



TECNIA INSTITUTE OF ADVANCED STUDIES
NAAC ACCREDITED GRADE "A" INSTITUTE
Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University
Recognized Under Sec. 2(f) of UGC Act 1956
INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085
Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No: TIAS/Eco Club/2022-23/01

Date: 19/10/2022

Annual Meeting Notice

This is to inform to all concerned that the "Annual Club" meeting of eco club is scheduled on 21/10/2022 at 11am under the chairmanship of Ms. Sania (Nodal Officer, Eco Club). The following agendas will be discussed:

Meeting Agenda for Eco Club :-

- 1) Discussion of eco Club activities will be conducted in Academic session 2022-23 .
- 2) Discussion on Eco Club volunteers .
- 3) Discussion and finalization on outreach activities .
- 4) Discussion on events in eco club manual.
- 5) Discussion on core committee members .

Nodal Officer

Ms.Sania



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Annual Club Meeting

Session: 2022-23

Ref. No: TIAS/Club/ACM-01/2022-23

Date: 21/10/2022

Minutes of the Meeting

In pursuance of “**Annual Eco Club Meeting**” scheduled on 21 October, 2022 was held at 10.00 am in conference room under the chairmanship of Ms.Sania Kukkar to discuss and approve the agenda. The meeting started with the welcome of all members by the chair. The following members were present & attended the meeting.

(a) Chairperson: Ms.Sania

(b) Members:

- 1) Ms.Megha Sharma , Faculty, Mgmt. Sciences In-charge Academics
- 2) Ms.kanika Saini, . Faculty, Mgmt. Sciences Class In charge, 1" Yr. MBA
- 3) Ms.Vaishali , Faculty, Mgmt. Sciences Class In charge, 1" Yr. BBA
- 4) Mr.Rinku Sethi , Faculty, BA(JMC) Class In charge, 1" BA(JMC) Yr.
- 5) Ms. Sania , Faculty, BCA Class In charge, 1" Yr. BCA
- 6) Dr.Chatali , Faculty, Mgmt. Sciences In/c Student Welfare Member
- 7) Jasnoor Singh BCA, 1't year
- 8) Radhika BA(JMC), 1't year Organizing Secretary
- 9) Vanshika Negi BCA, 1't year Publicity Head
- 10) Khushi BBA, 1" year Treasurer
- 11) Nakul Gupta BCA, 2nd Year Coordinator

Agenda Points:

1) Discussion of eco Club activities will be conducted in Academic session 2022-23.

Discuss and Finalize the eco club activities will be conducted in session 2022-23. Activities will be Finalize from manual and eco club annual calendar. All members are participate in it and finalize the events will be conducted in coming session 2022-23.

- 1) Tree Plantation Drive
- 2) Swachh Bharat
- 3) Say no to fire Cracker
- 4) Air Pollution
- 5) National Energy Day
- 6) Green Holi
- 7) World Environment Day

2) Discussion on Eco Club volunteers.

Discussion on how to choose volunteers for eco club. Discussion on rules in manual for finalize the volunteers. All members give their suggestion and then decide volunteers will be taken from each course of institute.

3) Discussion and finalization on outreach activities

Discussion on outreach activities bcoz main aim of eco club is to aware people regarding eco-friendly environment. Discussion on outreach activities like aware people regarding say no to fire cracker, green holi, clean India etc.

4) Discussion on events in eco club manual.

Eco club Provide a manual in which various events are predefined so all members discuss and finalize the event and also match the annual calendar given by Delhi govt and event in manual which are common and which are not in calendar and include these event in final calendar for upcoming session 2022-23.

5) Discussion on core committee members.

Discussion on core committee members and if any members have any problem or question. Dissemination of information to all the nodal officers for uploading the report of activity within the three days of event conducted at institute website and uploading the photos of the event social media like Twitter, Facebook and instagram

6. Discussion on any other matter with the permission of chairperson.



Core Committee Members and event In charge- dr.Ruchi Participate in Meeting



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All the resolutions and minutes are put-up in front of Institutional academic committee for approval.

Ms.Sania

(Nodal Officer)

CC:

- **To Dean, Tecnia Institute of Advanced Studies for kind information**
- **To Director, Tecnia Institute of Advanced Studies for kind information**
- **HOD's- MBA/BBA/BCA/BAJMC**