# **TECNIA INSTITUTE OF ADVANCED STUDIES**

## Date: 15.06.2020

## Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC) held on 15<sup>th</sup> June 2020 at 2:30 PM through Zoom Platform.

## **Members** present

Name	Position
Dr. Ajay Kumar, Director	Chairperson
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Prof. Rajesh Bajaj, Professor, MBA	Member
Dr. Sandeep Kumar, Professor & HoD MBA	Member
Dr. Ajay Pratap Singh, Associate Professor, MBA	Member
Dr. Vishal Khatri , Professor & HoD MCA	Member
Mr.Pradeep Palei, MR System, TIAS	Member
Dr. Vandana Raghava, Professor, TIAS	Member
Dr. Varun Kumar, Assistant Professor, MBA	Member
Dr. Vipul Pratap, Associate Professor, BA(JMC)	Member
Dr. Nivedita, Head-T& P Cell	Member
Ms. Shefali Verma, Alumni MBA	Member
Ms.Shivani Khandelwal, MBA (2018-20)	Member
Dr. Sachin Sabharwal, Associate Professor, MBA & IQAC Coordinator	Member Secretary

## Agenda 01: To approve the minutes of meeting held on 10.03.2020

Members of the house noted and approved the minutes of IQAC meeting held on 10.03.2020.

Agenda 02: To appraise the members about the status of action taken on minutes of meeting of IQAC held on 10.03.2020

## Agenda 03: Plan of Action by IQAC

Plan of action chalked out by the IQAC for Academic Session 2020-21 was put up to the house and the same was approved after discussion.

#### Agenda 04: Feedback Analysis

Feedback analysis of students (Course wise), parents, alumni & students satisfaction survey was presented. A thorough discussion took place on each of the feedback analysis and action taken. The members showed their pleasure on the transparent and defined mechanism.

#### Agenda 05: Academic Calendar

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The various curricular and co-curricular & extracurricular activities for academic session 2019-20 organized by the respective departments, committee and clubs were put forward. It was also mentioned that due to lockdown certain activities were not undertaken.

#### Agenda 06: Placements

Placement records of MBA, MCA, BBA & BA (J&MC) for academic session 2019-20 was shared with the members. The classes conducted under capabilities enhancement scheme were also discussed. It was also informed to the members of IQAC that more number of undergraduate students have not shown their interest for placements. The members showed their satisfaction.

#### Agenda 07: Library resources

The membership/subscription LIBSYS, DELNET, J-GATE, British council library & American library have been renewed. The committee showed satisfaction and further suggested to procure new journals.

#### Agenda 08: Research and Development

Details of faculty's research for the academic session 2019-20 was presented. It was recommended to improve further the research credentials of faculty members particularly publications.

## Agenda 09: Any other items with the permission of Chair

Meeting came to an end with the vote of thanks to the chair as no other point was raised by any member for discussion.

The meeting ended with the vote of thanks to the chair

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