facebook, Instagram, You Tube, Linkden,	
		Pinterest, Website & WhasApp 1 March to 31st Oct	
02-Mar-24	Sat	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
02-Widi 24	Jui	2. T & P week cultural activities Certificate course	5
		3. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	a
		4. Library Quiz/Debate competition	
		5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
		6. Display Chart in Counseling Room, MPH and Outer Areas	
02 14 24	Com	SUNDAY	
03-Mar-24 04-Mar-24	Sun	1. Planning for Educational Cum Industrial Tour - 1st Yr (12-17 Mar)	
0-4-1Vid1-2-4		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	×
38		 Session to promote the students for representation and engagement in various 	
		administrative, co-curricular and extracurricular activities	8
		4. Admissions - Printing of Leaflets/ Flyers	5
	Tue	1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17	а. ж
05-Mar-24		Mar)	
05-Mar-24		a the second sec	
05-Mar-24		2. Awareness among probable candidates seeking admission to apply in GGSIPU (1	
05-Mar-24		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
05-Mar-24		 Awareness among probable candidates seeking admission to apply in GGSIPU (1 Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) Admissions - TIAS ID Generation from Library Admissions - Printing of Leaflets/ Flyers 	-

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Mari 2. Awareness among probable candidates seeking admission to apply in GGSIPU [1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 3. Ronewal of the RP VPM 4. Admissions - Printing of Brochure/Handbook 4. Admissions - Printing of Leaflets/ Flyers FMar-24 Thu 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Admissions - Printing of Leaflets/ Flyers EMar-24 Eri Mar) 2. Admissions - Printing of Leaflets/ Flyers EMar-24 Eri Mar) 3. Admissions - Printing of Leaflets/ Flyers EMar-24 Eri Maha Shtvatri Mar) 3. Admissions - Printing of Disciplinary procedure/SGRC procedure and giving recommendation/approal on the same-HoO/Dearl Disciplinary Committee/SGRC/Director EMar-24 Sun SUNDAY E-Mar-24 Mon 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) Adving recommendation/approal on the same-HoO/Dearl/ Disciplinary Committee/SGRC/Director SUNDAY E-Mar-24 Mon 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Awareness among probable candidates seeking admission to apply in GGSIPU (1 Bank Loan Support & Gu	Date	Day	Activities	Notes
2. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 3. Renewal of the ERP VPN 4. Admission - Printing of Leafletz/ Fiyers 4. Admission - Brinning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 3. Admissions - Printing of Leafletz/ Fiyers 4. Admission - Brint Benning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 3. Admission - Brint Benning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 3. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 4. Deep Clearing of Library 5. Disciplinary Admission File - Following of Disciplinary Committee/SGRC/Director 5. Admission Support & Guidance, 2. Scholarship Support & Guidance) 5. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 5. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 5. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 5. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 5. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 5. Awareness among probable candidates seeking admission to apply in GSSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 5. Awaren	06-Mar-24		1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17	
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4. Admissions - Printing of Dirochure/Handbook 4. Admissions - Printing of Dirochure/Handbook 4. Admissions - Printing of Leaflets/ Plyers Mar-24 Th			Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
4. Admissions - Printing of Leaflets/ Flyers -Mar-24 Tu 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Avareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 3. Admissions - Printing of Leaflets/ Flyers >HMar-24 Sat 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Job Fair Sat 3. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 4. Deep Cleaning of Library Subschlame, 2. Scholarship Support & Guidance) 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-Ho/Dean/Disciplinary Committee/SGRC/Director P-Mar-24 Sun SUNDAV Mon 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 4. Mar 24 Wed 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar) 2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 4. Hara			3. Renewal of the ERP VPN	
-Mar-24 Tuu 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar 2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 3. Admissions - Printing of Leafets/ Flyers HMar-24 Ed Maha Shiverti HMar-24 Sat 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Wari 2. ob Fair 3. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 4. Deep Cleaning of Ubrary So Displinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director Committee/SGRC/Director Mon 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mori 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar-24 Tue 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17 Mar 2. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance) 1. Final Planning & Check List for Educational Cum Industrial Tour - 1st Yr (12-17			4. Admissions - Printing of Brochure/Handbook	
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Date	Day	Activities	Notes
18-Mar-24	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
25		2. Planning & Notice for class test - 01 April, 2024	
9-Mar-24	Tue	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
	10000	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
×		2. Call for question papers & submission of assignments at exam cell	
		Le carrer question papers a submission of assignments at examinent	
0-Mar-24	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Call for question papers & submission of assignments at exam cell	
1-Mar-24	Thu	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
oongaalaasettii (20080)	in the second second	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
	580	2. Call for question papers & submission of assignments at exam cell	9 L
2-Mar-24	Fri	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
	1	2. Call for question papers & submission of assignments at exam cell	
		3. Disciplinary Action File - Putting up the indiscipline of students to HoD	
3-Mar-24	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Call for question papers & submission of assignments at exam cell	< 8
		3. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
4-Mar-24	Sun	SUNDAY	
5-Mar-24	Mon	Holi 1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
6-Mar-24	Tue		
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		 Reminder Notice for class test - 01 April, 2024 Follow-up for question papers & submission of assignments at exam cell, 	
		3. Follow-up for question papers & submission of assignments at exam cell, Detained list & finalization of classrooms and duty list	
		Detained list & finalization of classrooms and duty list	£
27-Mar-24	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
	1	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Display of Duty chart	
0 Mar 34	Thu	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
28-Mar-24	Thu	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. Preparation of bills/remuneration of Visiting Faculty from Industry	
9-Mar-24	Fri	Good Friday	
0-Mar-24	Sat	1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU	
Ya.	1	2. Class Progression, Course Completion report & credit gain and loss	r
3 8		(1st, 2nd, 3rd & 4th Yr)	
	1 ° '	3. Interview for concerned Industry for STR Finalized by Training &	
		Placement 1st Jan to 30st March	
		Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned	
		Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell	
		 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure 	
÷		 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary 	a de
•		 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 	. (*
21.042= 24	Sup	 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 2. Preparation of bills/remuneration of Visiting Faculty from Industry 	
31-Mar-24	Sun	 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 	
31-Mar-24	Sun	 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 2. Preparation of bills/remuneration of Visiting Faculty from Industry 	
11-Mar-24	Sun	 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 2. Preparation of bills/remuneration of Visiting Faculty from Industry 	
31-Mar-24	Sun M	 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 2. Preparation of bills/remuneration of Visiting Faculty from Industry 	
31-Mar-24	Sun M	 Placement 1st Jan to 30st March 4. R&D Notice - Monthly submission of Research data of Concerned deptt. in Prescribed format of RIDC Cell 5. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure and giving recommendation/approval on the same-HoD/Dean/ Disciplinary Committee/SGRC/Director 2. Preparation of bills/remuneration of Visiting Faculty from Industry 	Director Director

