

## Fwd: Share Utilization Certificate of received Grant in Aid

Directortias <directortias@tecnia.in>

Thu, May 25, 2023 at 9:20 AM

To: Dean Academics <deanacademics@tecnia.in>, Ruchi Srivastava <tiasevent@rediffmail.com>, TIAS-Website <tecniawebsite@tecnia.in>, Fit India Youth Club <Fitindiayouth@tecnia.in>, Nss Tecnia <Nss@tecnia.in>

----- Forwarded message -----

From: **GGSIU NSS Cell** <nsscell@ipu.ac.in>

Date: Wed, May 24, 2023 at 1:37 PM

Subject: Share Utilization Certificate of received Grant in Aid

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Dear All,

As you all are aware that NSSRD has approved our 60 NSS Units (list attached) as Grant in Aid (GIA) units and provided each NSS Unit a token amount of Rs.18,750/-

(25% of the 75000/- total Grant amount provided for the F.Y 2022-23) as 1st installment. The said grant amount was utilized by some NSS Units of GGSIPU as per the available information. Many NSS Units have not utilized this grant.

As per directions of NSSRD, All NSS Units (**approved 60 NSS Units as GIA**) kindly prepare a **Utilization Certificate** related to the Utilization of the grant.

Please find enclosed **Utilization Certificate Proforma** with the proper signature and stamp.

Kindly fill it out and sent it back to us as soon as possible.

If you have any queries, please contact us.

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**With Warm Regards,**  
**Prof. Varun Joshi**  
NSS Program Coordinator,  
Professor, USEM  
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**National Service Scheme (NSS)**  
**Performance Report for the year.....**

**Name of the State/ UT:**

**I. Financial Performance:**

**1.1 Opening Balance with the State Government/ UT**  
**(Unutilised Funds from Previous Year including Accrued Interest of Rs.....)<sup>1</sup>**  
(Amount in Rupees)

Category	Total
Regular Activities	
Special Camping	
<b>Total</b>	

**1.2 Total Entitlement of Funds as per allocated NSS target for the year**  
(Amount in Rupees)

Category	Total
Regular Activities	
Special Camping	
<b>Total</b>	

**1.3 Funds Released for NSS by the Centre/ State or UT during the year:**  
(Amount in Rupees)

Category	Total
Regular Activities	
Special Camping	
<b>Total</b>	

**1.4 Total Funds available for NSS during the year (Para 1.1 + Para 1.3):**  
(Amount in Rupees)

Category	Total
Regular Activities	
Special Camping	
<b>Total</b>	

**1.5 Funds Utilised by the State/ UT for NSS during the year:**  
(Amount in Rupees)

Category	Total
Regular Activities	
Special Camping	
<b>Total</b>	

<sup>1</sup> This should include the Accrued Interest on the Balance available with the State Government/ UT. The Accrued Interest should be suitably apportioned and added in the respective sub-category (regular activities/ special camping; central/ state share)

- 1.6 **Closing Balance with the State Government/ UT (Para 1.4 - Para 1.5)**  
**(Unutilised Funds at the end of the year including Accrued Interest of Rs.....)<sup>2</sup>**  
**(Amount in Rupees)**

Category	Total
Regular Activities	
Special Camping	
<b>Total</b>	

- 1.7 Year upto which Audit Report of the NSS Accounts of :  
the State/ UT have been furnished

**II. Physical Performance:**

- 2.1 Total Number of NSS Volunteers allocated to the :  
State/ UT for the year
- 2.2 Total Actual Strength of NSS Volunteers during the :  
year
- 2.3 Total Number of NSS Units in the State/ UT :  
(excluding SFUs)
- 2.4 Total Number of Special Camps organised during the :  
year (excluding SFUs)

**Signature of  
State Liaison Officer of the State/ UT  
(with office seal)**

**Date:**

<sup>2</sup> This should include the Accrued Interest on the Balance available with the State Government/ UT. The Accrued Interest should be suitably apportioned and added in the respective sub-category (regular activities/ special camping)

**Annexure - III**

Name of the State/ UT Govt.: \_\_\_\_\_

**CERTIFICATE OF EXPENDITURE**

This is to certify that the amount of Rs. \_\_\_\_\_, received as 1st instalment of Central Assistance for the year 2020-21 to the State/ UT NSS Cell, has been fully utilized and released to the Universities/ Directorates, for Regular and Special Camping Programme of NSS for the year 2020-21. In addition to it, an actual expenditure of Rs. \_\_\_\_\_, has been incurred by the State/ UT Government during the same period, which is to be reimbursed by the Central Government.

Signature of  
State Liaison Officer of the State/ UT  
(with office seal)

Date:

Note:

1. The expenditure claimed for reimbursement, should have actually been incurred by the State/UT Government from their own sources and within their total annual entitlement of NSS Grants.
2. The details regarding of the source of funding and additional expenditure incurred to be indicated.



**GFR 12 - C**  
[[See Rule 239]]

**FORM OF UTILIZATION CERTIFICATE (FOR STATE GOVERNMENTS)**  
(Where expenditure incurred by Govt. bodies only)

Sl. No.	Letter No. and date	Amount	Certified that out of Rs.....Of grants sanctioned during the year.....in favour of .....under the Ministry/Department Letter No. given in the margin and Rs.....on account of unspent balance of the previous year, a sum of Rs.....has been utilized for the propose of .....for which it was sanctioned and that the balance of Rs.....remaining unutilized at the end of the year has been surrendered to Government (vide No. ....dated.....)/will be adjusted towards the grants payable during the next year.....
	Total		

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

Signature.....  
Designation.....  
Date.....

**PS:** The UC shall disclose separately the actual expenditure incurred and loans and advances given to suppliers of stores and assets, to construction agencies and like in accordance with scheme guidelines and in furtherance to the scheme objectives, which do not constitute expenditure at the stage. These shall be treated as utilized grants but allowed to be carried forward.

**Annexure-IV**

**Allocation of revised rates of Regular Activities and Special Camping under National Service Scheme (NSS):**

S.No.	Component	Existing Rates (In Rs.)	Break-up of Rs.400/- for Regular Activities	Percentage Hike
<b>Regular Activities</b>				
1.	Administrative expenses at University Level	30/-	40/-	33.3%
2.	Programme Officer Pocket Allowance	48/-	60/-	25%
3.	Clerical/Printing/Day to Day Stationary Use /Contingency	12/-	25/-	108.3%
4.	Programme Expenditure	160/-	275/-	71.87%
	<b>Total</b>	<b>250/-</b>	<b>400/-</b>	
<b>Special Camping (7 Days Residential Camp)</b>				
S.No.	Component	Existing Rates (in Rs.) 50% of volunteer strength	Proposed rates (as per revised rates) (in Rs.)	Percentage Hike
1.	7 Days Residential Camp	Rs. 450/7= Rs. 64.28 per day per volunteer	RS. 700/7 =Rs. 100 per day per volunteer	55.57%
	<b>Total</b>	<b>450/-</b>	<b>700/-</b>	