



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		TECNIA INSTITUTE OF ADVANCED STUDIES
Name of the head of the Institution		Dr. Ajay Kumar
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01127555121
Mobile no.		7678600432
Registered Email		directortias@tecnia.in
Alternate Email		director.tecniaindia@gmail.com
Address		Institutional Area, Madhuban Chowk, Rohini
City/Town		Delhi
State/UT		Delhi
Pincode		110085

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Ajay Kumar			
Phone no/Alternate Phone no.		01127555124			
Mobile no.		9873057126			
Registered Email		iqac@tecnica.in			
Alternate Email		directortias@tecnica.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://tiaspg.tecnica.in/wp-content/uploads/2019/06/Tecnia-AQAR-2017-18_compressed.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://tiaspg.tecnica.in/wp-content/uploads/2022/07/Academic-Calendar_2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.11	2017	12-Sep-2017	11-Sep-2022
6. Date of Establishment of IQAC			29-Apr-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
IQAC Meeting- More practical exposure to students through Case studies, Journal Reviews/News reviews based assignments.	22-Jun-2018 1	14
Meeting of IQAC Coordinator with Director & respective HoDs incorporating diverse nature of co-curricular, extracurricular and capability enhancement activities in TIAS Academic Calendar, T & P Calendar and Club Activities	11-Jul-2018 1	19
Preparation and Analysis of Database of 2018 Admitted Students	31-Aug-2018 7	5
Presentation of AQAR in IQAC Meeting (2017-18)	15-Dec-2018 1	12
Academic Audit by Affiliating GGSIP University	01-Feb-2019 1	80
Meeting of IQAC Coordinator with Director & respective HoDs incorporating diverse nature of co-curricular, extracurricular and capability enhancement activities in TIAS Academic Calendar, T & P Calendar and Club Activities	17-Jul-2018 1	11
Seminar on Quality Parameters in Academia & Support System as per the revised guidelines of NAAC for Faculty and Non-Teaching Staff	04-Aug-2018 1	22
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
TIAS	0	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organized FDPs 2. Faculty members were motivated for extensive use of ICT in Teaching, Learning Assessment processors through the use of innovative technological use. 3. Workshop on Outcome Based Education Framework 4. Workshop on :How to analyze the structured feedback received from various stockholders like students, parents, alumni employer. 5. Various activities on Gender Sensitisation and environmental issues for students. 6. Partnership with various renowned national industries and organizations. 7. Preparation of AQAR 201819 AISHE.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
More practical exposure to students through Case studies, Journal Reviews/News reviews based assignments.	Case studies, Journal Reviews/News reviews based assignments have been made mandatory for all students as a part of continuous evaluation by teacher(s) as a result of which every student got subject wise specialized practical exposure so as to have better understanding of the subject.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Board of Governors (BoG)	04-Feb-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. Libsys Software (LSEase Software) for Library Management System 2. Tally ERP for Accounting 3. Admission Module ERP is under process

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic Calendar: The institute follows the affiliating GGSIP University's academic calendar for the commencement of semester, internal examinations, end term examinations, vacations, and university events in totality. Further, institute incorporates specific events such as national & international conferences, other co-curricular and extra-curricular activities in alignment with the University academic calendar. **Teaching Plan:** Based on the academic calendar and subject allocation, teaching plans are prepared and implemented. The detailed lesson plan is prepared incorporating the objectives, pre-requisite, methodologies, learning outcome, the number of total lectures with topic wise and unit-wise distribution of the curriculum and Text books, reference books. The faculty is facilitated with latest ICT tools and reading material for the same. The lesson plans are made available to the students in the department for their ready reference. The lesson plans are monitored by the respective HoDs on regular basis and extra classes wherever required are conducted once the teaching session is over. **Assignments:** Case studies, Journal Reviews/News reviews/Review on contemporary trends/issues/events based assignments have been made mandatory for all students as a part of continuous evaluation by teacher(s) as a result of which every student gets subject wise specialized practical exposure so as to have better understanding of the subject. Further one assignment is also based on the concepts (in the form of Question Answer) which have come in the previous years' Question Papers of End term University Examinations so that the students have better results. **Evaluation Plan:** Institute conducts class tests as scheduled in Academic Calendar. The evaluated answer sheets are shown to the students with proper

feedback and discussion by concerned Faculty members. Internal assessment also incorporates marks of above mentioned continuous evaluation by teacher(s). The internal award lists are displayed on the notice board for final verification by the students before filling the OMR sheets by respective subject teacher & verified by respective HoD and Director for onward submission to GGSIP University. Institute also impresses upon technical and soft skills development activities through Conferences, Workshops, Seminars, Academic Fests and Educational cum industrial visits etc. which further supplements the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Soft Skills for Training Development	Nil	07/01/2019	30	employability	Skill Development
NCFM Certification Course in Securities Market	Nil	01/08/2018	30	employability	Skill Development
Art of living	Nil	07/01/2019	30	employability, entrepreneurship	Skill Development
Android Development	Nil	07/01/2019	30	employability	Skill Development
Machine Learning	Nil	01/08/2018	30	employability	Skill Development
Certificate course in critical thinking	Nil	07/01/2019	30	employability, entrepreneurship	Skill Development
Certification in Web Journalism	Nil	07/01/2019	30	employability, entrepreneurship	Skill Development
Cinema and Visual Presentation	Nil	01/08/2018	30	employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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MBA	Marketing, Finance, Human Resource, Information Technology, International Business	16/07/2018
MCA	Nil	16/07/2018
BA (Journalism)	Nil	16/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1369	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Skills for Training Development	07/01/2019	395
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Internship	209
MBA	Projects	209
BBA	Internship	217
MCA	Projects	21
BBA	Projects	217
BA (Journalism)	Internship	235
BA (Journalism)	Internship	217
BA (Journalism)	Projects	216
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Students Student Feedback about the Faculty on the subject being taught by him/her is taken online and the feedback so obtained is collected, analysed and used for further improvement. The feedback so received helps to identify the performance of the Faculty in the concerned subject in terms of his/her