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Date	Day	Activities	Notes
01-Apr-24	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	Notes
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
43		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Class Test - even semester	
		4. Renewal of DELNET	
		5. Session to promote the students & record the items through Mentor-Mentee	
		System Students' for Publications & Paper Presentation	
		6. Admissions - Corporate Photo Shoot	
02-Apr-24	Tue	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Class Test	
	Å	4. Admissions - Corporate Photo Shoot	
03-Apr-24	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Class Test	
		4. Admissions - Corporate Photo Shoot	
04-Apr-24	Thu	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Class Test	
		4. Admissions - Corporate Photo Shoot	(2)
05-Apr-24	Fri	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Class Test	×
		4. Notice for answer sheet evaluation	
		5. Disciplinary Action File - Putting up the indiscipline of students to HoD	
06-Apr-24	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Class Test	
		4. Follow-up for answer sheet evaluation	
		5. Newspaper Reading Competition	
		6. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
07-Apr-24	Sun	SUNDAY	
08-Apr-24	Mon	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Segregation of answer sheets and uploading the marks	· ·
*		 Segregation of answer sneets and uploading the marks Session to promote the students for representation and engagement in various 	
	-	administrative, co-curricular and extracurricular activities	
09-Apr-24	Tue	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
00-741-84	Tue	Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
÷		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	* n s
		3. Segregation of answer sheets and uploading the marks	
		4. Planning for PTM - 13th April 2024	
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Affiliated to GGSIP University Deat Madhuban Chowk, Rohini, Delhar

