

TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC Accredited Grade 'A' Institute

Ref. No. TIAS/ Dir. Off./2021-22/33A

Date: 27.01.2022

OFFICE ORDER

Subject: Nominated Coordinator of 'MOOCs Cell'

In reference to the email Dated 21.01.2022 regarding MOOCs Course to Director of Affiliated Colleges of GGSIP University conducting BBA Programme. Institute is required to nominate the 01 MOOC Coordinator; accordingly, recommends as under:-

| S. No. | Name of Faculty | Department | Responsibility | w.e.f |
|--------|-----------------|---------------------------|-------------------|------------|
| 01 | Ms. Megha Mohan | Management Sciences (BBA) | MOOCs Coordinator | 27.01.2022 |

Required to ensure that the students of TIAS-BBA Programme must enroll for the MOOC course in time from SWAYAM PLATFORM as mentioned in the Scheme of Examination & Syllabus of BBA w.e.f. 2021-22 onwards and that they must enroll in courses of 03 credit points as mentioned in the concerned courses. Further, the students have to submit the course completion certificate for claiming 3 credit points for MOOCs followed by Academic Calendar of GGSIP University. MOOCs Coordinator is required to make updated on the notifications issued by the competent authority from time to time and take all conceivable efforts for the propagation of MOOCs in Institute.

Take in cognizance following:-

1. Scheme of Examination & Syllabus of BBA w.e.f. 2021-22, GGSIP University
2. Manual of MOOCs Massive Open Online Courses, An initiative under National Mission on Education through Information Communication Technology (NME-ICT) Programme; Guidelines for Development and Implementation of MOOCs; Ministry of Human Resource Development; Department of Higher Education
3. MOOCs webpage on Tecnia Institute of Advanced Studies for the benefit of all students about the process & procedure for implementation for the same.

Note: The aforesaid duty assigned as per UGC; Gazette Notification; Dt. 18.07.2018; UGC Regulations on minimum qualifications for appointment of teacher and other academic staff in universities and colleges and measures for the maintenance of standards in Higher Education, 2018; pg. no. 104; Appendix-II; Table-I; Assessment Criteria and methodology for university/college teachers; S. No. 2; Heading: Grading Criteria; "Involved in at least 3 activities"

Director
Tecnia Institute of Advanced Studies
(Affiliated to GGSIP University, Delhi)
Madhuban Chowk, Rohini, Delhi-85

To: Ms. Megha Mohan, Faculty, Dept. of Management Science

Copy forwarded to the following for information and necessary action:

HoDs- Dept. of Mgt. Sciences, TIAS

All Class In-Charges/Mentors notified through respective HoD, TIAS

Dean/Coordinator Academic Cell - to inform all concerned

In-Charge, R & D Cell

In-Charge Students' Welfare, TIAS

In-Charge Librarian, TIAS

In-Charge Admin, TIAS

Coordinator-IQAC, TIAS

Admin-Chairman Secretariat, TIAS

In-Charge ITC- for uploading the same on the institute website

Personal File

Guard File