punctuality, regularity, delivery mechanism, technical expertise, communication skills etc. This feedback is taken once in a semester. The concerned Faculty whose performance is not promising is called by the respective HoD, IQAC coordinator and Director of the Institute to counsel him/her. Further, student feedback is also taken about the Institute (Student Satisfaction Survey) with the following parameters: Academic Content and Pedagogy, Library, Laboratory, Internal Evaluation System, Interaction with Faculty, Interaction with Administration, Skill Development Programs, Attitude towards Institute, and Overall Rating of the Programme. The feedback so obtained is collected and analysed. The concerned incharge whose performance is not promising is called by the respective HoD, IQAC coordinator and Director of the Institute to counsel him/her for further improvement. Teachers Faculty are required to give their feedback once in a year on various dimensions of the institute viz. Faculty Empowerment, Research thrust Academic growth, Library, Lab. and Administration. Faculty also monitors the performance of the students of their classes through continuous evaluation and daily interaction. Such evaluation provides an important feedback to faculty to categorize their students as slow learners and fast learners. Individual faculty provides appropriate support to such students with subject notes, personnel and professional counselling. Further, the department provides platform to students through cocurricular and extracurricular activities for their holistic development. Employers Feedback is also received from the employers on our passed out students' work performance. The well structured feedback form is available on the website. Data so received is analysed to augment the employability of the students. Alumni The Alumni meet acts an important platform where they provide their valuable feedback for the betterment of the institute. Parents The well structured feedback form is available on the website. The feedback shares the responses of the parents on the holistic development of their wards by the institute. Data so received is analysed by the respective HoDs for further improvement, wherever required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	NA	240	0	221
MCA	NA	120	0	13
BBA	NA	240	0	240
BA (Journalism)	NA	240	0	240
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1376	497	53	26	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
95	95	15	19	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute Mentor Mentee System looks after the affairs of personal, academic, psycho social support and guidance. Every student is assigned with Faculty Mentor when he/she is admitted and inducted in the institute. The Faculty mentor convenes the 1st meeting with his/her mentees where he/she tries to establish an ethical and professional relationship with the mentees. Here, the mentors and mentees get to know each other. Mentors put an effort to build the confidence in the mentees that they should feel free to approach him/her, when facing any kind of problem, whether personal, academic or psycho social and strict confidentiality and professionalism shall be maintained. Mentees visit their respective Mentors as and when required. All the mentors also discuss the academic performances and the cocurricular and extracurricular performances of the students with each other in the Departmental meeting. This helps the respective mentors to have a tap on the performance of their mentees. Wherever required, the mentees are called by the mentors for counselling and guidance to improve their performance. Apart from HODs and Faculty mentors, professional counseling is also provided to the students by the Training and Placement Cell through Faculty Placement Coordinators and Head, Training and Placement Cell.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1873	95	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
95	95	23	23	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sandeep Kumar	Professor	Best Faculty Award
2018	Dr. Shambhoo Sharan	Professor	Best Faculty Award
2018	Dr. Vishal Khatri	Professor	Best Faculty Award
2018	Ms. Sheetal Badesra	Assistant Professor	Best Faculty Award
2018	Mr. Rahul Tripathi	Assistant Professor	Best Teaching Award 18
2018	Mr. Mohit Tiwari	Assistant	Best Teaching

		Professor	Award 18
2018	Ms. Shalini Guliani	Assistant Professor	Best Teaching Award 18
2018	Ms. Punitika	Assistant Professor	Best Teaching Award 18
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	039	I Sem	28/12/2018	21/05/2019
MBA	039	II Sem	17/05/2019	25/07/2019
MBA	039	III Sem	24/12/2018	11/06/2019
MBA	039	IV Sem	10/06/2019	25/07/2019
MCA	044	I Sem	19/12/2018	20/05/2019
MCA	044	II Sem	24/05/2019	26/07/2019
MCA	044	III Sem	20/12/2018	04/06/2019
MCA	044	IV Sem	27/05/2019	26/07/2019
MCA	044	V Sem	21/12/2018	20/05/2019
MCA	044	VI Sem	07/06/2019	26/07/2019
BBA	017	I Sem	21/12/2018	21/05/2019
BBA	017	II Sem	03/06/2019	26/07/2019
BBA	017	III Sem	26/12/2018	03/06/2019
BBA	017	IV Sem	06/06/2019	26/07/2019
BBA	017	V Sem	27/12/2018	03/04/2019
BBA	017	VI Sem	03/06/2019	26/07/2019
BA (Journalism)	024	I Sem	21/12/2018	21/05/2019
BA (Journalism)	024	II Sem	29/05/2019	26/07/2019
BA (Journalism)	024	III Sem	20/12/2018	10/06/2019
BA (Journalism)	024	IV Sem	28/05/2019	26/07/2019
BA (Journalism)	024	V Sem	21/12/2018	21/05/2019
BA (Journalism)	024	VI Sem	22/05/2019	26/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

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Institute follows the affiliating University Evaluation system in totality. Weightage for various components of evaluation for theory subjects are as below: Theory Courses (i) Continuous Evaluation by Teacher(s) -25 (ii) Semester End Term Examination - 75 Case studies, Journal Reviews/News reviews/Review on contemporary trends/issues/events based assignments have been made mandatory for all students as a part of continuous evaluation by teacher(s) as a result of which every student gets subject wise specialized practical exposure so as to have better understanding of the subject. Further one assignment is also based on the concepts (in the form of Question Answer) which have come in the previous years' Question Papers of End term University Examinations so that the students have better results. Institute conducts class test as scheduled in the Academic Calendar. The evaluated answer sheets are shown to the students with proper feedback and discussion by concerned Faculty members. The internal award lists are displayed on the notice board for final verification by the students before filling the OMR sheets by respective subject teacher verified by respective HoD and Director for onward submission to GGSIP University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute follows the affiliating GGSIP University's academic calendar for the commencement of semester, internal examinations, end term examinations, vacations, and university events in totality. Further, institute incorporates specific events such as national and international conferences and workshops/seminars in alignment with the University academic calendar. Institute also organizes three academic fests every year namely Endeavour (Management Academic Fest), Techno vision (IT Academic Fest) and Varchasva (Media Academic Fest). The calendar is prepared and uploaded on the institute website for all stakeholders. All concerned HoD and conveners plan and execute the various activities as per the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://tiaspg.tecna.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
039	MBA	I Semester	214	211	98.60
039	MBA	II Semester	213	205	96.24
039	MBA	III Semester	209	208	99.52
039	MBA	IV Semester	209	206	98.56
044	MCA	I Semester	13	13	100.00
044	MCA	II Semester	13	13	100.00
044	MCA	III Semester	33	33	100.00

044	MCA	IV Semester	33	33	100.00
044	MCA	V Semester	21	21	100.00
044	MCA	VI Semester	21	21	100.00
017	BBA	I Semester	233	216	92.70
017	BBA	II Semester	224	209	93.30
017	BBA	III Semester	230	223	96.96
017	BBA	IV Semester	227	225	99.12
017	BBA	V Semester	222	219	98.65
017	BBA	VI Semester	221	219	99.10
024	BA (Journalism)	I Semester	236	233	98.73
024	BA (Journalism)	II Semester	235	233	99.15
024	BA (Journalism)	III Semester	235	230	97.87
024	BA (Journalism)	IV Semester	233	230	98.71
024	BA (Journalism)	V Semester	222	230	99.10
024	BA (Journalism)	VI Semester	220	218	99.09
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://tiaspg.tecna.in/wp-content/uploads/2019/12/Students-Satisfaction-Survey_2018-19_compressed.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	90	M R Gupta Company Pvt Ltd	0.5	0.46
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Workshop on Intellectual Property Rights	MBA	29/06/2019
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Business Plan Competition	Ms. Sweksha Sharma	TIAS	12/04/2019	Competition
Business Plan Competition	Ms. Aparna Chauhan	TIAS	12/04/2019	Competition
Business Plan Competition	Mr. Rahul Gupta	TIAS	12/04/2019	Competition
Business Plan Competition	Ms. Bhawna Gera	TIAS	12/04/2019	Competition
Business Plan Competition	Ms. Shivani Khandelwal	TIAS	12/04/2019	Competition
Business Plan Competition	Ms. Priyanka	TIAS	12/04/2019	Competition
Paper Presentation	Ms. Aashna	TIAS	12/10/2018	National Conference
Paper Presentation	Ms. Anjali Gupta	TIAS	12/10/2018	National Conference
Paper Presentation	Mr. Ajay	TIAS	12/10/2018	National Conference
Paper Presentation	Mr. Rahul	TIAS	12/10/2018	National Conference
Public Service Message	Mr. Vishal Shokeen	TIAS	17/10/2018	Tecnia Film Festival
Public Service Message	Mr. Virat Bhardwaj	TIAS	17/10/2018	Tecnia Film Festival
Paper Presentation	Ms. Priyanka	TIAS	02/02/2019	National Conference
Paper Presentation	Mr. Arihant	TIAS	02/02/2019	National Conference
Paper Presentation	Mr. Aman	TIAS	14/03/2019	National Conference
Paper Presentation	Mr. Vishal Katoch	TIAS	14/03/2019	National Conference
Paper Presentation	Ms. Neha Kalra	TIAS	14/03/2019	National Conference
Paper Presentation	Ms. Palak	TIAS	14/03/2019	National Conference
Paper Presentation	Ms. Pakhi	TIAS	14/03/2019	National Conference
Paper Presentation	Mr. Piyush	TIAS	14/03/2019	National Conference
Paper Presentation	Ms. Anjali	TIAS	14/03/2019	National Conference