Date	Day	Activities	Notes
.0-Apr-24	Wed	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
	1	2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Segregation of answer sheets and uploading the marks	
		4. Planning for PTM - 13th April 2024	
1-Apr-24	Thu	Eid-Ul-Fitr	
2-Apr-24	Fri	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. Finalizing the Result of Class Test & Result Analysis	
		4. Planning for PTM - 13th April 2024	
		5. Disciplinary Action File - Putting up the indiscipline of students to HoD	
L3-Apr-24	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	1
		Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
		2. STR - Supervisor allocation & Topic Finalization 1st April to 30th April	
		3. PTM 4. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
4-Apr-24	Sun	SUNDAY	
.5-Apr-24	Mon	1. Awareness among probable candidates seeking admission to apply in	
		GGSIPU 2. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
6-Apr-24	Tue		+
7-Apr-24	Wed	Ram Navami 1. Awareness among probable candidates seeking admission to apply in GGSIPU (1.	
.8-Apr-24	Inu	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
19-Apr-24	Fri	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	
0-Apr-24	Sat	1. Awareness among probable candidates seeking admission to apply in GGSIPU (1. Bank Loan Support & Guidance, 2. Scholarship Support & Guidance)	5
21-Apr-24	Sun	SUNDAY	
2-Apr-24	Mon		
23-Apr-24	Tue	1. World book day: Book Exhibition by publishers - Library	
4-Apr-24	Wed Thu		
6-Apr-24	Fri	1. Disciplinary Action File - Putting up the indiscipline of students to HoD	
27-Apr-24	Sat	1. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
8-Apr-24	Sun	SUNDAY	
9-Apr-24 0-Apr-24	Mon Tue	1. Preparation of bills/remuneration of Visiting Faculty from Industry 1. Class Progression, Course Completion report & credit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	s "
		2. STR - Supervisor allocation & Topic Finalization Finalization	
		3. R&D Notice - Monthly submission of Research data of Concerned	63 15
×		deptt. in Prescribed format of RIDC Cell	
1-May-24	Wed	 Preparation of bills/remuneration of Visiting Faculty from Industry Session to promote the students & record the items through Mentor-Mentee 	
- may 24		System Students' for Publications & Paper Presentation	
2-May-24	Thu		
3-May-24	Fri	1. Disciplinary Action File - Putting up the indiscipline of students to HoD	
-	1	A Mreely recrip	Director Director Director Director

