

# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC Accredited Grade "A" Institute

Date: 15.12.2018

## Minutes of Meeting

Minutes of Meeting of Internal Quality Assurance Cell (IQAC) held on 15<sup>th</sup> December 2018 at 2:30 PM in the Conference Hall, TIAS.

### Members present

Name	Position
Dr. Ajay Kumar, Director	Chairperson
Dr. Anmol Arora, Medical Director, AIRSR	Member
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Prof. Rajesh Bajaj, Professor, MBA	Member
Dr. Sandeep Kumar, Professor & HoD MBA	Member
Dr. Vishal Khatri, Professor & HoD MCA	Member
Dr. Namita Mishra, Associate Professor, BBA & Head-Student Welfare Committee	Member
Dr. Varun Kumar, Assistant Professor, MBA	Member
Dr. Nivedita, Head-T& P Cell	Member
Ms. Ashwinder Kaur, English Faculty, Studymate, Hindustan Times Learning Center	Member
Ms. Shivani Khandelwal, MBA (2018-20)	Member
Dr. Ajay Pratap Singh, Associate Professor, MBA	IQAC Coordinator

**Agenda 1 : To approve the minutes of meeting held on 22.09.2018**  
Members of the house noted and approved the minutes of IQAC meeting held on 22.09.2018.

**Agenda 2 : To appraise the members about the status of action taken on minutes of meeting of IQAC held on 22.09.2018**

**(a) Agenda 02 (i) : Case studies/review of contemporary events/issues and & journal based review of literature as a part of continuous assessment**

It was informed that introduction of case studies/review of contemporary events/issues and journal based review of literature have encouraging response. Based on this, it was resolved that case studies/review of contemporary events/issues and journal reviews of literature shall be made compulsory for all students as a part of continuous assessment from academic session 2018-19 (Even Semester)

**Agenda 03 : Students feedback**  
Analysis of students' feedback for academic session 2018-19 odd semesters (course wise) was put up. It was also appraised that those faculty whose ratings were average or below were called by the respective HoD, IQAC Coordinator and Director and counseled/guided him/her for the improvement. The house approved the same.

**Agenda 04 : Presentation of AQAR for session 2017-18**  
AQAR for session 2017-18 was presented criteria wise before the house. Members showed satisfaction and agreed that the same is to be placed before BoG for its approval for the final submission to NAAC, Bengaluru.

**Agenda 05 : National Conference**  
It was appraised to the house that two national conference on the themes- "Advancement in AI: Robotics solutions for business" & Make in India were organized on 12.10.2018 &

  
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Madhuban Chowk, Ranchi, Jharkhand

20.10.2018 respectively. The of resource person along with proceedings of the conferences were shared with the members. The house showed satisfaction.

**Agenda 06 : Academic Calendar**

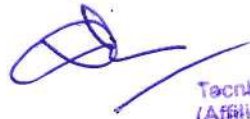
The various curricular and co-curricular & extracurricular activities for the academic session 2018-19 organized by the respective departments, committees and clubs were put forward. The house showed its satisfaction.

**Agenda 07 : Summer Internship**

List of titles of projects along with the company of summer internship was shared with the members of IQAC. List reflected the diverse areas of projects in management and journalism & Mass Communication. Members advised to put up 05 random projects to the house next time.

**Agenda 8 : Any other item with the permission of Chair**

Meeting came to an end *with the vote of thanks to the chair* as no other point was raised by any member for discussion.



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