## **TECNIA INSTITUTE OF ADVANCED STUDIES**

NAAC Accredited Grade 'A' Institute

Ref. No. TIAS/ Dir. Off./2021-22/30A

Date: 30.11.2021

## **OFFICE ORDER**

Subject:

Establishment of 'RED RIBBON CLUB' and nomination of Programme Officer /

NSS Coordinator.

In reference to directives of the NSS Cell, GGSIP University, New Delhi vide email dated 14.10.2021 w.r.t. signing of MoU Dt. 05.10.2021 between GGSIP University and Delhi State AIDS Control Society for creation of Red Ribbon Club (RRC) in the GGSIP University affiliated Institutes; Further, Student's Volunteer enrolled under NSS/ NCC are considered to take up the awareness programmes of the RRC; Annual monetary support may also be made available to the club. As per the NAAC Criteria III, Clause 3.4: Extension Activities: The institute requires facilitating the students to join the RRC and prorogate its aims and objects. The NSS unit of the institute is to provide the volunteers to take up the activities of RRC. Reference to email 22.11.2021 institute nominates the faculty name for the same details below:-

Name of Institution: Tecnia Institute of Advanced Studies

Name of Program Officer (NSS): Ms. Vaishali Prasad

Designation: Assistant Professor; Mobile No.: 9717954689

Email Id of Program Officer: nss@tecnia.in

Contact no. of Director/Principal/Head of the Institution: 7678600432

Email Id of Director/Principal/Head of the Institution: directortias@tecnia.in

Total Strength of Students: 1935

In reference to MoU Clause: Rules & Regulations; Responsibility of Institute authorities; The institute is persuaded to introduce and support RRC activities in the event calendar of the institute for which the institute designate Faculty teacher cum NSS Coordinator as Programme Officer for Red Ribbon Club (RRC) details below:-

Name of Programme Officer for Red Ribbon Club	Responsibility
Dr. Sheenu Arora, Asst. Prof., Dept. of Management Sciences	Coordinator - NSS as Programme Officer – Red Ribbon Club

The Programme Officer is required to initiate efforts for the achievement of in aims and objects of RRC in its letter and spirit among the students and society through OUTREACH ACTIVITIES. The Red Ribbon Club (RRC) has been established in TIAS for mainstreaming and advocacy of HIV & AIDS Program on self-sustainable basis through contribution of RRC members w.e.f. the calendar year 2021-22; bestowed on 01st December, 2021 i.e. UN World AIDS Day.

Also, Programme Officer is required to follow the norms of GGSIP University (GGSIPU NSS Cell) for all activities and compliance and to take all conceivable efforts to make abreast with all the notifications issued by the competent authority from time to time and take requisite action; make report of the activities under this club and upload the Institute website for the advantage of all stakeholders including Mrs. Sujita Dahiya, Asstt. Director, Red Ribbon Club and NSS Program Coordinator, Nodal Officer (SBSI-2018); Professor in University School of Information, Communication & Technology, Chairperson, Centralized Career Guidance & Placement Cell, E-209, E-Block, GGSIP University Main Campus, Sector - 16C, Dwarka, New Delhi-110078, Contact Details:

011-25302703 (O)

Mute of Advanced Studies (Affiliated to GGSIP University Delhi) Madhuban Chowk, Rohini, Delhi-85

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Note: The aforesaid duty is assigned as per UGC; Gazette Notification; Dt. 18.07.2018; UGC Regulations on minimum qualifications for appointment of teacher and other academic staff in universities and colleges and measures for the maintenance of standards in Higher Education, 2018; pg. no. 104; Appendix-II; Table-I; Assessment Criteria and methodology for university/college teachers; S. No. 2; Heading: Grading Criteria; "Involved in at least 3 activities"

Application of Studies

Application of GGSIP University Delhi)

Meditaban Chowk, Rohini, Delhi-85

Dr. Sheenu Arora, Programma Officer, RRC

AP, Dept. of Management Sciences

Copy forwarded to the following for information:

Admin-Chairman Secretariat, TIAS

Dean/Coordinator Academic Cell - to inform all concerned

Coordinator-IQAC, TIAS

All HoDs- Dept. of Mgt. Sciences/ Journalism & Mass Comm./ ICT, TIAS

All Class In-Charges/Mentors notified through respective HoDs, TIAS

In-Charge, Events, TIAS

Programme Officer-NSS, TIAS

In-Charge Students' Welfare, TIAS

In-Charge Librarian, TIAS

In-Charge ITC- for uploading the same on the institute website

Personal File

Guard File