

# SELF STUDY REPORT (SSR)



(Track ID: DLCOGN 18580)  
Submitted for Accreditation  
to  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



## TECNIA INSTITUTE OF ADVANCED STUDIES

Approved by AICTE, Ministry of HRD, Govt. of India; Affiliated to GGSIP University & Recognized Under Sec. 2(f) of UGC Act 1956; ISO 9001:2008; Rated as 'A' Category by JAC; Govt. of NCT of Delhi.

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Tel: 011-27555121-24 • Fax No: 011-27555120 • E-Mail: [directortias@tecnia.in](mailto:directortias@tecnia.in) • Website: [www.tiaspg.tecnia.in](http://www.tiaspg.tecnia.in)





# Self Study Report

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## TECNIA INSTITUTE OF ADVANCED STUDIES

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Tel: 91-11-27555121-24, Fax No: 91-11-27555120,  
E-Mail: directortias@tecnia.in; Website: www.tiaspg.tecnia.in



### CERTIFICATE OF COMPLIANCE

#### (Affiliated / Constituent / Autonomous College and Recognized Institutions)

This is to certify that TECNIA INSTITUTE OF ADVANCED STUDIES fulfils all norms:-

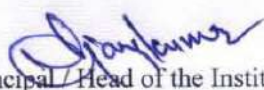
1. Stipulated by the affiliating University and/or
2. Regulatory Council / Body (Such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.) and/or
3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosures with regard to compliance of condition by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its university affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the College website.

Date: 6/4/2016  
Place: Delhi

  
Principal / Head of the Institution  
(Name & Signature with office seal)

Dr. Ajay K. Rathore, Director  
Tecnia Institute of Advanced Studies  
(Affiliated to GGSIP University, Delhi)  
Madhuban Chowk, Rohini, Delhi-85



# ***Self Study Report***

## **A. PREFACE**

Tecnia Institute of Advanced Studies - A Flagship of Tecnia Group of Institutions provides education in the area of Management, Computer Application and Journalism and Mass Communication. Institute was established by Health & Education Society, Delhi under the Chairmanship of Sh. Ram Kailash Gupta, a renowned educationist and philanthropist.

**Vision:** “Imparting holistic development by inculcating knowledge, ethics, professional acumen and socially concerned attitude to carve an edge in a dynamic environment”.

**Mission:** “To make a thorough professional and responsible citizen through student centric teaching learning process, co curricular, extra curricular, enrichment, extension and out reach activities and research environment”.

**Quality Policy:** To provide quality education, training and expertise to improve the quality of life by improving the capabilities of human resources, thinking process, practices & performance in the Management, IT and Media disciplines by adopting the quality management system through continual improvements.

Quality Management System embedded in the institute functioning has been helpful to meet the various criteria, as stipulated for NAAC accreditation.

The data included in this Self-study Report (SSR) are true to the best of my knowledge. This SSR is prepared by the institute after thorough internal discussions. The report has been prepared according to the instructions laid down by NAAC. The report includes the following:

- Preface
- Executive Summary of the Report.
- Institutional SWOC
- Profile of the Institute.
- Criteria wise - Analytical Report.
- Evaluation Report of MBA Department.
- Evaluation Report of MCA Department
- Evaluation Report of BBA Department
- Evaluation Report of BJMC Department

SSR describes the continuous efforts made by the Institute in imparting quality holistic education in a concise and precise manner.

# ***Self Study Report***



The report has been compiled by the Steering Committee comprising of the following:

- Dr. Ajay Kumar, Director
- Dr. Rajesh Bajaj, Professor, MBA Department
- Dr. Sandeep Kumar, Head of the Department - MBA
- Dr. Ajay Pratap Singh, Associate Professor – MBA, Coordinator
- Mr. M. N. Jha, Associate Professor - BBA
- Dr. Vishal Khatri, Head of the Department - MCA
- Dr. Mani Manjari, Head of the Department – BBA
- Mr. Pradeep Kumar Palei Assistant Professor - BBA
- Dr. Rajesh Agrawal, Head of the Department – BJMC
- Mr. Rahul Mittal, Associate Professor - BJMC
- Ms. Priyanka Setia, TPO
- Mr. Sunil Manocha, Administrative Officer

I appreciate and wish to convey my sincere thanks to the Steering Committee Members, all the faculty members and non-teaching staff for their contribution in preparation of this SSR.

With sincere thanks

**(Dr. Ajay Kumar)**

**Director**



## **B. EXECUTIVE SUMMARY**

Tecnia Institute of Advanced Studies (TIAS) was established in 1999 under the aegis of Health and Education Society (A Society Registered Under Societies Registration Act XXI of 1860) under the Chairmanship of Sh. Ram Kailash Gupta, a renowned educationist and philanthropist. High Quality functioning and professionalism are the main ethos being pursued by the promoters. Institute was established, as a self financing institute; to provide the professional education to the youth in the areas of Management, Computer Application and Journalism and Mass Communication. Institute strives to provide high quality education to the students, who can be beneficial to the nation, society and for themselves too. Institute is located at Delhi, at a very convenient location; which is easily accessible to most of the residential colonies in Delhi and NCR through private and public transportation system viz. Metro connectivity, Bus routes etc.

Institute is affiliated to Guru Gobind Singh Indraprastha University, Delhi and approved by All India Council for Technical Education (AICTE), Ministry of HRD, Govt. of India. Institute currently offers the following programmes:

- MBA (1st & 2nd Shifts) 2 Yrs. Full Time with intake of 120 seats each.
- MCA (1st & 2nd Shifts) 3 Yrs. Full Time with intake of 60 seats each.
- BBA (1st & 2nd Shifts) 3 Yrs. Full Time with intake of 120 seats each.
- BJMC (1st & 2nd Shifts) 3 Yrs. Full Time with intake of 120 seats each.

High quality functioning in all the operational areas at the institute is the prime focus for the management, faculty and support staff. Right from the inception, institute aligned its objectives, processes and procedures with the quality as its main stay. Accordingly, institute was certified as an ISO 9001:2000 academic institute in the year 2005. Currently, it is an ISO 9001:2008 certified institute. Quality Management System already embedded in the institute functioning has been helpful to meet the various criteria, as stipulated for NAAC accreditation.

Institute being affiliated to GGSIP University, follows the conduct of various programmes; as per time schedules, syllabi coverage and evaluation system as per University. However, to ensure better employability of the students in their professional career, institute maintains continuous interface with the industry to augment the syllabus coverage as per technology development, innovations and market demands. Experts from the industry and academia are invited at the institute to give the exposure to the students and faculty on contemporary issues of national and global relevance, such as environmental sensitization, big data analytics, cyber security, social media etc. Institute organizes

# Self Study Report



seminars, workshops, national and international conferences at regular interval. During these events students are encouraged to organize, participate and present their research findings. This exposes them to the professional environment prevalent, under which they are going to operate in their careers. This creates the conducive environment for research amongst faculty and students.

Faculty engaged in teaching the student is qualified and experienced in the various fields relevant to a particular programme. Institute maintains the strength and cadre ratio of the faculty, well within the norms laid down by the AICTE and affiliating University. Institute encourages faculty to attend the training and development programmes. This helps in continuous knowledge upgradation of the faculty inline with ever changing environmental demands. Faculty members are also provided with infrastructural and financial support to pursue their Ph.D. As a motivation to faculty, Institute has policies for educational loan for higher studies, Interest Free advances during emergency, 50% concession in the tuition fees to the wards of employees studying in Group School and Institutions, Group Mediclaim Insurance policy, provision for laptop on installments.

The academic environment is further enhanced by well furnished centrally air-conditioned and ICT enabled classrooms, IT and media labs equipped with latest equipments. Institute supports a library with 37228 number of books on professional and allied subjects. Library resources are further enriched with e-resources through Delnet, J-GATE, e-research and World eBook Library. All the programmes are well supported through adequate number of research journals. For conduct of professional and cultural events, institute has auditorium, multipurpose hall, seminar hall, conference hall and recreation hall with state-of-art audio-visual facilities.

Apart from the academic acumen being imbibed amongst the students, considerable focus is laid on their overall development as high caliber professionals and good citizens; who prove to be an asset to the society and nation as a whole. It is also ensured that students are empowered with allround professional knowledge to carve out successful and rewarding career in the competitive environment prevalent. Institute regularly conducts the professional enrichment programmes inline with the new developments in the technology and changing customer demands. Special classes are conducted to hone up their oral and communication skills, behavioural aspects and conduct in the social environment; matching their professional status. Students of the Institute regularly organize and participate in the cultural and sports activities at the Intra and Inter Institute levels. Training and Placement Cell at the institute maintains harmonious relationship with the industry and multiple job opportunities are offered to the students to make conscious choice in their area



## ***Self Study Report***

of interest. Institute also invites alumni to have interactive sessions with the students.

The management of the institute is exercised through the Board of Governors. Responsibility for the optimal utilization of the resources to achieve the best results rests with the departmental committees headed by HoD of particular department. HoDs chalk out growth oriented proposals, which are projected to the BoG through the Director of the Institute. After due approval by the BoG and allocation of funds and other resources required, implementation and monitoring is done by the concerned Departmental Head under the guidance of the Director.

Institute is always opened to implement new initiatives, which help towards the growth of the students and positive contribution to the society. Institute had organized blood donation camp and distributed artificial limbs to the individuals with the ortho deficiencies. Institute is also supporting a slum through various activities on education, gender sensitization and health & hygiene. Institute has also the practice of sensitization of the students towards Individuals with Special Capabilities. This initiative is being pursued at the Institute from two fronts i.e. Management contribution and Student sensitization. Institute has associated with Ashtavakra Institute of Rehabilitation Sciences and Research, wherein students and staff through management contribute Rs. 1/- per day. Students of Institute also visit to the Ashtavakra Institute on regular basis.

Tecnia Institute of Advanced Studies is pursuing high quality standards in all the functional areas. Institute is looking for evaluation of the systems followed by a high standard professional agency, with an objective to benchmark themselves against the best institutes in the country for continuous improvement.





## SWOC ANALYSIS

### Strength

- Tecnia Institute of Advanced Studies (TIAS) India's Premier ISO 9001:2008 Certified Institute.
- Institute is at Prime Location.
- Institute has Modern Infrastructure and imparts Value Based Quality Education.
- Fully air-conditioned state of the art auditorium with latest Audio-Visual facility.
- One International & three National Conferences every year on Contemporary Issues.
- Three Academic Fests every year.
- Enrichment programs, Soft & Technical Skills Trainings.

### Weaknesses

- Affiliation status granted on yearly basis.
- No Academic Autonomy.
- No control on quality of students getting admitted.

### Opportunities

- Scope for vertical mobility.
- To supplement the syllabus with enrichment courses.
- Encouraging more research work for faculty and students
- To develop the institute as a Centre of academic excellence for faculty and students.
- The online courses, video, teleconferencing and web conferencing can be made greater use of to supplement the teaching methodology.

### Challenges

- Recruitment of faculty possessing Ph.D. degree with industrial experience and research acumen.
- Continuous need to revise the syllabus and high redundancy rate of the available technology.



***C. PROFILE OF  
THE AFFILIATED  
/ CONSTITUENT  
COLLEGE***

# Self Study Report



## Profile of the Affiliated /Constituent College

1. Name and address of the college:

Name	TECNIA INSTITUTE OF ADVANCED STUDIES	
Address	Institutional Area, Madhuban Chowk, Rohini	
City	Rohini	
	Pin: 110085	State : Delhi
Website	www.tiaspg.tecniain	

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Director	Dr. Ajay Kumar	O: 011 - 27555121-24 Ext.225	9811229001	011-27555120	directortias@tecniain
Steering Committee Coordinator	Dr. Ajay Pratap Singh	O: 011 - 27555121-24 Ext.206	9250408923	011-27555120	drajaypratapsingh@tecniain

3. Status of the of Institution :

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

4. Type of Institution:

a By Gender	
I For Men	<input type="checkbox"/>
ii For Women	<input type="checkbox"/>
iii Co-education	<input checked="" type="checkbox"/>

b By shift	
I Regular	<input checked="" type="checkbox"/>
ii Day	<input checked="" type="checkbox"/>
iii Evening	<input type="checkbox"/>

5. Is it a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.



## Self Study Report

6. Source of funding:

Government

Grant-in-aid

**Self-financing**

Any other

√

7. a. Date of establishment of the college: **17/08/1999**

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

**Guru Gobind Singh Indraprastha University, Delhi**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	31/8/2012	Approved
ii. 12 (B)	N/A	N/A

**The Institute is recognized under section 2(f) of the UGC Act, 1956 vide letter no. F.8-198/2006 (CPP-1/C) dated 31<sup>st</sup> Aug, 2012. Certificate of recognition is enclosed as Annexure '7c'.**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section /clause	Recognition/ Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Approved by AICTE	27.05.2015	Academic Year 2015-16	F. No. North-West/1-2454223151/2015/EO A/Corrigendum
ii.	Approved by Directorate of Higher Education	19.06.2015	Academic Year 2015-16	DHE-4(3)/NOC/TIAS/2014-15/5462-63
iii.	Affiliation Letter by GGSIPU	20.10.2015	Academic Year 2015-16	GGSIPIU/Aff.letter/TIAS/2015/62

**Annexures:**

**7d(i) : AICTE Approval letter for MBA & MCA is enclosed(3 pages)**

**7d(ii) : NOC from Directorate of Higher Education for BBA & BJMC**

**7d(iii) : GGSIPU Affiliation letter for conduct of MBA, MCA, BBA & BJMC (3 pages)**

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

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Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized  
a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition:

- b. for its performance by any other governmental agency?

Yes  No

10. Location of the campus and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	2725 Sq. Mts.
Built up area in sq. mts.	9200 Sq Mtr

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities

- Sports facilities

\* play ground

\* swimming pool

(under the agreement with sister institute Tecnia International School)

\* gymnasium

- Hostel

\* Boys' hostel

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities):

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<b>No</b>

<b>No</b>
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\* Girls' hostel No

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities):

\* Working womens' hostel No

- i. Number of inmates
- ii. Facilities (mention available facilities)

• Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise) No

• Cafeteria Yes

• Health centre  
First Aid √

Inpatient, Outpatient, Emergency care facility, Ambulance No

Health Centre Staff  
Qualified Doctor √

	Full Time		Part Time	
Qualified Nurse	Full Time		Part Time	

• Facilities like banking State Bank of India & Allahabad Bank

• Post office 200m from the institute

• Book shops Available

• Transport facilities to cater to the needs of students and staff No

• Animal house NA

• Biological waste disposal NA

• Generator or other facility for management/regulation of electricity and voltage

**2 Generators of 125 KVA each**

• Solid waste management facility NA

• Waste water management NA

• Water harvesting Under Process

**NA\* stand for Not Applicable**

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12. Details of programmes offered by the college (Give data for current academic year 2015-16)

S. No	Program me Level	Name of the Programme/ Course	Dura tion	Entry Qualific ation	Mediu m of instruc tion	Sancti oned/a pproved Student strengt h	No. of student s admitte d	
1	UnderGr aduate	BBA 1st Shift	3 Yrs	10+2	English	120	120	
		BBA 2nd Shift	·	10+2	English	120	119	
		BJMC 1st Shift	3 Yrs	10+2	English	120	120	
		BJMC 2nd Shift	·	10+2	English	120	120	
			3 Yrs					
			·					
2	Post Graduate	MBA 1st shift	2 Yrs	Graduate	English	120	120	
		MBA 2nd Shift	·	Graduate	English	120	120	
		MCA 1st shift	2 Yrs	Graduate	English	60	31	
		MCA 2nd Shift	·	Graduate	English	60	10	
			3 Yrs					
			·					
3	Integrate d Program mes PG	NA	NA	NA	NA	NA	NA	
4	Ph.D.	NA	NA	NA	NA	NA	NA	
5	MPhil	NA	NA	NA	NA	NA	NA	
6	Ph.D	NA	NA	NA	NA	NA	NA	
7	Certificat e courses	NA	NA	NA	NA	NA	NA	
8	UG Diploma	NA	NA	NA	NA	NA	NA	



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9	PG Diploma	NA	NA	NA	NA	NA	NA
10	Any Other (specify and provide details)	NA	NA	NA	NA	NA	NA

13. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes		No	<input checked="" type="checkbox"/>	Number	00
-----	--	----	-------------------------------------	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History, etc)	UG	PG	Research
Science	Not Applicable	---	----	----
Arts	Not Applicable	---	----	----
Commerce	Not Applicable	---	----	----
Any Other not covered above	BBA BJMC MBA MCA	BBA BJMC	MBA MCA	----

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc, MA, M.Com...)

a. Annual system	<input style="width: 100%; height: 20px;" type="text"/>
b. Semester System	04
c. Trimester System	<input style="width: 100%; height: 20px;" type="text"/>

17. Number of Programmes with

a. Choice Based Credit System	No
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b. Inter/Multidisciplinary Approach	No
c. Any other ( specify and provide details)	No

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if Applicable)  
Notification No.: .....  
Date: ..... (dd/mm/yyyy)  
Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)  
Notification No.: .....  
Date: .....  
(dd/mm/yyyy)  
Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No



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20. Number of teaching and non-teaching positions in the Institution.

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government										
<i>Recruited</i>										
<i>Yet to recruit</i>										
Sanctioned by the Management/society or other authorized bodies	6	2	13	10	14	49	3	6	8	0
<i>Recruited</i>	6	2	13	10	14	49	3	6	8	0
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

\*M-Male \*F-Female

*\*No discrimination of male and female is applied in recruitment of faculty and staff members in the institute*

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
<b>D.Sc./ D.Litt</b>							
<b>Ph.D.</b>	6	2	9	10	0	1	28
<b>M.Phil.</b>	0	0	3	0	1	4	8
<b>PG</b>	0	0	1	0	5	29	35
<b>UGC NET</b>	0	0	0	0	8	15	23
<b>Temporary Teachers</b>							
<b>Ph.D.</b>	-	-	-	-	-	-	-
<b>M.Phil.</b>	-	-	-	-	-	-	-
<b>PG</b>	-	-	-	-	-	-	-
<b>Part-Time Teachers</b>							
<b>Ph.D.</b>	-	-	-	-	-	-	-
<b>M.Phil.</b>	-	-	-	-	-	-	-
<b>PG</b>	-	-	-	-	-	-	-

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22. Number of Visiting Faculty /Guest Faculty engaged with the College  
:

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2015-16		2014-15		2013-14	
	Male	Female	Male	Female	Male	Female
SC	2	2	4	0	9	6
ST	0	0	0	0	0	0
OBC	13	7	16	3	4	1
General	415	303	251	193	272	208
Others	16	2	21	25	8	7
<b>Total</b>	446	314	292	221	293	222
<b>Grand Total</b>		<b>760</b>		<b>513</b>		<b>515</b>

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	Total
Students from the same state where the college is located	860	722	1582
Students from other states of India	75	131	206
NRI students	-	-	
Foreign students	-	-	
<b>Total</b>			<b>1788</b>

25. Dropout rate in UG and PG (average of the last two batches)

UG  PG

26. Unit Cost of Education  
(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component   
(b) Excluding the salary component



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27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a. Is it registered center for offering distance education programmes of another University

Yes  No

b. Name of the University which has granted such registration

c. Number of programmes offered

d. Programmes carry the recognition of the Distance Education Council

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

Course	UG	PG
MBA	-	1:14.4
MCA	-	1: 5.96
BBA	1:18.17	-
BJMC	1:19.5	-

29. Is the college applying for Accreditation : Cycle 1  
(Cycle 1 refer to first accreditation and cycle 2, cycle 3 and cycle 4 refer to re-accreditation)

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) : NA

Cycle 1: \_\_\_\_\_ (dd/mm/yyyy) Accreditation Outcome / Result

Cycle 2: \_\_\_\_\_ (dd/mm/yyyy) Accreditation Outcome / Result

Cycle 3: \_\_\_\_\_ (dd/mm/yyyy) Accreditation Outcome / Result

\* Kindly enclose copy of accreditation Certificate (S) peer team report (s) as on annexure

31. Number of working days during the last academic year (2014-15) : **252**

32. Number of teaching days during the last academic year: **174**

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(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC) : **No**  
IQAC : ?? / ?? // ?? (dd/mm/yyyy)
  
34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.  
  
*NA*
  
35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)



**D CRITERIA-  
WISE  
ANALYTICAL  
REPORT**



## CRITERION 1: CURRICULAR ASPECTS

### 1.1 CURRICULUM PLANNING AND IMPLEMENTATION

#### 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

##### **Vision:**

“Imparting holistic development by inculcating knowledge, ethics, professional acumen and socially concerned attitude to carve an edge in a dynamic environment”.

##### **Mission:**

“To make a thorough professional and responsible citizen through student centric teaching learning process, co curricular, extra curricular, enrichment, extension and out reach activities and research environment”.

##### **Quality Policy:**

To provide quality education, training and expertise to improve the quality of life by improving the capabilities of human resources, thinking process, practices & performance in the Management, IT and Media disciplines by adopting the quality management system through continual improvements.

##### **How these are communicated:**

Vision and Mission of the institute are communicated through Quality Manuals (ISO Documents), website, publications and displays at prominent places.

#### 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- a. Institute prepares its academic calendar in alignment with the University academic calendar.
- b. During departmental meetings, HoDs discuss the choice of subjects and allocate the subject to the Faculty based on their expertise and experience.
- c. Based on subjects allocated to Faculty to all the classes, HoDs to issue the Time Table for all classes.



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- d. Individual faculty has to align his/her individual lecture deliveries in line with the subject-wise lecture plans finalized during departmental monthly meeting.
- e. Subject-wise assignments are to be decided and evaluated by the individual faculty in consultation with the HoD and are to be communicated to the students.
- f. Faculty are required to deliver model lectures in the department where constructive suggestions are invited, discussed and incorporated to improve further teaching learning process.

### **1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

Faculty receive support in form of books, journals and reference materials/aids, online e-resources and multimedia. Faculty participates in Conferences, Workshops, FDP's and interactions with experts from industry and academia.

### **1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

The contributions made by the institution for effective curriculum delivery are:

- a. Support to the Faculty members in terms of ICT equipments, updated softwares & hardwares,, LCD projectors enabled class rooms, Wi-Fi, printers & scanners.
- b. The institute Library stocks ample books and other teaching and reference materials viz, Text Books, Reference Books, Journals, magazines, online e-resources i.e. DELNET, J-GATE, e-research, World eBook Library and multimedia to enable the faculty in knowledge up-gradation and delivery of curriculum to the students.
- c. Case Studies/Presentations/Quizzes/Assignments are used as pedagogy.





## 1.1.5 How does the institution network interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The institute continuously interacts with various stakeholders through a platform of industrial visits, holding conferences, seminars, workshops, FDPs etc. Inputs gathered from such interactions facilitate in identifying and improving the curriculum demands which are communicated to the university for revision of syllabi.

## 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

Institute has regularly shared the views gathered from various stakeholders to the university through mails or in person in the meeting for the revision of university's curriculum. Details are as follows:

Year	Department	No. of staff members/suggestions to GGSIP University
2012-16	BJMC	06 Faculty represented in the Core Committee of University during restructuring of syllabi <b>Paper-Writing for media:</b> Incorporate Hindi language. <b>Paper- Final Project:</b> Paper-“Comprehensive viva voce” to be merged with Paper-“Final Project”.
2014-15	MBA (Through e-mail to University)	19 departmental faculty gave their suggestions <b>Paper- Business &amp; Legal Environment:</b> Intellectual Property Law-Patent Act- 1970, Copyright Act- 1957, Trademark Act-1999 to be added. <b>Paper-Information Technology Management:</b> Data Mining, Cloud Computing & Data Warehouse to be added <b>Paper-Marketing Management:</b> Blue Marketing, Guerrilla Marketing, Affiliate Marketing, Viral Marketing, Niche Marketing, Cross Selling, Mass Customization, Customerisation to be added.



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**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process (Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.**

No

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

During progression of the particular course, Faculty submits course completion certificate to the concerned HoD. Student Feedback, Result analysis, feedback from alumni and industry resource person also confirms about suitability and meeting the objectives.

### **1.2 ACADEMIC FLEXIBILITY**

**1.2.1 Specifying the goals and objectives, give details of the certificate/diploma/skill development courses etc., offered by the institution.**

Institute is not permitted to offer certificate/diploma courses. However, following skill development courses/application based add-on courses are organized in modular form to equip the students with the technical skills so as to enhance their employability:

- Advanced applications in Photoshop and Coreldraw
- Event Management
- Sales and Relationship Management
- Financial Analysis
- .net
- PhP
- JAVA

**1.2.2 Does the institution offer programs that facilitate twinning /dual degree? If 'Yes', give details.**

No



**1.2.3 Give details on the various institutional provisions with programmes reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.**

- **Range of Core/Elective options offered by the University and those opted by the college:**

The core subjects are taught as per university syllabi. Out of the elective subjects authorized by the GGSIP University, students opt as per their preference.

Elective options are available for only PG programmes:

For MBA- All students specialize in one major & one minor. Five papers must be taken for the major area and three papers for the minor area of specialization. Three elective papers must be taken in the third semester and two elective papers in the fourth semester from the area selected for major specialization.

For MCA- In 5<sup>th</sup> Semester, all students must choose one paper from Elective-I, one paper from Elective-II and one Lab from Elective-I besides four core papers and three labs.

- **Choice Based Credit System and range of subject options:**

The University does not permit.

- **Courses offered in modular form:**

The University does not permit.

- **Credit transfer and accumulation facility:**

The University does not permit.

- **Lateral and vertical mobility within and across programs and courses:**

The University does not permit.

- **Enrichment courses:**

The institute organizes technical and soft skills development programs for enhancing employment like PHP, Hadoop, Android, Dot NET, LINUX, Oracle, Web designing, Investor Awareness, script writing, radio jockey, handling of video camera, photography, Advanced applications in Photoshop and Coreldraw, Event Management, Sales and Relationship Management, Financial Analysis and JAVA.