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Date	Day	Activities	Notes
04-May-24	Sat	1. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	Notes
		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
05-May-24	Sun	SUNDAY	A CONTRACTOR OF
06-May-24	Mon	1. Planning & Preparation of Duty Chart as per the schedule of End Term exams as	
	3	centre at TIAS	
		2. Session to promote the students for representation and engagement in various	
		administrative, co-curricular and extracurricular activities	
07-May-24	Tue	1. Planning & Preparation of Duty Chart as per the schedule of End Term exams as	-
		centre at TIAS	
08-May-24	Wed	1. Planning & Preparation of Duty Chart as per the schedule of End Term exams as	
00 14 24	The	centre at TIAS	
09-May-24	Thu	1. Planning & Preparation of Duty Chart as per the schedule of End Term exams as	
10-May-24	Fri	centre at TIAS 1. Planning & Preparation of Duty Chart as per the schedule of End Term exams as	
10-111ay-24	1	centre at TIAS	۵. ۱
		2. Disciplinary Action File - Putting up the indiscipline of students to HoD	
11-May-24	Sat	1. Planning & Preparation of Duty Chart as per the schedule of End Term exams as	
		centre at TIAS	
×		2. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
	4	and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
12-May-24	Sun	Committee/SGRC/Director SUNDAY	
13-May-24	Mon	1. Collection of RC and execution thereof as per prescribed schedule	
13-141dy-24		2. Filling of OMR Sheets and their timely submission to GGSIP University with	
		proper records	Sec. 1
14 May 24	Tue		
14-May-24	Tue	 Collection of RC and execution thereof as per prescribed schedule Filling of OMR Sheets and their timely submission to GGSIP University with 	
		proper records	
15-May-24	Wed	1. Collection of RC and execution thereof as per prescribed schedule	
		2. Filling of OMR Sheets and their timely submission to GGSIP	
		University with proper records	
16-May-24	Thu	3. Renewal of the Creative Cloud	
17-May-24	Fri	1. Disciplinary Action File - Putting up the indiscipline of students to HoD	
17-11109-24	1.1.1	1. Disciplinary Action the "Futuring up the maiscipline of students to hop	
18-May-24	Sat	1. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
•		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	
		Committee/SGRC/Director	
19-May-24	Sun	SUNDAY	Constant of the second second
20-May-24	Mon		
21-May-24	Tue		
22-May-24	Wed		
23-May-24	Thu	Buddha Purnima	manifest the second second
24-May-24	Fri	1. Disciplinary Action File - Putting up the indiscipline of students to HoD	
25-May-24	Sat	1. Disciplinary Action File - Following of Disciplinary procedure/SGRC procedure	
0.012		and giving recommendation/approval on the same-HoD/Dean/ Disciplinary	× 1
34		Committee/SGRC/Director	
	• • • •	2. Stock verification of the IT Equipments	3 a
26-May-24	Sun	SUNDAY	
27-May-24	Mon	1. Revision/Problem Solving Classes & Guidance on how to score good marks	
	1	in University exams	a.*
<u>.</u>		2. Distribution of Admit Card to students	10 N
28-May-24	Tue	1. Revision/Problem Solving Classes & Guidance on how to score good marks	
	(interaction)	in University exams	
		2. Distribution of Admit Card to students	
		3. ERP Database Backup and Maintenance	
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Date	Day	Activities	Notes
29-May-24	Wed	1. Class Progression, Course Completion report & crèdit gain and loss	
		(1st, 2nd, 3rd & 4th Yr)	
0		2. Revision/Problem Solving Classes & Guidance on how to score good marks	
×		in University exams 3. Distribution of Admit Card to students	
30-May-24	Thu	Preparatory Leave	
		1. R&D Notice - Monthly submission of Research data of Concerned deptt.	
		in Prescribed format of RIDC Cell	
		2. Preparation of bills/remuneration of Visiting Faculty from Industry	
31-May-24	Fri	Preparatory Leave	
~		1. R&D Notice - Monthly submission of Research data of Concerned deptt.	-
•		in Prescribed format of RIDC Cell	
	3	2. Preparation of bills/remuneration of Visiting Faculty from Industry	
		3. Admissions - Formation of Departmental Teams visiting Schools	12-
01-Jun-24	Sat	Preparatory Leave	
		1. STR Notification about Date of Commencement , Date of Completion & Final	
		Submission - 1st June to 6th June	
5		2. Library Stock Verification (June 01-June 30)	
		3. Library Software (KOHA) Maintenance & Backup	
00.1	6	4. Admissions - Formation of Departmental Teams visiting Schools	
02-Jun-24 03-Jun-24	Sun		
03-Jun-24	Mon	Preparatory Leave	
		1. STR Notification about Date of Commencement , Date of Completion & Final	
		Submission - 1st June to 6th June	
		2. Library Stock Verification (June 01-June 30)	
	-	3. Library Software (KOHA) Maintenance & Backup	
04-Jun-24	Tue	Preparatory Leave	
		1. STR Notification about Date of Commencement , Date of Completion & Final	
•		Submission - 1st June to 6th June	
		2. Library Stock Verification (June 01-June 30)	
		3. Library Software (KOHA) Maintenance & Backup	
05-Jun-24	Wed	Preparatory Leave	
		1. STR Notification about Date of Commencement , Date of Completion & Final	
		Submission - 1st June to 6th June	
×		2. Library Stock Verification (June 01-June 30)	
		3. Library Software (KOHA) Maintenance & Backup	
06-Jun-24	Thu	End Term Examination Even Semester 2023-24	and the second sec
		1. STR Notification about Date of Commencement , Date of Completion & Final Submission - 1st June to 6th June	
		2. Library Stock Verification (June 01-June 30)	
		3. Library Software (KOHA) Maintenance & Backup	
07-Jun-24	Fri	End Term Examination Even Semester 2023-24	CARGE AND AND A CARGO AND
08-Jun-24	Sat	End Term Examination Even Semester 2023-24	
		1. Deep Cleaning of Library	and a present of the second
09-Jun-24	Sun	SUNDAY	
10-Jun-24	Mon	End Term Examination Even Semester 2023-24	
11-Jun-24	Tue	End Term Examination Even Semester 2023-24	
12-Jun-24 13-Jun-24	Wed	End Term Examination Even Semester 2023-24 End Term Examination Even Semester 2023-24	
13-Jun-24	Thu Fri	End Term Examination Even Semester 2023-24	
15-Jun-24	Sat	End Term Examination Even Semester 2023-24	 Manufacture and the southern states and states an and states and states and
13 3411 24	Sut	1. Admissions - Formation of Departmental Teams visiting Schools Finalized	
16-Jun-24	Sun	SUNDAY	
17-Jun-24	Mon	ld Ulf Zuha (Bakrid)	
18-Jun-24	Tue	End Term Examination Even Semester 2023-24	
		1. Planning for Advisory Meet-HoD/Dean -22 July 2024	
	•	2. Student Satisfaction Survey : Online student satisfaction survey regard to teaching	
	1	learning process (all currently enrolled students)	
		3. Discuss & Plan to SWOC of the Program-HoD/Dean	
		4. Admissions - Seeking & Finalizing Dates for School Visits in Rohini & Sonipat	

