

TRAINING AND PLACEMENT CELL

EVENT REPORT



Program:

No. of students: 23

BCA (2nd Year)

Resource Person:

Ms. Heena Lal, Training and Placement Officer, TIAS

OBJECTIVES:

- To make students know what the required skills are to carry out an effective interview
- To help students be able to plan and prepare for an interview
- To help students know what are the general questions asked and how to answer those questions.
- To make students understand do's and don'ts before, after and during the interview.

REPORT:

Session on Interview skills was conducted on 4th April 2022 for BCA 2nd year students by the T&P cell of TIAS under the ambit of Capability enhancement program by Ms. Heena Lal (TPO) which was coordinated by Ms. Sangeeta. The main focus of the session was to prepare students in advance for the interviews by giving them the opportunity to self-evaluate themselves on the basis of their strengths and weaknesses. Followed by which do's and don'ts before, during and after the interview was covered both for telephonic, virtual as well as face to face interviews. Along with it students were told few skills they need to work upon, on the basis of their interest areas. Also students were trained on the general/ frequently asked questions during the interviews. Post the session, Ms. Heena Lal and Ms. Sangeeta guided the students regarding their scope of improvement in respective areas like body language, dressing sense, communication skills, Confidence level etc.

LEARNING OUTCOMES:

- Students understood how to be well prepared before the interview
- Students self-evaluated themselves on the basis of their strength and weaknesses and the areas they need to work upon themselves.
- Students understood the skills required for an effective interview
- Students Got aware and can prepare in advance for the general/ frequent question that are asked in the interviews

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Attendance:

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