

TECNIA INSTITUTE OF ADVANCED STUDIES

3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-11008

Ref. No. TIAS/ Dir. Off./2022-23/08

Date: 03.08.2022

OFFICE ORDER

Subject: Duty as In-Charge of 'Literary Club'

The following faculty member is assigned the duty of In-Charge Literary Club with immediate effect in addition to already assigned duties/ charges.

Sr. No.	Name of Faculty Member	Department	Duty Assigned For
1.	Mr. B.K. Mishra	Dept. of Journ. & Mass Comm.	In-Charge – Literary Club

The above is required to undertake all conceivable efforts towards the development and propagation events, activities taking cues from GGSIP University and execute the same and also take note of the contemporary issues from time to time, records MoM for all activities and requirements; further, In-Charge is required to undertake activities as per Event Calendar, Dynamics, Outcomes, Values, Day and Dates and upload the same on the webpage of Club on Institute's website for the advantage of all stakeholders.

The aforesaid duty assigned as per UGC; Gazette Notification; Dt. 18.07.2018; UGC Regulations on minimum qualifications for appointment of teacher and other academic staff in universities and colleges and measures for the maintenance of standards in Higher Education, 2018; pg. no. 104; Appendix-II; Table-I; Assessment Criteria and methodology for university/college teachers; S. No. 2; Heading: Grading Criteria; "Involved in at least 3 activities"


DIRECTOR
Tecnia Institute of Advanced Studies
(Affiliated to GGSIP University Delhi)
Madhuban Chowk, Rohini, Delhi-85

Copy to:

IQAC

Dean (Academics)

Dean (R&D)

All HoDs – MBA, BBA, BA (J&MC) & BCA Program

Faculty Concerned

Training & Placement Cell

In-charge-ITC

In-charge, Student Welfare

In-Charge, All Clubs

Academic Cell – to inform all concerned.

Directorate Secretariat

Guard File

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Literary Club

General Instructions for participation in various events of Literary Club (For events)

- Judges' decision will be final and binding in all events.
- Props, dresses, stationery, special equipment's etc will not be provided and will not be compensated for as well.
- All the accompanists and participants must have their identity card of their respective institute at time of participation. No outsider candidate will be allowed for participation in any event.
- The teams should carry an official letter from their respective Department signed by the competent authority mentioning the names of the participants.
- Late entries will not be allowed
- Information regarding the events will be available at the Help Desks
- Organizers will not be responsible for the security participants' personal belongings.
- Details for the final registrations will be uploaded after prelims.
- All the final participants are required to get themselves registered; else, they will not be entertained.
- All participants are required to be on time else their registration will stand cancelled.
- Entry of students/ participants of Departments / Tecnia sister concerned will be allowed after checking of their identity cards during the Event at Tecnia Institute of Advanced Studies Campus of the Institute only and required to produce their Institute Identity Card on demand at any time.
- All participants/audience are advised to use public conveyance for reaching the Institute Campus during the Events.
- PRELIMINARY ROUNDS WILL BE HELD IN MULTIPURPOSE HALL as notified on the Institute's website.
- All preliminary round results must be submitted in proper format for the final round through the coordinators to the In-Charge Students' Welfare, Tecnia Institute of Advanced Studies.

Literary

(A) Quiz

- 3 members per team.
- 2 teams will be selected per zone.
- Teams will be finalized on the basis of a written elimination test.
- The Finals will have Audio besides the regular Oral rounds.
- In case of a tie break, the team to get a question wrong first in the written test will be eliminated.

(B) Debate (Hindi/ English)

- Two member team; one for the motion and one against.
- Topic for debate will be uploaded later.
- 2 teams will be selected per zone.
- Maximum time limit : 3 + 1 minutes

(C) Creative Writing (English)

- Topic will be given on the spot
- Time limit : 1 hour
- Individual participation.

Creative Writing (Hindi)

- Topic will be given on the spot
- Time limit : 1 hour
- Individual participation

(D) Poetry Recitation (Hindi/English)

- Individual participation.
- 2 participants will be selected per zone.
- Time Limit : 4+1 minutes.
- Only original works are to be presented.

(E) Just-a-Minute (Hindi/English)

- Individual participation.
- 2 participants will be selected per zone.
- Topic will be given on the spot.

General:

- ❖ Team of Two and not the individual will be considered for first and second position.