

Performa Application for Faculty Position

1. Fill in all the information in block letters only.
2. Attach separate sheet in case of insufficient space in any column.
3. Attach copies of all educational qualification and experience certificates only.

**POST APPLIED FOR**:

**Professor Associate Professor Assistant Professor ** **Faculty Associate Research Associate**

|  |  |
| --- | --- |
| 1. Candidate’s Name | : |
| 2. Father’s Name | : |
| 3. Mother’s Name | : |
| 4. Husband’s Name | : |
| 5. Date of Birth (In figure) | : |
| 6. Contact No.(s) | : (Mobile) (Resi) |
| 7. Email Id | : |
| 8. Corr. Address | : |

Affix A Recent Passport Size Photograph

State : PIN Code :

* 1. Permanent Address :

State : PIN Code :

* 1. **Details of Educational Qualifications:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examinations** | **University/Board** | **Year of Passing/ Award** | **Division** | **% age of marks / CGPA grade** | **Subjects** |
| **Metric /SSC/10th Class** |  |  |  |  |  |
| **10+2 or equivalent** |  |  |  |  |  |
| **\*Graduation or equivalent………………** |  |  |  |  |  |
| **Post Graduate or equivalent……………….** |  |  |  |  |  |
| **M.Phil.** |  |  | **\*\* Title of Ph.D. Thesis** | | |
| **Ph.D.\*\*** |  |  |
| **Any Other** |  |  |

\* Indicate Degree Awarded

* 1. **Date of submission of**

Ph.D. Thesis : (Day) (Month) (Year)

* 1. **(i) Month & year of passing of**

NET//GATE or similar test : (Month) (Year)

ii) Roll No.:

* 1. **Field of specialization:**
  2. Whether recognized as Teacher by GGSIPU or any other University Yes or No? :
  3. List all your Teaching/ Consultancy/ Industrial Experience in descending order (latest first): Use multiple lines as needed.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the Institute/Organization** | **Post held** | **Pay Scale PB with AGP** | **Last basic pay (in Rs.)** | **Period** | | **Nature of Work** | **Reasons for leaving** *(wherever*  *applicable)* |
| **From** | **To** |
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***\*Kindly provide details of teaching experience of any along with necessary supporting documents***

* 1. Academic Staff College Orientation/Refresher Course attended

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| --- | --- | --- | --- | --- |
| **Name of the Course** | **Place** | **Duration** | **Sponsoring Agency** | **Summer School** |
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CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES PERFORMANCE

15 (i) Lectures, Seminars, Tutorials, Practical’s, Contact Hours (give semester-wise details, where necessary) Max Score :50 +10

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Course/Paper** | **Level** | **Mode of teaching** | **No. of classes/ Practical taken per week** | **Marks Obtained** |
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***\*No score should be assigned if a teacher has taken less than 80 % assigned classes.***

*If teacher has taken classes exceeding UGC norm, then two point to be assigned for each extra hour of classes Max Up To 10*

1. **Preparation of prescribed material as per syllabus enrichment by providing additional resources to Students. Max Score:20**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Course/Paper | Consulted | Prescribed | Additional Resource Provided | Marks Obtained |
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1. **Use of Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc. Max Score: 20**

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| --- | --- | --- | --- | --- |
| **S. No.** | **Description** | **Weight age** | **Give Details** | **Marks Obtained** |
| 1 | Preparation of resource &reading material, | 10 |  |  |
| 2 | ICT Based Teaching material | 10 |  |  |
| 3 | Interactive Course | 05 |  |  |
| 4 | Participatory Learning modules | 05 |  |  |
| 5 | Developing Remedial/Bridge Courses and Counselling modules | 05 |  |  |
| 6 | Developing soft skills/communication skills/ PDP | 05 |  |  |
| 7 | Developing specialized Technical Teaching-learning programmes | 05 |  |  |
| 8 | Workshop / Training course computer assisted teaching/ web-based learning | 10 |  |  |
| 9 | Popularization program e-library skills to students | 05 |  |  |

1. **Examination Duties Assigned and Performed Max Score:25**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Examination Duties** | **Give Details** | **Marks Obtained** |
| 1 | Invigilation, Paper setting & Evaluation / assessment of answer script in Internal Exam and  University End semester work such as coordination, or flying squad etc. as per Duties and Responsibilities allotted for internal/ continuous assessment work. |  |  |

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| **S. No.** | **Nature of Activity** | **Maximum Score** | **API Score Required** | **Total API Score Obtained** |
| **1** | **CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES PERFORMANCE** | **125** | **75** |  |

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES AND PARTICIPATION

1. **(i) Co-Curricular, Extension & field based Activities Max. Score:20**

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| --- | --- | --- | --- | --- |
| S.  No. | Type of Activity | Weight age | Give Details | Marks Obtained |
| 1 | Institutional Co-curricular activities for students such as field  studies/(educational tours, industry-implant training and placement activity). | 05 |  |  |
| 2 | Extension Work Positions held/Leadership role played in organization linked with and National Service Scheme (NSS), NCC or any other similar activity. | 05 |  |  |
| 3 | Students and Staff Related Socio Cultural and Sports Programmes, campus publications | 05 |  |  |
| 4 | Community work such as values of National Integration, secularism,  democracy, socialism, humanism, peace, scientific temper; flood or, drought relief, small family norms etc. | 05 |  |  |