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**1.2.4 Does the institution offer self-financed programs? If 'yes', list them and indicate how they differ from other programs, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

No

**1.2.5 Does the college provide additional skill oriented programs, relevant to regional and global employment markets? If 'yes' provide details of such program and the beneficiaries.**

Yes

Institute impresses upon technical and soft skills development activities for enhancing employment relevant to global and regional markets. Workshops, Seminars, Guest Lectures, Academic Fests etc. on Dot NET, LINUX, PHP, CCNA, Oracle, photo exhibition, short film screening, Radio Jockey, Anchoring, Live reporting and soft skills program are conducted regularly for improving the quality of interpersonal skills and professional performance.

Further, following modules have been also implemented:

- Advanced applications in Photoshop and Coreldraw for students of BJMC Programme.
- Event Management for students of BJMC Programme.
- Sales and Relationship Management for students of MBA Programme.
- Financial Analysis for students of MBA Programme.
- .net for students of MCA Programme.
- PhP for students of MCA Programme.
- JAVA for students of MCA Programme.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?**

No



## 1.3 CURRICULUM ENRICHMENT

### 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programs and Institution's goals and objectives are integrated?

Institute strives to supplement the University's Curriculum by interacting with Industry experts on different platforms, organizing regular three National and one International Conference for last seven years, exposing students to latest technologies/Business practices through Training Capsules, Workshops, Seminars, Guest lectures and other Co-curricular and extracurricular activities.

### 1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The institute strictly adheres to the syllabus designed by the University. Besides, the institute has been formulating the add-on courses and extra classes in different programs for the students.

### 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

#### **Gender Sensitization:**

- Organized National Conferences with Themes and sub themes on women CEOs: Barriers to their success, empowering the women for global role, Acceptance of women as boss, Women Entrepreneurs: Education & Development.
- Painting competition on Gender sensitization: Gender inequality, child education and female foeticide.
- Nukkad Natak on Save Girl Child.
- Workshop on Self Defence

#### **Climate and Environmental Sensitization:**

- International Conference on Grey to Green, National Conference on Environment Communication in Modern Age.
- Competition on Best out of Waste.
- Clean Delhi Campaign in Slum
- Debate on Global Warming.
- Extempore on Pollution and its impact on climate.



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- Awareness campaign on Pollution Control through Odd-Even System.
- Anti Tobacco drive,
- Environment Day Celebration,
- Go Green this Holi,
- Go Green this Diwali,
- Go Green this Endeavour,
- Green theme under Varchasva.
- Books on Climate and Environment issues.

### **Human Rights:**

- Sub-themes in the National Conference on impact and penetration of Mass media campaign on political, social and disaster management.
- Sub-themes in the National Conference on Education for the nation development
- Sub-themes in the National Conference on Democratization of Communication

### **ICT:**

- National Conference in the contemporary area of ICT every year

#### **1.3.4 What are the various value-added courses/enrichment programs offered to ensure holistic development of students?**

- **moral and ethical values**
- **employable and life skills**
- **better career options**
- **community orientation**

Various value-added courses/enrichment programmes offered to ensure holistic development of students.

- **Moral and ethical values:**

Moral and Ethical values are taught in regular classes as a part of curriculum.

- **Employable and life skills:**

Modular training courses in the area of management, computer applications and Journalism and Mass Communication are regularly organized besides regular Student-Corporate Interaction through sessions on Communication Skills, Motivation, Alumni interactions, Industrial visits, Seminars, Conferences etc. to ensure holistic development of the students.



- **Better career options:**

T & P Cell is working for Student Counseling on Training, Career and placement apart from liasoning for inviting the guest speakers on latest trends in Corporate.

- **Community orientation:**

The Institute is supporting a slum area where various activities such as education campaign, health and hygiene drive, gender sensitization abhiyaan are conducted in close network of faculty, students and the local community. The institute also worked with Masonic Club for the upliftment of underprivileged and especially abled children. Institute is actively involved in supporting the Physically Challenged children by contributing Re. 1/- per day (staff and students).

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

Enrichment courses on Financial Analysis for MBA, Event Management for BJMC and .net, PhP and JAVA for MCA were conducted based on feedback from various stakeholders.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?**

The Institute monitors and evaluates the quality of its enrichment programs through formal and informal feedbacks during its progress.

## **1.4 Feedback System**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

University invites inputs from all affiliated institutes for updating of course curriculum towards meeting the growing demand and requirement of the industry/corporate world. All the relevant inputs available are discussed at respective departmental meeting and conveyed to the academic bodies of university while finalizing the curriculum.



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- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programs?**

Yes, a structured feedback format has been designed by the institute. Besides, inputs from Industry/Corporate/Academia are obtained informally. Based on these inputs, necessary suggestions are given to the University for the Improvement in the curriculum.

- 1.4.3 How many new programs/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programs?**

Nil





## CRITERIA 2 - TEACHING-LEARNING AND EVALUATION

### 2.1 STUDENT ENROLMENT AND PROFILE

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

University is the sole authority to conduct complete admission process through Common Entrance Test (CET). University undertakes the counseling in which all details about the same is web hosted on website of university i.e. [www.ipu.ac.in](http://www.ipu.ac.in) which is updated on regular basis for the information to all stakeholders.

For Management quota admissions, advertisements are released in National daily Newspaper. Selection amongst the applicants is done on the basis of merit in the qualifying examination. List of candidates, who applied/selected is forwarded to the University for verification and issuance of the enrolment number.

#### 2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programs of the Institution.

The detailed criteria regarding admission process is regulated as per GGSIP University published procedure and process. Eligibility criteria are given for all the programmes in the university prospectus and website. Programme wise common entrance test is conducted. Merit list is published on the website and individual candidates are also informed about their CET ranking. University brochure specifies the number of seats available at individual institutes and candidates can give their preferences for Institutes. As a part of counseling process, on pre-specified date GGSIP University allocates the particular institutes to the students; dependent upon individuals' CET rank and institute preference.

As regards allocation of management quota seats, Institute allocates the seats available strictly as per the merit of the applicants. Final approval of the admission is confirmed by the university by issuing the enrollment number.



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### 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum percentage of marks stipulated by the University for appearing in entrance test and counseling for both BBA & BJMC is 50% in 10+2 level. And for MBA program is 50% in graduation and for MCA are 50% marks in graduation along with Math as a subject at 10+2 level. All the institutes which are affiliated with GGSIP University follow the same uniform policy.

University does not declare the percentage of marks obtained by the students in CET, but declares the ranks of students secured in CET. The ranks of the students admitted in the Institute during last four years are given below:

S. No.	University Counseling Ranking for Programme(s)	Academic Session 2012-13	Academic Session 2013-14	Academic Session 2014-15	Academic Session 2015-16	
1	MBA	Starting Rank Position	419	218	548	379
		Closing Rank Position	5980	6045	5037	6020
2	MBA 2 <sup>nd</sup> Shift	Starting Rank Position	334	1419	1282	993
		Closing Rank Position	4055	5235	5696	4522
3	MCA	Starting Rank Position	762	1009	938	1855
		Closing Rank Position	5137	3666	3590	3107
4	MCA 2 <sup>nd</sup> Shift	Starting Rank Position	3320	1848	1930	1195
		Closing Rank Position	4930	3667	2927	2915
5	BBA	Starting Rank Position	1637	1008	2545	2638
		Closing Rank Position	17549	19800	12968	9673
6	BBA 2 <sup>nd</sup> Shift	Starting Rank Position	9865	3573	6343	4961
		Closing Rank Position	17692	17884	12346	12518
7	BJM C	Starting Rank Position	1245	316	325	698
		Closing Rank Position	2595	2432	3429	6292
8	BJM C 2 <sup>nd</sup>	Starting Rank Position	-	1149	1259	1321

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	Shift	Closing Rank Position	-	2901	4376	2670
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<b>Minimum and Maximum percentage of marks in Qualifying ExamsMBA</b>		
Session	Maximum Percentage in Qualifying Exams	Minimum Percentage in Qualifying Exams
<b>2015-16</b>	89	50.59
<b>2014-15</b>	76.81	50.17
<b>2013-14</b>	82.21	52.31
<b>2012-13</b>	80.25	50
<b>MBA 2nd Shift</b>		
Session	Maximum Percentage in Qualifying Exams	Minimum Percentage in Qualifying Exams
<b>2015-16</b>	84.05	50.59
<b>2014-15</b>	78.51	56.81
<b>2013-14</b>	83.15	50.2
<b>2012-13</b>	76.44	51.19
<b>MCA</b>		
<b>2015-16</b>	74.75	50.73
<b>2014-15</b>	76.15	58
<b>2013-14</b>	77.69	55.11
<b>2012-13</b>	78.05	50.89
<b>MCA 2ndShift</b>		
<b>2015-16</b>	71.7	52.95
<b>2014-15</b>	70.27	56.15
<b>2013-14</b>	70.11	50.67
<b>2012-13</b>	73.5	56.79
<b>BBA</b>		
<b>2015-16</b>	89.75	51.6
<b>2014-15</b>	84.75	52.75
<b>2013-14</b>	85.6	50.25
<b>2012-13</b>	84	50.8
<b>BBA 2nd Shift</b>		
<b>2015-16</b>	88.25	51.8
<b>2014-15</b>	80.75	51.5
<b>2013-14</b>	77.8	51.25
<b>2012-13</b>	77.4	50.4
<b>BJMC</b>		



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2015-16	87.5	50
2014-15	89	53.25
2013-14	81.33	50.4
2012-13	82.4	50.8
<b>BJMC 2nd Shift</b>		
2015-16	89.6	52.4
2014-15	85.75	51.5
2013-14	76.2	50
2012-13	-	-

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Reviewing of admission process is not in institute's preview. However, students' profiles are reviewed at the Institute to help the academic departments to decide on the contents of bridge classes.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

The affiliating university is the sole authority for adopting any strategies to increase /improve access for above mentioned categories of students.

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2.1.6 Provide the following details for various programs offered by the institution during the last four years and comment on the trends i.e. reasons for increase / decrease and actions initiated for improvement.

S. No.	Programme	*Number of applications	Number of students admitted (Each Academic Year in last Four Years)	*Demand Ratio
<b>2012-13</b>				
1	MBA		57	
2	MBA 2nd Shift		59	
3	MBA (PT)/3 yrs	Non starter as per decision of the 52 <sup>nd</sup> Meeting of the University Board of Affiliation held on 23.11.2011 for Session 2011-12		
4	MCA		56	
5	MCA 2nd Shift		18	
6	BBA		60	
7	BBA 2nd Shift		60	
8	BJMC		49	
9	BJMC 2nd Shift		-	
<b>2013-14</b>				
1	MBA		119	
2	MBA 2nd Shift		120	
5	MBA (PT)/3 yrs	Non starter as per decision of the 52 <sup>nd</sup> Meeting of the the affiliating university is the sole authority Board of Affiliation held on 23.11.2011 for Session 2011-12		
6	MCA		43	
7	MCA 2nd Shift		14	
8	BBA		60	
9	BBA 2nd Shift		45	



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10	BJMC		60	
11	BJMC 2nd Shift		54	
<b>2014-15</b>				
1	MBA		119	
2	MBA 2nd Shift		104	
3	MCA		40	
4	MCA 2nd Shift		13	
5	MBA (PT)/3 yrs	Non starter as per decision of the 52 <sup>nd</sup> Meeting of the the affiliating university is the sole authority Board of Affiliation held on 23.11.2011 for Session 2011-12		
6	BBA		60	
7	BBA 2nd Shift		58	
8	BJMC		60	
9	BJMC 2nd Shift		59	
<b>2015-16</b>				
1	MBA		120	
2	MBA 2nd Shift		120	
3	MCA		31	
4	MCA 2nd Shift		10	
5	MBA (PT)/3 yrs	Non starter as per decision of the 52 <sup>nd</sup> Meeting of the the affiliating university is the sole authority Board of Affiliation held on 23.11.2011 for Session 2011-12		
6	BBA		120	
7	BBA 2nd Shift		119	
8	BJMC		120	
9	BJMC 2nd Shift		120	
*These columns have been left blank as the data is available with the affiliating university.				



## 2.2 CATERING TO STUDENT DIVERSITY

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institute's infrastructure is "differently-abled students" friendly which meets the requirement of the government policies.

### 2.2.2 Does the institution assess the student's needs in terms of knowledge and skills before the commencement of the program? If 'yes', give details on the process.

Yes, Induction/ Orientation programmes are organized by the Institute to assess student's needs in terms of knowledge and skills. Besides, students with non-accounting, non-mathematics background are taught the basics of Accounting & Mathematics.

### 2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the program of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

To bridge the knowledge gap, the institute provides extra classes for Bridge/Remedial/Add-on/Enrichment Courses, etc. e.g. bridge classes for the newly inducted students; remedial classes for weak students; add-on/enrichment courses for skill development.

### 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Institute sensitizes its staff and students on issues such as gender, inclusion, environment etc. through workshops, seminars, conferences, debates, extempore, Nukkad Natak, awareness campaigns and green drives.

### 2.2.5 How does the institution identify and respond to special educational learning needs of advanced learners?

The advanced learners are identified on the basis of end-term examination results and exposure to research projects, case studies and involvement in event management.



## ***Self Study Report***

### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?**

The Institute identifies students who are at the risk of drop-out through their class participation and mentoring system. Those students, who do not seem to cope up with the pace of learning are counseled by the teachers and are assisted with study material. The morale of the slow learners is boosted by mentoring/counseling, remedial classes and intensive interactions. They are also given advice after class hours. The students facing financial issues are guided on various assistance schemes available for them. For some deserving cases, last date of fee deposit is extended by the Director.

### **2.3 TEACHING-LEARNING PROCESS**

#### **2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print etc.)**

**Academic Calendar:** The institute follows GGSIP University's academic calendar for the commencement of semester, internal examinations, end term examinations, vacations, and university events in totality. Further, institute incorporates specific events such as national & international conferences, other co-curricular and extra curricular activities.

**Teaching Plan:** Based on the academic calendar and time table, teaching plans are prepared and implemented. Subjects are allocated to Faculty members based on their expertise and preferences.

Every Faculty prepares the detailed lesson plan along with the objectives, pre-requisite, methodology, learning outcome and Text books, reference books. The faculty is facilitated with latest ICT tools and reading material for the same.

**Evaluation Plan:** Institute conducts class tests as scheduled in Academic Calendar. The evaluated answer sheets are shown to the students with proper feedback and discussion by concerned Faculty members. Internal assessment also incorporates marks of home assignments/ presentations. The internal award lists are displayed on the notice board for final verification by the students before filling the OMR sheets by respective subject teacher & verified by respective HoD and Director for onward submission to GGSIP University.





### **2.3.2 How does IQAC contribute to improve the teaching – learning process?**

IQAC is yet to be formed. However, Institute is ISO 9001:2008 certified.

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

The learning is made student-centric by the following methods:

- Bridge classes are organized before the commencement of subject classes.
- Lecture plans are made available to students well in advance on the Institute Website.
- Giving home assignment and project work with follow up.
- Soft & technical skills classes to help in developing professional skills.
- Providing text books and reference books for self-study.
- Library, internet facility and language lab for value addition.
- Availability of e-learning resources.
- “Tecnia Mentor-Mentee System” ensures individual attention.

### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

Institute organizes Conferences, Guest Lectures, Management Games, Case Presentations, Role Plays, Debates, Research Projects, Fests, Personality Development Programs, Seminars, Workshops, Industrial visits etc. to nurture critical thinking, creativity and scientific temper.



## ***Self Study Report***

### **2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e.g. Virtual laboratories, e-learning - resources from National Program on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

Following technologies and facilities are available and used by the faculty for effective teaching:

- i) Virtual laboratories:
- ii) e-Learning: NPTEL, EDUSAT, SAKSHAT, e-GYAN KOSH, Open Educational Resources.

### **2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

The advanced level of knowledge and skills exposure to students and faculty are facilitated in the following manner:

- (a) The Institute organizes three national and one international conference every academic year with one technical session exclusively for the presentation of research papers by students.
- (b) Faculty is exposed to one/two weeks faculty development programmes for their development.
- (c) Expert lectures are organized regularly in the field of IT, Management and Journalism and Mass Communication from industry and academia.
- (d) Institute also organizes workshops/seminars/Industrial Visits.
- (e) Every department organizes one state level academic fest every year.

### **2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/ mentoring/academic advise) provided to students.**

The Institute Mentor-Mentee System looks after the affairs of personal, academic, psycho social support and guidance. The students who seek psychological boosting or the candidates who are psycho-socially left out are given psychological counseling by the person having required qualification.

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Apart from HODs and Faculty mentors, professional counseling is also provided to the students by the Training and Placement Cell. Moreover, formal mentor-mentee system has been implemented from the current session.

Students benefited:

MBA - 83

MCA - 09

BBA - 48

BJMC – 67

## 2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The faculty has adopted blended learning with the help of various modern ICT tools provided for innovative teaching. The various approaches are as follows:

- Discussion of cases/ contemporary issues published in the magazines/ e-newspapers for attainment of learning outcome of the course.
- Learning materials and assignments are made available on the institute website.
- Recorded video contents are also used by the faculty for the better understanding of the concept.



**ICT ENABLED CLASSROOM**



### 2.3.9 How are library resources used to augment the teaching-learning process?

The Institute has a well stacked library. Students and Faculty are given login IDs of digital library (DELNET, JGATE, E-research) to be used in and out campus. Library also has reprography and printing facility.

Institution has taken memberships of British Council Library and American Library.

### 2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

No.

### 2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The Institute has structured feedback and evaluation system in place to ascertain good quality of teaching learning through Feedbacks of students, and performance evaluation of students after first internal examinations and in the end term examinations.

## 2.4 TEACHER QUALITY

### 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent/Regular Teachers	6	2	13	10	14	49	94
Ph.D.	6	2	9	10	0	1	28
M.Phil.	0	0	3	0	1	4	8
UGC NET	0	0	0	0	8	15	23
PG	0	0	1	0	5	29	35

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Proper service rules are in place, which helps in recruitment and retention of the human resource in the institute. To meet the changing demands of the environment, institute motivates faculty to attend FDPs, conferences, workshops and seminars.

**2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programs/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

Institute encourages faculty members to acquire the requisite skill in the emerging areas through organization/ participation in FDPs, conferences, workshops and seminars. However, no new programme has been started during last three years.

**2.4.3 Providing details on staff development programs during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

a) Nomination to staff development programs:

Academic Staff Development Programs	Number of faculty Nominated
Refresher courses	NIL
HRD programs	NIL
Orientation programs	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	FDP: 15
Summer / winter schools, workshops, etc.	Workshop: 13 Seminar: 05 Conference: 13

b) Faculty Training programs organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

S.No.	Date	Topic	Resource person
1	18-19 Dec 2015	<ul style="list-style-type: none"> <li>Class room Management</li> <li>Assessment Techniques</li> </ul>	Dr. Namita Gupta, Associate Professor, Sharda University
2	20-21 Dec 2013	<ul style="list-style-type: none"> <li>Lecture Planning</li> <li>Teacher Centred &amp; Student Centred Techniques</li> </ul>	Dr. Sunil Gupta, IGNOU



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### c) Percentage of faculty

- \* invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies

2.70%

- \* participated in external Workshops/Seminars/Conferences recognized by national/ international professional bodies

14.86%

- \* presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies

38.50%

### 2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programs industrial engagement etc.)

The Institute provides infrastructural facility and financial assistance to the faculty for supporting the research and academic progression. The faculty is granted with study leave to pursue their Ph.D work. Further, they are also granted leave with reimbursement of registration fees for participating in National /International Conferences. Faculty is provided seed money for the research work.

### 2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Faculty being young is yet to be recognized at state, national or international level for excellence in teaching. However, institute recognizes their contribution by awarding them as best faculty award on 5<sup>th</sup> September (Teacher's day).

S.No	Faculty Name	Awards/ Recognition	Date	Year
1	Mr. Sachin Sabharawal	Best MBA Faculty Award	05.09.2015	2015
2	Ms. Arti Bajaj	Best MCA Faculty Award	05.09.2015	2015
3	Ms. Neha Gupta	Best BBA Faculty Awards	05.09.2015	2015



4	Ms. Honey Shah	Best BJMC Faculty Awards	05.09.2015	2015
5	Dr. Ajay Pratap Singh	Best MBA Faculty Award	05.09.2014	2014
6	Dr. Vishal Khatri	Best MCA Faculty Award	05.09.2014	2014
7	Dr. Mani Manjari	Best BBA Faculty Awards	05.09.2014	2014
8	Dr. Rajesh Aggarwal	Best BJMC Faculty Awards	05.09.2014	2014
9	Dr. Namita Mishra	Best BBA Faculty Awards	05.09.2013	2013
10	Ms. Arti Bajaj	Best MCA Faculty Awards	05.09.2013	2013
11	Ms. Aashima Sharma	Best MBA Faculty Awards	05.09.2013	2013
12	Mr. Chandan Parsad	Best MBA Faculty Award	05.09.2012	2012
13	Ms. Alka Batra	Best MCA Faculty Award	05.09.2012	2012
14	Mr. M. N. Jha	Best BBA Faculty Awards	05.09.2012	2012
15	Ms. Honey Shah	Best BJMC Faculty Awards	05.09.2012	2012

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

Yes, Institute has mechanism whereby the students give feedback on teachers on various parameters. Parameter wise and aggregate score is analyzed and counseling/ guidance of the faculty for improvement is done by the HoD & senior faculty members in case of low score. Feedback of the faculty is done by Director in consultation with HoD on various parameters to be analyzed for further improvement.

**2.5 EVALUATION PROCESS AND REFORMS**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

The Institute provides the orientation programs at the commencement of session, in which the students are explained about the total number of papers, credits against each paper, total credits to be secured in order to be promoted in next semester, schedule for internal and end term Examinations (according to university's academic calendar). Further



## ***Self Study Report***

weightage for internal, external examinations, assignments and projects are also communicated. The above information is also uploaded on institute's website.

### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

Major evaluation reforms of the university:

- Only one class test has been scheduled by the university for students admitted from the academic session 2015-16 onwards
- The University has amended Ordinance 11. The amended Ordinance is applicable to batch/ students admitted in the 1<sup>st</sup> year/1<sup>st</sup> semester from the academic session 2015-16 onwards. All students existing on the rolls of the University during the academic year 2014-15 and pursuing programmes governed by Ordinance 10,11, 27 prior to the amendment of above said ordinances should be promoted to the next year irrespective of the credits acquired by them, after declaration of results of My/June 2015 End Term Examinations, in the previous year and/or the year in which they have studied during the academic year 2014-15 or detention from appearing in any end term examinations of academic year 2014-15 subject to the condition that such students can complete all the requirements for award of degree with in the maximum permissible duration specified in the relevant Ordinances.
- The GGSIPU will be conducting Supplementary Examination for final year students only. The students who have passed all papers prior to final year and left back papers of final year only for all the courses would be eligible for appearing in the Supplementary Examination to be conducted by University.

Institute follows the evaluation reforms of university in totality.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

Institute religiously follows the evaluation reforms of the university by communicating the same to the students and faculty through institute website, lecture plans and classroom discussions.

### **2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.**





The mode of Assignment/Group Discussion/Viva Voce/Presentations /Quizzes, etc as a part of internal assessment has immensely helped to measure the student's achievements.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

The objectivity of transparency in the internal assessment is continuously maintained by discussing the answers to the question paper, increasing the marks in deserving cases and displaying the marks on the notice board.

**2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

The Institute has specified its graduate attributes as:

- Knowledge
- Ethics
- Team Spirit
- Socially Concerned
- Life long learner

The Institute ensures that by the time, the student finishes his/her education in the Institute, she/ he attains all these specified attributes. The faculty members of the Institute work rigorously throughout the academic year to enable the students imbibe the valuable lessons by way of Conferences, seminars, lectures, presentations, field work, workshops, debates, quizzes, case presentations, business plans, role plays, management games, technical & soft skills classes. The faculty sensitizes students towards inclusive social concerns, gender and environmental issues to make them sensitive, sensible, useful and conscientious global citizens.



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### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

#### **At the college level:**

As already explained, students grievances if any with respect to internal assessment are taken care of at the Institute level.

#### **At the university level:**

In case of any written representation/ complaints received from the students within seven days after completion of the examination regarding setting up of question paper etc. along with specific recommendations of the Director of the institution, the same is considered by the Students Grievance Committee to be constituted by the Vice- Chancellor.

The Vice-Chancellor takes appropriate decision on the recommendations of the Students Grievance Committee, before the declaration of result(s) of the said examination.

### **2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES**

#### **2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

Yes, the institute has clearly stated learning outcomes of each program and displayed on departmental notice boards, student information bulletin and institutional website.

#### **2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/program? Provide an analysis of the students results/achievements (Program/course wise for last four years) and explain the differences if any and patterns of achievement across the programs/courses offered.**

The Institute monitors the progress of the students by result analysis which is discussed in detail at departmental meeting and reviewed by Director. The achievers are identified and recognized at different platforms.

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Results:

Name of the Course/ programme		Pass percentage (Existing)
2014-16	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	Session Ongoing
2013-15	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	98.33% 97.52%
2012-14	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	98.25% 96.43%
2011-13	MBA 1 <sup>st</sup> Shift	100%

Name of the Course/ programme		Pass Percentage (Existing)
2013-16	MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift	Session Ongoing
2012-15	MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift	91.07% 100%
2011-14	MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift	98.08%
2010-13	MCA 1 <sup>st</sup> Shift	95.16%

Name of the Course/ programme		Pass percentage (Existing)
2013-16	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	Session Ongoing
2012-15	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	77.59% 65.52%
2011-14	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	80.77% 73.58%
2010-13	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	82.69% 81.48%

Name of the Course/ programme		Pass percentage (Existing)
2013-16	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	Session Ongoing
2012-15	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	86.96%
2011-14	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	93.10% 87.80%
2010-13	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	98.18% 94.55%

Difference in the pattern is mainly attributed to quality of students.



