

Tecnia Institute of Advanced Studies

Grade " A " Institute

Training & Placement Cell

Management Development Program

for the Management and Staff of

Minorities Development & Finance Corporation

(A Government of India Undertaking , Ministry of Minority Affairs)

Venue: National Minorities Development & Finance Corporation Delhi

Topic: Time Management

Date:- 07/02/2023

Time: 3:30 PM to 5:00 PM

Resource Person: **Dr. Sandeep Kumar, Professor, Department**
of Management Sciences, Tecnia Institute of Advanced Studies



Welcome to the Resource Persona Dr. Sandeep Kumar, Tecnia Institute Of Advanced Studies



Dr. Sandeep discussing about importance of effective planning of time



Dr. Sandeep describing the methods to the manage work life balance with the beneficiaries



Dr. Sandeep handling question & answer session