Paper Presentation	Ms. Binita	TIAS	14/03/2019	National Conference
Paper Presentation	Mr. Chaitanya	TIAS	14/03/2019	National Conference
Paper Presentation	Ms. Ankita Garg	TIAS	14/03/2019	National Conference
Business Plan Competition	Mr. Shubham Jain	TIAS	12/04/2019	Competition
Public Service Message	Ms. Bhawna Beri	TIAS	17/10/2018	Tecnia Film Festival
Public Service Message	Mr. Ansh Dua	TIAS	17/10/2018	Tecnia Film Festival
Paper Presentation	Ms. Mansi Arora	TIAS	26/10/2018	National Conference
Paper Presentation	Ms. Bhawna Rajput	TIAS	26/10/2018	National Conference
Paper Presentation	Mr. Dhruv Taneja	TIAS	26/10/2018	National Conference
Paper Presentation	Mr. Tarun Gupta	TIAS	26/10/2018	National Conference
Paper Presentation	Ms. Shweta Goyal	TIAS	02/02/2019	National Conference
Paper Presentation	Ms. Simran	TIAS	02/02/2019	National Conference
Paper Presentation	Ms. Shivam Verma	TIAS	02/02/2019	National Conference
Paper Presentation	Mr. Ayush	TIAS	02/02/2019	National Conference
Paper Presentation	Mr. Monojit	TIAS	14/03/2019	National Conference
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Tecnia Institute of Advanced Studies	Nil	MY STORY	NGO	15/11/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	04	01

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NA	0
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	2	4.55
International	MBA	1	5.96
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA : Book Published	1
MBA : Paper Publication (National)	21
MBA : Paper Publication (International)	3
MCA : Paper Publication (National)	13
BBA : Paper Publication (National)	11
BBA : Paper Publication (International)	1
BA(JMC) : Paper Publication (National)	3
BA(JMC) : Paper Publication (International)	11
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"A Comparative Study on Models of Organizational Culture in Higher Education in India" pg 1119	DR. ARUN BHATIA	The research journal of social sciences Volume 10 Number 6	2019	184	Eurasian Network for Scientific Information	184
"Roles Of Institutions Policies In Make In India Initiative A Success	DR. AMIT KUMAR	Journal of Advances And Scholarly Researches In Allied Education	2019	0	IGNITED MINDS JOURNALS	0

And The Hurdles" Pg 100107		Vol. 16, Issue 9				
"Impact of GST on Indian Economy" pg 385	DR. NAMITA MISHRA	International journal of basic and applied research Volume 8 Number 11	2018	0	THOMSON REUTERS RESEARCH	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
"A Comparative Study on Models of Organizational Culture in Higher Education in India" pg 1119	DR. ARUN BHATTIA	The research journal of social sciences Volume 10 Number 6	2019	3	0	Eurasian Network for Scientific Information
"Roles Of Institutions Policies In Make In India Initiative A Success And The Hurdles" Pg 100107	DR. AMIT KUMAR	Journal of Advances And Scholarly Researches In Allied Education Vol. 16, Issue 9	2019	0	0	IGNITED MINDS JOURNALS
"Impact of GST on Indian Economy" pg 385	DR. NAMITA MISHRA	International journal of basic and applied research Volume 8 Number 11	2018	2	0	THOMSON REUTERS RESEARCH
Impact of Make in India program Is lion moving Backward?	DR. SANDEEP KUMAR	Tecnia Journal of Management Studies. Vol. 13 No. 1	2018	5	0	Tecnia Institute of Advanced Studies

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	56	190	0	0
Presented papers	2	5	0	0
Resource persons	4	3	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	TIAS NSS Unit-I	1	60

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Appreciation	Rotaract Club of New Delhi	74

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Service Scheme	TIAS NSS Unit-I	Blood Donation Camp	1	60

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Development Program	22	Self financed	07

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Sharing of research facilities	Developing Library Network	National Informatics Centre	26/05/2018	25/05/2019	181
Sharing of research facilities	JGate (Electronic Gateway to Global eJournal)	Informatics Publishing Limited	01/01/2019	31/12/2019	4937
Internship	Internshala College Registration agreement	Internshala	01/07/2018	30/06/2019	90
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Outlook India	10/02/2019	Internship	4
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
LSEase Software	Fully	5.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	32543	7000000	110	64129	32653
Reference Books	5136	600000	5	0	5141	600000
Journals	125	147902	0	0	125	147902
e-Journals	2	82300	2	78470	4	160770
Digital Database	6	82300	6	78470	12	160770
CD & Video	3006	0	5	0	3011	0
Library Automation	1	115935	1	32081	2	148016
Others (specify)	25	36229	25	30981	50	67210

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
GEETIKA	CAPITAL STRUCTURE THEORY	YOUTUBE	12/11/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	430	4	430	0	4	34	80	32	0
Added	0	0	0	0	0	0	0	0	0
Total	430	4	430	0	4	34	80	32	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Tecnia Media Production Studio

https://www.youtube.com/channel/UCXUfAa_g4kVCyDPDY5K-E3Ow/videos

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
32	30.1	81	80.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Stock verification of different facilities is done on periodic basis. Library: Physical verification of the library stocks is carried out to identify the losses, misplaced items and items that need repair. However, for new purchases, respective HoDs send the requisition to Librarian for procurement. Libsys Software helps in Library Management by cataloguing, bar coding, OPAC and keeping the track of issue return etc. AMC is given for Operational Support on LIBSYS Software. Computers, Laboratory and classrooms (LCD Projectors) are checked annually for their Preventive Maintenance and corrective action is taken as per requirement. However, break down maintenance is done once the complaint is received from the user by the IT Department. Infrastructure: Before the commencement of new Academic session, the class rooms and offices are checked for their maintenance and repair of furniture, white boards, notice boards, white wash, ACs, Fans, Tube lights and other related areas wherever required. The Administrative Officer of the institute looks after the maintenance and upkeep of the infrastructure through outsourcing.