## ***Self Study Report***

### **2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

#### **Teaching Strategies:**

- Lesson plans are prepared by the faculty keeping in view the objective of the subject, adopting the best pedagogy to achieve the objective viz, class lecture, PPTs, case analysis, role plays, quiz etc.
- Regular counseling and guidance to the students.
- Professional and experts from the industries/ academia time to time to address the current industry scenario.
- Workshops and seminars on emerging trends to meet the industry requirements.
- The institute itself provides ample books and other teaching and reference materials/aids like, required ICT equipments, online teaching facility, LCD projectors, online e-resources i.e. DELNET, J-GATE, E-Research, World eBook Library, multimedia PPT's, transparencies, laptops, Wi-Fi, printers, scanners to enable the faculty for effective delivery of curriculum & achievement of the intended learning outcomes.

#### **Learning Strategies:**

- Revision of significant points of previous lectures in the concerned topics & subjects, Q&A at the end of lecture and discussion in the class.
- Organizing various types of events like extra curricular and extension activities.

#### **Assessment strategy:**

- Institute keeps on assessing students on regular basis through class tests, assignments, presentations, end term examinations, placements and feedback mechanism.

### **2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**



## Quality Jobs:

To cope up with the changing job scenario various measures taken up by the institute are:

- Organizing enrichment courses to supplement the syllabus.
- Providing the platform to interact with the expert from industry and academia through various co-curricular and extra curricular activities.
- Developing the networking with the industry.

## Entrepreneurship & innovation:

- Institute is under the process of establishing the incubation center.
- Two weeks FDP on Entrepreneurship development program sponsored by Ministry of Science and Technology, National Science and Technology Entrepreneurship Development Board.
- The Institute arranges visits of the Students to NSIC.
- Regular lectutres by the experts from SEBI, NSE and banks.

## Research Aptitude:

- The Institute, as part of curriculum, keeps on developing the research acumen and aptitude in the students through their dissertations/project reports.

### 2.6.5 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

Academic results and Campus placements are direct indicator of efficacy of learning outcomes. Participation of the students in professional fests, where they translate the classroom learning into practical application substantiates the learning objectives' fulfillment. Presentation of research papers by students during Conferences are another indicator of objective achievement.

### 2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The Institute monitors and ensures the achievement of learning outcomes by discussion in the departmental meetings and meeting of HoDs with the director.



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**2.6.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

Yes, the institute and the teachers use the assessment as an indicator for evaluating student performance, achievement of learning objectives and planning. Top, average & weak performers are identified based on their performances in the class tests & end term examinations.

Example: Identification of Weak Students & Action Plan to Improve Their Academic Performance:

- **Identification:** Institute identifies the weak students and assesses their performance in subjects, which is not up to the mark. The basis of identifying these students is the result of first internal examination. Students securing less than 50% in 1st internal exams are considered as weak student. They are given special attention apart from their regular class room teaching.
- **Responsibility:** HOD of concerned Program takes up the exercise to identify the weak students on the basis of performance in first internal examination. On completion of identification process, such students are given special classes in the subject concerned beyond their regular classes. The entire records of this process and classes are to be held by the concern department head.
- **Action Taken:** These students are advised to attend special classes on those subjects to enable them to grasp the subject better and track their academic performance during the succeeding examination.
- **Outcome:** The efforts initiated by the Institute has paid dividend by enhancing performance of weak students over the period of time in the light of above mentioned action.



## CRITERION 3 - RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 PROMOTION OF RESEARCH

#### 3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

#### 3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes

The composition of the committee is:

- |   |                            |   |                   |
|---|----------------------------|---|-------------------|
| ☉ | Senior most Faculty Member | - | Chairperson       |
| ☉ | HODs                       | - | Member            |
| ☉ | Senior Faculty member      | - | Member- Secretary |

Recommendations of Committee and its impact:

- Helping the faculty in enrolling for Ph.D. and obtain Ph.D. degree. This has helped to improve the quality of Faculty engaged in delivery of professional knowledge. (Impact of this initiative: 04 Faculty have completed their Ph.D and 10 Faculty are Pursuing their Ph.D.)
- Provision of seed money to faculty for research. (Impact: 10 faculty utilized the seed money).
- To encourage the students to publish research papers (Impact: 3 students published their papers in the conference proceedings.)

#### 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

All out efforts are being made to facilitate the smooth progress and implementation of research schemes/projects.

- **Autonomy To The Principal Investigator:**

The service rules of the institute do provide autonomy to the principal investegator as much as flexible teaching hours are available to conduct research work.



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- **Timely Availability or Release of Resources:**

The Institute provides sufficient and timely resources.

- **Adequate Infrastructure And Human Resource:**

The institute has all the necessary infrastructure and human resource support facilities to carry out research by the potential candidates.

- **Time-Off, Reduced Teaching Load, Special Leave etc. to the Teachers:**

As already explained elsewhere service rules do provide reduced teaching load, on duty leave etc.

### 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- a) Renowned experts from academia and industry are regularly invited.
- b) Students are encouraged to participate in national and international conferences.
- c) Students have been nominated on the editorial board of in-house publication.
- d) Softwares and multimedia facilities are extended for conducting smooth research.

### 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Faculty members are involved in the research by guiding the research scholars. Details are as follows:

Faculty Guide	University Enrolled	Name of Student	Area	Thesis Submitted\ Degree awarded
Dr. Ajay Kumar	Singhania University	Ms. Sandhya Gupta	Management	Ph. D awarded
Dr. Ajay Kumar	Singhania University	Mr. Nishant Dahiya	Management	Ph. D awarded





Dr. Ajay Kumar	Singhania University	Mr. Deepak Bhardwaj	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Mr. Deepak Singh	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Ms. Smita Bagai	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Ms. Anuradha Nagar	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Ms. Renu Bhardwaj	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Mr. Deepak Singh	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Ms. Swati Tyagi	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Ms. Rupal Sharma	Management	Ph.D Pursuing
Dr. Sandeep Kumar	Mewar University	Ms. Bharti Sawhney	Management	Ph.D Pursuing
Dr. Gurvinder Kaur	Mewar University	Ms. Arti Bajaj	Computer Application	Ph.D Pursuing

**3.1.6 Give details of workshops/training programs/sensitization programs conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

**Workshop on Research Methodology for Staff**

S.No.	Date	Topic	Resource person	No. of beneficiaries
1	8-10 June 2015	Estimation and Hypothesis Testing, Determining Validity and reliability of scale	Dr. R.K.Sharma, Bhartiya Vidyapeeth, New Delhi. Dr. Sandeep Kumar, HoD, MBA,	27



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			TIAS	
2	5-7 June 2014	Research Methodology, Statistical Analysis Tools and SPSS	Dr. R.K.Sharma, Bhartiya Vidyapeeth, New Delhi. Dr. Sandeep Kumar, HoD, MBA, TIAS	22
3	10- 12 June 2013	Research Methodology, Statistical Analysis Tools and Estimation and Hypothesis Testing	Dr. R.K.Sharma, Bhartiya Vidyapeeth, New Delhi. Dr. Sandeep Kumar, HoD, MBA, TIAS	21

### Workshop on Research Methodology for Students

Course	Date	Topic	Resource person	No. of beneficiary
MBA-III SEM	20/06/2012	Research Methodology	Dr. Ajay Kumar, Dr. Sandeep Kumar	47-1 <sup>st</sup> Shift
BBA V SEM	16/06/2012	Research Methodology	Dr. Namita Mishra, Mr. M. N. Jha	42-1 <sup>st</sup> Shift 44-2 <sup>nd</sup> Shift
BJMC V SEM	12/06/2012	Research Methodology	Dr. Bharat Kumar, Dr. Rachita Srivastava	47-1 <sup>st</sup> Shift 45-2 <sup>nd</sup> Shift
MBA-IV SEM	02/01/2013	Research Methodology	Dr. Ajay Kumar, Dr. Sandeep Kumar	47 – 1 <sup>st</sup> Shift
BBA VI SEM	02/01/2013	Research Methodology	Dr. Namita Mishra, Mr. M. N. Jha	38-1 <sup>st</sup> Shift 42-2 <sup>nd</sup> Shift
MCA VI SEM	02/01/2013	Research Methodology	Dr. Vaibhav Bansal, Mr. Vijay Singhal	44-1 <sup>st</sup> Shift
MBA-III SEM	22/06/2013	Research Methodology	Dr. Sandeep Kumar, Dr. Ajay Pratap Singh	47-1 <sup>st</sup> Shift 45-2 <sup>nd</sup> Shift

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BBA V SEM	19/06/2013	Research Methodology	Dr. Namita Mishra, Dr. Mani Manjari	41-1 <sup>st</sup> Shift 40-2 <sup>nd</sup> Shift
BJMC V SEM	14/06/2013	Research Methodology	Dr. Bharat Kumar, Mr. Rahul Mittal	48-1 <sup>st</sup> Shift 32-2 <sup>nd</sup> Shift
MBA-IV SEM	02/01/2014	Research Methodology	Dr. Sandeep Kumar, Dr. Ajay Pratap Singh	47-1 <sup>st</sup> Shift 45-2 <sup>nd</sup> Shift
BBA VI SEM	02/01/2014	Research Methodology	Dr. Namita Mishra, Mr. M. N. Jha	40-1 <sup>st</sup> Shift 35-2 <sup>nd</sup> Shift
MCA VI SEM	02/01/2014	Research Methodology	Dr. Gurvinder Kaur, Dr. Vaibhav Bansal	42-1 <sup>st</sup> Shift
MBA-III SEM	10/06/2014	Research Methodology	Dr. Ajay Kumar, Dr. Sandeep Kumar,	105-1 <sup>st</sup> Shift 102 -2 <sup>nd</sup> Shift
BBA V SEM	12/06/2014	Research Methodology	Dr. Namita Mishra, Dr. Mani Manjari	46-1 <sup>st</sup> Shift 49-2 <sup>nd</sup> Shift
BJMC V SEM	04/06/2014	Research Methodology	Dr. Rajesh Agrawal, Mr. Rahul Mittal	35-1 <sup>st</sup> Shift 04-2 <sup>nd</sup> Shift
MBA-IV SEM	02/01/2015	Research Methodology	Dr. Sandeep Kumar, Dr. Ajay Pratap Singh	110-1 <sup>st</sup> Shift 102-2 <sup>nd</sup> Shift
BBA VI SEM	02/01/2015	Research Methodology	Dr. Namita Mishra, Dr. Mani Manjari	46-1 <sup>st</sup> Shift 49-2 <sup>nd</sup> Shift
MCA VI SEM	02/01/2015	Research Methodology	Dr. Jitender Rai, Dr. Vishal Khatri	39-1 <sup>st</sup> Shift 12-2 <sup>nd</sup> Shift
MBA-III SEM	16/06/2015	Research Methodology	Dr. Sandeep Kumar, Dr. Ajay Pratap Singh	103-1 <sup>st</sup> Shift 95-2 <sup>nd</sup> Shift
BBA V SEM	18/06/2015	Research Methodology	Dr. Namita Mishra, Dr.	40-1 <sup>st</sup> Shift 35-2 <sup>nd</sup> Shift



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			Mani Manjari	
BJMC V SEM	06/06/2015	Research Methodology	Dr. Rajesh Agrawal, Dr. Trishu Sharma	51-1 <sup>st</sup> Shift 45- 2 <sup>nd</sup> Shift
MBA- IV SEM	04/01/2016	Research Methodology	Dr. Sandeep Kumar, Dr. Rajesh Bajaj	102-1 <sup>st</sup> Shift 94-2 <sup>nd</sup> Shift
BBA VI SEM	04/01/2016	Research Methodology	Dr. Namita Mishra, Dr. Mani Manjari	44-1 <sup>st</sup> Shift 36-2 <sup>nd</sup> Shift
MCA VI SEM	11/01/2016	Research Methodology	Dr. Jitender Rai, Dr. Vishal Khatri	34-1 <sup>st</sup> Shift 09-2 <sup>nd</sup> Shift

### 3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

The Institution has expertise available in the following areas:

- Stress Management
- Public Relation and Community Development
- CSR
- Online Advertisement
- Community Radio
- Video Editing

### 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The Institute organizes International/National Conferences, Workshops and Seminars where experts from academia and industries are invited.

Short-term training programs for faculty and students are organized, for which experts are invited to deliver special lectures and deliberations on important issues.



## INTERNATIONAL CONFERENCE ON GREY TO GREEN

### 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

1% of faculty members have availed sabbatical leave to carry out research work pertaining to Ph.D. on duty leave is also provided to present the paper in conferences and attending the seminars, workshops and FDPs, which has helped the faculty to pursue their higher studies and also assisted in publishing their papers.

## 3.2 RESOURCE MOBILIZATION FOR RESEARCH

### 3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

2.5 % of the total Institute budget is allocated for research for 2016-17

Major heads of expenditure are Conferences (International + National), Seed Money, Journal Publication, Participation of faculty in external Conferences/ Seminars/ FDPs/ Workshops /providing internal trainings, Student's Project and Membership (PHD Chamber of Commerce and Industry).

The financial allocation for 2015-16 was Rs. 2000000/- and actual utilization was Rs. 1950518/-.



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**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

Yes.

Rs. 56,000/- have been disbursed in the last two years.

5% of the faculty has availed the facility.

**3.2.3 What are the financial provisions made available to support student research projects by students?**

The institute has the policy to consider any such request from the student by empowering the concerned HoDs maximum Rs. 500/- per student. Since 2012-13, 34 students are benefitted.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

The Institute encourages the faculty members from different departments to undertake inter-disciplinary research work and publications.

S. No	Faculty Name & Department	Topic	Conference Name
1.	Dr. Anjani Kumar Jha	Indigenous Rural Technologies for Conservation of Natural Resource in Central and Peninsular India	2nd Tecnia SRFLIS Summit-2015 INC- Grey to Green
2.	Deepshikha	Green Innovative entrepreneurship and waste management	
3.	M K Jha	Green HR Practices and Its Effective Implementation in Organization	
4.	Namita Mishra	A study on Role of NABARD, for the Transformation of Knowledge & Technology to the Farmers to Promote Agripreneurs for Removing Rural Poverty-A Case Study on Kalyani Farmer's	

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		Knowledge Centre of Rajkanika Block	
5.	Rajesh Bajaj	Grey to Green: Business Imperatives	
6.	Rahul Tripathi and MN Jha	Social Entrepreneurship: Emerging Trend in Indian Business	
7.	Sachin Sabharwal and Varun Kumar	Environmentally Sustainable Transport (EST): A Case of Mass Rapid Transportation System of Delhi	
8.	Kanika Gupta	Grey Knowledge Management to Greener Strategic Management	
9.	Vijay Singhal	Wi-Fi Direct API Building Blocks in Android	
10.	Jitender Rai	Design and Analysis of a Big Data Technologies and WI [Web Intelligence] and Using Hadoop: A Tool for Solution	
11.	Vishal Khatri, Shikha	Integrity Maintenance in Relational Databases	
12.	Ajay Kumar Rathore Anil Rajoria	Green Marketing Strategy and its impact	
13.	Honey Shah	Green Marketing: A Proactive approach for Sustainable Business	
14.	Sandeep Kumar and Komal Gangi	Green Marketing - A Tool for Sustainable Development	
15.	Manoj Kr. Jha	Green Marketing Initiative: A Step towards Green Ecology	
16.	Sonia Ruhi and Ajay Pratap Singh	Sustainability through Green Marketing	
17.	Rahul Mittal Vipul Partap	Image Processing: Modify and Enhance the Images	NC - Information Communication and Computer Networks – April 2014
18.	Dr. Ajay Kumar Rathore Anil Rajoria	Data Mining and Knowledge Management	
19.	Madhavendra Nath Jha	Role of Data Mining in Industries	
20.	Dr. Sandeep Kumar	Cloud Technologies	
21.	Sachin	Role of E-Governance in	



## Self Study Report

	Sabharwal, Varun Kumar & Aashima Sharma	Developing Economies	
22.	Hirdyesh Kumar	Scientific Possibilities from the Enigmatic world of Digital Convergence Technologies	
23.	Prof. Rajesh Bajaj	Future Networks Structure for Communication: SONET in Operating WDM	
24.	Ashima Bhatnagar Bhatia	Role of Communication for Education and Development: A Strategic Approach for Promoting EFA	NC - Education for the Nation Development – Feb 2014
25.	Hemlata Verma	ICT in Education	
26.	Mohit Tiwari Vishal Khatri	E-learning and Role of Smart Class Teaching in New Era of Technology	
27.	Dr. Gurvinder Kaur Arti Bajaj	Impact of E-education on Smart Classes	NC - Leadership and Management in the era of emerging markets - 2014
28.	Dr. Anjani Kumar Jha	Video gaming: its addiction and social impacts	
29.	Dr. Vijay Singhal	Mitigating Performance Degradation in congested sensors network.	
30.	Dr. Jitender Rai	Embedding security techniques in XML Documents	
31.	Rashmi Ishrawat	Role of knowledge management leadership in emerging market	
32.	Dr. Ajay Kumar Rathore	Knowledge Management and Business Process Reengineering	Tecnia SRFLIS Summit 2014 INC-Content to Connectivity
33.	Dr. Rajesh Bajaj	Implementation of Knowledge Driven Innovations	
34.	Dr. Sandeep Kumar	Knowledge Management and Information Technology	
35.	Rahul Mittal and Vipul Partap	Impact of Social Media on Society and Cyber Law	
36.	Rahul Mittal	The Role of Marketing in Economic Development of Developing Countries	NC – Heuristic Approach of Marketing in
37.	Vaibhav	The Role of 3D Writing: In	





	Bansal	Heuristic Approach in Marketing for Improving Business Writing	Developing Economics – 2013
38.	Rashmi Ishrawat	Role of Data Mining in E-Commerce	
39.	Mohit Tiwari Ashima Bhatnagar Bhatia	Cyber Security Infrastructure in India	
40.	Honey Shah	Green Marketing: A Proactive Approach for Sustainable Business	
41.	Arti Bajaj	E-Marketing: A Heuristic Approach Towards the Development of Marketing Economy	
42.	Vipul Partap	Scope and Opportunities of Online Marketing and E-Commerce	
43.	Rahul Mittal Bharat Banga	Corporate Social Responsibility: An Economic and Financial frame Work	NC – Dynamics of Social Entrepreneurship – 2013
44.	Honey Shah	Corporate Social Entrepreneurship: An Integrated Concept	
45.	Vipul Partap	Effect of Corporate Social Responsibility on Business	
46.	Sonika Jindal Alka Batra	Impact of High-tech on Social Entrepreneurship	
47.	Dr. Sandeep Kumar Dr. Ajay Kumar Rathore	Migration to Cloud Eco System	NC – Internet Computing & Communications (IS2) Contemporary Issues, Enhancement & Future Aspects – 2013
48.	Dr. Kanwal Singh Anil Rajoria	Asynchronous Transfer Mode Service	
49.	Sachin Sabharwal Varun Kumar	Cloud Computing: The New Era of Internet Computing	
50.	Chandan Parsad Monika Agarwal Honey Shah	Traffic Analysis: Line of Attack for the onion router (TOR) A Correlation between the corrupt server & data from the probe	
51.	M. N. Jha Dr. Ajay	Roll & Importance of IPR in E-Commerce	



## Self Study Report

	Pratap Singh		
52.	Ashima Bhatnagar Bhatia	E-Communication: A Democratic Approach to Communication	NC – Democratization of Communication – 2012
53.	Vaibhav Bansal	Democratization of Communication	
54.	Mohit Tiwari Rashmi Ishrawat	Data Warehousing: An Analytical Infrastructure at facebook	
55.	Hirdyesh Kumar	Freedom of the Masses Through the Informative Communication, An Essential Catalyst for the Effective Democratization of Communication – A Case Study	
56.	Dr. Sandeep Kumar	Right to Information Act 2005	
57.	Dr. Ajay Kumar Rathore Anil Rajoria	Role of Media In Democracy	
58.	Sachin Sabharwal Varun Kumar	Role of New Media in Transitions to Democracy	
59.	Rupali Fulzele Chandan Prasad (MBA)	Knowledge Management in CRM: A Contemporary Model	
60.	Dr. Ajay Pratap Singh	E-learning in Indian education: A perspective	
61.	Vanisha Malik	Security System in Cloud Computing: Special Reference to AES Algorithm	

### 3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The students and faculty members are provided with login IDs to use the e-resources at any time from any where.

### 3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.



Institute has received the equipments in the form of computers from M/s Citadel Tradecom Private Limited to develop the Research Development Cell.

### **3.3 RESEARCH FACILITIES**

#### **3.3.1 What are the research facilities available to the students and research scholars within the campus?**

The Institutes has the entire wherewithal for the research pursuits e.g. Wi-Fi campus, DELNET, J-Gate, e-research, research reports, computer lab facility etc.

#### **3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

Institute has adopted a strategy to extent all type of infrastructural support/facility to research scholar as and when they come up with requirements like laptop on installment, procurement of journals and books etc.

#### **3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years?**

Institute has received the equipments in the form of computers from M/s Citadel Tradecom Private Limited to develop the Research Development Cell.

#### **3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?**

In addition to allocation of login IDs for both Students and research scholars, they are provided facilities for accessing to international libraries.

Institute has collaboration with Sedulity-Solutions & Technologies-an IT company where students visit to the company and gets an insight about the cyber security- penetration testing, network security and design and cyber forensic.



## ***Self Study Report***

### **3.3.5 Provide details on the library/information resource centre or any other facilities available specifically for the researchers?**

The Institute has a reservoir of 1357 reference books for use by the researchers. Digital library EDUSAT and NPTEL facilities again facilitate potential researchers to conduct their research assignments.

### **3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.**

No.

## **3.4 RESEARCH PUBLICATIONS AND AWARDS**

### **3.4.1 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

Yes, the Institute publishes “Tecnia Journal of Management Studies (TJMS)”, a Bi-Annual Double Blind Peer Reviewed Refereed Journal. This journal is indexed with J-GATE

.

#### **Composition - EDITORIAL BOARD**

- Dr. Sandeep Kumar, Professor, Tecnia Institute of Advanced Studies
- Dr. Ajay Kumar, Professor, Tecnia Institute of Advanced Studies
- Prof. G. N. Tiwari, Professor, IIT, Delhi
- Prof. (Dr.) R. C. Singh, Faculty of RDBM, Mahatma Gandhi Chitrakoot Gramodaya Vishvavidyalaya, Chitrakoot
- Dr. Nasib S. Gill, Director, DDE, MDU University, Rohtak
- Prof. Mukesh Dhunna, Professor, MDU
- Dr. Nirmal Singh, Advisor, Tecnia Group of Institutions
- Dr. Rajesh Bajaj, Professor, Tecnia Institute of Advanced Studies
- Dr. Vishal Khatri, Professor, Tecnia Institute of Advanced Studies
- Dr. Ajay Pratap Singh, Associate Professor, Tecnia Institute of Advanced Studies
- Dr. Namita Mishra, Associate Professor, Tecnia Institute of Advanced Studies



- Dr. Rajesh Agrawal, Associate Professor, Tecnia Institute of Advanced Studies

The journal focuses on publishing scholarly articles from the area of management sciences. TJMS provides a platform to the Academicians, Research Scholars, Corporate Executives and Management Students to sharpen their knowledge in their respective areas of specialization in Management Studies. Through peer-review process, the professional development of scholars, practitioners, and doctoral students are enhanced. TJMS seeks original manuscripts that identify, extend, unify, test or apply scientific and multi-disciplinary knowledge concerning management field.

The following types of papers are considered for publication:

- Original research work in the field of management.
- Surveys, opinions, abstracts and essays related to the research based Management issues.
- Few Book review papers are also considered for publication if the author has done considerable professional work in that area.
- Case studies related to management domain.

More specifically, TJMS publishes papers that:

- Address the interface between theoretical insight and practical application.
- Enhance the teaching of management, especially through the use of experiential pedagogies.
- Represent the early stages of theorizing about management and organizing in unique and perceptive ways.
- Serve as a resource for our readers' professional development.

TJMS journal is listed in international database with ISSN No-0975-7104.

### 3.4.3 Give details of publications by the faculty and students (last 4 years):

- \* Publication per faculty: **2.71**
- \* Number of papers published by faculty and students in peer reviewed journals (national /international): **161**
- \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **18**
- \* Monographs: **Nil**
- \* Chapter in Books: **17**
- \* Books Edited: **03**
- \* Citation Index
- \* SNIP: **Nil**



## Self Study Report

- \* SJR: Nil
- \* Impact factor: **0 - 6.39**
- \* h-index: **2**
- \* Books with ISBN/ISSN numbers with details of publishers: **03, Details below**

“Business Statistics” Dr. Sandeep Kumar & Sweta Bakshi, ISBN: 978-81-8487-389-4	Text Book	Narosa Publishing House, Delhi, 2016
“Business Statistics” Dr. Sandeep Kumar & Sweta Bakshi, ISBN: 978-1842659182	Text Book	Alpha Science International, London, 2016
“e-Commerce”, Dr. Sandeep Kumar & Sweta Bakshi, ISBN:9789381348895	Text Book	Vayu Publication, Delhi, 2012

### 3.4.4 Provide details (if any) of:

- Research awards received by the faculty
- Recognition received by the faculty from reputed professional bodies and agencies nationally and internationally
- Incentives given to faculty for receiving state, national and international recognition for research contributions.

Nil

### 3.5 CONSULTANCY

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Training and Placement Cell (T&P) is an interface between corporate and institute. Individual departments further augment this initiative. T&P cell is responsible for maintaining liaison with corporate houses for arranging the following:

- Inviting the experts for Guest Lectures, Seminars, Workshops and Conferences etc.
- Alumni Interaction
- Industrial Visits
- Campus Recruitment Drive
- Summer Internships



**3.5.2 What is the stated policy of the institution to promote consultancy?  
How is the available expertise advocated and publicized?**

The institute has the policy to promote consultancy by accepting proposals from industry in the field of expertise available with the institute in the ratio of 70:30 (Institute: Faculty) revenue sharing.