Date	Day	Activities	Notes
19-Jun-24	Wed	End Term Examination Even Semester 2023-24	Notes
		1. Planning for Advisory Meet-HoD/Dean -22 July 2024	THE PURCH STREET
		2. Student Satisfaction Survey : Online student satisfaction survey regard to teaching	
	-	learning process (all currently enrolled students)	
		3. Discuss & Plan to SWOC of the Program-HoD/Dean	
		4. Admissions - Seeking & Finalizing Dates for School Visits in Rohini & Sonipat	THE REPORT OF TH
20-Jun-24	Thu	End Term Examination Even Semester 2023-24	
		1. Planning for Advisory Meet-HoD/Dean -22 July 2024	
		2. Student Satisfaction Survey : Online student satisfaction survey regard to teaching	Street and the second s
		learning process (all currently enrolled students)	
	Coxes Sections	3. Discuss & Plan to SWOC of the Program-HoD/Dean	and the second se
-		4. Admissions - Seeking & Finalizing Dates for School Visits in Rohini & Sonipat	
21-Jun-24	Fri	End Term Examination Even Semester 2023-24	and the second se
		1. Planning for Advisory Meet-HoD/Dean -22 July 2024	
		2. Student Satisfaction Survey : Online student satisfaction survey regard to teaching	
		learning process (all currently enrolled students)	
		3. Discuss & Plan to SWOC of the Program-HoD/Dean	and the second se
	6.1	4. Admissions - Seeking & Finalizing Dates for School Visits in Rohini & Sonipat	Calify and Calify
22-Jun-24	Sat	End Term Examination Even Semester 2023-24	A DECEMBER OF
	신의 신문	1. Planning for Advisory Meet-HoD/Dean -22 July 2024	and the second se
		2. Student Satisfaction Survey : Online student satisfaction survey regard to teaching	The second
Contraction (Second Co.		learning process (all currently enrolled students)	A REAL PROPERTY AND A REAL
100		3. Discuss & Plan to SWOC of the Program-HoD/Dean	
23-Jun-24	Cum	4. Admissions - Seeking & Finalizing Dates for School Visits in Rohini & Sonipat SUNDAY	
23-Jun-24	Sun Mon	End Term Examination Even Semester 2023-24	and the second
24-Jun-24	INIOU	1. Planning for Advisory Meet-HoD/Dean -22 July 2024	Superior and the second se
		3. Student Satisfaction Survey : Online student satisfaction survey regard to teaching	
		learning process (all currently enrolled students)	
Contrast of the		4. Discuss & Plan to SWOC of the Program-HoD/Dean	and the second sec
		5. Departmental Budget-Planning & Presentation by HoD/Dean of respective department	
25-Jun-24	Tue	End Term Examination Even Semester 2023-24	
		1. Planning for Advisory Meet-HoD/Dean -22 July 2024	
		2. Feedback and its transaction (including syllabus) at the institution from the	
	2	following stakeholders 1)Teachers 2)Employers 3)Alumni 4)Parents	
		3. Departmental Budget-Planning & Presentation by HoD/Dean of respective department	
State of the state	1		
26-Jun-24	Wed	End Term Examination Even Semester 2023-24	
		1. Planning for Advisory Meet-HoD/Dean -22 July 2024	
Disate Party		2. API Submissions-HoD/Dean	
		3. Departmental Budget-Planning & Presentation by HoD/Dean of respective department	
27 1	Thu	Summer Vacations (27 June - 31 July 2024)	
27-Jun-24	Thu	1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During	and the second sec
- CHILDRANE -		Summer Break) - 27 June to 31st July	
1		2. Planning to approach different agencies for grants, Research Projects,	
		endowments (Grants)	A PROPERTY AND INCOME.
and the second		3. Closing Certificate - Submission of Academic Records for the closing Academic Session	
		semester wise along with closing certificate	
		4. Process to start Security Refund (III Year)	A Constant of the second se
		5. API Submissions-HoD/Dean	
		6. Departmental Budget-Planning & Presentation by HoD/Dean of respective department	and the second se
		7. GGSIPU Counseling Registration for Rs.1000/- (27-30 June)	
	The second	1 dan a competition for this addal (to so solid)	
Contract of the second	199		