<https://tiaspg.tecnia.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Grant of Financial Assistance Under EWS Scheme and Grant of Financial Assistance Under MeritcumMeans Scheme of Govt. of NCT of Delhi	7	270940
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skills	12/09/2018	956	Tecnia Institute of Advanced Studies, Dr. Nivedita, Head, TP, 08882927696

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Competitive Examination	526	0	17	237
2018	Career Counselling	0	359	0	237

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
MBA MCA BBA and BA (JMC)	544	154	56	61	61

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	74	BBA BA(JMC) and MBA	BBA BA(JMC) and MBA	IBS (ICFAI BUSINESS SCHOOL)	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	4
Any Other	13

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tecnia Sports Meet- 2019	National Level	622

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	TIAS 1 Position RJ Hunt	National	Nil	1	1721302416	Ishita Negi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Following academic and administrative bodies have students' representative: • IQAC Member • T P Cell Student Placement Coordinator • Anti Ragging Committee Member • NSS Member • ECO Club Member • TecniaTimes (Institute Magazine) Youngster (Institute Newspaper) Member. • Alumni Association • Clubs viz. Abhivakti Club, Photography and Videography club, Press and Media Club IT Club • Various events organized by institute/department The students are provided with opportunity to represent as coordinators for various sub committees which are formed to convene the particular events such as Stage Management Coordinator, Anchoring Coordinator, Hospitality Coordinator, Discipline Coordinator, Report writing etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

We, at TIAS believe that the alumni are the brand ambassadors of the institute. Since they act as a bridge to connect their successes with what the college has provided them, leveraging the alumni community is a win win situation for the institution and the alumni both. Many of them are willing to Give Back to their almatater as a sign of their gratitude and affinity towards the institute TIAS. TIAS harbours a strong and a positive relationship with their alumni, which are benefitting them socially, academically and professionally. Likewise even the alumni community of TIAS feels apart from nostalgia, they can be associated with almatater to help in placements, mentorships and career guidance and volunteerism for guest lectures, seminars, workshop and interactions. TIAS

finds that the alumni network has always been and will always be a powerful asset in either environment associative and professional and that an effective alumni network assures the alumni as a significant stakeholder by making them actively participate in the institution's developmental activities. A key factor in Institute rankings is the amount of alumni participation the institutes have. This isn't surprising, considering an active alumni base generally indicates that past graduates feel like they had a quality educational experience. Attending an institute with very active alumni also often encourages current students to remain involved and active after graduation, once more perpetuating a good cycle. With the aim to create rapport with the alumni and to reap a strong alumni network, TIAS regularly organizes Alumni Meet and Interactions. The Meet is semi formal where in the alumni participation is always very encouraging. A plethora of entertainment programme and a gamut of networking opportunity with the current students is the main focus of all the Alumni Meet and interactions. Alumni enjoy sharing their experiences and giving bountiful opportunities of learning and development. The Institute is proud of its Alumni and always welcomes their suggestions and support. The Institute has an active Alumni Association which is presently unregistered. The alumni are in link through TIAS Alumni Facebook Group. The enthusiastic response and feed post on the face book page is apt testimonies of their willingness to remain in connect with the Institute.

5.4.2 – No. of enrolled Alumni:

1738

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association conducts regular meet where they interact with the students of the institute and also felicitate the stalwarts of the Alumni association. The Alumni association contribute in various ways to support the growth of Alma mater. 1. Mr. Adnan Ahmed Celebrity Singer BBA and BA(JMC) 22.03.2019 2. Ms. Mansi Gola, HR, Vacobinary Symentics MBA 10.02.2019 3. Ms. Ashi Chodhary, RJ, Radio Zindagi BA(JMC) 06.10.2018 4. Mr. Kunal Khatter, Director, Connecting Corporates BA(JMC) 22.09.2018 5. Mr. Mandeep, Aspiring Minds MBA and BBA 01.09.2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Governing Body delegates its authority and operational autonomy to the Director. Director ensures that proper environment is created for knowledge augmentation by Faculty members through HoDs and Committee/Clubs Heads/Incharges. Within the framework of academic progression, as stipulated by affiliating university, considerable freedom is accorded to faculty for setting academic priorities like pedagogy to be adopted. Faculty is also delegated with the inchargeship/membership of various committees and Clubs like Anti Ragging Committee, Grievance Redressal Committee, Internal Complaint Committee, Committee for SC,ST, Eco Club, NSS etc. They are also involved in co curricular and extracurricular activities as convener/activity incharge where the institute facilitates them to organize workshop, seminar, national and international conferences. This provides the empowerment and builds up a culture of leadership amongst the Faculty members. This in turn, strengthens teaching and learning process and thereby enriches the academic quality. The

Institute promotes culture of participative management at all levels. Institutional Event Calendar, Titles of the Conferences, Activities under Capability Enhancement Schemes, different issues involving academic and non academic matters are discussed in relevant meetings and views are considered for effective implementation. Further, HoDs, Teaching and non teaching staff members are members of various institutional committees. While executing various activities of NSS, Eco Club, Academic Fests, Cultural Fests etc., the students are actively involved with their respective event conveners/incharges/heads for smooth conduction of the events.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>The institute follows GGSIP University's academic calendar for the commencement of semester, internal examinations, end term examinations, vacations, and university events in totality. Further, institute incorporates specific events such as conferences, workshops, seminars and other cocurricular and extracurricular activities. Based on the academic calendar and time table, teaching plans are prepared mentioning the objectives, prerequisite, methodology, learning outcome and Text books, reference books. Class Room Teaching is supported by Lectures, PPTs, Case Study/Field Study, Written Assignments, Group Discussion and Quizzes. The faculty is facilitated with latest ICT tools and reading material for the same. The faculty has adopted blended learning with the help of various modern ICT tools provided for innovative teaching. The various approaches are as follows:</p> <ul style="list-style-type: none"> • Tecnia TV, Web links, PPT, NPTEL, MOOCS, Web portal based, On line courses, DELNET, JGATE, National Digital Library, Open Contents, CCM, Case Study, Text Books and Reference Books. The learning is made student centric by the following methods: • Advance information about topics to be taught in the next class is given so that the students can come prepared for active discussion with teachers. • Giving home assignment and project work with follow up. • Soft technical skills classes to help in developing professional skills. • Providing text books and reference books for self study. • Library and internet facility

for value addition. • Availability of e learning resources. • Tecnia Mentor Mentee System ensures that attention is given to individual student both in academics and extracurricular activities.

Examination and Evaluation

Institute conducts class test as scheduled in Academic Calendar. The evaluated answer sheets are shown to the students with proper feedback and discussion by concerned Faculty members. Internal assessment also incorporates marks of home assignments/ presentations. The internal award lists are displayed on the notice board for final verification by the students before filling the OMR sheets by respective subject teacher verified by respective HoD and Director for onward submission to GGSIP University.

Research and Development

Institute provides all kinds of necessary infrastructure required for the research pursuits e.g. WiFi campus, printers, scanners, ejournals, JGate, DELNET, research reports, computer lab facility with research related software's like SPSS for validation of various statistical tests. The Institute provides special leave to faculty/scholars. Institute encourages the Faculty to pursue their doctoral research work. Faculty and students are also the member in the editorial board of institute magazine and newspaper. Faculty members are also encouraged to register themselves for SWAYM courses.

