



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India Affiliated To GGSIP University
Recognized under Sec 2(f) of UGC ACT 1956

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**Training and Placement Cell
EVENT REPORT**



TECNIA
INSTITUTE OF ADVANCED STUDIES
NAAC ACCREDITED GRADE "A" INSTITUTE
DELHI INDIA



**Training and Placement Cell
Capability Enhancement Program**

Session on Interview skills

Date: 18.11.2022

Time: 12:50 PM - 1:40 PM

Venue: Room no: 2207, UG Building, TIAS

Program: BCA (1st Sem)



**Ms. Heena Lal
T&P Officer
TIAS**

Topic: Interview Skills

Date: 18/11/2022

Time: 12:50 PM to 1:40 PM

Duration: 50 minutes

Venue: Room No: 2203, UG Building, TIAS

Program: BCA (1st Sem)

Coordinator: Ms. Heena Lal, Training and Placement Officer

No. of students: 55

Objectives:

- To make students know what the required skills are to carry out an effective interview
- To help students be able to plan and prepare for an interview
- To help students know what are the general questions asked and how to answer those questions.
- To make students understand do's and don'ts before, after and during the interview.

Report:

Session on Interview skills was conducted on 18th November, 2022 for BCA 1st year students by the T&P cell of TIAS under the ambit of Capability enhancement program by Ms. Heena Lal (TPO). The main focus of the session was to prepare students in advance for the interviews by giving them the opportunity to self-evaluate themselves on the basis of their strengths and weaknesses. Followed by which do's and don'ts before, during and after the interview was covered both for telephonic, virtual as well as face to face interviews. Along with it students were told few skills they need to work upon, on the basis of their interest areas. Also students were trained on the general/ frequently asked questions during the interviews. Post the session; Ms. Heena Lal guided the students regarding their scope of improvement in respective areas like body language, dressing sense, communication skills, Confidence level etc.

Learning outcomes:

- Students understood how to be well prepared before the interview
- Students self-evaluated themselves on the basis of their strength and weaknesses and the areas they need to work upon themselves.
- Students understood the skills required for an effective interview
- Students Got aware and can prepare in advance for the general/ frequent question that are asked in the interviews



Attendance:

Room No: 2207 Interview Skills

Tecnia Institute of Advanced Studies NAAC ACCREDITED GRADE A INSTITUTE Training and Placement Cell							
Attendance Sheet - BCA (1 st Sem.)							
Date : 18/11/2022							
Sl.No	Name	Shift I/II	Div. A/B	Enrollment No.	Program	Phone No.	Sig.
1	Priya Kumari	I			BCA		Priya
2	Disha	I			BCA		Disha
3	Khushi verma	I			BCA		Khushi
4	Anushka	I			BCA		Anushka
5	Jhansi Khanna	I			BCA		Jhansi
6	Fagun	I			BCA		Fagun
7	Shivangi Garg	I			BCA		Shivangi
8	Ananya Singla	I			BCA		Ananya Singla
9	Aanchal	I			BCA		Aanchal
10	Riya Jain	I			BCA		Riya Jain
11	Hiba Saleem	I			BCA		Hiba
12	Manya Mittal	II			BCA		Manya
13	Nav Verma	I			BCA		Nav Verma
14	Lokesh Mishra	I			BCA		Lokesh
15	Sumit	I			BCA		Sumit
16	Naveen Sengupta	I			BCA		Naveen
17	Mayur	I			BCA		Mayur
18	Adnan	I			BCA		Adnan
19	Tushar	I			BCA		Tushar
20	Abhishek Sharma	I			BCA		Abhishek
21	Deepak Rishi	I			BCA		Deepak
22	Vaibhav Shrivastava	I			BCA		Vaibhav
23	Swiyas	I			BCA		Swiyas
24	RIDHAM	I			B.C.A		Ridham
25	Mann Sharma	I			BCA		Mann
26	Mayank Rajput	I			BCA		Mayank
27	Dev Mohan Sharma	I			BCA		Dev Mohan
28	Anchal Prasad	I			BCA		Anchal
29	Poojant Jishi	I			BCA		Poojant
30	Saurav Singh	I			BCA		Saurav
31	Kunal Kishor	I			BCA		Kunal
32	Kunal Tewari	I			BCA		Kunal
33	Pooja	I			BCA		Pooja

Tecnia Institute of Advanced Studies
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 Training and Placement Cell
 Attendance Sheet - BCA (1st Sem.)

Date: 18/11/2022

Sl.No	Name	Shift I/II	Div. A/B	Enrollment No.	Program	Phone No.	Sig.
1	Vaivida Sunja	II			BCA		Vaivida
2	Maya Mittal	II			BCA		Maya
3	Lukdiya	II			BCA		Lukdiya
4	Parth Goyal	II			BCA		Parth
5	Mankirat Singh	II			BCA		Mankirat
6	Shankar	II			BCA		Shankar
7	Dimple	II			BCA		Dimple
8	Yuv Sharma	II			BCA		Yuv
9	Nitika Rai	II			BCA		Nitika
10	Harsimar	II			BCA		Harsimar
11	Saiyam Jain	II			BCA		Saiyam
12	Samasth	II			BCA		Samasth
13	Hanshit Garg	II			BCA		Hanshit
14	Shaurya Sharma	II			BCA		Shaurya
15	Ajeet Singh	II			BCA		Ajeet
16	Karbhav Vaswani	II			BCA		Karbhav
17	Siddhant Bopla	II			BCA		Siddhant
18	Hareh Kumar Singh	II			BCA		Hareh
19	Nikita Soni	II			BCA		Nikita
20							
21	Aryan Tyagi	II			BCA		Aryan
22							
23	Rohit	II			BCA		Rohit
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25	Shivansh	II			BCA		Shivansh
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