

# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC Accredited Grade "A" Institute

Date: 22.09.2018

## Minutes of Meeting

Minutes of Meeting of Internal Quality Assurance Cell (IQAC) held on 22<sup>nd</sup> September 2018 at 2:30 PM in the Conference Hall, TIAS.

### Members present

Name	Position
Dr. Ajay Kumar, Director	Chairperson
Mr. Ishan Taneja, MD/CEO, UAS International, New Delhi	Member
Dr. Anmol Arora, Medical Director, AIRSR	Member
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Prof. Rajesh Bajaj, Professor, MBA	Member
Dr. Sandeep Kumar, Professor & HoD MBA	Member
Dr. Vishal Khatri, Professor & HoD MCA	Member
Dr. Namita Mishra, Associate Professor, BBA & Head-Student Welfare Committee	Member
Dr. Varun Kumar, Assistant Professor, MBA	Member
Dr. Nivedita, Head-T& P Cell	Member
Ms. Shivani Khandelwal, MBA (2018-20)	Member
Dr. Ajay Pratap Singh, Associate Professor, MBA	IQAC Coordinator

**Agenda 1 : To approve the minutes of meeting held on 22.06.2018**  
Members of the house noted and approved the minutes of IQAC meeting held on 22.06.2018.

**Agenda 2 : To appraise the members about the status of action taken on minutes of meeting of IQAC held on 22.06.2018**

**(a) Agenda 04 : Plan of Action by IQAC**

(i) More practical exposure to students through Case studies, review on contemporary trends/issues/events Journal Reviews/News reviews based assignments.

Case studies/review of contemporary events/issues /Journal review have been introduced optional for academic session 2018-19 (Odd Semester) as a part of continuous assessment. The house showed its satisfaction.

(ii) Open interactive session of senior batch students with all Faculty members, administrative officer, Heads/Incharges of various committees/Cell, Head of the Department and Director of the institute to facilitate better understanding of the expectations of the students and review of the departmental academics and administration.

Open interactive session from 20th -24th Aug'18 for various departments facilitated the students and the teaching and non-staff to talk freely with each other at the common platform. Such sessions helped in removing hesitations, improving cordial relations and inviting constructive suggestions. The house showed its satisfaction.

(iii) Encouragement of Faculty to enroll themselves for SWAYAM Courses.

It was informed to the members that IQAC Coordinator has taken a session where Faculty members were detailed about the benefits and process of enrolling with online SWAYAM Courses. The house showed its satisfaction.

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(iv) Enrichment of the Curriculum.

Details of the speakers along with the reports of the executed events were put forward to the house for discussion. The same was resolved.

(v) Execution of co-curricular and extracurricular activities under various clubs.

Details of events which have been conducted under various clubs and committees were put forward to the house for discussion. The same was resolved.

**Agenda 03 : Admission for academic session 2018-19**

IQAC Coordinator appraised the house about the admission status of MBA, MCA, BBA & BA (J&MC) for the academic session 2018-19. The members showed their concern on the less no. of the students admitted in MCA Program.

**Agenda 04 : Result for academic session 2017-18**

Put up the result analysis of MBA, MCA, BBA, BA (J&MC) program for academic session 2017-18. Members specially appreciated the no. of distinctions in BA (J&MC) 2015-18 Batch & MCA 2017-18 Batch.

**Agenda 05 : Academic Calendar for Academic Session 2018-19**

Academic calendar incorporating the various events were tabled and same was acknowledged.

**Agenda 06 : Seminar on "Quality Parameters in Academia & Support System"**

It was informed that a seminar was organized on 04.08.2018 for the faculty members on the above topic so as to sensitize all concerned towards new guideline of NAAC. The members showed their satisfaction.

**Agenda 7 : Any other items with the permission of Chair**

Meeting came to an end *with the vote of thanks to the chair* as no other point was raised to be discussed.

  
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