Library, ICT and Physical Infrastructure / Instrumentation

The Library has unique distinction of meticulously selected collection of books covering all possible aspects of interests in the field of Management, Computer Science, Journalism, Marketing, Finance, Human Resources, Economics, Business Strategies, Operation Management, Information Technology and Mass Communication. Library is centrally airconditioned and well furnished. It also provides facilities of Reprography, Printing, WiFi, eJournals and Digital Library. Library resources are further enriched with eresources through Delnet and JGATE. All the programmes are well supported through adequate number of research journals. Libsys Software (LSEase Software) is used for Library Management System. Institute has also the membership of British Council

Library and American Library. The academic environment is further enhanced by wellfurnished, airconditioned and ICT enabled classrooms, IT and media labs equipped with latest equipment and softwares . For conduct of professional and cultural events, institute has auditorium, seminar hall and conference hall with stateofart audiovisual facilities.

Human Resource Management

Complete transparency is maintained in recruitment and selection process of human resource. Employees are supported by good infrastructural facilities and conducive working environment. Good support is extended by the Institute to the faculty members in taking research activities and presenting the research papers in various National International Conferences and articles to be published in the journals. Opportunities are provided to coordinate and organize various Curricular, cocurricular and extracurricular events such as National and International Conferences, Seminars, Workshops, etc. FDPs are also organized regularly for the professional development of the faculty. Institute follows the even approach without any biasness in terms of gender, region or religion. The institute takes various initiatives in enhancing the satisfaction level of the staff by providing the following welfare measures to the staff: 1. Educational loan for higher studies. 2. Interest Free advances during emergency. 3. 50 concession in the tuition fees to the wards of employees studying in Group School and Institutions. 4. Provision for laptop on installments.

Industry Interaction / Collaboration

1. The eminent personalities from corporate and academia are invited in Conferences, Seminars, Workshops, Mock GD, PI and Faculty Development Programmes as resource person. 2. Alumni are also invited to have interactive sessions with the students and faculty. 3. The faculty members help the students as guide for their summer internship projects. This facilitates an effective corporate interaction. 4. Industrial Visits are organized for the students to have

practical exposure. 5. Online assessment test to monitor the performance of students through Wheebox Employability Skill Test is organized for the students. 6. Institute has associated itself with Internshala in order to provide opportunity to students for internship.

Admission of Students

University is the sole authority to conduct complete admission process through Common Entrance Test (CET). University undertakes the counselling in which all details about the same is web hosted on website of university i.e. www.ipu.ac.in which is updated on regular basis for the information to all stakeholders. For Management quota admissions, advertisements are released in National daily Newspaper. Selection amongst the applicants is done on the basis of merit in the qualifying examination. List of candidates, who applied/selected is forwarded to the University for verification and issuance of the enrolment number.

Curriculum Development

The institute strictly adheres to the affiliating University Syllabi. However, to supplement the curriculum for improving the employability and promoting the citizenship in students, institute conducts the events in various categories such as: (a) The Institute organized 04 conferences with one technical session exclusively for the presentation of research papers by students. (b) Workshops, seminars and other capability enhancement programs on Php Technology, Influencer Marketing, Business Success Challenges, Crime Political Reporting, Self Defence, Dust Control Measures, GST, Android App, Writing of Press Release, Machine Learning, Budget, Entrepreneurship Innovation, Customer Account Management by SAP FICO, Advanced Excel, Camera, Light Sound Equipments, Art of Public Speaking, Scope and Prospective after Pursuing BBA, Digital Marketing, Java Web Development, Career Counseling in overseas, Financial Modeling its scope, Business Communication, Interview tips, Time Management, Insight into Big Data, Best HR Practices, Basics of Digital Marketing, Cisco Networking, Digital Media. (c) Industrial Visits /Educational cum industrial Tours are

organized to provide the industry exposure to students. (d) Visit to Orphanage and Old age home, awareness programs on environmental issues are organized so as to sensitize them and inculcate the value of citizenship in them.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Notification of commencement of new academic session is uploaded on the institute website. Syllabus is available on the website. The institute uploads the Academic Calendar incorporating the various events and date of internal examinations on the institute website for all stakeholders. The reports of the events organized by the institute are also made available on the said website. Feedback Report is also available on the website. Online Grievance Redressal system is in place. Institutional Journal is also available on the institutional website.
Administration	Administration Library is automated through LSEase Software. The institute website displays the information related to various stakeholders particularly students.
Finance and Accounts	Finance and Accounts Tally ERP is in place.
Student Admission and Support	Student Admission and Support - Admission is centrally done by affiliating university and the university directs the admitted students to report to the respective institute for completion of admission process. The details of the students in the institute are received and compiled through admission module of the ERP of the institute. Weblink of the affiliating university is also available on the institute website for all admission related information.
Examination	Examination Weblink of the affiliating university is available on the institute website displaying the examination datesheet, notices and result.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2019	Ms. Rajni Bansal	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Mr. Inderpreet Singh	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Dr. Monisha	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Ms. Megha Mohan	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Ms. Punitika Batra Dhingra	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Ms. Kirti Miglani	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500

		of IQAC		
2019	Ms. Sheetal Badesra	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2018	Mr. Inderpreet Singh	The Power Purpose of ACBSP, USA Global Accreditation" Seminar on "Accreditation"	Indian Commerce Association, Delhi on 28th August 2018.	1000
2019	Mr. Mayank Arora	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Mr. Rahul Mittal	1st Photowalk organised at India Gate on the theme Shadows / Freeze the motion / Framing	Khitchik creation, India Gate	500
2019	Mr. Ajoy Kumar Banerjee	Presented paper on EBanking on National Conference on Contemporary practices and Trends in Digital Marketing Social Media	Kasturi Ram College of Higher Education, Narela, Delhi	500
2018	Mr. Rahul Mittal	Three days Training on DSLR	Guru Nanak Institute of Management on 24.12.2018 to 26.12.2018	500
2019	Dr. Vishal Khatri	Workshop on Network Implementation	Network Bulls: Where carriers Fly	100
2018	Mr. Rahul Mittal	Relevance of Contemporary	Commission for Scientific	500

		Terminology in Journalism	and Technical Terminology, Ministry of Human Resource Development, Department Of Higher Education at Maharaja Agrasen College, University of Delhi held on 0607 October, 2018	
2019	Dr. Sachin Sabharwal	Artificial Intelligence of India Way Forward	FICCI, Federation House, Tansen Marg, Delhi	0
2019	Dr. Sandeep Kumar	Artificial Intelligence of India Way Forward	FICCI, Federation House, Tansen Marg, Delhi	0
2019	Mr. Rahul Tripathi	Artificial Intelligence of India Way Forward	FICCI, Federation House, Tansen Marg, Delhi	0
2019	Ms. Sonia Madan	Artificial Intelligence of India Way Forward	FICCI, Federation House, Tansen Marg, Delhi	0
2019	Dr. Sandeep Kumar	Workshop on "Careers in Augmented / Virtual Reality"	PHD Chamber of Commerce and Industry, New Delhi	0
2019	Dr. Sachin Sabharwal	Workshop on "Careers in Augmented / Virtual Reality"	PHD Chamber of Commerce and Industry, New Delhi	0
2019	Dr. Sandeep Kumar	International conference on Convergence of Social Innovation and Digital Transformation in Business on the Topic Human Resource Management in Social Entrepreneurship, held on 5 6th April,	Institute of Technology Science, Mohan Nagar, Ghaziabad	2000

