

# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC Accredited Grade 'A' Institute

Ref. No. TIAS/ Dir. Off./2022-23/177

Date: 09.10.2022

## OFFICE ORDER

**Subject: Nominated Nodal Teacher of 'GENDER CHAMPION CLUB'**

In reference to directives of the UGC vide letter no. F. 91-7/2016(GS) Dt. 7th April, 2016 w.r.t. Ministry of Women & Child Development, Office Memorandum F. no. 4-2/2014-WW Dt. 03.06.2015 regarding to increase the outreach for creating an environment that workplace, Govt. of India envisages engagement of Gender Champions in all Educational Institutions across the country.

In light of above, below mentioned faculty is hereby been nominated and entrusted in responsibility as NODAL TEACHER of 'Gender Champions Club' w.e.f. 15.07.2022 to facilitate the activities on gender equity on issues through Untold Stories, Film Exhibitions / Fest, Exposure Visit, Life Skills, finding new Gender Champion, analyze greeting cards through Nodal Teacher to coordinate, implement, monitor, evaluate and report students for his/her commitment towards promoting gender equality for a period of 1 year which may be extended for one more year.

Transfer of Charge of Nodal Teacher, Gender Champion Club's for remaining 1 year period w.e.f. 15.07.2022 with immediate effect in addition to already assigned duties/ charges till further orders.	
From	To
Dr. Narinder Kaur Seera, Assistant Professor, Department of ICT	Ms. Krishma, Assistant Professor, Department of Management Sciences

Accordingly, Nodal Teacher is required to follow the guidelines of Gender Champions issued by the Ministry of Women & Child Development, GoI for all activities and compliances. Further, Nodal Teacher is required take all conceivable efforts and make herself abreast with all the notifications issued by the competent authority time to time and take requisite action; make report of the activities under this club and upload the Institute website for the advantage of all stakeholders. Further she is required to follow Guidelines for Gender Champion Clause: 8 Duties and Responsibilities of Nodal Teacher, Clause: 9 Annual Activity Calendar, Clause: 13 Monitoring & Reporting etc. assume the charge in its letter and spirit.

The aforesaid duty assigned as per UGC; Gazette Notification; Dt. 18.07.2018; UGC Regulations on minimum qualifications for appointment of teacher and other academic staff in universities and colleges and measures for the maintenance of standards in Higher Education, 2018; pg. no. 104; Appendix-II; Table-I; Assessment Criteria and methodology for university/college teachers; S. No. 2; Heading: Grading Criteria; "Involved in at least 3 activities"

**DIRECTOR**

Director  
Tecnica Institute of Advanced Studies  
(Affiliated to G.O.P. University, Delhi)  
Madhuran Chowk, Rohini, Delhi-85

To: Ms. Krishma, Assistant Professor-Department of Management Sciences

Copy forwarded to the following for information and necessary action:

- All HoDs- Dept. of BBA/ BCA/ MBA & BA (JMC)
- All Class In-Charges/Mentors notified through respective HoDs, TIAS
- Dean/Coordinator Academic Cell - to inform all concerned
- In-Charge, Events, TIAS
- In-Charge Students' Welfare, TIAS
- In-Charge Librarian, TIAS
- Coordinator-IQAC, TIAS
- Admin-Chairman Secretariat, TIAS
- In-Charge ITC- for uploading the same on the institute website
- Personal File
- Guard File