

# TECNIA INSTITUTE OF ADVANCED STUDIES

Date: 19.08.2017

## Minutes of Meeting

Minutes of Meeting of IQAC held on 19-08-2017 at 02:30 PM in the Conference Hall, TIAS.

### B. Members present

Name	Position
Dr. Ajay Kumar, Director	Chairperson
Mr. Ishan Taneja, MD/CEO, UAS International, New Delhi	Member
Dr. Anmol Arora, Medical Director, AIRSR	Member
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Prof. Rajesh Bajaj, Professor, MBA	Member
Dr. Sandeep Kumar, Professor & HoD MBA	Member
Dr. Vishal Khatri, Professor & HoD MCA	Member
Mr. M.N. Jha, Associate Professor, BBA & MR System	Member
Dr. Namita Mishra, Associate Professor, BBA & Head-Student Welfare Committee	Member
Dr. Nidhi Gupta, Associate Professor, BBA & Head-IIC	Member
Dr. Varun Kumar, Assistant Professor, MBA	Member
Ms. Priyanka Sarkar, Assistant Professor, BA(JMC)	Member
Dr. Nivedita, Head-T& P Cell	Member
Ms. Ashwinder Kaur, English Faculty, Studymate, Hindustan Times Learning Center	Member
Ms. Dimple Uppal, MBA (2016-18)	Member
Dr. Ajay Pratap Singh, Associate Professor, MBA	IQAC Coordinator

The members of the IQAC deliberated on the agenda at length and resolved\suggested the following:

- Agenda 1** : To approve the minutes of meeting held on 12.05.2017  
Members of the house noted and approved the minutes of IQAC meeting held on 12.05.2017.
- Agenda 2** : To appraise the members about the status of action taken on minutes of meeting of IQAC held on 12.05.2017
- (a) Agenda 3 (i): Updation of data in SSR as addendum  
Addendum was put forward to house & the same was approved.
- (b) Agenda 3 (iv): Establish linkages  
MoU signed between Tecnia Institute of Advanced Studies & Sanskriti University was placed.  
The same was approved.
- Agenda 3** : Road map for future  
The road map for future of IQAC Cell is to follow the Guidelines for IQAC issued by NAAC for submission of Annual Quality Assurance Report (AQAR) (Revised in October 2013) be operationalize in the institute and all its programmes i.e. MBA, MCA, BBA, BA(JMC) and all support function of the institute in its letter and spirit .

Plan of Action by IQAC for Academic Session 2017-18

  
Director  
Tecnia Institute of Advanced Studies  
(Affiliated to GGSIP University Delhi)  
Medhuban Chowk, Rohini, Delhi-15

Following plan of action was chalked out by IQAC:

- i. To prepare for the Institute for Accreditation by NAAC as per the date specified
- ii. To establish the procedure for Manpower Planning wrt Faculty Members based on subject expertise.
- iii. To develop Academic Manual for Quality improvement Strategies in Academics
- iv. To develop Academic Formats for Teaching and Learning Process
- v. To define the parameters for Research & Development and Consultancy Committee
- vi. To convene FDP for honing of research skills
- vii. To redefine the roles & responsibilities of Faculty members.
- viii. To redefine the roles & responsibilities of Members of Training & Placement Cell
- ix. To enrich the curriculum for improving the employability
- x. To promote the citizenship in students
- xi. To promote digitalization
- xii. To establish the internal audit system for System monitoring & implementation
- xiii. To coordinate with respective departments for timely submission of AQAR

It was resolved after long discussion by the members of IQAC.

**Agenda 4 : Any other items with the permission of Chair**

No other point to discuss, meeting ended with vote of thanks to Chair.

  
Director  
Techno Institute of Advanced Studies  
(Affiliated to GGSIP University Delhi)  
Medhuban Chowk, Rohini, Delhi-85