		2019		
2019	Dr. Anuranjan Mishra	Artificial Intelligence of India Way Forward	FICCI, Federation House, Tansen Marg, Delhi	0
2019	Ms. Sania	Artificial Intelligence of India Way Forward	FICCI, Federation House, Tansen Marg, Delhi	0
2019	Ms. Sania	Workshop on "Careers in Augmented / Virtual Reality"	PHD Chamber of Commerce and Industry, New Delhi	0
2019	Dr. Vishal Khatri	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Dr. Vishal Khatri	Big DataHadoop	Training Basket Quality for Tomorrow	0
2018	Dr. Jitender Rai	National Conference on Role of ICT in Technical and Professional Higher Education	Jagganath Unviersity, Bahadurgarh, Haryana	2000
2018	Mr. Mohit Tiwari	Seminar on PHP	APTRON	0
2018	Dr. Jitender Rai	Seminar on PHP	APTRON	0
2018	Dr. Sudhir Dawra	AICTECII National Education Summit 2018	AICTE Headquarters, Vasant Kunj, Delhi, Held on 45 Oct 2018	0
2019	Ms.Neha Gupta	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
2019	Ms. Keenika Arora	NAAC Sponsored	Lingyas Lalita Devi	500

		National Workshop on Learning Approaches in Quality Education Role of IQAC	Institute of Mgmt. Sciences, held on 89 March, 2019	
2019	Dr. Rohtash Kumar	NAAC Sponsored National Workshop on Learning Approaches in Quality Education Role of IQAC	Lingyas Lalita Devi Institute of Mgmt. Sciences, held on 89 March, 2019	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar on "Quality Parameters in Academia Support System"	Seminar on "Quality Parameters in Academia Support System"	04/08/2018	04/08/2018	22	5
2018	National Conference on Advance ments in Artificial Intelligen ce: Robotic Solutions for Business	NA	12/10/2018	12/10/2018	52	Nil
2018	National Conference on MAKE IN INDIA: The New Gateway To Go Global	NA	26/10/2018	26/10/2018	52	Nil
2019	National Conference on	NA	02/02/2019	02/02/2019	54	Nil

	"MCKINSEY 7s MODEL Innovation, Growth, Sustainability and Scalability of Business"					
2019	International Conference on Indian Politics Role of Media	NA	14/03/2019	14/03/2019	54	Nil
2019	FDP on "Research Methodology and Data Analysis Using SPSS"	NA	24/06/2019	28/06/2019	12	Nil
2019	Workshop on "Intellectual Property Rights"	NA	29/06/2019	29/06/2019	22	Nil
2019	NA	ERP Training on Admission Module	23/04/2019	23/04/2019	Nil	10
2019	NA	Workshop on Advanced Excel	19/03/2019	19/03/2019	Nil	7
2018	Training on Usage of Fire Extinguisher / Hydrant System for Meeting out emergency exits from the building.	Training on Usage of Fire Extinguisher / Hydrant System for Meeting out emergency exits from the building.	13/12/2018	13/12/2018	3	5

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
---------------------------	---------------------------------	-----------	---------	----------

development programme				
UGCSponsored Refresher Course in Business Management, Economics and Commerce	1	28/06/2019	11/07/2019	14
Orientation Programme (QR97)1	1	28/06/2019	18/07/2019	21
Capacity Building programme	1	12/11/2018	24/11/2018	13
AICTECII National Education Summit 2018	1	04/10/2018	05/10/2018	02
NPTEL Online CourseMarketing Research and Analysis II	1	01/01/2019	30/04/2019	120
SWAYAM Online CourseLearning and Instruction	3	11/03/2019	28/04/2019	49
MDP on Finance for Managers	1	23/02/2019	23/02/2019	01
FDP on Research Methodology and Data Analysis Using SPSS	12	22/06/2019	28/06/2019	05
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	23	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Educational loan for higher studies. 2. Interest Free advances during emergency. 3. 50 concession in the tuition fees to the wards of employees studying in Group School and Institutions. 4.	1. Educational loan for higher studies. 2. Interest Free advances during emergency. 3. 50 concession in the tuition fees to the wards of employees studying in Group School and Institutions. 4.	1. Group Insurance for Students of MBA and MCA. 2. Guidance to apply for various Scholarship schemes of Government and education loan. 3. Availability of S.Napkin, dispenser and disposal incinerator

Provision for laptop on instalments. 5. Get together on Holi, Teacher's Day and Deepawali with Gala Lunch.

Provision for laptop on instalments. 5. Get together on Holi, Teacher's Day and Deepawali with Gala Lunch.

through Hygienic Washrooms, Drinking water and Canteen. 4. Lifts for students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute conducts Internal and External Financial Audits regularly by Statutory Auditor. They verify all the income and expenditure with all supporting documents. The auditors submit the Audit report to the concern authority.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
M R Gupta Company Pvt Ltd	50000	Business Diversification Project
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6.4.3 – Total corpus fund generated

53556194

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Gobind Singh Indraprastha University, Delhi	Yes	Tecnia Institute of Advanced Studies
Administrative	Yes	GGSIU, DHE Govt. of NCT, Delhi	Yes	Tecnia Institute of Advanced Studies

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents are requested for their feedback during the study of their wards in the institute
- Parents are invited on Orientation day where they are shared with all the institutional information related to their wards.
- Teachers are in direct contact with the parents and discuss the performance of their wards either telephonically or in person.

6.5.3 – Development programmes for support staff (at least three)

- Seminar on "Quality Parameters in Academia and Support System.
- Training on Usage of Fire Extinguisher / Hydrant System for Meeting out emergency exits from the building.
- Workshop on Advanced Excel.
- Training on Admission Module.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Development of Academic Manual Formats • Conduction of events in various categories for holistic development of students • Functionality of specialized clubs in the area of Anchoring, Photography and Videography, Press and Media, IT and Eco. • Conduction of Extension activities to promote the citizenship in students • More practical exposure to students through Case studies, Journal Reviews/News reviews based assignments.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Continuous Evaluation of Students Case studies, Journal Reviews/News reviews based assignments.	01/08/2018	01/08/2018	19/04/2019	1840
2018	TIAS Academic Calendar, T P Calendar and Club Activities	01/08/2018	01/08/2018	30/06/2019	1840
2018	Seminar on "Quality Parameters in Academia Support System" as per the revised guidelines of NAAC	04/08/2018	04/08/2018	04/08/2018	22
2018	Preparation and Analysis of database of 2018 admitted students	31/08/2018	31/08/2018	06/09/2018	5
2018	Submission of AQAR to NAAC (201718)	01/07/2018	01/07/2018	27/12/2018	0

2019	Academic Audit by Affiliating GGSIP University	01/02/2019	01/02/2019	01/02/2019	80
2018	Functionality of specialized clubs in the area of Anchoring, Photography and Videography, Press and Media, IT, Literary and Eco.	01/08/2018	01/08/2018	30/06/2019	227

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachao Beti Padhao	22/09/2018	22/09/2018	80	70
Beti Bachao Beti Padhao	24/01/2019	24/01/2019	74	78
Nukkad Natak (Women Empowerment & Terrorism)	11/03/2019	11/03/2019	45	25
Workshop on Self Defence	03/10/2018	03/10/2018	50	0
Josh Talk	14/02/2019	14/02/2019	130	95

