



## **Annual Club Meeting**

**Session: 2021-22**

**Ref. No: TIAS/Club/ACM-01/2021-22**

**Date: 15/01/2021**

### **Minutes of the Meeting**

In pursuance of “**Annual Red Ribbon Club Meeting**” scheduled on 13<sup>th</sup> Jan, 2021 was held at 10.00 AM through online mode (Microsoft Team) under the chairmanship of Dr. Ruchi Srivastava, to discuss and approve the agenda. The meeting started with the welcome of all members by the chair. The following members were present & attended the meeting.

(a) **Chairperson:** Dr Ruchi Srivastava, Event Head

(b) **Members:**

1. Ms. Megha Sharma, Students Welfare
2. Ms. Ambooj Yadav
3. Ms. Keenika Arora
4. Dr. Shaheen Bano
5. Mr. Varun Mendiratta
6. Ms. Yiesha

#### **Agenda Points:**

**1. To confirm the minutes of the previous meeting held on dated.....**

The minutes of the last meeting held on dated 13<sup>th</sup> Jan, 2021 were read by the chair and confirmed. The house was informed that the last minutes were circulated to all the members no comments were received.

**2. Club Activity Planning and Implementation: (for upcoming year to be started from 16th Aug,2021)**

a) Annual activity planned as per Club manual: Discussion and acceptance of club academic calendar as per the guidelines of club manual

b) Activity Planned as per email received from NSS Cell, GGSIPU, NSSRC, AICTE

3. Dissemination of information regarding clubs activities through Departmental Head

4. Dissemination of information to all the nodal officers for uploading the report of activity within the three days of event conducted at institute website and uploading the photos of the event social media like Twitter, Facebook and Instagram

4. Discussion on any other matter with the permission of chairperson

**All the resolutions and minutes are put-up in front of Institutional academic committee for approval.**

**Sd-**

**(Dr. Ruchi Srivastava, Event Head)**

**CC:**

- **To Dean, Tecnia Institute of Advanced Studies for kind information**
- **To Director, Tecnia Institute of Advanced Studies for kind information**
- **HOD's- MBA/BBA/BCA/BAJMC**