Expertise is advocated and publicized by exploring the possibility of collaboration at various points of interfacing.

**3.5.3 How does the institution encourages the staff to utilize their expertise and available facilities for consultancy services?**

The faculty is extended the facility of all the labs and other resources required in their consultancy projects.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

**Area of Consultancy**

Stress Management

Sales and Marketing

Waste Management

Website Designing

The revenue generated - Rs. 6,45,000/-

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

The income generated through consultancy is shared between staff involved and institution in the ratio of 30:70.

The revenue generated, if any through consultancy is proposed to be used for further development of research and consultancy activities.



### **3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)**

#### **3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The Institute is supporting a slum and is actively involved in supporting the under privileged and Physically Challenged children. Institute also takes up the contemporary issues time to time so as to create the awareness in the general public.

#### **3.6.2 What is the Institutional mechanism to track student's involvement in various social movements / activities which promote citizenship roles?**

The institute is committed to motivate students for participation in various social activities by ensuring consistent encouragement and motivation. Institute receives the feedback to track student's involvement in various social movements/ activities. Extra-curricular activities provide opportunities to students to become aware of the social environment, citizenship roles to make the society a better habitat. The institute is tobacco free campus with the active support of students.

#### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

The Institute is highly concerned with its stakeholder i.e. includes students, parents, staff, alumni. System of formal feedback is in place on website. Whereas informal feedback is gathered to complement the formal feedback.

#### **3.6.4 How does the institution plan and organize its extension and outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programs and their impact on the overall development of students.**

The institute is supporting a slum area where various activities are organized on literacy campaign, health and hygiene, swachta abhiyaan, save girl child etc. since Nov'14. Besides, the Institute is conducting various other activities in and outside the campus.

Impact: Mentioned below activities sensitize the students to lend their support for the betterment of the the under privileged and vulnerable sections of the society.



# Self Study Report



Year	Major extension and outreach programs
2015-16	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov'14
	Awareness campaign on Pollution Control through Odd-Even System
	Collage Making-Jaago Delhi-Crime Against Women
	Graffiti Competition-Save Girl Child, Nature
	Poster Making on Elinio Effect
	Best out of Waste
	Painting Competition on Gender Sensitization-(Sub themes)-Gender Inequality,Child education,Female Feoticide
	Go Green Holi
	Blood Donation Camp
	Workshop on Self Defense
2014-15	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov'14
	Wellness of the Society begins with Family Health
	Campaign-Swach Bharat
	Sensitization towards NE Culture & Community
	Udaan-Nayi Manzil Ki-An event for underprivileged & specially abled kids
	Go Green this Holi 2014
	Plantation Initiative
	Anti Tobacco Drive
2013-14	Go Green this Diwali
	Plantation Initiative
	Anti Tobacco Drive
2012-13	Skin Problems among Teenagers & Adolescents
	Go Green this Diwali 2012
	Painting competition on Anti Tobacco

Budget allocated for Extension and Outreach Programmes in last four years: Rs. 1,44,000/-



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### 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Institute's event club is actively involved in organizing various extension and outreach programs, through which students and faculty are encouraged to work for the development of the community. Institution is in process of getting NSS centre.

### 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Year	Major extension and outreach programs
2015-16	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov'14
	Awareness campaign on Pollution Control through Odd-Even System
	Collage Making-Jaago Delhi-Crime Against Women
	Graffiti Competition-Save Girl Child, Nature
	Poster Making on Elino Effect
	Best out of Waste
	Painting Competition on Gender Sensitization-(Sub themes)-Gender Inequality,Child education,Female Feoticide
	Go Green Holi
	Blood Donation Camp
	Workshop on Self Defense
2014-15	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov'14
	Wellness of the Society begins with Family Health
	Campaign-Swach Bharat
	Sensitization towards NE Culture & Community
	Udaan-Nayi Manzil Ki-An event for underprivileged & specially abled kids



	Go Green this Holi 2014
	Plantation Initiative
	Anti Tobacco Drive
<b>2013-14</b>	Go Green this Diwali
	Plantation Initiative
	Anti Tobacco Drive
<b>2012-13</b>	Skin Problems among Teenagers & Adolescents
	Go Green this Diwali 2012
	Painting competition on Anti Tobacco
	Plantation Initiative

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

**Objectives:**

- To disseminate the knowledge among deprived section of the society through non formal mode of education for the benefit of community.
- To uplift the status of the under privileged and vulnerable sections of society.
- To create an awareness towards gender sensitization.
- To sensitize the community towards environmental concerns.
- To inculcate ethics and team spirit.

**Expected Outcome:**

- Lifelong learners
- Society and environment oriented citizens
- Upliftment of under privileged and vulnerable sections of society

**Values and Skills inculcated**

- Ethics, Team Spirit, Humanity, Discipline and Commitment

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**



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Institute ensures involvement of community in its reach out activities by making them aware about the various state/national issues. Institute encourages community participation in its activities by identifying and finalizing the issues in consultation with the stakeholders involved. Further, the institute directly involves the concerned people from the community while executing the programme.

### 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

S.No	Constructive relationships with other institutions	Purpose	Beneficiary
1.	Supporting the Slum	Empowerment through Education, Gender Sensitization and Health & Hygiene	Slum specially kids
2.	Masonic Club	Upliftment of Underprivileged and specially abled.	Kids from Pahal NGO, Bal Vihar Orphanage, Navjyoti Foundation, Ashtavakra Institute, Shalimar Bagh Slum
3.	Mission Jan Jagriti Blood Bank	Blood Donation	General public

### 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

No

## 3.7 COLLABORATION

### 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

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Institute has collaboration with Sedulity-Solutions & Technologies-an IT company where students visit to the company and gets an insight about the cyber security- penetration testing, network security and design and cyber forensic.

**3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/ other universities/ industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

Name of Industry	Contributed to the development of the institution
M/s Citadel Tradecom Private Limited	Development of research facilities
M/s Continental Milkose (India) Ltd.	Practical exposure to the real life situations
M/s Maruti Quality Products Pvt. Ltd	
M/s Duratuf Glass Industries Pvt. Ltd.	
M/s Continental Piling Excavation Pvt. Ltd,	
M/s Citadel Tradecom Private Limited	
UAS International (Unit of United Accural Services Pvt. Ltd.)	Students' internship and placements
Image Elevate	
IDBI Federal Life Insurance Company Ltd.	
Satija Research Foundation for Library and Information Science	Publication of research papers
J-GATE	e-content indexed for better quality
Tecnia International School (for outdoor sports activities)	Student's Physical and Mental Development

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation /up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/ library/ new technology/ placement services etc.**



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Prominent personalities from academic and industry are invited to have interactions with the students and faculty. This helps in upgrading academic standards of the Institute and having better placements for the students.

Moreover, institute has received the equipments in the form of computers from M/s Citadel Tradecom Private Limited to develop the Research Development Cell.

### 3.7.4 Highlighting the names of eminent scientists/participants, who contributed to the events, provides details of national and international conferences organized by the college during the last four years.

S. No	Date	Events	Names of Eminent, Academicians, Scientists/Participants
1	12th March, 2016	National Conference on "Freedom of Expression: A Prerequisite to Democracy"	Prof. (Dr.) Devesh Kishore, Director-Electronic Media Production Center (EMPC), IGNOU (Retd.); Professor Emeritus – Makhanlal Chaturvedi Rashtriya Patrakarita Evam Sanchar Vishwavidyalaya (Noida Campus); - Prof. Hemant Joshi – Professor, Depart of Hindi Journalism, IIMC, Delhi; Mr. Nawal Kishore Singh – Sr. Journalist, General Secretary – Broadcast Editor's Association, Delhi; Ms. Manjari Joshi – Journalist and Eminent Anchor – Doordarshan; Mr. Ramesh Sharma - Asst. Director Programme, Jaipur Doordarshan Kendra, Jaipur; Mr. Abhimanyu Jain – Media Professional, Executive – Group M, Gurgaon; Dr. Charu Lata Singh – Dean, VSJMC, Vivekanand Institute of Professional Studies, Delhi; Dr. Sonu Tiwari – Faculty, Delhi University, Delhi; Mr. R.S. Yadav – Programme Officer, All India Radio, Delhi.
2	3-5 March, 2016	International Conference on Innovative Practices in Management of person with special needs	Dr. A.K Aggarwal, Former Dean Director Maulana Azad Medical College Dr. Achal Gulati, Director Principal, Dr.BR Ambedkar Medical College and Hospital Dr. Anshul Gupta, ENT



			<p>Dr. Arti Anand (Psychologist, Ganga Ram Hospital)</p> <p>Dr. J. P Paliya, CMMO, Dr. B.R Ambedkar Hospital, Govt of India</p> <p>Dr. J.P Singh, Former MS RCI</p> <p>Dr. Manoj Sharma (Senior Orthopedic Spine Sugeon,Jaipur Golden Hospital)</p> <p>Dr. Nitin Malik, Joint Registrar, GGSIPU</p> <p>Dr. P.K Bhardwaj, Medical Director, Saroj Super Speciality Hospital</p> <p>Dr. Pankaj Aneja, MBBS MD, Fortis Hospital</p> <p>Dr. Puneeta Mahajan, Medical Superintendent</p> <p>Dr. Rachna Bhardwaj (Superintendent Asha Kiran)</p> <p>Dr. Raj Sharma, Senior Audiologist, Fortis Hospital</p> <p>Dr. Rajiv Sharma, Medical Director, Mahavir Hospital</p> <p>Dr. S. K Prasad, Director Incharge IGNOU</p> <p>Dr. Sanjeev Pandey, Regional Director, IGNOU, Regional Centre</p> <p>Dr. VP Shah, Assistant Director, AYJNIHH</p> <p>Dr. A.K Aggarwal, Former Dean Director Maulana Azad Medical College</p> <p>Mr. Imran Noorani (Senior Psychologist, Ganga Ram Hospital)</p> <p>Mr. Anoop Narang, Director, ALPS</p> <p>Mr. Mehak Singh, Principal, Rajki Pratibha Vidhalaya, Shalimar Bagh</p> <p>Mr. P Anand Rao (Social Welfare Officer)</p> <p>Mr. Ripan Sippy, Clinical Psychologist, Jaipur Golden Hospital</p> <p>Ms. A Madhvi, Deputy Director Disability DSW, Govt of NCT</p> <p>Ms. Manju Kochar, Principal, RPSKV, Rithala</p> <p>Ms. Meena Sharma, Principal, Captain Shaheed Sanjeev Dahiya SKV</p> <p>Ms Neerja Shukla, Faculty Advisor and Consultant, University School of Education, GGSIPU</p>
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## Self Study Report

			<p>Ms Ritu Pathak,Principial,GD Goenka,Sec-22          Sh. Anoop Aggarwal, Manager,Syndicate Bank          Sh. Dharmendra Prasad, Medical Superintendent, DSW          Sh. G. B Singh, Director, CBSM Speech and Hearing Institute          Sh. P.K Singh, Deputy DG Doordarshan, Dr. BR Ambedkar TV Tower Pitampura          Sh. R.C Gupta, Manager,SBI Bank          Sh. Rajesh Trivedi, Examination Controller, RCI          Sh. Ramesh Pandey, Director Rural Health Program          Sh. S.K Mishra, Deputy Director, NCDS, IGNOU          Sh. Satya Bhushan Jain, Working President, International Vaeshya Federation          Sh. Shiv Kumar (IAS), Director DHE, Govt. of NCT, Delhi          Sh. Sudarshan Kr. Saini (VP&amp; Chief TPDDL)          Sh. V.S Tomar, Director, DDA, Govt Of India</p>
<b>3</b>	26th Feb, 2016	National Conference on "Cyber Security: Issues & Challenges"	<p>Prof. (Dr.) R.K. Sharma, IIT, Delhi, Guest of Honor &amp; Speakers- Dr. Anup Gridhar, CEO, Sedulity Solutions &amp; Technologies, Prof. (Dr.) A.Q. Ansari, JMI University, Delhi, Prof. (Dr.) Nasib Singh Gill, MDU, Rohtak, Prof. (Dr.) Arvinvder Kaur, GGSIP University, Delhi, Prof.(Dr.) R.S. Chillar, MDU, Rohtak, Prof. (Dr.) Shampa Chakraverty, NSIT, Delhi</p>
<b>4</b>	10 <sup>th</sup> Oct, 2015	National Conference Stress to steadiness: Paradigm Shifts in Causes, Consequences and	<p>Prof.(Mrs.) Anu Singh Lather, Director, International Affairs, GGSIP University, Delhi; Mr. Rajesh Tripathi, Vice President &amp; Head Corp. HR, GHCL Ltd., Noida; Dr. Ashwani Kumar, CEO, Santulan Group, Delhi</p>





		Interventional Strategies for Effective Management	
5	11 <sup>th</sup> & 12 <sup>th</sup> April 2015	2 <sup>nd</sup> International Conference on “Tecnia SRFLIS Summit 2015 on Grey to Green”	Prof. I M Kapai, Member, University Grants Commission, Mr. Rajiv Chandran, National Information Officer, UN Information Centre for India & Bhutan, Prof. Sanjiv Mittal, Dean-USMS, GGS IP University, Co-Chief Patron Prof. M P Satija, Emeritus Professor, DLIS, GND University, Amritsar, Punjab, Chief Patron Shri Ram Kailash Gupta, Chairman, Tecnia Group of Institution, New Delhi, Dr. P V Khatri, Associate Professor, Swami Shradhanand College, University of Delhi, Mr. Jnanendra Narayan Singh, Librarian, Dyal Singh College, Dr. P K Jain, Librarian, Institute of Economic Growth, Dr. Sanjay Kataria, JIIT, NOIDA, Dr. Narender Kumar, Deputy Librarian, University of Delhi.
6	27.02. 2015	National Conference on “Big Data & Web Intelligence Analyst”	Prof. Zahid Hussain Zaidi, Ex. Vice Chancellor, Rohilkhand University, Guest of Honor: Dr. Payal Pahwa, Principal, BPIT, Dr. Anuj Agarwal, Chairman, CSI, Mr. Atul Rajput, Java Expert CETPA INFOTECH IT Solutions, Dr.Nidhi Arora, Associate Professor, HMRITM, Mr. Himanshu Sharma, Research Associate, Dr.U.S.Pandey, Associate Professor, Delhi University WIKI LABS IT Solutions, Ms.Ekta,.NET Expert Brain Mentors Software Solution, Mr.Rohit Kaswan, Cyber security Expert, Acute India Cyber Security Solution, Mr.Vishal, Android Expert, Ducat Pvt.Ltd
7	21.11. 2014	National Conference on “Global Trends and Issues in Media”	Padmashree Dr. Shyam Singh Shashi, Director General, Research Foundation International, Delhi, Guest Honor: Prof.Kapil Kumar, Chairperson, School of Social Sciences, IGNOU, Delhi, Mr. Sudesh



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			Kumar, Film Maker, Delhi. Dr. Charu Lata Singh, Director, School of Media Studies, VIPS, Delhi, Delhi, Prof. Kapil Kumar, Chairperson, School of Social Sciences, IGNOU, Delhi, Mr. Sudesh Kumar, Film Maker.
8	10.10.2014	National Conference on “Leadership and Management in the Era of Emerging Markets”	Hon’ble Sh. Bhagwati Prasad, Former Chief Justice, High Court, Jharkhand, Guest of Honor, Dr. R. P. Tulsian, Asso. Prof., University of Delhi.
9	11-12th April 2014	International Conference on “Tecnia SRFLIS Summit 2014 Content to Connectivity Paradigm shifts in knowledge Innovation, Information Representation Information Management System and Librarianship	Prof. K Kannan, Founder Dean of USBT, GGSIPU and former Vice Chancellor of Nagaland, - Prof. Jagtar Singh, Dean, Education, Punjabi University, Patiala, Prof. I V Malhan, Dean and Head, Central University, Dharmshala, Dr. Arvind Prasad, Ex. Head, Geology, TISCO, Jamshedpur, for sharing their valuable thoughts. Dr. A K Singh, Director HRD/DRDO Hqrs Sh. Suresh Kumar Jindal, Sc ‘G’ Director, DESIDOC / DRDO, Prof. Ashok Vohra, Head, Deptt. of Philosophy, University of Delhi, Prof. Jagtar Singh, Dean, (Education), Punjabi University, Patiala, Dr. Ravinder Kumar Sharma, Librarian, United Nations Information Centre, Delhi, Dr. Ramesh C Gaur, Librarian, Jawaharlal Nehru University, New Delhi, Prof. I V Malhan, Dean and Head, DLIS, Central University, Dharmshala (HP), Dr. P K Jain, Librarian, Institute of Economic Growth, New Delhi, Prof. Dr Shantnu Ganguly/Dr. Subhash Deshmukh (Confirmation awaited), Prof. K L Mahwar, Dean and Head, DLIS, BBAU, Lucknow (UP), Dr. Sanjay Kataria, Librarian, JIIT, Noida, Dr. Rajesh Singh, Deputy Librarian, University of Delhi, Prof.



			<p>Prem Singh, Director, Planning and Controller of Exams, SGT University, Gurgaon Dr. S C Jindal, Librarian, University of Delhi, Dr. P R Goswami, Director (Library) IGNC, New Delhi, Emeritus Prof. S L Sangam, DLIS, Karnatak University, Dharwad (Karnataka)</p> <p>Dr. KP Singh, Joint Director, DRDO Hqs, Dr. Narender Kumar, Librarian, IIT Delhi</p> <p>Prof. Dinesh Kumar Gupta, Kurukshetra University, Kurukshetra, Dr. Sunil Kumar, SCERT, New Delhi, Dr. Tariq Ashraf, Librarian, University of Delhi (South Campus), New Delhi</p>
10	22 <sup>nd</sup> March 2014	National Conference On “Technology for Advanced Application for Education”	<p>Dr. Amita Dev, Principal cum Director, BPIBS, Dr. Anup Gridhar, CEO, Sedulity solution Technologies, Mr. Puneet Dahiya, CEO, Tumlare services, Ms. Mudhu Bala Priyadarshi, Scientist (sr. Scale), NPBGR</p>
11	23 <sup>rd</sup> Nov., 2013	National Conference on “Impact & Penetration of Mass Media Campaign on Political, Social & Disaster Management”	<p>Prof. Devesh Kishore, Director, EMPC, IGNOU (Retd.), Dr. Dharmendra, HoD, BJMC LLDIMS, Mr. Manohar Manoj, Editor, Business India, Prof. Ambrish Saxena, Director, VIPS, Mr. Anurag Mishr, Chief Reporter, Hindustan, Dr. Anjani K Jha, Professor, MAIMS, Dr. Dilip K, Professor, Jamia Milia Islamia University, Ms. Ruchi &amp; Ms. Neha Jingla, Asst. Prof., TIPS, New Delhi, Mr. Vidyut P Maurya, Chief Sub Editor, Hindustan, Mr. Sudhir Rinten Asst. Prof., Maharaja Agrasen College, DU</p>
12	19 <sup>th</sup> October, 2013	National Conference on “Indian Managers & Business	<p>Prof. Dr. B.N. Mishra, Chairman Board of Governors NSIT, Govt. of NCT of Delhi, Dr. Sanjiv Mittal, Prof. GGSIP University, New Delhi, Dr. P.K Gupta, Secretary General NAFEN, New Delhi, Dr. Nirmal</p>



## Self Study Report

		success”	Singh, DG, Guru Nanak Institute of Management, New Delhi, Dr. Shesha Dev Sahoo, Prof., IIM, lucknow, Dr. R.P Tulsian, Delhi University, Delhi
13	6th April, 2013	National Conference on “Information Communication & Computer Network”	Mr. Koushik Chatterjee, CEO, iThink Learning and Ex- VP, HCL, Guest of Honor: Mr. Ajay Kumar Dixit, Sr. Consultant, Head Communication, Er. Ompal Singh, Addl. Gen Manager, Radar Unit, Computer Network System Dept, Airport Authority of India., Mr. Navdeep Dhindsa, Vice President, Hungama Digital Media Solutions Ltd., HCL Infosystems Ltd, Noida, Prof. Y.P. Singh, UP Technical University (MTU), Noida, Mr. Sudhanshu, CEO, Webcom Technologies, Dr. U.S. Pandey, Associate Professor, University of Delhi, Mr. Amit Mishra, Sr. Management Govt. Vertical, Lipi Data Systems, Mr. Manjeet Kumar, Asst. Prof. NIILM CMS, Greater Noida
14	15th & 16th February, 2013	National Conference on “Education For The Nation Development”	Dr.B.P.Joshi, Registrar, GGSIP University, New Delhi, Dr.M.N.Hoda, Chairman, ISTE Delhi Section, Director, Bharati Vidyapeeth's Institute of Computer Applications and Management (BVICAM), New Delhi, Mr. Arup Sengupta, President, Nityanta Consulting, Ex. Country Head, Xerox, Dr.Bharti, Department of Education of Groups with Special Needs (NCERT), Mr.Raizada Sorabh Bali,Human Age Expert & Career Doctor, Manpower Group, Mr. Subroto Saran Bagthi, Social Activist, Sh. Ram Kailash Gupta, Chairman, Tecnia Group of Institutions, Dr.Ajay Pratap Singh, Convener, TIAS, Dr.Arun Banik, Director, National Centre for Disabilities Studies,IGNOU, Delhi, Prof. Dasyam Venkateshwarlu, School of, Education, IGNOU, Delhi, Dr. Himangshu Das,Chairman, Society



			for Advanced Study in Rehabilitation, Faridabad
15	23 <sup>rd</sup> Nov, 2012	National Conference on “Democratization Of Communication”	Prof. S.K. Tewari, Dean (School of Mass Communication & Media Technology) Head of the Department (Centre for Mass Communication), Central University of Jharkhand, Ranchi, Dr. Umesh Arya, Associate Professor, Guru Jambheshwar University of Science & Technology, Hisar, Prof. Sudhir Naib, Professor, IILM, New Delhi, Mr. Adarsh Kumar, Scientist 'G', Head Analytical Group, Deptt. of Atomic Energy, Government of India, Dr. P. K. Yadav, Public Information Officer, Planning Commission Govt. of India, Dr. Charulata, Associate Professor, HOD, BJMC (VIPS), Mr. S.B. Singh, Scientist 'F', Deptt. of Atomic Energy, Government of India
16	20 <sup>th</sup> Oct, 2012	National Conference on “Heuristic Approach of Marketing in Developing Economies”	Dr. D. K. Bandyopadhyay, Hon'ble Vice Chancellor, GGSIP University, Delhi, Prof. M.A. Khan, Sr. Prof., Jamia Millia Islamia – A Central University, Delhi, Ms. Sadhana Mishra- Vice President, IBM Global Technologies, Dr. Prabhat Pankaj, Sr. Prof., Ex. Dean & Director, Jaipuria Institute of Management, Prof. R. P. Tulsian, University of Delhi

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated**

**a) Curriculum development/enrichment:**

World eBook Library through iGroup Infotech Pvt. Ltd, DELNET, J-GATE

**b) Internship/ On-the-job training and summer placement:**

- UAS International (Unit of United Accural Services Pvt. Ltd.)
- Image Elevate
- IDBI Federal Life Insurance Company Ltd.



## ***Self Study Report***

**c) Faculty exchange and professional development:**

NAFEN – 02 weeks FDP conducted thrice.

**d) Research and Publication:**

- M/s Citadel Tradecom Private Limited to develop the Research and Development Cell.
- SRFLIS – international conferences.
- For indexing of the publication, the institute has tie up with J-Gate.

**e) Consultancy:**

- M/s Continental Milkose (India) Ltd.
- M/s Maruti Quality Products Pvt. Ltd
- M/s Duratuf Glass Industries Pvt. Ltd.
- M/s Continental Piling Excavation Pvt. Ltd,
- M/s Citadel Tradecom Private Limited

**f) Extension:**

Mission Jan Jagriti Blood Bank

**g) Student Placement:**

- UAS International (Unit of United Accural Services Pvt. Ltd.)
- Image Elevate

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

Institute plans, establishes and implements the initiatives of the linkages/collaborations through MOUs, consultancy and community partnership.



## CRITERION 4 - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 PHYSICAL FACILITIES

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institute maintains the policy of meeting the infrastructure and facilities requirements as per norms of AICTE, Affiliating University and Department of Higher Education, Govt. of Delhi.

#### 4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, Technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

S.No.	Facilities available	No. of Items/ Detail specification
1	Class rooms	17 Nos. All class rooms are equipped with LCD Projectors, PG class rooms are air conditioned where as UG classrooms are in process.
2	Technology enabled learning spaces	Computer Labs with Wi-Fi connection and Digital Library.
3	Seminar Hall	MBA: 01 Nos. MCA: 01 Nos.
4	Tutorial Space/rooms	MBA: 01 Nos. MCA: 01 Nos.
5	Laboratories	Computer Laboratories Multi Media Laboratory Language Laboratory
6	Botanical Garden	Not Applicable
7	Animal House	Not Applicable
8	Specialized facilities and equipment for teaching, learning and research	LCDs with Multi- Media Kit White boards Colored TV DVD Player



## Self Study Report

		EDUSAT NPTEL SAKSHAT World Ebook Library DELNET, J-Gate, E-research, Institutional membership, American and British Council Library Wi-Fi enabled campus
9	Syndicate Room	1

b) **Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

### Sports

**Indoor Games:** Table Tennis, Chess, Carom, etc.

**Outdoor Games:** Following facilities have been provided with sister institute Tecnia International School viz., Badminton, Volleyball, Long Jump, Triple Jump, Shot-put, Tug-of-war.

**Cultural Activities:** Institute has well furnished, State-of-Art Tecnia Auditorium & Ravi Shankar Hall

**Public Speaking:** Public Addressing System

**Communication Skills Development:** Language Lab

### Health & Hygiene

- Medical room
- Doctor
- First-aid kit
- Drinking Water with RO purifier system
- Waste Management System

### Others

- Bank Facility: SBI bank with ATM and Allahabad bank





- 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).**

Institute plans and ensures that the available infrastructure is in line with its academic growth and is optimally utilized based on the inputs received from HoDs and Director through discussion, suggestions and deliberations with the stakeholders before taking up such matters in the meetings of BOG and approval thereof.