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Date	Day	Activities	Notes
28-Jun-24	Fri	 Summer Vacations (27 June - 31 July 2024) STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July Planning to approach different agencies for grants, Research Projects, endowments (Grants) Closing Certificate - Submission of Academic Records for the closing Academic Session semester wise along with closing certificate Process to start Security Refund (III Year) API Submissions-HoD/Dean Departmental Budget-Planning & Presentation by HoD/Dean of respective department 	
29-Jun-24	Sat	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Planning to approach different agencies for grants, Research Projects, endowments (Grants) 3. Closing Certificate - Submission of Academic Records for the closing Academic Session semester wise along with closing certificate 4. Process to start Security Refund (III Year) 5. API Submissions-HoD/Dean 6. Departmental Budget-Planning & Presentation by HoD/Dean of respective department 	
30-Jun-24	Sun	SUNDAY	
01-Jul-24	Mon	 Summer Vacations (27 June - 31 July 2024) 1. Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. R&DNotice: Submission by Faculty to Research Innovation & Development Cell through concerned deptt. :- Research Papers Published in Journals (Peer Reviewed/UGC enlisted journal) (02 Paper each faculty) Essential Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) etc with last date as 31st July 3. Collection & Analysis for due fees details & Mail to Students 4. Software requirement gathering for the odd semester 5. Model Preference Sheet Program-wise (1st July) 6. 1st Round Counseling Preference Filling 19-24 July 7. Department wise Team for Successful Students/ Parents Campus Visit 	
02-Jul-24	Tue	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential 	

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Director Fechia Institute of Advanced Studies (Affiliated to GGSIP University Delt) Madhuban Chowk, Rohini, Delhi-

Date	Day	Activities	Notes
03-Jul-24	Wed	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) Essential	
04-Jul-24	Thu	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	
05-Jul-24	Fri	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) Essential 3. Procurement of Books on the basis of Faculty Recommendation for ODD semester 	

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Director Fechia Institute of Advanced Stur (Affiliated to GGSIP University Dr. Madhuban Chowk, Rohini, Dethi

Date	Dav	Activities	Notes
Date 06-Jul-24	Sat	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	
07-Jul-24	Sun	SUNDAY	
08-Jul-24	Mon	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs, -Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential 	
09-Jul-24	Tue	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) Semester for Senior Faculty Domain Head, HoD, Dean) 	

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Date	Day	Activities	Notes
10-Jul-24	Wed	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	
11-Jul-24	Thu	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	
12-Jul-24	Fri	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs, -Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential 	
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Date	Day	Activities	Notes
13-Jul-24 5	Sat	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Planning to conduct or nominate staff members for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) Essential	
14-Jul-24 9	Sun	SUNDAY	
	Mon	Summer Vacations (27 June - 31 July 2024) 1. Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Reminder R&DNotice: Submission by Faculty to Research Innovation & Development Cell through concerned deptt. :- Research Papers Published in Journals (Peer Reviewed/UGC enlisted journal) (02 Paper each faculty) Essential Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) etc with last date as 31st July 3. Collection & Analysis for due fees details & Mail to Students 4. Book Exhibition by Publishers 5. Installation of the Software as per the requirements for the upcoming session	
16-Jul-24 1	Tue	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Finalizing the list of staff member for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential 	
17-Jul-24 V	Wed	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Finalizing the list of staff member for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	