1. **Contribution to Corporate Life and Management Max. Score:15**

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| **S. No.** | **Type of Activity** | Weight age | Give Details | Marks Obtained |
| 1 | Through participation in academic and administrative committees and responsibilities. | 05 |  |  |
| 2 | Through meetings, popular lectures, subject related events, articles in institute magazine, paper and journal | 05 |  |  |
| 3 | Institutional Governance responsibilities like, Director, Dean, CPC, Academic Controller, HOD, COE, School Chairperson, IQAC coordinator | 05 |  |  |
| 4 | Participation in committees concerned with any aspect of  departmental or institutional management such as admission committee, campus development, library committee, etc | 05 |  |  |
| 5 | Responsibility for, or participation in committees for Students Welfare, Counselling and Discipline | 05 |  |  |
| 6 | Organization of Conference/ Training: International | 10 |  |  |

1. **Professional Development Activities Max. Score:10**

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| --- | --- | --- | --- | --- |
| **S. No.** | **Type of Activity** | **Weight age** | **Give Details** | **Marks Obtained** |
| 1 | Membership in profession related committees at state and national level | 05 |  |  |
| 2 | Participation in subject associations, conferences, seminars without paper presentation (each activity : 2 point) | 02 |  |  |
| 3 | Participation in short term training courses less than one week duration  in educational technology, curriculum development, professional development | 05 |  |  |
| 4 | Examination reforms, Institutional governance | 05 |  |  |
| 5 | Membership/ participation in Bodies/Committees on Education and National Development | 05 |  |  |
| 6 | Publication of articles in newspapers, magazines or other publications (not covered in category 3); radio talks etc. (1 point each). | 01-03 |  |  |

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| **S. No.** | **Nature of Activity** | **Maximum Score** | **API Score Required** | **Total API Score Obtained** |
| **2** | **CATEGORY II: CO-CURRICULAR, EXTENSION AND**  **PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.** | **50** | **15** |  |

CATEGORY: III, RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

1. **III (A) RESEARCH PAPERS**
2. **Research Papers Published in Refereed Journals Max.Score:15**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Title with Page nos.** | **Journal** | **ISSN/ISBN No** | **Peer reviewed. Impact Factor** | **Main author** | **Co- authors** | **Marks Obtained** |
|  |  |  |  |  |  |  |  |
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***\*Wherever relevant, the API score for paper in refereed journal would be augmented as follows: (i) Papers with impact factor between 2 and 5 by 15 points; (ii) papers with impact factor between 5 and 10 by 25 points.***

1. **Research Papers Published in Non Refereed Journals Max.Score:10**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S.**  **No.** | **Title with Page nos.** | **Journal** | **ISSN/ISBN No** | **Peer reviewed. Impact Factor** | **Main author** | **Co- authors** | **Marks Obtained** |
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***\*Wherever relevant, the API score for paper in refereed journal would be augmented as follows: (i) Indexed journals - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points;***

1. **Conference Proceedings as Full papers Max. Score: 10**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Title with page nos.** | **Details of Conference Publication** | **ISSN/ISBN No** | **Main author** | **Co- authors** | **Marks Obtained** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

***\* Abstract not to be included***

**17. III (B) RESEARCH PUBLICATIONS**

1. **Text or References Books Published with an International & Subject by National / Local Publishers with Peer Reviewed System**

Max Score: 50/ 25/15

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.**  **No.** | **Type of Book & Authorship** | **Title with Page Nos** | **Publisher & ISSN/ ISBN No** | **Whether Peer**  **reviewed** | **Main author** | **Marks Obtained** |
|  |  |  |  |  |  |  |
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***\*As Sole Author :- International: 50 / National: 25 / Local: 15***

1. **Text or References chapter in Edited Books Published with an International / National/Local Publishers with Peer Reviewed System**

Max Score: 10/ 5/3

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| **S.**  **No.** | **Type of Book & Authorship** | **Title with Page Nos** | **Publisher & ISSN/ ISBN No** | **Whether Peer**  **reviewed** | **Main author** | **Marks Obtained** |
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***\*As Author :- International :10 / National: 5 /Local : 3***

1. Chapters contributed to edited knowledge based volumes published by International/ National Publishers **- Max. Score:10 / 05**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Title with Pagenos.** | **Book Title, editor & publisher** | **ISSN/ISBN**  **No** | **Peer reviewed. Impact Factor** | **Main author** | **Co- authors** | **Marks Obtained** |
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***\*As Author :- International :10 / National: 5 chapter in knowledge based volumes***

17. III (C) RESEARCH PROJECTS

1. **Sponsored Projects carried out/ ongoing Max. Score : 20/15/10**

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| --- | --- | --- | --- | --- | --- |
| S.No. | Title | Agency | Period | Grant Mobilized (Rs lakh) | Marks Obtained |
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***\*Amount mobilized: - Above 5.0 lakhs:20 / Rs.3.00 lakhs - Rs. 5.00 lakhs: 15/ Rs. 25,000 -Rs. 3 lakh :10***

