



**TECNIA INSTITUTE OF ADVANCED STUDIES**

NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to G.G.S.I.P. University  
& Recognized Under Sec. 2(f) of UGC Act 1956.



## Electoral Literacy Club Meeting

Session: 2022-23

Ref. No: TIAS/Club/ACM-03/2022-23

Date: 21/10/2022

### Minutes of the Meeting

In pursuance of "Electoral Literacy Club Meeting" scheduled on 21 October 2022 was held at 4:00 pm through offline mode under the chairmanship of Ms. Priyanka Singh to discuss and approve the agenda given by Resource Guide for Colleges. The meeting started with the welcome of all members by the chair. The following members were present & attended the meeting.

(a) Chairperson: Ms. Priyanka Singh , Assistant Professor (Nodal Officer)

(b) Members:

S. No.	Name
1.	Ms. Priyanka Singh , Assistant Professor (Nodal Officer)
2.	Dr. Ruchi Srivastava (Faculty)
3.	Ms. Megha Sharma, Faculty, Mgmt. Sciences In/c Student Welfare Member
4.	Dr. Ashutosh Bajpai, (MBA) Professor
5.	Dr. Rubeena Bano (Faculty)
6.	Dr. Jyoti Gupta (Faculty)
7.	Ria Sharma (BAJMC 2nd Year) Volunteer
8.	Gaurav Sharma (BAJMC 2 <sup>nd</sup> Year) Volunteer
9.	Sarthak Arora (BCA student)
10.	Nakul Gupta (BCA 2 <sup>nd</sup> Year) (EA) Coordinator
11.	Naman Vij (BBA student)
12.	Khushi Manchanda (BAJMC student)
13.	Kanika Bansal (BAJMC 1 <sup>st</sup> Year) Volunteer
14.	Aparna Mishra (MBA 1 <sup>st</sup> Year) Volunteer
15.	Deshik Chawla (BBA 2 <sup>nd</sup> Year)

*Priya*  
Nodal Officer, Electoral Literacy Club  
Tecnia Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85

**Agenda Points:**

**1. Action Taken Report (ATR) of the minutes of meetings dated 21/10/2022**

Action taken report of the minutes of meetings dated 21/10/2022 was presented by the nodal officers approved. Noted by the house without any further comments/suggestions

**2. Club Activity Planning and Implementation: For upcoming year to be started from 12<sup>th</sup> Sept, 2022**

a) Annual activity planned as per Clause 16 "Proposed Schedule of Activities" of Resource Guide for Colleges" and Discussion on the Events in Electoral Literacy Club of the upcoming session Calendar:-

- Election of new ELC Executive Committee
- Ballot Bistro
- Freshers' Debate
- Rap Battle
- Poetry Slam
- Mime Act
- Ballot Bistro
- Motivators Invite
- Photography Contest
- Art Contest
- Motivators Invite
- Preparations for National Voters' Day
- Announcement of Short Filmmaking Contest
- Wall Magazine & Featured Story in College Magazine
- Celebration of National Voters' Day
- Motivators Invite
- Film Screening
- CEO's visit
- Ballot Bistro
- Registration Drive for 18+ students

*Piya*  
Nodal Officer, Electoral Literacy Club  
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**3. Deciding Volunteers For the club: Identify volunteers for upcoming session of ELC Club.**  
(for upcoming year to be started from 21/10/2022)

Activity planned as per email received: [ecoclub.delhi@delhi.gov.in](mailto:ecoclub.delhi@delhi.gov.in)

All the activities are conducted which we received from [elcceodelhi@gmail.com](mailto:elcceodelhi@gmail.com) the emails are forwarded from the director office.

**4. Dissemination of information regarding clubs' activities through Departmental Heads:** In core committee we have representative from various departments who communicate the event information to their respective departments and ensure maximum participation from the students.

**5. Dissemination of information to all the nodal officers for uploading the report of activity** within the three days of event conducted at institute website and uploading the photos of the event social media like Twitter, Facebook and Instagram.

