



TRAINING AND PLACEMENT CELL

EVENT REPORT

TECNIA
 INSTITUTE OF ADVANCED STUDIES
 NAAC ACCREDITED GRADE "A" INSTITUTE
 DELHI INDIA

Interview skills

Ms. Sangeeta,
 Assistant Professor,
 TIAS

Ms. Heena Lal,
 Training & Placement Officer,
 TIAS

Venue: UG Building Room 2203 IIIrd Floor
Program: BCA 2nd year

18.04.22 (Monday)
12:00 PM to 12:50 PM

Training and Placement Cell

Topic: Interview Skills
Date: 18/4/2022
Time: 12:00 PM to 12:50 PM
Duration: 50 minutes
Venue: Room No: 2203, UG Building, TIAS
Coordinator: Ms. Sangeeta, Assistant Professor,
 Department of Computer Applications
Program: BCA (2nd Year)
No. of students: 23

Resource Person:

Ms. Heena Lal, Training and Placement Officer, TIAS

OBJECTIVES:

- To make students know what the required skills are to carry out an effective interview
- To help students be able to plan and prepare for an interview
- To help students know what are the general questions asked and how to answer those questions.
- To make students understand do's and don'ts before, after and during the interview.

REPORT:

Session on Interview skills was conducted on 4th April 2022 for BCA 2nd year students by the T&P cell of TIAS under the ambit of Capability enhancement program by Ms. Heena Lal (TPO) which was coordinated by Ms. Sangeeta. The main focus of the session was to prepare students in advance for the interviews by giving them the opportunity to self-evaluate themselves on the basis of their strengths and weaknesses. Followed by which do's and don'ts before, during and after the interview was covered both for telephonic, virtual as well as face to face interviews. Along with it students were told few skills they need to work upon, on the basis of their interest areas. Also students were trained on the general/ frequently asked questions during the interviews. Post the session, Ms. Heena Lal and Ms. Sangeeta guided the students regarding their scope of improvement in respective areas like body language, dressing sense, communication skills, Confidence level etc.

LEARNING OUTCOMES:

- Students understood how to be well prepared before the interview
- Students self-evaluated themselves on the basis of their strength and weaknesses and the areas they need to work upon themselves.
- Students understood the skills required for an effective interview
- Students Got aware and can prepare in advance for the general/ frequent question that are asked in the interviews

Geotag Photos:



Attendance:

Tecnia Institute of Advanced Studies						
NAAC ACCREDITED GRADE A INSTITUTE						
Training & Placement Cell						
Attendance Sheet - (Sem. - 4) BCA						
Date : 18/4/2022						
Sl.No	Name	Shift I/II	Div. A/B	Enrollment No.	Phone No.	Sig.
1	Ankur Bansal	I	A	00617002020	8448401568	Ankur
2	Pratek Bansal	I	A	03017002020	9650325985	Pratek
3	Bhavya Sharma	I	A	35317002020	8448552522	Bhavya
4	Ujjwal	I	A	04377002020	8750847134	Ujjwal
5	GOVIND VIJAY	I	A	01917002020	7982643654	Govind
6	Anchit Chauhan	I	A	00917002020	9810578737	Anchit
7	Rishabh Jain	I	A	03317002020	9667632688	Rishabh
8	NIRKIL CHAURASIA	I	A	02817002020	730328445	Nirakil
9	Nakul Bajaj	I	A	02617002020	7289916567	Nakul
10	Vasu Jain	I	A	04417002020	8595630418	Vasu
11	Sanya Verma	I	A	03517002020	9582630933	Sanya
12	Haksh Aggarwal	I	A	01817002020	9311614308	Haksh
13	Deepanshi Bansal	I	A	01317002020	8076555805	Deepanshi
14	Anant Raghav	I	A	00517002020	7836852852	Anant
15	Riya Gupta	I	A	02417002020	8287036734	Riya
16	Chirag Aggarwal	I	A	01217002020	00	Chirag
17	Dev Singh	I	A	01417002020	8447553852	Dev
18	Ushika Guleri	I	A	02217002020	1899210257	Ushika
19	Jyotsna			04017002020	8929816928	Jyotsna
20	Prizanshu			03217002020		Prizanshu
21	Srinani	I	A	03717002020	728907604	Srinani
22	Harshit Goyal	I	A	02017002020	9354925258	Harshit
23	Tehiti Jain	T	A	02317002020	93540805234	Tehiti
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