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • The institute is ISO 14001: 2015 for its Environment Management System • The institute promotes the culture of usage of public transport and car pooling • Vertical Garden has been developed to promote greenery in the campus • LED lights are used • All the electrical appliances are switched off when not in use. Placards are displayed at appropriate places in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1

Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	8	8	01/10/2018	01	Blood Donation Camp	to raise global awareness of the need for safe blood and blood products for transfusion and highlight the critical contribution made by unpaid, voluntary blood donors	61
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics Responsibilities	08/09/2018	Updation as per the directives of affiliating GGSIP University

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Campaign on "No Use of Firecrackers"	05/11/2018	05/11/2018	8
Awareness Campaign on Save Water	19/03/2019	19/03/2019	9
Campaign on preventive measures for air pollution	28/02/2019	28/02/2019	48

Educational visit to Yamuna Biodiversity Park ,Delhi	19/01/2019	19/01/2019	50
Workshop on "Dust Control Measures	09/10/2018	09/10/2018	2
Workshop on E Waste	12/03/2019	12/03/2019	116
Ill Effects of Ragging, Nukkad Natak	20/08/2018	20/08/2018	110
Awareness Programme for SC/ST /OBC/Minorities/ Disabilities Students - Educational Loan Schemes	11/10/2018	11/10/2018	43
Josh Talk	14/02/2019	14/02/2019	225
Workshop on Self Defence	03/10/2018	03/10/2018	50
Sensitization towards person with special capabilities Independence Day celebration with Divyang students	14/08/2018	14/08/2018	60
Visit to Orphanage Bal Sahyog	15/04/2019	15/04/2019	20
NSS, National Anti Leprosy Day	30/01/2019	30/01/2019	35
Poster Making competition on Social Justice	15/04/2019	15/04/2019	50
Visit to senior citizen home	08/04/2019	08/04/2019	50
Nukkad Natak (Women Empowerment Terrorism)	11/03/2019	11/03/2019	70
Blood Donation Camp	13/03/2019	13/03/2019	74
NSS Orientation Programme	01/08/2018	01/08/2018	80
Rashtriya Ekta Diwas (National Unity Day)	31/10/2018	31/10/2018	100
76 Years Of Quit India Movement	09/08/2018	09/08/2018	100
Campaign of	27/09/2018	27/09/2018	120

Electoral Roll			
NSS Foundation Day Celebration	24/09/2018	24/09/2018	125
Beti Bachao, Beti Padhao Programme	22/09/2018	22/09/2018	150
NSS Beti Bachao beti padhao	24/01/2019	24/01/2019	152
Independence Day Celebration	14/08/2018	14/08/2018	210
Poster making competition on Green Holi	16/03/2019	16/03/2019	21
Debate Competition on Human Needs are changing into greeds	18/04/2019	18/04/2019	16
Awareness Campaign on Use Paper Both Sides	15/09/2018	15/09/2018	17
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Following initiatives have been taken to sensitize the students staff to make the campus ecofriendly: Date Particulars 16Mar19 Poster making competition on Green Holi 18Apr19 Debate Competition on Human Needs are changing into greeds 15Sep18 Awareness Campaign on Use Paper Both Sides 17Sep18 Workshop on International Ozone Day 5Nov18 Awareness Campaign on "No Use of Firecrackers" 19Mar19 Awareness Campaign on Save Water 28Feb19 Campaign on preventive measures for air pollution 19Jan19 Educational visit to Yamuna Biodiversity Park ,Delhi 9Oct18 Workshop on "Dust Control Measures 12Mar19 Workshop on E Waste Apart from above initiatives • The institute is ISO 14001: 2015 for its Environment Management System • The institute promotes the culture of usage of public transport and car pooling • Vertical Garden has been developed to promote greenery in the campus • LED lights are used • All the electrical appliances are switchedoff when not in use. Placards are displayed at appropriate places in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(A) Title of the Practice: CONTINUOUS EVALUATION OF STUDENTS 1. Goal: In professional programmes, with the progression of course as knowledge base of the students widens, it becomes necessary to nurture their critical thinking and develop their problem solving, analytical reasoning research-related skills. For this, students should be exposed to different types of assignments which inculcate such skills in them. 2. The Context: In this fast changing competitive environment, the traditional teaching learning process limits the students to the theoretical knowledge rather than developing the ability to transform this knowledge to skills. Moreover, immediate feedback is not possible in Summative Evaluation. So, it does not give immediate scope for remedial measures. Therefore, students should be given the continuous opportunity to develop their cognitive and research related skills. With this premise in view, Institute has worked out a detailed and structured system of

continuous evaluation where weightage is assigned to different type of assignments. The very purpose of such assignments is to promote collaborative and constructive teaching learning process on continuous basis and inculcate the technical skills in students. 3. The Practice: a. Since Academic session 2018-19, Continuous Evaluation System has been enriched, which motivates the students to engage in creative thinking. Linking this system, with internal assessment marks, pushes them towards competitive behaviour amongst their peers. b. The Evaluation system has been divided into following four segments. i. (a) Case Study based Power Point presentations-This is based on experiential learning where students are exposed to real life issues and they are required to analyse and evaluate the actions taken, indicating the appropriate actions and suggesting the solutions. Further, all other groups of class are also benefitted when one group gives presentation on case study thus synergizing the efforts. OR (b) Review on contemporary trends/issues/events- Students are required to go through any contemporary issues or events in their chosen subject field analyse them and provide suggestions/ solutions. ii. Class Test (Mandatory stipulation, as per University norms) iii. Question Answer based written assignment followed by Viva-voce- This assignment is based on previous years' question papers which exposes them to variety of questions thus helping them to build their concepts further. iv. Journal based review of literature on the topics in their area of specialization- This assignment develops the research acumen as they are exposed to various journals on the subject under concern. Following is the scheme of continuous evaluation: For MBA MCA: I. Theory Course (i) Continuous evaluation by teacher(s)- 25 Particulars Weightage (Marks) (a) Case Study Based • Power point presentation 20 (b) Class Test 30 (c) Written Assignment Based-Viva-voce 20 (d) Journal Based-Review of Literature on the topic given from the Journals by the Faculty -Viva- voce 20 (ii) Semester term end examination- 75 II. Practical / Laboratory Course (i) Continuous evaluation by teacher(s)- 40 (1) Class Test 15 (2) Continuous Evaluation (Assignments Exercises) 15 (3) Internal Assessment (Lab Performance) 10 (ii) Semester term end examination 60 III. Dissertation / Thesis / Projects (i) Assessment by Internal Examiner 40 (ii) Assessment by External Examiner 60 For BBA: I. Theory Course (i) Continuous evaluation by teacher(s)- 25 Particulars Weightage (Marks) (a) Case Study Based • Power point presentation 20 (b) Class Test 30 (c) Written Assignment Based -Viva-voce 20 (d) Journal Based-Review of Literature on the topic given from the Journals by the Faculty -Viva- voce 20 (ii) Semester term end examination- 75 II. Practical / Laboratory Course (i) Continuous evaluation by teacher(s)- 40 (1) Class Test 15 (2) Continuous Evaluation (Assignments Exercises) 15 (3) Internal Assessment (Lab Performance) 10 (ii) Semester term end examination- 60 III. Dissertation / Thesis / Projects (i) Assessment by Internal Examiner 50 (ii) Assessment by External Examiner 50 For BA(JMC): I. Theory Course (i) Internal Evaluation by teacher(s)- 25 Particulars Weightage (Marks) (a) Review on contemporary trends/issues/events-Viva- voce • Individual Hard copy 20 (b) Class Test 20 (c) Written Assignment Based-Viva-voce • Individual Hard copy 20 (d) Internal Assessment- Journal Based-Review of Literature on the topic given from the Journals by the Faculty - Seminars/Presentations Class Performance • Individual Hard copy 10 (ii) Semester term end examination- 75 II. Practical / Laboratory Course (i) Continuous evaluation by teacher(s)- 40 (1) Class Test 15 (2) Continuous Evaluation (Assignments Exercises) 15 (3) Internal Assessment (Lab Performance) 10 (ii) Semester term end examination- 60 III. Dissertation / Thesis / Projects (i) Assessment by Internal Examiner 50 (ii) Assessment by External Examiner 50 c. This process is applied for each subject, managed and guided by respective faculty members conducting particular subjects. 4. Evidence of Success: The above system has resulted in increased confidence, motivation, presentation skills, cognitive skills and research acumen which is evident from the given below comparative study: Academic Session No. of students presented the paper in Conference (Pre Final Round) No. of papers of