<b>S. No.</b>	<b>Facilities Developed (last four years)</b>	<b>Amount Spent (Rs.)</b>
1	Building	24299329
2	State of Art Auditorium	2077665
3	Air Conditioning	13896368
4	Installing of Saftey Measure & Facility	681104
5	Recreational Facility	335350
6	Lift	2764762

- 4.1.4. How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The institute's building is differently abled friendly with necessary elevated ramps, lifts etc. Special wheelchair/stairs, toilets, have been provided for the smooth movement.

- 4.1.5 Give details on the residential facility and various provisions available within them:**

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**



## Self Study Report

- Available residential facility for the staff and occupancy
- Constant supply of safe drinking water
- Security

No

#### 4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The Institute has a medical room with first aid facilities situated at the ground floor where a Doctor is available twice in a week and on call. Institute provides insurance facility to staff. Institute has a tie up with Saroj Super Speciality Hospital and Bhagwan Mahavir Hospital adjacent to the Institute for any emergency.

#### 4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

S. No	UNIT	Place of Location
1	IQAC	Yet to be formed
2	Grievance Redressal Unit	Ground Floor
3	Women’s Cell	Ground Floor
4	Counseling & Career Guidance	First Floor
5	Placement Unit	First Floor
6	Health Centre	Ground Floor
7	Canteen	Ground Floor
8	Recreational spaces for staff and students	Basement
9	Safe drinking water facility	Campus – All Floors
10	Auditorium	Campus



## AUDITORIUM

### 4.2 LIBRARY AS A LEARNING RESOURCE

#### 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the Institute has a Library Advisory Committee. Composition of the committee is as follows:

- |                   |                  |
|-------------------|------------------|
| • Senior most HoD | Chair Person     |
| • HoDs            | Member           |
| • Senior Faculty  | Member           |
| • Librarian       | Member Secretary |

On the advice/suggestions from Library Advisory Committee, following initiatives have been implemented in the Library.

#### 1. IT Facility:

Providing user friendly User ID and respective Passwords available on the various Notice Boards.

#### 2. Membership of International Library:

British Council Library, New Delhi

American Library, New Delhi

#### 3. Library Usage & Reader's Survey:

To motivate student/staff Library is made open on Sundays for 2 hours.

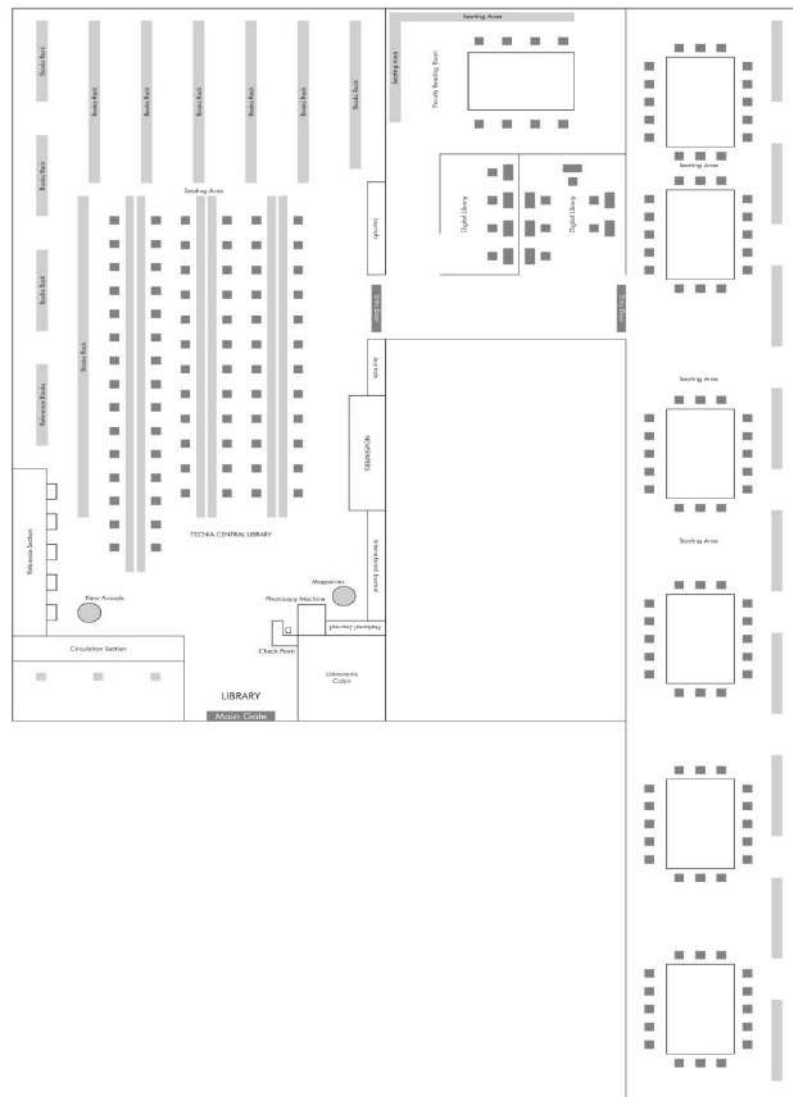


# Self Study Report

## 4.2.2 Provide details of the following:

- \* **Total area of the library (in Sq. Mts.):** 410 Sq. mtrs
- \* **Total seating capacity:** 140
- \* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation):**
  - ✓ On working days 8:00 am to 8:00 pm
  - ✓ Before examination days 8:00 am to 8:00 pm
  - ✓ During examination days 8:00 am to 7:00 pm
  - ✓ During vacation 8:00 am to 7:00 pm
- \* **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources):**

Circulation Section, Reading Room, Faculty Reading Room, Reference Section, Digital Library, Periodical Display Section.



## Self Study Report



### 4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Prescribed requisition form is in place for the faculty through which they submit their requisition to respective HoD for books, journals and other reading materials. The combined list is reviewed by the Library Advisory Committee. The recommendations are sent to Director for approval and procurement. Faculty is empowered to purchase any book amounting to Rs. 1000, which is not in library.

Library Holdings	Year-1 (2015-16)		Year-2 (2014-15)		Year-3 (2013-14)		Year-4 (2012-13)	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Text books/Reference Books	1853	518340	1500	333129	1120	393198	1317	470945
Journals	62	133511	61	48050	61	53350	61	46202
e-resources	3	135200	2	78916	2	78916	4	561195
e-books	30,000	85000	-	-	-	-	-	-
Any other (Newspaper & Magazines)	21	18486	19	18371	18	25680	19	14365
Any other (Institutional Library Membership)	2	13000	--	--	--	--	--	--
Any other (Libsys Software AMC)	1	41808	1	142407	1	11002	1	9585
Any other (Photocopy Machine maintenance)	1	750	1	3500	1	750	1	3350
Any other (Books)	200	20160	--	--	182	18390	--	--



## ***Self Study Report***

### **4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

\* **OPAC:**

Yes

\* **Electronic Resource Management package for e-journals:**

DELNET, J-GATE, E-research, ProQuest

\* **Federated searching tools to search articles in multiple databases:**

No

\* **Library Website:**

<http://www.tiaspg.tecna.in/library.php>

\* **In-house/remote access to e-publications:**

Through Institute Website [www.tiaspg.tecna.in/library.php](http://www.tiaspg.tecna.in/library.php)

\* **Library automation:**

Libsys Software

\* **Total number of computers and printers for faculty/student access:**

Computers-11, Printer-1

\* **Internet band width/ speed:**

16 MBPS

\* **Institutional Repository:**

TJMS Access through institute website [www.tiaspg.tecna.in](http://www.tiaspg.tecna.in)

\* **Content management system for e-learning:**

No

# Self Study Report



- \* **Participation in Resource sharing networks/consortia (like Inlibnet):**  
N/A

## 4.2.5 Provide details on the following items:

- \* **Average number of walk-ins**  
338
- \* **Average number of books issued/returned**  
208
- \* **Ratio of library books to students enrolled**  
24.68:1
- \* **Average number of books added during last three years**  
1491
- \* **Average number of login to OPAC**  
57
- \* **Average number of login to e-resources**  
133
- \* **Average number of e-resources downloaded/printed**  
76
- \* **Number of information literacy trainings organized**  
Yearly
- \* **Details of “weeding out” of books and other materials**  
8520 reading material



## ***Self Study Report***

### **4.2.6 Give details of the specialized services provided by the library**

\* **Manuscripts**

No

\* **Reference**

1357 Books

\* **Reprography**

Photocopy Machine Canon IR 2318L

\* **ILL (Inter Library Loan Service)**

No

\* **Information deployment and notification (Information Deployment and Notification)**

Yes (Institute's Website & Notice Board)

\* **Download**

E-Journals, E-Books

\* **Printing**

HP Laser Jet 1020

\* **Reading list/ Bibliography compilation**

Access through OPAC

\* **In-house/remote access to e-resources**

Yes (Through User ID & Password of J-Gate, DELNET, E-Research and World Ebook Library)

\* **User Orientation and awareness**

Yes (At the time of Orientation Programme)



# Self Study Report



\* **Assistance in searching Databases**

Yes (Through OPAC)

\* **INFLIBNET/IUC facilities**

N/A

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

- ⊗ Providing open access facilities which help easy access and use of library as a Learning Resource.
- ⊗ Awareness about new arrivals.
- ⊗ Providing Xerox/reprographic services to the faculty and staff on demand.
- ⊗ Providing Digital library facility to the students and staff for downloading and printing of articles from various subscribed e-resources.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

For physically challenged students, special care is extended by library staff.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)**

Yes, the Library receives feedback from Faculty and students for various facilities including new arrivals of books and journals, and arranges the same at the earliest possible.

- Depending on the feedback, the requirement is analyzed and put up to the competent authority for approval.
- Accordingly demanded books and non-book-materials for reference purposes and other facilities are arranged at the earliest possible.



## *Self Study Report*

- The Library services are enhanced by way of providing new arrivals of books, journals, e-journals etc. on request.



**LIBRARY**

# Self Study Report



## 4.3 IT INFRASTRUCTURE

### 4.3.1 Give details on the computing facility available (hardware and software) at the institution.

\* Number of computers with Configuration (provide actual number with exact configuration of each available system)

\* Total:-400 systems

Product	HDD	RAM	QUANTITY
Lenovo I3 4th gen	500GB	4GB	155
Lenovo I5 4th gen	1TB(2 GB Graphic card)	8GB	45
C2D 2.9 GHZ	320GB	1GB	31
C2D 2.9 GHZ	160GB	1GB	5
C2D 2.9 GHZ	80GB	1GB	1
C2D 2.9 GHZ	500GB	2GB	14
PIV 3GHZ	80GB	1GB	20
PIV 3GHZ	80GB	512MB	6
PIV 3GHZ	320GB	512MB	1
PIV 3GHZ	40GB	512MB	6
PIV 3GHZ	40GB	256MB	4
PIV 3GHZ	60GB	512MB	1
PIV 2.40GHZ	40GB	1GB	1
C2D 2.8 GHZ	160GB	1GB	12
C2D 2.8 GHZ	320GB	1GB	5
XEON 3.3 GHZ[SERVERS]	260GB	2GB	2
DUAL CORE 2.70GHZ	320GB	1GB	7
DC 2.8 GHZ	160GB	1GB	2
DC 1.6 GHZ	80GB	1GB	1
DC 1.6 GHZ	80GB	512MB	2
I3	500GB	4GB	66
DC 2.50	250GB	2GB	4
CORE 2 DUO 3.06GHZ	500GB	4GB	3
DC 2.50	500GB	2GB	1
APPLE POWER MAC G-5 2.0 GHZ	160 & 80GB	1.25GB	1
HCL Core I3 3.30 GHZ	500+500GB	4GB	2
INTEL C2D 2.00 GHZ	260GB	1GB	1
PENTIUM DC 2.00 Ghz	160GB	1GB	1
		TOTAL	400



## Self Study Report

\* **Computer-student ratio**

1<sup>st</sup> Shift - 1:2.02

Combined (both the shifts) – 1:3.77

\* **Stand alone facility**

25 systems

\* **LAN facility/ Wi-fi facility**

Total 16 Mbps Lease Line divided into three parts:-	
2 Mbps	
6 Mbps	
8 Mbps	
Managed Wifi facility	
<b>Configurations</b>	<b>Quantity</b>
D-Link 24 Port switch	<b>29</b>
D-Link 8 Port switch	<b>11</b>
D-Link Router	<b>1</b>

\* **Licensed software**

SNo	Software	Qty
1	Microsoft Certified Campus	
2	Adobe Indesign	15
3	Adobe Photoshop	15
4	Adobe Pagemaker	10
5	SPSS	1
6	Quark Express	1
7	IBM Rational Rose	1
8	Oracle 11g std one edition for windows(5 user) License	1
9	FinalCutPro	1
10	Corel Draw	1
11	Tally Currency-2700	3
12	K7 Antivirus	5

# Self Study Report



- \* **Number of nodes/ computers with Internet facility**  
400

- \* **Any other**

## 1) Printer Details:-

CANON LBP 2900	22
HP LASER JET 1020	11
HP LASER JET 1007	2
HP LASER JET 1010	7
HP LASER JET CP 1025 COLOR	3
HP LASER JET P1007	1
<b>Total:-</b>	<b>46</b>

## 2) Scanner Details:-

CANON LIDE 110	2
CANON LIDE 120	3
HP SCANJET G2410	1
<b>Total</b>	<b>6</b>

## 3) LCD Projectors

<b>Configurations</b>	<b>Quantity</b>
Sony VPL-ES7	6
Sony DX-100	10
Sony EX-100	3
Sony VPL-FX-52	1
Casio XJ140	1
EPSON EB430	1
NEC NP110	1
<b>Total</b>	<b>23</b>



## Self Study Report

Product	Details
Firewall	DFL-860E-Network Security UTM Firewall
Online UPS	03

### 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Computers For Students	290(60[MBA]+45[MCA]+BBA[40]+BJMC[40])
Computers For Faculty	26
Internet Facility	16 Mbps Lease Line for internet divided into three lines of 2Mbps, 6Mbps & 8Mbps respectively. All the computers mentioned above are connected to the internet.

### 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

As a policy matter, institute keeps on upgrading the IT infrastructure and peripherals and relevant facilities as per the norms stipulated by regulatory bodies.

### 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

Budget allocation on computers (last four years), is as per section 4.4.1

# Self Study Report



## 4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The faculty delivers lectures via power-point using LCD Projectors in the class room. Wi-fi connection across the institute enables the faculty & staff to access relevant matter anywhere, anytime in the institute.

## 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/l earning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The institute provides user id and passwords of DELNET, J-GATE and E-research for independent learning of students for writing papers, review of case studies and projects. Faculty uploads their notes, ppts and assignments on the web portal which can be accessed by the students for self learning.

## 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No



**COMPUTER LAB**



## 4.4 MAINTENANCE OF CAMPUS FACILITIES

### 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate the statements by providing details of budget allocated during last four years)?

The institute plan, estimate expansion programs, faculty/staff recruitment, operational and overhead expenses well in advance to ensure proper and judicious expenditure of the budget every year. Keeping miscellaneous expenses under various heads, a sufficient amount is kept every year for the purpose.

Session	S.No	Infrastructure	Budget Allocated (in lacs) INR
2015-16	1	Building	100.00
	2	Furniture	5.00
	3	Equipment	10.00
	4	Computers	80.00
	5	Vehicles	10.00
	6	Any other	10.00
2014-15	1	Building	20.00
	2	Furniture	03.00
	3	Equipment	2.50
	4	Computers	05.00
	5	Vehicles	10.00
	6	Any other	0.50
2013-14	1	Building	0.75
	2	Furniture	2.50
	3	Equipment	33.00
	4	Computers	20.00
	5	Vehicles	10.00
	6	Any other	5.00
2012-13	1	Building	125.00
	2	Furniture	20.00
	3	Equipment	20.00
	4	Computers	40.00
	5	Vehicles	10.00
	6	Any other	50.00



# ***Self Study Report***



- 4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The Administrative Officer of the institute looks after the maintenance and upkeep the infrastructure through outsourcing

- 4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

Inspection of the equipments/ instruments is done as per schedule.

- 4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

The institute does not have any sensitive equipment.



# Self Study Report

## CRITERION 5 - STUDENT SUPPORT AND PROGRESSION

### 5.1 STUDENT MENTORING AND SUPPORT

#### 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

GGSSIP University publishes the prospectus and also uploads the academic calendar to be followed by the affiliated institutes. Yes, Institute uploads student information bulletin on the institute website, which provides information regarding the vision and mission, quality policy, academic calendar, subject details, scheme of examination, pedagogy, details of events, training & placement rules & code of conduct etc. This ensures unidirectional movement of staff & students towards establishment of uniform culture.

#### 5.1.2 Specify the type, number and amount of institutional scholarships/freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Type	Academic Year	Number	Amount Disbursed
Institutional Merit Scholarship	2014-15	11	16500

#### 5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Scheme EWS	%age of students benefited (Out of applied)
Year 2015-2016	64.28%
Year 2014-2015	44.44%
Year 2013-2014	14.29 %
Year 2012-2013	50%
Scheme SC/ST (Post matric Scholarship for	



<b>the Year from Director of Higher Education (Department for the welfare of SC/ST/OBC/Minorities Govt of National Territory of Delhi.)</b>	
Year 2015-2016	100%

## 5.1.4 What are the specific support services/facilities available for?

- **Students from SC/ST, OBC and economically weaker section**

Through Director of Higher Education (Department for the welfare of SC/ST/OBC/Minorities Govt of National Territory of Delhi) affiliating University provides scholarships to such students out of contributions made by institute. Assistance for book availability is also ensured.

- **Students with physical disabilities**

The institute's building and infrastructure are differently abled with necessary elevated ramps, lifts etc. Special wheelchair/stairs, toilets, have been provided for the smooth movement.

- **Overseas students**

N/A

- **Students to participate in various competitions/National and International**

For such competitions, institute has open door policy. Information about various competitions are displayed on notice boards through respective departments and T & P CELL and the event incharges provides full support and information regarding arrangements to the students for their preparation and practice; so that they may perform better.



## ***Self Study Report***

- **Medical assistance to students: health centre, health insurance etc.:**

The institute has a very special concern for the health and hygiene of the college students. Doctor is provided at the campus, besides first aid services. A first aid room is also available for the treatment of sick. Institute has a tie up with Saroj Super Speciality Hospital and Bhagwan Mahavir Hospital adjacent to the Institute for any emergency.

- **Organizing coaching classes for competitive exams:**

Institute provides technical and soft skill classes thus increasing their employability.

- **Skill development (spoken English, computer literacy, etc.):**

The institute regularly conducts soft and technical skill classes to enhance the competence and communication skills of the students. The institute provides trainers, language lab, computer labs & media lab which improves their skills.

- **Support for “slow learners”:**

Slow learners are provided with extra classes, counseling sessions, remedial classes, study notes and discuss solved question papers.

- **Exposures of students to other institution of higher learning/ corporate/business house etc.:**

Institute’s T&P Cell arranges the internship/training programs, industrial visits and educational tours at industries/corporate houses. Also resource persons are invited from the industry/corporate to share their rich experiences and interact with students at various platforms viz., international/national conferences, seminars, workshops and guest lecture.



- **Publication of student magazines:**

The institute publishes its newsletter 'Ternia Times' where staff, students & alumni contribute through their articles & views. Institute also publishes newspaper 'Youngster' which is student centric. Students are also in the editorial board of magazine and newspaper.

### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

- Two weeks FDP on Entrepreneur Development Program which was sponsored by Ministry of Science and Technology, GoI was conducted by the institute for two successive years for the Faculty members so that they may help in developing entrepreneurial traits in the aspiring entrepreneurs.
- Visits of students to National Small Industry Corporation (NSIC) & other organizations are organized so that students have first hand information regarding procedures to initiate entrepreneurial venture.
- Business plan competition is organized by the Institute every year to inculcate innovative thinking for establishing their own business ventures.

Above efforts have encouraged many students to start their own entrepreneurial ventures.

### **5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- \* **additional academic support, flexibility in examinations**
- \* **special dietary requirements, sports uniform and materials**
- \* **any other**

The students who participate in the sports activities or other extracurricular and extra mural activities are provided with extra classes so that the time they have invested in various activities can be compensated for. Flexibility in the examination is not under the purview of institute. Sport kits are provided by the institute from time to time.



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**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE /TOFEL/ GMAT/Central/State services, Defense, Civil Services, etc.**

Students who are interested and willing to appear in various competitive examinations are helped by the faculty members. Students are also given training on technical & soft skills. They are allowed to have access to library and to refer the books related to entrance test.

### **MBA**

- Bank PO – 1
- IBPS – 2
- UGC NET – 1
- SSC – 2

### **BBA**

- CET GGSIPU - 48
- CET Delhi University - 01
- IBPS - 02
- SSC - 08

### **BJMC**

- CET GGSIPU - 5
- JMI - 2
- CAT – 1
- SSC – 1

**5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

The Institute has Mentor-Mentee System whereby Faculty mentor looks after the affairs of personal, academic, psycho social support and guidance. The students who seek psychological boosting or the



candidates who are psycho-socially left out are given psychological counseling by the person having required qualification.

Apart from HODs and Faculty mentors, professional counseling is also provided to the students by the Training and Placement Cell. Following number of students have been benefitted in last one year:

MBA - 83

MCA - 09

BBA - 48

BJMC – 67

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programs).**

Placement Process at Institute is a student driven activity. For this, the Institute’s T & P Cell (T&P) has Faculty and Staff for providing overall supervision and support for summer as well as final placements to the students. In this TPO and a group of faculty members work in close co-ordination with the students.

- (i) The T & P Cell endeavors to,
  - a) Bring together the students and the potential employers
  - b) Facilitate interactions between the two for Final Placement/ Summer Internship Programme.
- (ii) For this purpose, the T&P Cell corresponds with organizations, arranges interviews for students and coordinates various placement activities at the Institute.
- (iii) Maintain liaison and good relationship with the company executives from the Corporate.
- (iv) Compile and maintain a qualified database of potential placement companies and their contact information.
- (v) Continuous updations of the database of the organization where the job potential exists including new organizations, through alumni interaction, CEO and company managers visit to institute for Conferences, Seminars and Guest Lectures etc.
- (vi) Announces and communicates selection processes and follow up with the students.



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- (vii) Keep a record of the number of selection processes attended by each student.

Besides above, the services are provided by the T&P Cell to help students identify job opportunities and prepare them for interview by arranging Career Talks / Expert Lecture, Aptitude Test, Mock G.D & PI, Industrial Training & Counseling.

### List of Employers:

#### MBA

2011-13	
1	Edumentor Educational Services
2	Pro Vista Management Consultants Pvt. Ltd
3	IBM daksh Business Process Services (P) Ltd.
4	Shivam Jewellers
5	Ceasefire Industries Ltd
6	Genpact India
7	Auctus Consulting
8	Perception World Technologies Pvt. Ltd
9	MG Trading Services Holdings Pvt. Ltd.
10	Hit Groove Infotech Pvt. Ltd.
11	Aadhar Business Care
12	WNS Global services Pvt. Ltd.
13	RBS Business services Private Limited
14	Trainings 24*7
15	UAS International (A unit of United Accural Services Pvt. Ltd.
16	RNF Technologies

2012-14	
1	Catholic Syrian Bank
2	RNF Technologies
3	ICICI Securities
4	Royal Bank of Scotland
5	Acres & Inches
6	GreenTree Advisory Pvt. Ltd.
7	IndiaMart.com
8	Madhyam Technologies
9	SoftekInfo Services Pvt. Ltd
10	Fammiee India Pvt. Ltd
11	Tommy Hilfiger
12	Auctus Consulting
13	Empyrean partners
14	Times of India
15	Global Hunt India Pvt. Ltd
16	Tommy Hilfiger



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17	International Institute of Financial
18	Ceasefire Industries ltd
19	Cogtest Services Pvt. Ltd
20	Ogrelogic Business Services Pvt. Ltd
21	Spectral Consultants
22	Venus Solutions Pvt. Ltd
23	Maruti Suzuki (Rohan Motors Ltd)
24	Divine Autotech Private Limited
25	Pragati Consulting

2013-15	
1	Absas Solutins Pvt.Ltd
2	Unitech Amusement Parks Limited (UAPL)
3	International Institute of Financial Markets
4	Achromic Point Consulting Pvt. Ltd.
5	Team Lease Services
6	Perception World Technologies
7	Aon Hewitt
8	OK Sir.com
9	Investo wealth management
10	Felicity Group
11	Auctus Consulting
12	Genpact India
13	Edu Excellence
14	Barclays Shared Services Pvt. Ltd
15	3 A Learning Solutions India Pvt. Ltd
16	Oberoi Hotels & Resorts
17	Aadhar Business Care
18	Rnf Technologies
19	Egarda Infrastructure Pvt. Ltd
20	MultiMode Marketing Pvt. Ltd
21	Baton Infrastructures ltd
22	Divine Utility Services Pvt. Ltd
23	Inso Solar Pvt. Ltd
24	KLM Polymers Pvt. Ltd
25	Hi Impact Consultants Pvt. Ltd
26	Acus Impex Private Limited
27	Red Foodie.com
28	Saksham Industrial Engineers
29	Data Flow Group
30	Spectral Consultants
31	Congratulations By Mini
32	Ideal Packaging
33	Eduprestine - Neev knowledge management Pvt. Ltd
34	Royal Bank of Scotland
35	PC Jewellers



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36	Mark Makers Consultancy Services
37	Manpower Group Services
38	Thomas cook Ltd
39	Ameriprise India Pvt. Ltd
40	Fireball Securitas & Consultants Pvt. Ltd
41	Sun Agrifresh Industries Pvt. Ltd
42	HBL Global Pvt. Ltd.
43	Serco Global services
44	HSBC Bank
45	Hindustan Times
46	HCL Technologies Ltd
47	Genpact India
48	Morgan Placement & Consultancy Pvt. Ltd
49	Muthoot Marketing Services Private Ltd
50	Monarch International
51	Areputation Online management services Pvt Ltd
52	NIIT Technologies
53	Cogtest Services Pvt. Ltd
54	Saburi Global services Pvt. Ltd
55	MPK I gate Pvt. Ltd.
56	Satin Credit Care Network
57	Quattro Processing Services Pvt. Ltd
58	Applect Learning Systems Private Limited
59	Trade India.com
60	Bank of America
61	Digital IP Insights Private Limited
62	dnata International Pvt. Ltd
63	Axis Bank
64	Vivek Travels Pvt. Ltd
65	Maruti Suzuki (Rohan Motors Ltd)
66	Divine Autotech Private Limited
67	Pragati Consulting
68	Cargo Connect
69	IENERGIZER IT SERVICES PVT LTD
70	Adecco India Pvt. Ltd.
71	LimeTray

2014-16	
S.No	Name of the Company
1	Jaro Education
2	TimeJobs.com
3	Human First Consultancy
4	British Telecom
5	Impeccable HR Consulting Private Limited
6	International Institute of Financial Markets (Pratham)
7	Ziffi.com

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8	3H Health Care Pvt. Ltd
9	My Class board Pvt. Ltd.
10	Sasvat Network Pvt. Ltd
11	Anand Rathi Securities
12	Genpact India
13	Convergys India Services Pvt. Ltd.
14	99 acres (InfoEdge)
15	Ogrelogic Business Services Pvt. Ltd
16	ICIC Securities
17	HYLINE MEDICONZ
18	Taj Edu Globe
19	Tata Motors
20	Leading Edge Communications
21	India shine Employment Solutions
22	A & A Health Care PVT.ltd.
23	M.K Lightening & Electrical pvt.ltd.
24	Eshop Box
25	Accys management Services Pvt. Ltd
26	SriRam Group

## MCA

2010-13	
1	3 Pillar Global
2	Influence Technolabs Pvt. Ltd
3	CMC Limited
4	T.T Tech
5	Daffodil Software
6	Interarch Building Products Limited
7	Trident Information Systems Pvt. Ltd
8	DKOP Labs Pvt. Ltd.
9	Bristlecone
10	CMC Academy
11	QA InfoTech (P) Ltd.
12	Cress Tech Software Systems Pvt. Ltd
13	Creative Neurons PTE. Ltd.
14	Midas Webtech
15	IBM Global Process Services

2011-14	
S.No	Company Name
1	IBM Global Process Services
2	QA Infotech (P) Ltd.
3	InterGlobe Technologies Pvt. Ltd
4	Influence Techno labs
5	IBM Daksh Business Process Services (P) Ltd.