1. **Consultancy Projects carried out / ongoing Max. Score : 10**

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| **S.No.** | **Title** | **Agency** | **Period** | **Grant Mobilized (Rs lakh)** | Marks Obtained |
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***\*Amount mobilized: - Minimum 2.0 lakhs:10***

1. **Completed Projects Report Quality Evaluation (Acceptance fromfunding agency) Max. Score: 20/10**

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| **S. No.** | **Title document/patent as outcome** | **Agency** | **Period** | **Grant Mobilized (Rs lakh)** | **Marks Obtained** |
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***Consultancies: \* Major Project : 20 / Minor Projects: 10***

1. **Projects Outcome / Outputs Max. Score: 50/30**

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| **S.No.** | **Title document/patent as outcome** | **Agency** | **Period** | **Grant Mobilized (Rs lakh)** | **Marks Obtained** |
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* ***International level output or patent: 50 / National level output or patent: 30***

17. III (D) RESEARCH GUIDANCE

(i) M. Phil. Max. Score: 03

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| --- | --- | --- | --- |
| **Degree Awarded** | **University Enrolled in** | **Thesis Topic** | **Marks Obtained** |
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* ***M. Phil. Degree awarded /candidate:03***

(iii) Ph. D. Max. Score : 10 /07

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| --- | --- | --- | --- |
| **Degree Awarded:** | **University Enrolled in** | **Thesis Topic** | **Marks Obtained** |
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| Thesis Submitted: |  |  |  |
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* ***Degree awarded /candidate: 10; Thesis submitted/candidate: 07***

1. **III (E) TRAINING COURSES AND CONFERENCES/ SEMINAR / WORKSHOP PAPERS**
2. **Training Courses Max. Score : 20 /10**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Programme** | **Duration** | **Organized by** | **Marks Obtained** |
| 1 | Refresher Courses |  |  |  |
| 2 | Methodology Workshops |  |  |  |
| 3 | Training |  |  |  |
| 4 | Teaching Learning- Evaluation Technology |  |  |  |
| 5 | Soft Skills Development |  |  |  |
| 6 | Faculty Development Programmes |  |  |  |

* ***02 weeks duration: 20 / 01 week duration: 10***

1. **Participation and presentation of Research papers in International / National (Conferences, Seminars, Workshops)**

Max. Score: 10/7.5/ 05/03

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Title of the Paper presented** | **Title of Conference/ Seminar** | **Organized by** | **Whether International/ National** | **Marks Obtained** |
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* ***International: 10/ National: 7.5/ Regional & State Level: 05 / Local-University & Institute level: 03***

1. **Invited Lectures and Chairmanships at International / National Conference / Symposia**

Max. Score: 10/05

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| **S. No.** | **Title of Lecture/Academic Session** | **Title of Conference/ Seminar etc** | **Organized by** | **Whether International/ National** | **Marks Obtained** |
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* ***International level: 10 / National level: 05***

1. **Awards/achievements in Research (If any) /Scholarship/Honours :**

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| --- | --- | --- | --- |
| **Language(S) Known (Please tick)** | **Read** | **Write** | **Speak** |
| **(i) Hindi** |  |  |  |
| **(ii) English** |  |  |  |
| **(iii)** |  |  |  |
| **(iv)** |  |  |  |

1. **Present Basic Pay: Rs. in the Pay Scale of Rs.**
2. **Basic Pay acceptable Rs.**
3. **Period required for joining, if selected:**
4. **Academic Referrals (if any) : Name and address of two persons (other than relatives) to whom references can be made:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name** | **Designation** | **Present address** | **Mobile No** | **Phone No** |
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1. **ANY OTHER RELEVANT INFORMATION YOU WISH TO GIVE IN SUPPORT OF YOUR CANDIDATURE**

*Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.*

|  |  |
| --- | --- |
| **S. No.** | **Details (Mention Year, value etc, where relevant)** |
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LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Recent Photograph (7 copies) | 7 | Degree PhD |
| 2 | ID Proof | 8 | PG Degree Mark Sheet & Certificate |
| 3 | Address Proof | 9 | UG Degree Mark sheet & Certificate |
| 4 | PAN Card Copy | 10 | 12th Mark sheet & Certificate |
| 5 | Aadhaar Card Copy | 11 | 10th Mark sheet & Certificate |
| 6 | Bank Account Proof | 12 | All Experience Certificate |
|  | **BIOMETRICS** |  |  |
| a) | Left Thumb Impression | b) | Right Thumb Impression |

Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Place:

Date:

Signature of Applicant

Note: Please complete all the Items and mail it on [career@tecnia.in](mailto:career@tecnia.in) or send through Post

Director

TECNIA INSTITUTE OF ADVANCED STUDIES

Madhuban Chowk, Rohini, Delhi- 110085 E-Mai[l: career@tecnia.in](mailto:career@tecnia.in)

Website: [www.tiaspg.tecnia.in](http://www.tiaspg.tecnia.in/)