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Date	Day	Activities	Notes
18-Jul-24	Thu	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Finalizing the list of staff member for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	
19-Jul-24	Fri	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Finalizing the list of staff member for Staff Development Programs pertains to Library, Labs,-Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty-Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential 3. University Online Fee Rs.60,000/- 19-24 July 	
20-Jul-24	Sat	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Finalizing the list of staff member for Staff Development Programs pertains to Library, Labs, -Refresher courses(Faculties more than 5 years) /Short Term Courses/ Orientation (Faculties less than 5 years) /Induction details /Summer /winter schools /Online/ face-to-face Faculty Development Programmes (FDP) (01 SDP/Refresher/STC/FDP ets as above per semester for each Senior faculty- Domain Head, HoD, Dean) Essential ii. MDP (1 MDP each Semester foe Senior Faculty Domain Head, HoD, Dean) Essential iii. Skill Development Program /VAC/Add on/Certification (1 SDP each Semester for Senior Faculty Domain Head, HoD, Dean) SPSS/ R Studio Essential	
21-Jul-24	Sun	SUNDAY	
22-Jul-24	Mon	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Execution of Plan to approach different agencies for grants, Research Projects, endowments (Grants) 3. Collection & Analysis for due fees details & Mail to Students 4. Tecnia Journal Dispatch 5. Advisory Meet-HoD/Dean 	

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Date	Day	Activities	Notes
23-Jul-24	Tue	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Execution of Plan to approach different agencies for grants, Research Projects, endowments (Grants) 3. Follow-up for due fees details	
24-Jul-24	Wed	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks. (During Summer Break) - 27 June to 31st July 2. Execution of Plan to approach different agencies for grants, Research Projects, endowments (Grants) 3. Follow-up for due fees details 4. 1st Round Counseling Result 5. University Online Fee Rs.60,000/-, If not paid before (24 July- 1-August)	
25-Jul-24	Thu	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Execution of Plan to approach different agencies for grants, Research Projects, endowments (Grants) 3. Follow-up for due fees details 4. Maintaining & Updating the tract record of alumni with following details 	
26-Jul-24	Fri	Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Execution of Plan to approach different agencies for grants, Research Projects, endowments (Grants) 3. Follow-up for due fees details 4. Maintaining & Updating the tract record of alumni with following details 5. 2nd Round Counseling Preference Filling 26-31-July	
27-jul-24	Sat	 Summer Vacations (27 June - 31 July 2024) 1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Execution of Plan to approach different agencies for grants, Research Projects, endowments (Grants) 3. Follow-up for due fees details 4. Maintaining & Updating the tract record of alumni with following details 5. Annual Report of the Department-HoD/Dean 6. Session by Director/Dean on Plan of action to be chalked out by the Department in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year 	
28-Jul-24	Sun	SUNDAY	
29-Jul-24	Mon	 Summer Vacations (27 June - 31 July 2024) 1. Date of Commencement to Date of Completion should be 6-8 weeks.(During Summer Break) - 27 June to 31st July 2. Follow up & Reminder R&DNotice: Submission by Faculty to Research Innovation & Development Cell through concerned deptt. :- Research Papers Published in Journals (Peer Reviewed/UGC enlisted journal) (02 Paper each faculty) Essential Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) etc with last date as 31st July 3. Annual Report of the Department-HoD/Dean 4. Session by Director/Dean on Plan of action to be chalked out by the Department in the beginning of the Academic year 	

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Date	Day	Activities	Notes
30-Jul-24	Tue	Summer Vacations (27 June - 31 July 2024)	STATE HEAVE AND
	and the state	1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During	
		Summer Break) - 27 June to 31st July	
		2. Execution of Plan to approach different agencies for grants, Research	
		Projects, endowments (Grants)	二百姓 二百姓 日本市
		3. R&D Notice - Monthly submission of Research data of Concerned deptt.	
		in Prescribed format of RIDC Cell	
		3. Follow-up for due fees details	
		4. Annual Report of the Department-HoD/Dean	Photo State of Contract of Con
		5. Session by Director/Dean on Plan of action to be chalked out by the Department in the	
		beginning of the Academic year towards Quality Enhancement and the outcome achieved	
		by the end of the Academic year	
31-Jul-24	Wed	Summer Vacations (27 June - 31 July 2024)	
		1. STR-Date of Commencement to Date of Completion should be 6-8 weeks.(During	
		Summer Break) - 27 June to 31st July	
	100	2. Execution of Plan to approach different agencies for grants, Research	
	100	Projects, endowments (Grants)	
		3. R&D Notice - Monthly submission of Research data of Concerned deptt.	
	1.55	in Prescribed format of RIDC Cell	
		3. Follow-up for due fees details	
		4. Annual Report of the Department-HoD/Dean	
	2. Junior	5. 2nd Counseling Result - 31-07-2023	

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