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6	VSIT (Training & Development)
7	Compo Technologies Pvt. Ltd
8	DKOP LABS PVT.LTD

2012-15	
S.No	Company Name
1	Appslure Web Solutions LLP
2	Net 4 India Ltd
3	LimeTray
4	NIIT Technologies
5	HDFC BANK
6	Sofbang Technology Pvt. Ltd.
7	Serco Global Services
8	Mobiloitte Technologies India Pvt. Ltd
9	Paul Computer Training Institute
10	DKOPLABS PVT.LTD
11	Aircon Software LLP
12	Elucidant Technologies
13	Riptech Solutions
14	Innovazion Research Pvt. Ltd
15	Hunch Software Pvt. Ltd

2013-16	
S.No	Company Name
1	Times Jobs.com
2	Kept Bug Technologies Pvt. Ltd.

### BBA

2010-13	
S.No	Name of the Company
1	My Money Mantra
2	VOIVO Infotech Private Limited
3	Info Edge (India Limited)
4	NIIT Smart Serve
5	Genpact India
6	India Shine Employment
7	International Institute of Financial Learning
8	Impeccable HR Consulting Pvt. Ltd.

2011-14	
S.No	Name of the Company
1	My Money Mantra
2	NIIT Smart Serve Ltd
3	Assure Vision Group
4	Genpact India
5	Perception World Technologies

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6	Just Dial
7	Concentrix daksh Services India Pvt. Ltd
8	SIEC Education Pvt. Ltd.

2012-15	
S.No	Name of the Company
1	Concentrix daksh Services India Pvt. Ltd
2	Spectral Consultants
3	Impeccable HR Consulting Pvt. Ltd
4	Unitech Amusement Parks Ltd.
5	Satin Creditcare Network Ltd
6	Ameriprise Financial Private Limited
7	Cogtest Services Pvt. Ltd
8	International Institute of Financial Markets Ltd.
9	Aadhar Business Care (P) Ltd
10	K.L.M Polymers Pvt. Ltd.
11	Tommy Hilfiger
12	Aon Hewitt
13	Fusion Recruitment services
14	BA Continuum India Pvt. Ltd
15	Hunch Software Pvt. Ltd

2013-16	
S.No	Name of the Company
1	Concentrix daksh Services India Pvt. Ltd
2	NIIT ltd

## BJMC

2010-13	
S.No	Name of the Company
1	360 Degree Media Solutions Pvt. Ltd
2	G.V. Tutorials And Admission Counselor
3	Fashion Design Council of India
4	Bennett, Coleman & Company limited
5	Karmatech Media Works Pvt. Ltd
6	KENS management & Designs Pvt. Ltd.
7	VIN Poly Technologies (P) Ltd
8	Bharat Infotainment Network 10 Pvt. Ltd.
9	Coral Knowledge Services
10	Northern Alliance Tours & Leisure Pvt. Ltd.
11	Info Edge India (P) Ltd.
12	Divine Events
13	Time of Africa (Trinity Exim Pvt. Ltd.)
14	Talent Pro India HR Pvt Ltd



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BJMC 2011-14	
S.No	Name of the Company
1	Chiki Web Private Limited
2	TNI TV News India
3	Hit Grove Infotech Pvt. Ltd.
4	Grofers India Pvt. Ltd
5	International Institute of Financial markets
6	Assure Vision Group
7	Coral Knowledge Services
8	Media Mosaic Pvt. Ltd
9	360 Degree Media Solutions Pvt. Ltd
10	KENS management & Designs Pvt. Ltd.
11	Info Edge India (P) Ltd.
12	CMYK Print Tech Limited
13	Talent Pro India HR Pvt Ltd
14	ESSEL Shyam Communication

2012-15	
S.No	Name of the Company
1	Hit Grove Infotech Pvt. Ltd.
2	TNI TV News India
3	MH1
4	ESSEL Shyam Communication
5	India Today
6	Accenture Services Pvt. Ltd
7	Mobishastra Technologies Pvt. Ltd
8	Image Elevate
9	Jet Airways

2013-16	
S.No	Name of the Company
1	Image Elevate
2	Chak De Group

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes.

The following major grievances of the students have been resolved during last four years:

- Recreational Hall has been provided.
- For sports activities Institute has a tie up with Tecnia International School.

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## **5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

There is duly constituted committee Prevention of Sexual Harassment Committee in the institute to deal with the problem of sexual harassment.

## **5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

There is an Anti- Ragging Committee in the institute. No instance of ragging has been reported during last four years.

## **5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- Meets the need of handicapped students.
- Hygenic washrooms
- Water Coolers with RO system
- Scholarship for meritorious system

## **5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

The Institute has its Alumni association. Its activities are as follows:

- Regular Alumni Interaction/sessions for students.
- Alumni Meet
- Internship & Placement Support
- Alumni feedback on Growth of Institute and current demands of Industry in respect of technology and skills



## 5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

	2015-2016	2014-2015	2013-2014	2012-2013
<b>Student progression</b>	<b>Against % enrolled/existing (session ongoing)</b>	<b>Against % enrolled/existing</b>	<b>Against % enrolled/existing</b>	<b>Against % enrolled/existing</b>
UG to PG	-	24.67	25.19	24.62
PG to M. Phil.	NIL	NIL	NIL	NIL
PG to Ph.D.	NIL	NIL	NIL	NIL
Ph.D. to Post-Doctoral	NIL	NIL	NIL	NIL
Employed	26.05%	64.70%	63.43%	60.96%
Campus selection	24.58%	47.16%	46.71%	45.02%
Other than campus recruitment	1.46%	17.53%	18.86%	15.93%
Entrepreneurship/Self-employment	NIL	1.60%	1%	NIL

5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Name of the Course/ programme		Pass percentage
2014-16	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	Session Ongoing
2013-15	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	98.33% 97.52%
2012-14	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	98.25% 96.43%
2011-13	MBA 1 <sup>st</sup> Shift	100%



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Name of the Course/ programme		Pass Percentage
2013-16	MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift	Session Ongoing
2012-15	MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift	91.07% 100%
2011-14	MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift	98.08%
2010-13	MCA 1 <sup>st</sup> Shift	95.16%

Name of the Course/ programme		Pass percentage
2013-16	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	Session Ongoing
2012-15	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	77.59% 65.52%
2011-14	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	80.77% 73.58%
2010-13	BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	82.69% 81.48%

Name of the Course/ programme		Pass percentage
2013-16	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	Session Ongoing
2012-15	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	86.96%
2011-14	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	93.10% 87.80%
2010-13	BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift	98.18% 94.55%

### 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The T & P Cell of the institute provides placement support, guidance, mentoring and counseling to all the students in carving the career path in the corporate world. The T&P cell helps the students to prepare them for on campus and off campus interviews and group discussions.

Faculty adopts the best pedagogy, invites professional and experts from the industries/ academia, conducts Workshops and seminars and provides add-on/enrichment courses.



### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

The Institute identifies students who are at the risk of drop-out through their end term semester results, class participation, mentoring process, remedial classes and intensive interactions, guiding on various financial schemes available for them. For some deserving cases, last date of fee deposit is extended by the Director.

### **5.3 STUDENT PARTICIPATION AND ACTIVITIES**

#### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

The institute participates in the competition which is organized by GGSIP University, Delhi. In every Session, the University arranges sports and cultural events. The institute has been actively participating in these activities. Various activities organized by the institute every year are:

- Tecnia Sports meet: Cricket, Football, Chess, Carrom, Badminton, Volleyball, Tug-of-war, Arm Wrestling
- Participation in GGSIPU Annual Sports Meet
- Saras-Cultural Fest
- Participation in affiliating University's Anugoonj
- Endeavour- Academic Management Fest (Business Plan, Quiz, Debate (English/Hindi), Case Presentation, Just A Minute (English/Hindi), Management Games, Synthesis-Best Project Recognition, Ad Mad & Product Logo Design)
- Techno vision-Academic IT Fest (Websites Designing, IT Quiz, Software Programming, Technical Paper Presentation, Internet Surfing, Extempore and Ad-Mad Show competition, E-Poster Making)
- Varchasava-Academic Media Fests (Ad Mad Show, Footlights-Street Play, Extempore (English/Hindi), News Writing, RJ Hunt, Feel the Reel-Documentary Screening, Insta Picha-Photography Exhibition etc.)

The calendar of these activities is issued by the Institute in sync with GGSIP University's calendar, well in advance for information of all stakeholders.

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## 5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University /State/Zonal/National/International, etc. for the previous four years.

Details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University /State/Zonal/National/International, etc. for the previous years are given:

S. No	Session	Name of The activity	Student Name	Position Achieved
1.	2.4.16	Photography Exhibition, Rubaru 2016	Rishabh Kapoor	2 <sup>nd</sup>
2.	2.4.16	Photography Exhibition, Rubaru 2016	Parth Verma	3 <sup>rd</sup>
3.	18.3.16	Case Presentations , Endeavour	Mahima (BBA)	1 <sup>st</sup>
4.	18.3.16	Case Presentations, Endeavour	Anuj, Rashika (BBA)	3 <sup>rd</sup>
5.	18.3.16	Synthesis, Endeavour	Khushi, Rachit (BBA)	2 <sup>nd</sup>
6.	18.3.16	Business Plan, Endeavour	Shubham, Dishant (BBA)	1 <sup>st</sup>
7.	18.3.16	Business Plan, Endeavour	Tarun, Shashank (BBA)	2 <sup>nd</sup>
8.	18.3.16	Rangoli, Endeavour	R. Disha, Radhika Prakash, Priyanka Arora (BBA)	1 <sup>st</sup>
9.	18.3.16	Rangoli, Endeavour	Rinki, Riddhi, Tanvi (BBA)	2 <sup>nd</sup>
10.	18.3.16	LAN Gaming (NFS) , Endeavour	Sahil Malik (BBA)	1 <sup>st</sup>
11.	18.3.16	LAN Gaming (Counter Strike) , Endeavour	Deepak (BBA)	2 <sup>nd</sup>
12.	18.3.16	Case Presentations, Endeavour 2016	Bhavik Sachdeva (BJMC)	1 <sup>st</sup>
13.	18.3.16	Ad Mad Show, Endeavour 2016	Saket, Bhavik, Dolly (BJMC)	1 <sup>st</sup>
14.	18.3.16	Just A Minute, Endeavour 2016	Ayushman Singhal (BJMC)	1 <sup>st</sup>
15.	18.3.16	Rangoli, Endeavour 2016	Rishbhi, Tamanna, Shrishti	2 <sup>nd</sup>



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			Gulati (BJMC)	
16.	18.3.16	Case Presentations	Ayushi	2 <sup>nd</sup>
17.	18.3.16	Synthesis	Khyati	1 <sup>st</sup>
18.	18.3.16	Synthesis	Yatin Khanna	3 <sup>rd</sup>
19.	18.3.16	Board Room Battle	Anjali, Srishti, Ujjawal, Samyak	2 <sup>nd</sup>
20.	18.3.16	Board Room Battle	Rahul, Kamal Alawadhi, Divya Rana, Manish Dua	3 <sup>rd</sup>
21.	18.3.16	Sales Gorilla	Ayushi, Deepanshi	1 <sup>st</sup>
22.	18.3.16	Sales Gorilla	Rashi, Prabha, Kamal, Divya	3 <sup>rd</sup>
23.	18.3.16	Role Play	Ayushi, Sakshi, Deepanshi	1 <sup>st</sup>
24.	18.3.16	Role Play	Anjali, Srishti	2 <sup>nd</sup>
25.	18.3.16	Role Play	Himanshi, Radhika, Aakriti, Aishwarya	3 <sup>rd</sup>
26.	18.3.16	Ad Mad Show	Tina, Shailav, Taranjeet, Himanshu	2 <sup>nd</sup>
27.	18.3.16	Quiz	Tina, Shailav	3 <sup>rd</sup>
28.	18.3.16	Just A Minute	Ishan	3 <sup>rd</sup>
29.	18.3.16	Product Logo Design	Shatakshi	1 <sup>st</sup>
30.	18.3.16	Product Logo Design	Himanshi Jain	2 <sup>nd</sup>
31.	18.3.16	Product Logo Design	Ayushi Khandelwal	3 <sup>rd</sup>
32.	18.3.16	LAN Gaming (Counter Strike)	Dikshit	1 <sup>st</sup>
33.	18.3.16	LAN Gaming (Counter Strike)	Jatin	4 <sup>th</sup>
34.	15.3.16	Photography_Short_Vi deo_Compensation, Tantra-e-Naya, RDIAS, Delhi	Shikhar Srivastava (BJMC)	1 <sup>st</sup>
35.	14.2.16	Street Play, Bhojpuri Manch, Avantika	Mridang Group	3 <sup>rd</sup>
36.	02.2.16	Street Play, TDPL	Mridang Group	1 <sup>st</sup>

# Self Study Report



37.	7-8.11.15	Vice Chairperson in the Executive Board of European Council at Indus Public School Model United Nations' 15	Kritika Mittal	Appreciation
38.	22.4.15	Solo Dance, Saras	Anjali	2 <sup>nd</sup>
39.	27.10.15	Mr. & Ms. Varchasva, Varchasva 2015	Varun Kindra (BJMC)	Mr. Varchasva
40.	27.10.15	Media Quiz, Varchasva 2015	Harshvardhan and Mayank Puri (BJMC)	2 <sup>nd</sup>
41.	27.10.15	Graffiti, Varchasva 2015	Inderpreet, Priya Yadav, Paramjot (BJMC)	2 <sup>nd</sup>
42.	27.10.15	Solo Singing, Varchasva 2015	Adnan (BJMC)	1 <sup>st</sup>
43.	27.10.15	Solo Singing, Varchasva 2015	Rohil (BJMC)	3 <sup>rd</sup>
44.	27.10.15	Film Screening, Varchasva 2015	Bhavik, Anish (BJMC)	2 <sup>nd</sup>
45.	27.10.15	Live Reporting, Varchasva 2015	Shubham Saxena (BJMC)	2 <sup>nd</sup>
46.	26.9.15	Rapid Coders, Technovision	Vibhour	1 <sup>st</sup>
47.	26.9.15	Techscript, Technovision	Manushree	1 <sup>st</sup>
48.	26.9.15	Techscript, Technovision	Nitya Aggarwal	2 <sup>nd</sup>
49.	26.9.15	E-Poster, Technovision	Saurabh	1 <sup>st</sup>
50.	26.9.15	E-Poster, Technovision	Abhishek Purohit	2 <sup>nd</sup>
51.	26.9.15	Min To Win It, Technovision	Nitya Aggarwal	1 <sup>st</sup>
52.	26.9.15	Min To Win It, Technovision	Abhishek	2 <sup>nd</sup>
53.	26.9.15	Google Dance, Technovision	Bhawna Bansal	1 <sup>st</sup>
54.	26.9.15	Google Dance, Technovision	Rachna	2 <sup>nd</sup>
55.	26.9.15	Guess Who I Am, Technovision	Abhishek Guleria & Ishani	1 <sup>st</sup>
56.	02.05.15	Chess Tournament, Tecnia Sports Meet	Surya Bhusan Kumar (MCA)	1 <sup>st</sup>
57.	02.05.15	Chess Tournament, Tecnia Sports Meet	Ankit Gupta (MCA)	2 <sup>nd</sup>
58.	02.05.15	Carrom Tournament, Tecnia Sports Meet	Saurav and Peeyush	1 <sup>st</sup>



## Self Study Report

59.	02.05.15	Carrom Tournament, Tecnia Sports Meet	Satish and Kshitiz	2 <sup>nd</sup>
60.	27.4.15-1.5.15	Dr. Hedgewar Chess Tournament Held At Thyagraj Stadium	Surya Bhusan Kumar	3 points in FIDE Ratings
61.	25.4.15	Photography Exhibition, Rubaru	Simran Sharma	1 <sup>st</sup>
62.	25.4.15	Photography Exhibition, Rubaru	Shikhar Srivastava	2 <sup>nd</sup>
63.	22.4.15	Solo Dance, Saras	Palak Goel	2 <sup>nd</sup>
64.	22.4.15	Solo Dance, Saras	Mahi (BJMC)	3 <sup>rd</sup>
65.	22.4.15	Singing, Saras	Shreyas Tiwari	1 <sup>st</sup>
66.	22.4.15	Singing, Saras	Manu Garg	3 <sup>rd</sup>
67.	22.4.15	T-Shirt Paining, Saras	Sonal & Kanika Garg	1 <sup>st</sup>
68.	22.4.15	T-Shirt Paining, Saras	Rinki & Rachna	2 <sup>nd</sup>
69.	22.4.15	T-Shirt Paining, Saras	Yogita & Shefal	3 <sup>rd</sup>
70.	22.4.15	Face Painting, Saras	Heena & Rishabh	1 <sup>st</sup>
71.	22.4.15	Face Painting, Saras	Archika & Manish	2 <sup>nd</sup>
72.	22.4.15	Face Painting, Saras	Sonal and Ashish	3 <sup>rd</sup>
73.	22.4.15	Ms And Mr Saras	Juhi Tiwari	Ms Saras
74.	22.4.15	Ms And Mr Saras	Priyank	Mr Saras
75.	31.3.15	Synthesis, Endeavour	Mayur Malhotra, MBA	1 <sup>st</sup>
76.	31.3.15	Synthesis, Endeavour	Yattin Khanna BBA	2 <sup>nd</sup>
77.	31.3.15	Synthesis, Endeavour	Divya Kawatra MBA	2 <sup>nd</sup>
78.	31.3.15	Synthesis, Endeavour	Mr. Honey P. Vijay Kumar, MBA	3 <sup>rd</sup>
79.	31.3.15	Rangoli, Endeavour	Prabha, Rashi, Rupinder and Ishika (MBA)	1 <sup>st</sup>
80.	31.3.15	Rangoli, Endeavour	Savita, Pooja and Aastha (BBA)	2 <sup>nd</sup>
81.	31.3.15	Ad-Mad, Endeavour	Radhika Kampal, Saket Rateria, Mridul and Hrash (BJMC)	1 <sup>st</sup>
82.	31.3.15	Ad-Mad, Endeavour	Aakriti, Ayushi, Anupriya and	3 <sup>rd</sup>

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			Sakshi (BJMC)	
83.	31.3.15	Business Plan,, Endeavour	Ankita Arora and Honey P. Vijay Kumar (MBA)	2 <sup>nd</sup>
84.	31.3.15	Case Presentations, Endeavour	Bhanupriya, Ms Renu, Mr Shubham Arora and Dheeraj Sharma (MBA)	1 <sup>st</sup>
85.	31.3.15	Case Presentations, Endeavour	Mr. Mayank Malhotra and Mr. Nitish Yadav	2 <sup>nd</sup>
86.	31.3.15	Case Presentations, Endeavour	Akansha Singh and Bhavna Gangwani (MBA)	3 <sup>rd</sup>
87.	31.3.15	Just A Minute, Endeavour	Ayushman Singhal (BJMC)	2 <sup>nd</sup>
88.	31.3.15	Just A Minute, Endeavour	Honey P Vijay Kumar (MBA)	3 <sup>rd</sup>
89.	31.3.15	Lan Gaming, Endeavour	Piyush Gogia	1 <sup>st</sup>
90.	31.3.15	Lan Gaming, Endeavour	Piyush Sharma	2 <sup>nd</sup>
91.	31.3.15	Quiz, Endeavour	Mohit Khatri and Prabhav Gupta	2 <sup>nd</sup>
92.	31.3.15	Product Logo Design,, Endeavour	Vikas Rawat (MBA)	1 <sup>st</sup>
93.	31.3.15	Product Logo Design,, Endeavour	Manu Nagpal (BBA)	2 <sup>nd</sup>
94.	31.3.15	Product Logo Design,, Endeavour	Vineet Kaushik (MBA)	3 <sup>rd</sup>
95.	31.3.15	Debate, Endeavour	Nitish Yadav and Honey P. Vijay Kumar (MBA )	2 <sup>nd</sup>
96.	31.3.15	Debate, Endeavour	Ayushmaan and Neha (BJMC )	3 <sup>rd</sup>
97.	31.3.15	Sales Gorilla, Endeavour	Tanya & Rakhi, BJMC	1 <sup>st</sup>
98.	31.3.15	Sales Gorilla, Endeavour	Priyanka & Sonali, BJMC	2 <sup>nd</sup>
99.	31.3.15	Sales Gorilla, Endeavour	Rashi & Ishika Arora, (MBA)	3 <sup>rd</sup>
100.	31.3.15	Role Play, Endeavour	Nakul and Radhika, BJMC	1 <sup>st</sup>
101.	31.3.15	Role Play, Endeavour	Saket and Mridul, BJMC	3 <sup>rd</sup>
102.	28th Feb, 1st and 2nd	On The Spot Painting, Anugoonj 2015	Smriti Jain (BJMC)	Secon d prize



## Self Study Report

	Mar 15			
103.	1-2 Nov. 14	Rapporteur in the Executive Board of G8 at Indus Public School Model United Nations	Kritika Mittal	Appreciation
104.	30-31.10.14	Rj Hunt, Varchasva 2k14	Swati	1 <sup>st</sup>
105.	30-31.10.14	Rj Hunt, Varchasva 2k14	Anupriya	2 <sup>nd</sup>
106.	30-31.10.14	Rj Hunt, Varchasva 2k14	Neha Garg	3 <sup>rd</sup>
107.	30-31.10.14	News Writing, Varchasva 2k14	Gaurav Joshi	1 <sup>st</sup>
108.	30-31.10.14	T-Shirt Painting, Varchasva 2k14	Anjali & Smriti	1 <sup>st</sup>
109.	30-31.10.14	T-Shirt Painting, Varchasva 2k14	Kanika & Sonal	2 <sup>nd</sup>
110.	30-31.10.14	T-Shirt Painting, Varchasva 2k14	Rachna & Yogita	3 <sup>rd</sup>
111.	30-31.10.14	Rangoli, Varchasva 2k14	Ishika & Ankita	1 <sup>st</sup>
112.	30-31.10.14	Rangoli, Varchasva 2k14	Heena & Sukriti	3 <sup>rd</sup>
113.	30-31.10.14	Extempore, Varchasva 2k14	Ayushmann	1 <sup>st</sup>
114.	30-31.10.14	Collage Making, Varchasva 2k14	Palak & Rashi	2 <sup>nd</sup>
115.	30-31.10.14	Collage Making, Varchasva 2k14	Shefali & Rachna	3 <sup>rd</sup>
116.	30-31.10.14	Solo Dance, Varchasva 2k14	Sangeeta	1 <sup>st</sup>
117.	30-31.10.14	Photography, Varchasva 2k14	Anu Kaur	1 <sup>st</sup>
118.	30-31.10.14	Mr. & Ms. Varchasva 2014	Mahi	Ms. Varchasva
119.	12.10.14	The Delegate of United Kingdom in the United Nations World Health Organization	Kritika Mittal	Participated
120.	26.9.14	Website Design Technovision 2k14	Tanu Nirwal Varun Dev	1 <sup>st</sup>
121.	26.9.14	Website Design Technovision 2k14	ManinderKalra Neha Thakur	2 <sup>nd</sup>
122.	26.9.14	It Quiz, Technovision 2k14	Sathi Bhanupriya	2 <sup>nd</sup>
123.	26.9.14	It Quiz, Technovision 2k14	Maninder Kalra Neha Thakur	3 <sup>rd</sup>