students published in Conference Proceedings 2017-18 33 21 2018-19 92 54 5.

Problems Encountered and Resources Required: a. It is a tedious process as every Faculty has to assess and appraise the performance of every student four times in a semester. Similarly every student has to strictly comply with the schedule so as to be assessed four times in a semester. So it requires high level of punctuality, sincerity, commitment and discipline for both the faculty and student. (B) Title of the Practice: STUDENT CENTRIC APPROACH a. Goal: To develop the student centric approach b. The Context: The context is to develop a pedagogy and curriculum which should be student centric where the focus is on the student's development. The prime objective is to make them as much efficient so that they can create which should make the higher learning skills as per Bloom's taxonomy. The institution is trying to cater the participation model with the introduction of innovative pedagogy. c. The Practice: a. Reformed Teaching Learning Process: In education, teachers facilitate student learning which helps students gain skills knowledge and critical thinking and creative ability. Different ways to teach are often referred to as pedagogy.

Teachers using pedagogy involves assessing the educational levels of the students on skills sets. Understanding the pedagogy in the classroom involves using different methods of instruction as well as supervision in case method and problem-solving techniques to meet the needs of the corporate brainstorming process in the classroom. b. Student Centric Learning: As we found a few difficulties in the traditional method of teaching which is teachers centric requires changes to learners' centric approach in the classroom as students are introduced to Outcome Based Education framework. This OBE method interface improves students considerably. c. Activity Based Learning: As this new process relates to activity-based learning such as role play, students get more space to interact with teachers and classmates. Further, PPTs, Videos, flipped classroom, blended learning and short seminars are being used in the OBE framework that results in easy understanding of the concepts by students. d.

Project Based Learning: The OBE framework provides a detailed learning to students and reduces them to initiate a project on the basis of what they have learnt in the classroom. e. Quizzing/critical thinking/creativity: To get an in-depth knowledge in subjects, quizzing critical thinking and creative thinking are paramount which brings in the learner the sense of out of box thinking and understanding on critical parameters for success of its business models or projects or live experiments on problems solving which helps students to have specified learning. f. Mentoring: The teachers meet students periodically, collects the pros and cons of various methods which requires to bridge the gaps, if any remained in understanding due to language barriers, technical barriers or any other parameters which requires to be counselled to remove the difficulties in their academic performance this method is called 'Mentoring - Mentee system' students' personal issues are also discussed, and a proper guidance and support is provided to ensure the comfort of students in the campus. The primary focus of the OBE framework is to give students a wide-ranging knowledge, exceptional creativity, and more comfort and to bring out their hidden potentials into the limelight. d. Innovative pedagogy It is important to know that the teachers should shape their students who go for higher education and should be aware of the latest trend of professional courses. Also, the students should equip their qualities in all the manner while they transform from college to university. To create awareness and to bridge the gap on these aspects, we have designed a few outreach programmes for students and teachers of institution. The following are the benefits of the programmes: - Teachers would get awareness about the latest teaching aids. - Providing experiential practical oriented teaching. - Difficulties and barriers of subjects will be cleared thoroughly. - Bringing students to this campus and facilitating them to access the institution resources. Students come to know about the systems followed in institutions. - Students are given valuable exposure by using the new and different resources beyond the reach of many

institutions. - Motivating them to take up courses

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://tiaspg.tecna.in/igac/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute truly believes in its vision of "Imparting holistic development by inculcating knowledge, ethics, professional acumen and socially concerned attitude to carve an edge in a dynamic environment" and works to achieve its mission To make a thorough professional and responsible citizen through student centric teaching learning process, cocurricular, extracurricular, enrichment, extension and outreach activities and research environment. Institute is continually performing in the given below area for the achievement of its vision and mission:

- Teaching Learning Process: Constructive and Collaborative Approach The students are actively engaged in the construction of knowledge through Case study, review of literature, review on contemporary issues, film appreciations, industrial visits, presentations group discussions. Such approach inculcates the creative thinking, problem solving, analytical reasoning and research related skills in them.
- Enrichment of the curriculum: The curriculum is enriched with cocurricular activities such as Conferences, Workshops, Seminars, Academic Fests, Orientation Programs, Industrial Visits Education Cum Excursion Trip through Academic Departments and various clubs viz. Abhiviyakti Club, Photography and Videography club, Press and Media Club IT Club, Various events organized under three Academic Fests, ie., VarchasvaMedia Academic Fest, EndeavourManagement Academic Fest and TechnovisionIT Academic Fest are: RJ Hunt, Magazine Cover Design, Live Reporting, Creative writing, Tecnia Film Festival, Case Folio, Business Plan, Just A Minute, Case Presentation, Debate, Management Games, Quiz, Product Logo Design, Ad Mad Show, Website Design, Software Programming, Technical Paper Presentation, Extempore Debugging. All these activities provide ample opportunity to the students to learn and sharpen their skills in respective areas.
- Extracurricular Activities: Sports Events (GGSIPU Sports Meet, Tecnia Sports Meet) Cultural Events (GGSIPU organized Anugoonj, and Tecnia Saras) complements the students further for their holistic development.
- Extension Outreach Programs: TecniaNSS (UnitI), Eco Club, Internal Complaint Committee, Student Welfare, Committee for SC ST are actively involved in sensitizing the students towards socially conscientious attitude . Such programs prepare students a socially responsible citizen towards vulnerable section of society, divyangs, environment and National Integrity.
- Preparing the students for selfreliance/employability/ Higher Education/Competitive Examinations: Business Plan Competition, Initiatives for Startups and Capability Enhancement Schemes are the activities that prepares the students towards the achievement of their career goals.

Provide the weblink of the institution

<https://tiaspg.tecna.in/events/>

8.Future Plans of Actions for Next Academic Year

1. To enrich the curriculum by inviting resource person from industry and academia.
2. To sensitize the students for socially conscientious attitude.
3. To encourage more Faculty members for enrolment in SWAYAM, MOOCS, NPTEL online courses.
4. To promote Faculty for more publications.
5. To encourage the Faculty either for enrolment in PhD program or completion of PhD, if already registered.
6. To make more modules functional through ERP.
7. Coordination for AQAR with

respective departments.