**6. Discussion on any other matter with the permission of chairperson.**

The elected body shall endeavour to generate the culture of electoral participation among the ELC members and will have the following role:

- I. Organizing the Club enrolment of volunteers
- II. Planning activities for the ELC and developing the calendar of activities for the year
- III. Framing further guidelines for smooth conduct of ELC activities

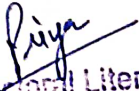
All the resolutions and minutes are put-up in front of Institutional academic committee for approval.

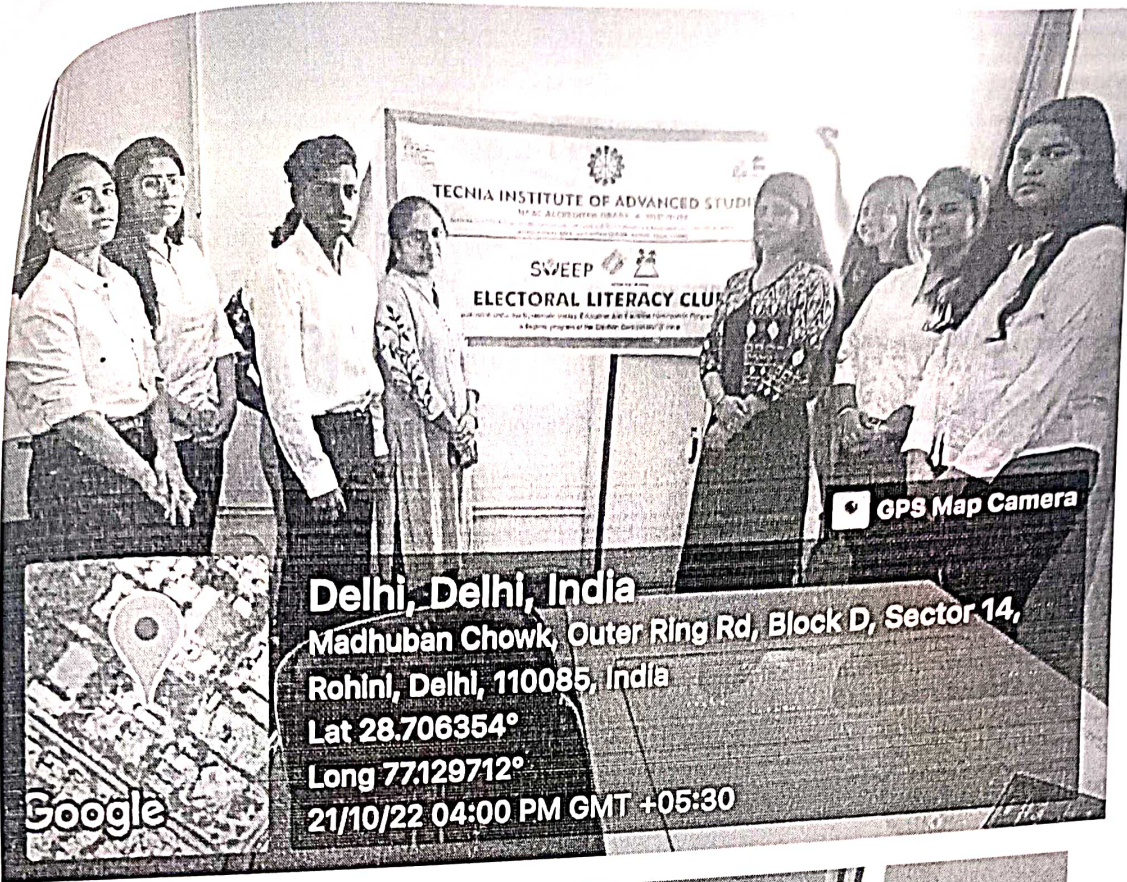
Sd-

(Nodal Officer)

CC:

- To Dean, Tecnia Institute of Advanced Studies for kind information
- To Director, Tecnia Institute of Advanced Studies for kind information
- HOD's- MBA/BBA/BCA/BAJMC

  
Nodal Officer, Electoral Literacy Club  
Tecnia Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85



GPS Map Camera



**Delhi, Delhi, India**  
Madhuban Chowk, Outer Ring Rd, Block D, Sector 14,  
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Lat 28.706354°  
Long 77.129712°  
21/10/22 04:00 PM GMT +05:30



GPS Map Camera



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