# Self Study Report



124.	26.9.14	Software Programming, Technovision 2k14	Maninder Kalra Neha Thakur	2 <sup>nd</sup>
125.	26.9.14	Technical Paper Presentation, Technovision 2k14	Sagar Bhardwaj Kshitij Samuel	1 <sup>st</sup>
126.	26.9.14	Technical Paper Presentation, Technovision 2k14	Mayank Kumar	2 <sup>nd</sup>
127.	26.9.14	Technical Paper Presentation, Technovision 2k14	Ankit Gupta	3 <sup>rd</sup>
128.	26.9.14	Lan Gaming, Technovision 2k14	Sahil Malik	1 <sup>st</sup>
129.	26.9.14	Google's Dance, Technovision 2k14	Piyush	1 <sup>st</sup>
130.	26.9.14	Google's Dance, Technovision 2k14	Shubham Sharma	2 <sup>nd</sup>
131.	26.9.14	Google's Dance, Technovision 2k14	Submeet Ahi	3 <sup>rd</sup>
132.	26.9.14	Extempore, Technovision 2k14	Mahi	1 <sup>st</sup>
133.	26.9.14	Extempore, Technovision 2k14	Neha	2 <sup>nd</sup>
134.	26.9.14	Extempore, Technovision 2k14	Anupriya	3 <sup>rd</sup>
135.	26.9.14	Ad-Mad Show, Technovision 2k14	Harsh, Mridul, Saket, Radhika	1 <sup>st</sup>
136.	26.9.14	Ad-Mad Show, Technovision 2k14	Deepika, Archana, Ankita, Abhisek, Vikas	2 <sup>nd</sup>
137.	26.9.14	Ad-Mad Show, Technovision 2k14	Mahi, Neha	3 <sup>rd</sup>
138.	26.9.14	E- Poster Making, Technovision 2k14	Smriti Jain	1 <sup>st</sup>
139.	26.9.14	E- Poster Making, Technovision 2k14	Varun Dev	2 <sup>nd</sup>
140.	26.9.14	E- Poster Making, Technovision 2k14	Mansi	3 <sup>rd</sup>
141.	26.9.14	Collage Making, Technovision 2k14	Shefali, Yogita, Rinki	1 <sup>st</sup>
142.	26.9.14	Collage Making, Technovision 2k14	Aditi, Suman, Tanvi	2 <sup>nd</sup>
143.	26.9.14	Collage Making, Technovision 2k14	Shefali Goyal, Manosha, Ridhi	3 <sup>rd</sup>
144.	May 14	Devrishi Narad Jayanti avum Patrakaar Samman Samaroh	Saket Rateria	Upco ming Journ alist



## Self Study Report

145.	May 14	Devrishi Narad Jayanti avum Patrakaar Samman Samaroh	Neha Garg	Upcoming Journalist
146.	29-30 March 14	Japan (UNHRC) as Double Delegate in Bit-Model United Nations	Kritika Mittal	Participation
147.	29.3.14	Ad Campaign, Endeavour2k14	Radhika Kampal Saket Rateria (BJMC)	1 <sup>st</sup>
148.	29.3.14	Ad Campaign, Endeavour2k14	Neha Garg Mahi Sharma(BJMC)	2 <sup>nd</sup>
149.	29.3.14	Case Presentation, Endeavour2k14	Surbhi Narula	1 <sup>st</sup>
150.	29.3.14	Case Presentation, Endeavour2k14	Rajan Dagar Ved Prakash	2 <sup>nd</sup>
151.	29.3.14	Just A Minute, Endeavour2k14	Mahi	1 <sup>st</sup>
152.	29.3.14	Just A Minute, Endeavour2k14	R. Vignesh	2 <sup>nd</sup>
153.	29.3.14	Lan Gaming, Endeavour2k14	Utkarsh	1 <sup>st</sup>
154.	29.3.14	Lan Gaming, Endeavour2k14	S. Devraj	2 <sup>nd</sup>
155.	29.3.14	Quiz, Endeavour2k14	Saurabh Sethi and Anirudh Mehra	2 <sup>nd</sup>
156.	29.3.14	Sales Gorilla, Endeavour2k14	R. Vignesh Shreyash Tiwari	1 <sup>st</sup>
157.	29.3.14	Sales Gorilla, Endeavour2k14	Sangeeta Urvashi	2 <sup>nd</sup>
158.	29.3.14	Role Play, Endeavour2k14	R. Vignesh Shreyash Tiwari	1 <sup>st</sup>
159.	29.3.14	Role Play, Endeavour2k14	Vivek Thakur; Ritika Bhumbri	2 <sup>nd</sup>
160.	29.3.14	Board Room Battle, Endeavour2k14	Sanchi; Manik	1 <sup>st</sup>
161.	29.3.14	Board Room Battle, Endeavour2k14	Rajesh; Neha	2 <sup>nd</sup>
162.	29.3.14	Debate, Endeavour2k14	Sangeeta Kundal,	1 <sup>st</sup>
163.	29.3.14	Debate, Endeavour2k14	Sukhmani Mann	2 <sup>nd</sup>
164.	29.3.14	Synthesis, Endeavour2k14	Mayur Malhotra	1 <sup>st</sup>
165.	29.3.14	Synthesis, Endeavour2k14	Vivek Thakur	2 <sup>nd</sup>
166.	Feb 14	Ad-Mad, Exploring New Horizons, Laxmibai College, DU	Saket Rateria, Harsh Dhawan, Mridul Arora,	1 <sup>st</sup>

# Self Study Report



			Radhika Rampal (BJMC)	
167.	Feb 14	Ad-Mania at Management Fest Bhartiya Vidya Peeth's Usha & Lakshmi Mittal Institute of Management	Harsh Dhawan, Mridul Arora, Radhika Rampal (BJMC)	1 <sup>st</sup>
168.	15-15 Feb 14	Delegate of Luxembourg in UPES International Model United Nations 14	Kritika Mittal	Participation
169.	Dec. 13	Ad-Mad Show at JIMS, Sec-3, Rohini	Saket Rateria, Harsh Dhawan, Mridul Arora & Swati Chourdary (BJMC)	2 <sup>nd</sup>
170.	19 Oct. 13	National Conference, TIAS	Kritika Mittal	Paper Presented
171.	9.3.13	Business Quiz, Endeavour 2k13	Ronak Banka and S. Anurag MBA	1 <sup>st</sup>
172.	9.3.13	Business Quiz, Endeavour 2k13	Devesh Sharma and Tarun Khandelwal (BBA )	2 <sup>nd</sup>
173.	9.3.13	Debate, Endeavour 2k13	Tushar Mallarh and Piyush Tayal	1 <sup>st</sup>
174.	9.3.13	Debate, Endeavour 2k13	Hiteshi Malhotra & Priyanka Pandey (BJMC)	2 <sup>nd</sup>
175.	9.3.13	Just A Minute, Endeavour 2k13	Ashwinder Kaur (BJMC)	1 <sup>st</sup>
176.	9.3.13	Just A Minute, Endeavour 2k13	Ishita Bhatia (BJMC)	2 <sup>nd</sup>
177.	9.3.13	Business Plan, Endeavour 2k13	Himani Sethi & Akshay Dhawan (BBA)	1 <sup>st</sup>
178.	9.3.13	Business Plan, Endeavour 2k13	Snigdha Sharma & Neha Aggarwal (BBA)	2 <sup>nd</sup>
179.	9.3.13	Case Presentation, Endeavour 2k13	Sakshi Goel and Priyank Makker (BBA)	1 <sup>st</sup>
180.	9.3.13	Case Presentation, Endeavour 2k13	Neha Agarwal and Snigdha Sharma (BBA)	2 <sup>nd</sup>
181.	9.3.13	Rangoli, Endeavour 2k13	Ankit, Jasmine and Mallika (MBA)	1 <sup>st</sup>



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182.	9.3.13	Rangoli, Endeavour 2k13	Renu, Meghaand Arpit Jain (BBA)	2 <sup>nd</sup>
183.	9.3.13	Collage Making, Endeavour 2k13	Arpit Jain and Ujwal Kapoor	1 <sup>st</sup>
184.	9.3.13	Collage Making, Endeavour 2k13	Ashwinder Kaur and Soni Miglani (BJMC)	2 <sup>nd</sup>
185.	9.3.13	Product Logo Design, Endeavour 2k13	Punita Chira (BJMC)	2 <sup>nd</sup>
186.	9.3.13	Synthesis, Endeavour 2k13	Ishita Bhatia (BJMC)	1 <sup>st</sup>
187.	9.3.13	Synthesis, Endeavour 2k13	Neha Agarwal (BBA)	2 <sup>nd</sup>
188.	9.3.13	On the Spot Painting, Endeavour 2k13	Malika Sharma and Jasmine Kaur (MBA)	1 <sup>st</sup>
189.	9.3.13	On the Spot Painting, Endeavour 2k13	Tushar Khandenwal and Sakshi Bhatnagar (BBA)	2 <sup>nd</sup>
190.	9.3.13	Ad Mad, Endeavour 2k13	Abhishek (BJMC)	1 <sup>st</sup>
191.	9.3.13	Ad Mad, Endeavour 2k13	Punita and Hiteshi (BJMC)	2 <sup>nd</sup>
192.	15.2.13	Solo Indian Singing, Saras	Shreyash Tiwari	1 <sup>st</sup>
193.	15.2.13	Solo Western Singing, Saras	Ashish Rawat	1 <sup>st</sup>
194.	15.2.13	Mr. and Ms. SARAS, Saras	Meghna Jain	Ms. Saras
195.	15.2.13	Mr. and Ms. SARAS, Saras	Prateek Bansal	Mr. Saras
196.	15.2.13	MONO ACTING, Saras	Punita Chira	1 <sup>st</sup>
197.	15.2.13	NACH-BALIYE, Saras	Hritik Sayal & Mehak Goel	1 <sup>st</sup>
198.	1 – 3.2.13	Debate (Hindi), Anugoonj 13	Priyanka Pandey & Hiteshi Malhotra (BJMC)	1 <sup>st</sup>
199.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Tejas Ravi Varma	1 <sup>st</sup>
200.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Anirudh Mehra	2 <sup>nd</sup>
201.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Sachin Gupta	3 <sup>rd</sup>
202.	29.1.13	Quiz Guru 2013 by The	Paras Sareen	4 <sup>th</sup>

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		Institute of Technology & Sciences (ITS)		
203.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Kritika Baweja	1 <sup>st</sup>
204.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Swati Bhatnagar	2 <sup>nd</sup>
205.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Shikha Singhal	3 <sup>rd</sup>
206.	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Akshay Dhawan	4 <sup>th</sup>
207.	13.10.12	Creative Writing English, Varchasva 12	Priyanka Pandey (BJMC)	1 <sup>st</sup>
208.	13.10.12	Creative Writing English, Varchasva 12	Hiteshi Malhotra BJMC	3 <sup>rd</sup>
209.	13.10.12	Solo Singing, Varchasva 12	Shreyas	2 <sup>nd</sup>
210.	13.10.12	Photography Exhibition, Varchasva 12	Gursimran Singh (BJMC)	1 <sup>st</sup>
211.	13.10.12	Photography Exhibition, Varchasva 12	Heeba Siddiqui (BJMC)	2 <sup>nd</sup>
212.	13.10.12	Photography Exhibition, Varchasva 12	Kshitiz Gupta (BJMC)	3 <sup>rd</sup>
213.	13.10.12	T – Shirt Painting, Varchasva 12	Eti and Saumya	2 <sup>nd</sup>
214.	13.10.12	Solo Dance, Varchasva 12	Tanvi Sood (BJMC)	1 <sup>st</sup>
215.	13.10.12	Solo Dance, Varchasva 12	Gopesh (BBA)	3 <sup>rd</sup>
216.	13.10.12	Poster, Varchasva 12	Hiteshi Malhotra & Punita Chira (BJMC)	2 <sup>nd</sup>
217.	13.10.12	Poster, Varchasva 12	Anusha and Anya Aftab (BJMC)	3 <sup>rd</sup>
218.	13.10.12	Rangoli, Varchasva 12	Aastha & Perna (MBA)	2 <sup>nd</sup>
219.	13.10.12	Rangoli, Varchasva 12	Aastha Wahi and Mansi Annand (BJMC)	3 <sup>rd</sup>
220.	29.9.12	Website Design, Technovision 12	Maninder Kalra & Manish Sharma (MCA)	2 <sup>nd</sup>
221.	29.9.12	Google Dance,	Himanshu	1 <sup>st</sup>



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		Technovision 12	Sharma MCA	
222.	29.9.12	Google Dance, Technovision 12	Sawan Shubham MCA	2 <sup>nd</sup>
223.	29.9.12	Technical Paper Presentation, Technovision 12	Neha Agarwal BJMC	1 <sup>st</sup>
224.	29.9.12	Technical Paper Presentation, Technovision 12	Mayank Kumar MCA	2 <sup>nd</sup>
225.	29.9.12	Extempore Competition, Technovision 12	Shalini Negi MCA	1 <sup>st</sup>
226.	29.9.12	Extempore Competition, Technovision 12	Akshay BBA	2 <sup>nd</sup>
227.	11.2.12	T-Shirt Painting, Expression, Kalindi College, DU	Dilshad (BJMC)	3 <sup>rd</sup>
228.	11.2.12	Media Quiz,, Expression, Kalindi College, DU	Pawan Poona & Yatharth Chauhan (BJMC)	2 <sup>nd</sup>
229.	8.2.12	AIMA Quiz, TIAS	Durgesh Singh Bhadauria (BJMC)	1 <sup>st</sup>
230.	8.2.12	AIMA Quiz, TIAS	Pawan Poona (BJMC)	2 <sup>nd</sup>

### 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The Institute remains in constant touch with alumni and employers to have the feedback for improving quality education.

### 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

With the active involvement of the students the institute is bringing out the following:

Institute newsletter (Tecnia Times),

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Youngster, a bilingual monthly registered (RNI No. : DEL/BIL/2004/14598) newspaper (from August 12 to July 2016)  
Volumes and issues

S.No.	Time period	Student	Title	Category
1.	Jan 12	Ajay Bansal MCA	Most Powerful Persons	Article
2.	Feb 12	Dilshad Ahmed (BJMC)	Tecnia leave its footprint in Kalindi Kunj	News
3.	March 12	Pawan Choudhary (MCA)	Dear Mr. Zero	Poem
4.	March 12	Naveen Kumar Kaushik (MCA)	I Promise.....	Poem
5.	April 12	Puja Kumari (BJMC)	Mom ka Tukda	Article
6.	April 12	Shilpa Bhatt (BJMC)	Majboori ya Bhrashtachaar	Article
7.	April 12	Pawan Choudhary (MBA)	Funny Definitions	Article
8.	April 12	Pawan Choudhary (MBA)	365 Days	Article
9.	April 12	Radhika Varandani (MBA)	Success in student's list	Poem
10.	August 12	Ajay Bansal (MCA)	Guest Lecture on Skin Treatment	News
11.	August 12	Gaurav (BJMC)	Kapde banate hain apko smart	Article
12.	August 12	Deepika Kashyap (BJMC)	Yadein	Article

S.No.	Time period	Student	Title	Category
1.	January 13	Payal Gupta (MBA)	A step forward...	Poem



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2.	March 13	Anmol Jain (BJMC)	Holi ke Rasgulle	Poem
3.	April 13	Ajay Bansal (MCA)	Common Words used Today	Article
4.	May 13	Ajay Bansal (MCA)	Top 25 people who changed internet forever	Article
5.	July 13	Ajay Bansal (MCA)	Most powerful person	Article
6.	September 13	Ajay Bansal (MCA)	Techno Vision IT Fest - 13	News
7.	September 13	Shipra Sharma (BJMC)	Mila muje kuch kum hai	Poem
8.	October 13	Ajay Bansal (MCA)	Keyboard Shortcuts (Microsoft Windows)	Article
9.	October 13	Ajay Bansal (MCA)	Tag lines of various banks	Article
10.	December 13	Ajay Bansal (MCA)	Tech - King	Article
11.	December 13	Ajay Bansal (MCA)	Microsoft Natural Keyboard Shortcuts	Article

S.No	Time period	Student	Title	Category
1.	January 14	Ajay Bansal (MCA)	Useful and handy uses of salt	Article
2.	January 14	Shipra Sharma (BJMC)	Desh ki halat kisne banayee	Poem
3.	February 14	Ajay Bansal (MCA)	Big People Small work	Article
4.	June 14	Radhika Rampal (BJMC)	Deteriorating value system of society	Article
5.	August 14	Ojas Pal Sharma (BJMC)	Hathon ki lakiron si	Poem
6.	December	Ashish	10 Tips to enhance your	Article



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	r 14	Choudhary (BJMC)	memory	
7.	December 14	Priyanka Singh (BJMC)	Women Empowerment in India	Article
8.	December 14	Chhavi Sabbharwal (BJMC)	English as a source of Communication	Article
9.	December 14	Shikhar Srivastava (BJMC)	Avashyakta hai mahilaon ke prati mansikta me badlav ki	Article
10.	December 14	Mridul Singh (BJMC)	Apne adhikaron ki kam jankari hai mahilaon ko	Article

S.No	Time period	Student	Title	Category
1.	January 15	Shikhar Srivastava (BJMC)	Shining India me begani Hindi	Article
2.	January 15	Priyanka Singh (BJMC)	I did it my way	Poem
3.	February 15	Honey P Vijay Kumar (MBA)	Role of E-governance and Compliance in Education Sector in National Conference on Big Data and Web Intelligence Analytics	Research Paper
4.	February 15	Rishabh Khadka (BJMC)	Born to brothels	Article
5.	February 15	Tushita Sahni (BJMC)	If Parents can understand us!	Poem
6.	February 15	Sherry Matta (BJMC)	Woman Empowerment: "Express" on slow track!	Article
7.	March 15	Himani (BJMC)	World cup is delayed not denied	Article
8.	March 15	Santosh Kumari (BJMC)	Hope	Poem
9.	March 15	Nishtha Viswakarma (BJMC)	Love, Wealth & Success	Article



## Self Study Report

10.	May 15	Garima Beniwal (BJMC)	Badhte Tanav Ka Natizahain Roadraje Ki Ghatnayien	Article
11.	May 15	Himani (BJMC)	Soch Ka Karishma Choo Loge Safaltaon Ka Shikhar	Article
12.	May 15	Prithvi Singh (BJMC)	Kaise Banaye Jeevan Mein Lakshay	Article
13.	June 15	Tushita Sahni (BJMC)	Pravandhan Ke Chetra Mein Career Yani Surakshit Bhavishya	Article
14.	June 15	Tushita Sahni (BJMC)	Paint Engineering Mein Nikal Rahe Hein Rozgaar Ke Aache Mouke	Article
15.	June 15	Honey P. Vijay Kumar (MBA)	International Day of Yoga	Article
16.	June 15	Ruchika Arora (BJMC)	Niyojit Parivaar	Article
17.	July 15	Anmol Pasricha (BJMC)	The fight between central govt. and Delhi govt.	Article
18.	July 15	Priyanka Singh (BJMC)	Why 50mm Lens Is Must In The Kit	Article
19.	July 15	Prateek Kaushik (BJMC)	Bhartiya Samaj Aur Andhwishvas	Article
20.	July 15	Ayushman Singhal (BJMC)	Roti Kapda Aur Makan	Poem
21.	July 15	Vidhi Seth (BJMC)	Condition of Women In India	Article
22.	July 15	Saket Rateria (BJMC)	Hindi Ya Matrabhasha Mein Badhi Hain Paanch Guna Kaviliyat	Article
23.	July 15	Santosh Kumari (BJMC)	Jurasik World Bani Etihaash Ki Tisri Sabse Kamyab Film	Article
24.	July 15	Ayushman Singhal (BJMC)	Shiksha Ka Shaktikaran	Article
25.	August 15	Shikhar (BJMC)	Ek Azadi Mili, Abb Dusre Ki Baari	Article
26.	August 15	Tushita (BJMC)	Newyork Ke India Day Pared Mein Hazaroon Ne	Article

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			Liya Hissha	
27.	August 15	Karuna Dhondiya 1 (BJMC)	Waqt Lagta Hein	Poem
28.	August 15	Anmol Pasricha (BJMC)	Goods and Services Tax (GST)	Article
29.	August 15	Gaurav Joshi (BJMC)	Silent PM, Adamant Opposition and Troubled Layman	Article
30.	August 15	Karuna Dhondiya 1 (BJMC)	Chamak Raha Event Management, Ubhar Rahe Naye Rozgaar	Article
31.	August 15	Kriti Narang (BJMC)	Pravandhan Ke Chetra Mein Career Yani Surakshit Bhavishya	Article
32.	August 15	Ayushman Singhal (BJMC)	Ab Milne Ke Naam Per Salam Reh Gaye ...	Article
33.	September 15	Priyanka Singh (BJMC)	Prakriti Ke Kareeb Jana Hain To Nikaliye Traking Per	Article
34.	September 15	Gaurav Joshi (BJMC)	Kele Ke Poustik Guno Ko Hum Kitna Kam Jante Hein	Article
35.	September 15	Anupriya Dobhal (BJMC)	Twacha Par Jadoo Ka Kaam Karta Hain Ande Ka Mask	Article
36.	September 15	Kriti Narang (BJMC)	Sardiyoon Mein Bhi Aankhoon Ke Liye Jaroorie Hain Dhoop Ke Chasme	Article
37.	September 15	Karuna Dhondiya 1 (BJMC)	Samay Ke Saath Badal Rahe Hain Dosti Ke Mayne Bhi	Article
38.	September 15	Karuna Dhondiya 1 (BJMC)	Ankahi, Ansuni Saari Baatein	Poem
39.	September 15	Karuna Dhondiya 1 (BJMC)	Kaisa Ho Savedhanik Padon Par Aashin Logon Ka Aanchran	Article
40.	October 15	Shikhar Shrivasta (BJMC)	Kaushal Vikas Se Khulega Naye Rozgaar Srajan Ka Rasta	Article
41.	October 15	Priyanka Singh (BJMC)	Gowa Paryatako Ko Samudri Jahaz Aur Helocaptor Uplabdh Karyega	Article
42.	October 15	Gaurav Joshi	Kuch Second Mein Hi Jalsodhan Kar Sakta Hain	Article



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		(BJMC)	Naya Palimar	
43.	October 15	Anupriya Dobhal (BJMC)	Panchayat Chunavo Mein E-voting Lane Per Gujarat Sarkar Kar Rahi Vichar	Article
44.	October 15	Shivangni Pandey (BJMC)	Madhumeh Ke Marizo Ke Liye Faydemand Hain Akhrot	Article
45.	October 15	Kriti Narang (BJMC)	Seb Ko Bahut Upyogi Mana Gaya Hain Ayurved Mein	Article
46.	October, 10 15	Anjali Jindal (MBA)	A study of stress on MBA students in National Conference on Stress to steadiness	Research Paper
47.	October 10, 15	Ayushi Khandelwal (MBA)	A relational study of values with in National Conference on Stress to steadiness	Research Paper
48.	December 15	Priyanka Singh (BJMC)	Wishava AIDS Diwas	Article
49.	December 15	Shivangni Pandey (BJMC)	Gowa Mein Le Samudra Tato Ke Saath Jal Parivehan Ka Anand	Article
50.	December 15	Karuna Dhondiyal (BJMC)	Iss Baar Sardiyoon Mein Bahut Kuch Hain Pehanne Ke Liye	Article
51.	December 15	Anupriya Dhobal (BJMC)	Kab Chuachoot Se Uper Uthega Bharat	Article
52.	December 15	Shikhar (BJMC)	Kanyakumari Jahan Milte Hain Arab Sagar Aur Bangal Ki Khadi	Article
53.	December 15	Gaurav Joshi (BJMC)	Sardiyoon Main Kayi Paryatak Sthal Ho Jaate Hain Gulzaar	Article
54.	January 16	Tushita Sahni (BJMC)	Pre-Republic Day Celebration	Report
55.	January 16	Akash Chawla (BJMC)	Swami Vivekanand	Article
56.	January 16	Himani Mittal (BJMC)	Faculty Entrepreneurship Development Programme	Report
57.	January 16	Priyadish	Seminar On Master's Study Options In France	Article

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58.	January 16	Karuna (BJMC)	Yuvak-Yavtiyon Ka Pasandida Pesa Ban Rahi Adverting	Article
59.	January 16	Shubham Mehdiratta (BJMC)	Dalito Mein Atamwisvas, Adhikaro Ke Liye Sachet	Article
60.	January 16	Gaurav Joshi	GGSSIP University Organise Prelims of Anugoonj	Report

S. No.	Time Period	Name of students	Title of articles	Type
1.	2014 (Vol 13)	Sargam Malhotra (MBA)	Indian Currency Paper to Polymer	Article
2.	2014 (Vol 13)	Ajay Bansal (MCA)	College Life	Article
3.	2014 (Vol 13)	Sonal Ahuja (MBA)	First Impression is the last impression	Article
4.	2014 (Vol 13)	Sangeeta Kaundal (MBA)	e-way to distinguish oneself	Article
5.	2014 (Vol 13)	Harsh (MCA)	Motivation	Article
6.	2015 (Vol 14)	Nidhi Chopra (MBA) Richa Chawla (MBA)	Plea for humanity	Poem
7.	2015 (Vol 14)	Sukriti Agrawal (MBA)	Fostering Scientific Thinking	Article
8.	2015 (Vol 14)	Honey P Vijay Kumar (MBA)	Humanity	Article
9.	2015 (Vol 14)	Hiteshi Malhotra (BJMC)	Time to end the DIGITAL DIVIDE completely	Article
10.	2015 (Vol 14)	Leena Seth (MBA)	Integration of Technology with Marketing	Article

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

No



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### **5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

Following academic and administrative bodies have students' representative:

- T & P Cell
- Anti Ragging Committee
- Event Organizing Committee
- Tecnia-Times Committee.
- Youngster Committee.
- Alumni Association

### **5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

The Institute has developed a strong network with corporate through their Alumni association and regular organizing conferences, seminars etc. where Alumni and former faculty of institution are also invited.



## CRITERION 6 - GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 INSTITUTIONAL VISION AND LEADERSHIP

#### 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

**Vision:** “Imparting holistic development by inculcating knowledge, ethics, professional acumen and socially concerned attitude to carve an edge in a dynamic environment”.

**Mission:** “To make a thorough professional and responsible citizen through student centric teaching learning process, co curricular, extra curricular, enrichment, extention and out reach activities and research environment”.

The above mission statement defines the institution's distinctive characteristics by focusing on:

- Imparting professional education of highest quality through qualified and competent Faculty.
- Strengthening and upgrading infrastructural, IT and e-resource support.
- Ensuring capacity building and placements.
- Liasioning academic, co-curricular and extra-curricular activities.

#### 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The institute believes in the principle of participative management and to achieve the shared vision and mission, quality policy is designed by involvement of Top Management, Director and Faculty. The quality policy of the institute is as follows:

**Quality Policy:** To provide quality education, training and expertise to improve the quality of life by improving the capabilities of human resources, thinking process, practices & performance in the Management, IT and Media disciplines by adopting the quality management system through continual improvements.

The Top Management, Director and Faculty endeavours quality policy that encompasses:

- (a) Appropriate to the purpose of the Institute.
- (b) Includes a commitment to comply with requirements and



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continually improve the effectiveness of the quality management system, in line with changing social economic and technological environment.

- (c) Provides a framework for establishing and reviewing quality objectives.
- (d) Communicated and understood by all the functionaries within the Institute. (Internal communication, discussion, etc.)
- (e) Reviewed for sustainability.

Institute's ISO 9001:2008 quality policy is religiously followed and constantly reviewed by the top management director and faculty, all the procedures are intact in disseminating life learning process, conducting research and meeting needs of industry in the fast emerging global requirements periodically.

### **6.1.3 What is the involvement of the leadership in ensuring:**

- \* **The policy statements and action plans for fulfillment of the stated mission**
- \* **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- \* **Interaction with stakeholders**
- \* **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- \* **Reinforcing the culture of excellence**
- \* **Champion organizational change**
  
- \* All the policy decisions and envisioning the policies through action plans have active participation of the leadership through discussion, suggestions and deliberations with the stakeholders before taking up such matters in the meetings of BOG. The BOG had exhaustively deliberated on the issue towards all round development of students and staff, to that effect, building of Recreational Hall with all the facility was resolved during their 31<sup>st</sup> meeting held on 05.05.2013. In addition to this in consonance with ISO requirements, leadership invites concrete suggestions from Director, Ho Ds and other important stake holders in formulation of action plans to be finalized by BOG and review there of at frequent intervals in regard to identification of human, physical and material resources to cherish the stated mission.
  
- \* The leadership based on their broad vision, expertise and inputs received from director including HoDs fine tunes the action plans and strategic plans for formulation.





- \* The leadership ensures that before formulating policies and finalizing action plans, inputs from stakeholders are available to them. Based on the inputs from the HoDs through Director, the BOG in its 31<sup>st</sup> meeting on 05.05.2013 resolved to authorize the director for initiating the collaboration with external agency for organizing the international conferences.
- \* Based on identification of needs through research, analysis and also consultation with various stakeholders, leadership ensures that necessary support for policy and planning in terms of funds infrastructural and academic requirements is always extended from their end.
- \* The leadership advocates the excellence in all spheres and processes including administrative and academic. The leadership ensures it through following the guidelines of regulatory bodies. Ensuring the achievements in teaching learning processes.
- \* Leadership ensures champion of organizational change as it is a firm commitment of the leadership to introduce the changes as per the current and future requirements. The leadership encourages innovative ideas from the staff and other stakeholders and is always open to change for the better.

#### **6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

The Director, HODs of respective programs and Faculty members are primarily responsible for monitoring and evaluating policies and plans of the institution for effective implementation and improvement. Review meetings are conducted and minutes of meetings so recorded are circulated to the concerned departments for their compliance and confirmation. As already stated the institute has ISO 9001:2008, as per the mandate there are stipulated procedures to monitor the policies and plans. ISO MR ensures that these are effectively implemented from time to time.



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### **6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

Top management ensures that proper environment is created for knowledge augmentation by Faculty members. Within the framework of academic progression, as stipulated by affiliating university, considerable freedom is accorded to faculty for setting academic priorities like pedagogy to be adopted. Faculty is also the incharge/member of various committees. They are also involved in co curricular and extracurricular activities as convener/activity in-charge.

This provides the empowerment and builds up a culture of leadership amongst the Faculty members. This in turn, strengthens teaching and learning process and thereby enriches the academic quality.

### **6.1.6 How does the college groom leadership at various levels?**

The management is always encouraging and supporting the involvement of the staff for the improvement of the effectiveness and efficiency of the institutional process. The management through the head of the institution involves the staff members in various activities related to the development of the institute. The staff members are involved by participation in various committees such as Anti Ragging committee, Grievance Redressal committee, Training & Placement committee, etc. Some of the activities of Institute that help the faculty members to groom as good leaders are:

- Institute conducts faculty development programs.
- Institute encourages the faculty members to participate in national and international conferences and also facilitates them to organize workshop, seminar, national and international conferences.
- Institute encourages the faculty members for pursuing the doctorate programs, research work, case study etc.
- Tecnia Mentor-Mentee System also inculcates leadership skills in Faculty members.

### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

It is the reflection of delegation of authority that the Director and HoDs are empowered to sanction the items upto Rs. 100000 and Rs.20,000/annum. Faculty is also empowered to purchase the books which are not available in the library amounting upto Rs. 1000/annum. Delegation of authority is very clearly defined in the Institutional chart.



**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

The Institute promotes culture of participative management at all levels. The quality manuals of the institute detail out activities and processes undertaken by Director, HODs, Teaching and non teaching staff members.

Different issues involving academic and non-academic matters are discussed in regular meetings held at various levels. During the meeting, views of faculty are considered and Minutes of Meeting are drawn and circulated to all concerned for effective implementation. Further, HoDs, Teaching and non teaching staff members are members of various institutional committees.

**6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

For quality assurance, the institute has prepared a Quality system manual in accordance with ISO 9001:2008 standards. It outlines the quality system requirements which the institute has adopted to meet the requirements of the standards.

Quality policy has been developed in line with vision/mission statement of the institute. With changing external environment, regular review of Quality Policy is done during Management Review Meetings.

Quality System Manual has been prepared & issued by MR, approved by Director and authorized by Chairman. All HODs have assisted the MR in preparation of QSM (In fact, it is originated from the users before giving it a final authorization/approval). The manual is suitably amended from time to time to incorporate the required changes.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Yes the institute has perspective plan for the development.

Pursuing with the Institute Vision and Mission statement, it is striving continuously to enhance the scope of the programs being offered. Following are the areas on which special focus is being pursued at the institute:

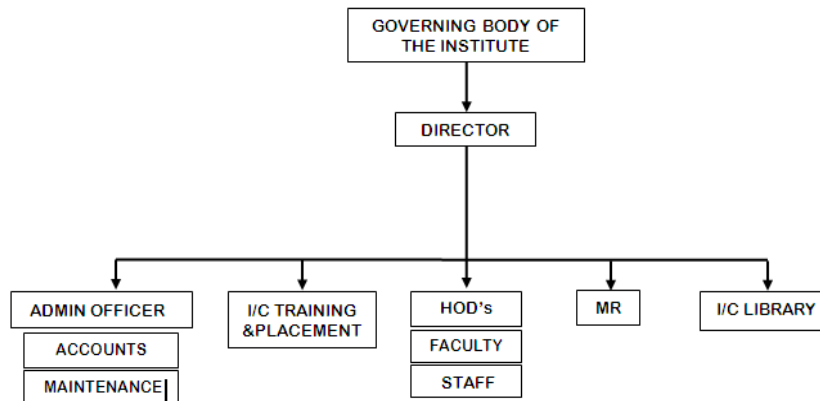
- Improvement and expansion of the Infrastructure



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- Integrated BBA+ MBA, Integrated BCA+MCA, MJMC
- Fostering quality research and its implementation.
- Fostering community development

### 6.2.3 Describe the internal organizational structure and decision making processes.



### 6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

#### • Teaching & Learning

**Academic Calendar:** The institute follows GGSIP University's academic calendar for the commencement of semester, internal examinations, end term examinations, vacations, and university events in totality. Further, institute incorporates specific events such as national & international conferences, other co-curricular and extra curricular activities.

**Teaching Plan:** Based on the academic calendar and time table, teaching plans are prepared and implemented. Subjects are allocated to Faculty members based on their expertise and preferences.

Every Faculty prepares the detailed lesson plan along with the objectives, pre-requisite, methodology, learning outcome and Text books, reference books. The faculty is facilitated with latest ICT tools and reading material for the same.

The learning is made student-centric by the following methods:

- Advance information about topics to be taught in the next class is given so that the students can come prepared for active discussion with teachers.
- Giving home assignment and project work with follow up.

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- Soft & technical skills classes to help in developing professional skills.
- Providing text books and reference books for self-study.
- Library, internet facility and language lab for value addition.
- Availability of e- learning resources.
- Tecnia Mentor-Mentee System ensures that attention is given to individual student both in academics and extracurricular activities.

Institute provides bridge courses in the area of accounts, IT and decision sciences.

## • **Library Resources**

Circulation Section:

The Library has unique distinction of meticulously selected collection of books covering all possible aspects of interests in the field of Management, Computer Science, Journalism, Marketing, Finance, Human Resources, Economics, Business Strategies, Operation Mgt, Information Technology and Mass Communication.

Reading Room:

Library is centrally air-conditioned and well furnished.

Library also provides facilities of Reprography, Printing, Wi-Fi facility, e-Journals, Digital Library.

## • **Research & Development**

Institute provides all kinds of necessary infrastructure required for the research pursuits e.g. Wi-Fi campus, printers, scanners, e-journals, J-Gate, DELNET, e-research, World eBook Library, research reports, computer lab facility with research related software's like SPSS, Rational Rose for validation of various statically tests.

The Institute provides time-off, reduced teaching load as specified and special leave etc. to faculty/scholars.

Institute encourages the Faculty to pursue their doctoral research work. Faculty and students are also the member in the editorial board of institute magazine and newspaper.

## • **Community engagement**

The Institute is supporting a slum area where various activities such as literacy campaign, health and hygiene drive, swachhta Abhiyaan, save girl child abhiyaan are conducted in close network of faculty, students and the local community. The institute also worked with Masonic Club for the upliftment of under privileged and divyang children. Institute is actively involved in supporting the specially abled children by



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contributing Re. 1/- per day (staff and students). Institute also takes up the contemporary issues time to time so as to create the awareness in the general public.

- **Human resource management**

Complete transparency is maintained in recruitment and selection process of human resource. Employees are supported by good infrastructural facilities and conducive working environment. Good support is extended by the Institute to the faculty members in taking research and consultancy activities and presenting the research papers in various National & International Conferences and articles to be published in the journals. Opportunities are provided to coordinate and organize various Curricular, co-curricular and extracurricular events such as National and International Conferences, Seminars, Workshops, etc. FDPs are also organized regularly for the professional development of the faculty. Institute follows the even approach without any biasness in terms of gender, region or religion.

The institute takes various initiative in enhancing the satisfaction level of the staff by providing insurance and other benefits like 50% concession to the ward of employees in sister institutes.

- **Industry interaction**

- The eminent personalities from corporate and academia are invited in Conferences, Seminars, Workshops, Mock GD, PI and Faculty Development Programmes as resource person.
- Alumni are also invited to have interactive sessions with the students and faculty.
- The faculty members help the students as guide for their summer internship projects. This facilitates an effective corporate interaction.
- Industrial Visits are organized for the students to have practical exposure.

### **6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The activities are discussed in the meeting, HoDs of the departments and Conveners of the events and report is generated and circulated. The report of various functional units is sent by the respective head of the departments & head of the institute to the top management and for being communicated to the respective stake holders.



**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

Management encourages and supports the involvement of the staff in improving the effectiveness and efficiency of the institutional processes by providing necessary infrastructure and financial help to the faculty. The faculty is provided with study leave to pursue for Ph.D work. Further, they are also provided leave and reimbursement of registration fees for participating in National /International Conferences. Faculty members are provided with opportunities to convene/ participate in various conferences, seminars, workshops, FDPs etc that boosts up their skills towards career advancement. During the meeting, views of faculty are considered and Minutes of Meeting are drawn and circulated to all concerned for effective implementation. Further, HoDs and Faculty are members of various institutional committees.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

<b>Date of BOG Meeting</b>	<b>Major Resolution</b>	<b>Status</b>
05.05.2015	Expansion of Building	Under Process
	Upgradation of Labs -Replacement of Computers and Media Lab equipments	Executed
	Procurement of books	Executed
	Recruitment of faculty and staff for BBA and BJMC program as per norms subjected to increase in intake.	Executed

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

No.



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**6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The Head of the Department attends to the complaints of the stakeholders and disposes off the petty problems then and there. If necessary, the problems are forwarded to “Grievance Redressal Committee” immediately. The committee is guided by the principals of natural justice while deciding on the particular grievance. The committee does needful in the matter and disposes off the case at the earliest and communicates the same to all concerned.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

Nil

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?**

Yes, the Institution has a mechanism for analyzing student feedback on institutional performance.

The feedback is analyzed for further improvement of the institute.

### **6.3 FACULTY EMPOWERMENT STRATEGIES**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Efforts made by the institute to enhance the professional development of teaching and non teaching staff are:

- conducts faculty development programs for enhancing their soft and technical skills.
- encourages the employees to organize/attend the workshops, seminars, conferences at national and international level.
- invites the resource person from the industries so that they may share their experiences with the faculty.
- Faculty members are encouraged to conduct Research work.



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- They are encouraged to register for PhD and other academic programs.
- Training of Computer literacy for non teaching staff.

## **6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

Institute encourages the faculty to attend FDP on contemporary/ new technology. Institute allows the employees to organize/attend various workshops /conferences/seminars to upgrade its knowledge in the present industrial /corporate scenario. The institute has scheme for awarding the best teaching and non-teaching staff to boost their morale.

## **6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

The institutional performance appraisal system incorporates the various parameters such as results of students, research and involvement in administrative/extension activities and same is analyzed and reviewed for their further improvement.

## **6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The faculty members are appraised based on their score and evaluation by their peer and superiors in a transparent and quantified manner and the score is used for rewarding them with promotion/enhancement of remunerations. The result is discussed with Faculty for corrective action, if any.

## **6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

The following are the welfare measures extended to the staff of the Institute:

- i. Educational loan for higher studies.



## ***Self Study Report***

- ii. Interest Free advances during emergency.
- iii. 50% concession in the tuition fees to the wards of employees studying in Group School and Institutions.
- iv. Group Medclaim Insurance policy to Staff members - 33% of the staff is covered under Group Medclaim Insurance policy.
- v. Provision for laptop on installments.
- vi. Tie up with Saroj Super Speciality Hospital and Bhagwan Mahavir Hospital adjacent to the Institute for any emergency – As per requirement.

### **6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

- Faculty members are supported with good infrastructural facilities and positive working environment.
- Seed money is given to the faculty members in pursuance of research activities.
- Opportunities are provided to coordinate and organize various programmes such as National and International Conferences, Seminars, Workshops, etc.
- Institute rewards the staff objectively.

## **6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION**

### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The financial resources of the institute are managed in a very effective manner. The institution has formulated system of Budgetary Control for each financial year. The items are purchased on quotation basis. The accounts are audited annually.

### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The institute has a mechanism of annual external audit. The last audit was done on June 5, 2015. There were no objections.

# Self Study Report



- 6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

The major sources of funding are by way of collection of fee from students. Audited income and expenditure statement of academic and administrative activities of the previous four years and details of reserved funds/Corpus are available with institution.

- 6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

No

## **6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes.**

No, for quality assurance, the institute has prepared a Quality system manual in accordance with ISO 9001:2008 standards.

- b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented.**

Not Applicable

- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Not Applicable



## ***Self Study Report***

- d. How do students and alumni contribute to the effective functioning of the IQAC.**

Not Applicable

- e. How does the IQAC communicate and engage staff from different constituents of the institution.**

IQAC communicate with various departments through various documents viz. Quality System Manual, Quality System Procedures and through informal contacts meeting and formal letters.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

Yes, the institute has an integrated framework for Quality assurance of the academic & administrative activities. It is achieved through integration of quality system manual and quality system procedure to fulfill the requirements of ISO 9001-2008.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Institute is committed to effective implementation of the quality assurance procedures. Quality System Manual (QSM) is available for all. Further, the new staff is given training as soon as he/she is inducted. Changes, if any is circulated to all departments through MR. Moreover, meetings are scheduled to discuss the quality parameters related to the departments.

Above actions have shown positive results particularly in area of "teaching learning process". Through training, staff is better informed about the quality policy, procedures and implementation there of which help them to plan organize and implement the activities in effective and efficient manner.

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**



Internal audit is conducted under ISO provisions along with respective HoDs on various academic activities and program progression.

Externally, Academic Audit of the Institution is conducted by the Affiliating GGSIP University every year. The suggestions and recommendations given by the Academic Audit Committee are adopted to improve academic and other activities of the Institution.

## **6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The institute has ISO-9001:2008 certification. The institute has Quality System Manual which is prepared in accordance with ISO-9001:2008 Standard and requirements of University/Department of Higher Education, Govt. of Delhi/ AICTE/UGC. It outlines the Quality System requirements which the Institute has adopted to meet the requirements of the Standards.

## **6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

Institute has mechanism whereby the students give feedback on teachers on various parameters. Parameter wise and aggregate score is analyzed and counseling/ guidance of the faculty for improvement is done by the HoD & senior faculty members in case of low score. The Appraisal report of each faculty is reviewed and corrective actions are instituted to improve the performance.

**Academic Calendar:** The institute follows GGSIP University's academic calendar for the commencement of semester, internal examinations, end term examinations, vacations, and university events in totality. Further, institute incorporates specific events such as national & international conferences, other co-curricular and extra curricular activities.

**Teaching Plan:** Based on the academic calendar and time table, teaching plans are prepared and implemented. Subjects are allocated to Faculty members based on their preferences and expertise.

Every Faculty prepares the detailed lesson plan along with the objectives, pre-requisite, methodology, learning outcome and Text books, reference books. The faculty is facilitated with latest ICT tools and reading material for the same.



## ***Self Study Report***

Regular monitoring on the progression of the syllabus is exercised by the HoD.

Evaluation Plan: Institute conducts class tests as scheduled in Academic Calendar. The evaluated answer sheets are shown to the students with proper feedback and discussion by concerned Faculty members. Internal assessment also incorporates marks of home assignments/ presentations which are given to every student by the respective subject teacher at the commencement of semester. The internal award lists are displayed on the notice board for final verification by the students before filling the OMR sheets by respective subject teacher & verified by respective HoD and Director for onward submission to GGSIP University. Result is analyzed by the HoD and communicated to concern Faculty for improvement, if any.

### **6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

The Institute communicates quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders in the following manner:

- Quality System Manual copies are made available to all faculty and staff members.
- Copies of Minutes of Meetings are circulated to all the concerned.
- The communication is also ensured by displaying notices and circulars on the notice boards.
- Details are also uploaded on institute's website for external stakeholders.



## CRITERION 7 - INNOVATIONS AND BEST PRACTICES

### 7.1 ENVIRONMENT CONSCIOUSNESS

#### 7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The institute is under the process of conducting the audit for its campus.

#### 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The institute campus is eco friendly. For this, the management, the head of the institution and the whole staff is committed and because of their concerted efforts and involvement, the campus is polythene/plastic free zone. This apart, the institution has taken several other steps/initiatives to make the campus eco-friendly.

\* **Energy conservation:**

- All the electrical appliances are switched-off when not in use. Placards are displayed at appropriate places in the campus.
- LED lights are used.

\* **Use of renewable energy:**

- The Institute has initiated commissioning of “Solar Panels”.

\* **Water Harvesting:**

- The Institute has initiated for the process.

\* **Efforts for Carbon neutrality:**

- Plantation Initiatives
- Encouragement for Car pooling
- Encouragement to use public transport

\* **Plantation:**

- Faculty, staff and students celebrate world environment day on 5th June every year by way of planting trees.



# Self Study Report

\* **Hazardous waste management:**

- Institute being the teaching learning centre, does not create the hazardous waste substances. Hence, hazardous waste management is not required.

\* **e-waste management:**

- The Institute does not generate e-waste.

## 7.2 INNOVATIONS

### 7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The institution has introduced following innovations during the last four years:

- bjmcforever - Active youtube channel displaying the videos produced by the Institute
- Subscription of World eBook Library.
- Clubs have been initiated for different activities.
- NSS membership.
- ERP for attendance module.

## 7.3 BEST PRACTICES

### 7.3.1 Elaborate on any two best, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

(A) **Title of the Practice:** Sensitization towards Individuals with Special Capabilities

**Goal:**

Out of the total population of the country, presently almost 10% people are constrained with physical or mental deficiencies and also bestowed with special capabilities. The number of such people works out to be around 125 million in our country. With an objective to translate these special capabilities to useful utilization for society building, Institute gives added focus to this issue.

**The Context:**

Although the concept of education for the disabled students has been promoted internationally for more than a decade, multiple barriers





remain to the full participation of such students in the employment and productive utilization after completion of academic/vocational education. Lack of information, combined with discriminatory attitudes towards persons with disabilities at all levels of society, contributes to the continued neglect of their right to education and productive deployment. This partly explains the minimal rate of progress that has been made towards the enrolment and participation in the education process of children with disabilities. The factors are complex and extend beyond the boundaries of the school and classroom. It is conservatively estimated that less than 10 per cent of children with disabilities in developing countries in the Asia-Pacific region are in school. Students of today at Tecnia Institute of Advanced Studies are being professionally trained to function as managers. To ensure best utilization of individuals with disability, sensitization of our students is considered to be of utmost importance; hence this practice.

## **The Practice:**

This initiative is being pursued at the Institute from two fronts i.e. Management contribution and Student sensitization. Institute has associated with Ashtavakra Institute of Rehabilitation Sciences and Research, wherein students with special capabilities are provided education from class I till class XII.

- a. Management Contribution: To support the activities at this special school, management of Tecnia Institute of Advanced Studies, extends financial assistance towards management of this special school. For the total population of students (around 1700), teaching and non teaching staff (around 200); institute contributes Re. 1 per individual per day for this cause.
- b. Student sensitization: Students pursuing professional programmes at this Institute are going to be managers of tomorrow. In their functional assignments, they would be coming across employees from this segment also in fairly large numbers. Once these professionals understand the limitations, special capabilities and ways to utilize these capabilities; they would be in a better position to harness their potential towards better productivity. This has prompted the Institute to associate volunteers from students with the students with special needs.

Institute deputed batches of 10 students to visit the Ashtavakra Institute of Rehabilitation Sciences and Research and attend the classes with students having different types of deficiencies. Students visit in rotation and each student is allocated two hour slot in a week. Visit timings for the students are arranged such that they do not miss any of the regular classes of the programmes being pursued by them.



## ***Self Study Report***

### **Evidence of Success:**

Our observation is that this initiative has resulted in attitude change amongst our students towards the individuals with special capabilities, which is good for them and also for the society at large.

### **Problems Encountered and Resources Required:**

- a. Not many volunteers are opting for association with sensitization drive.
- b. Since the school is functional only in the first half of the day, morning shift students find it difficult to participate due their programme class work schedules.
- c. As this activity is being organized during the timings, which are not conflicting with the lecture timings for the students and at the Ashtavakra Institute of Rehabilitation Sciences and Research, the classes are being conducted in the normal routine for the differently enabled students; no additional resources are required for implementation of this practice.



(B) **Title of the Practice:** Conferences

**Goal:**

Present working professionals are faced with multiple environment dependent problems, for which most optimal solutions have to be found out by them. This calls for problem defining, research on various aspects, identification of alternative options, analysis and zeroing on to best solution. Very frequently, they have to share their findings to get the approvals from their superiors and team mate; before successful implementation. Considering this professional requirement, Institute endeavors to train the managers of tomorrow by exposing them to International and National Conferences every year.

**The Context:**

Academic gatherings are critical to the creation of knowledge. Research, teaching and service do not take place in isolation; rather every field of knowledge is enhanced by the interactions of academics studying similar, related or even different things in different places. When the students and investigators from various field come together and talk about what they have learned there is tremendous potential for leaps in knowledge and understanding. Academic conferences range in size from small with a very specific focus, to very large with a broader range of fields of study and issues. Preparing for such gatherings is extremely time intensive and requires some experience and a collaborative effort among many individuals. Involvement of the students in such activities helps them to expand their thinking and get involved in participating in the behind the scenes work from the outset of their careers. Starting small and taking on gradually more responsibility is expected of students or managers of tomorrow. The knowledge acquisition and connections made with specialists from various fields, more than compensates for the time it takes to get involved. With this premise in view, Institute endeavors to promote this initiative amongst students as part of their career development.

**The Practice:**

Institute organizes one International conference and three national conferences (one each in the field of management, IT and Mass Communication) every year. Students are encouraged to participate actively and present their research work. They get an opportunity to benchmark their work against the professionals from academics and corporate. This initiative from the Institute motivates large number of the students to participate. An expert panel is organized, who review the work of the students during the preliminaries and selected research papers are selected for presentations by the students during technical



## ***Self Study Report***

sessions. Panel of judges, evaluates these selected presentations and best three presenters are awarded cash prizes.

### **Evidence of Success:**

- a. Institute has conducted so far 09 nos. of International Conferences and 25 nos. of National Conferences on varied subjects related to wide range of social and professional issues of national and global importance.
- b. Live experience offered to the students and their active participation prepares them to successfully face the real life situations in their career. Of late, we are finding that as much as 5% of the students are registering themselves, as paper presenters.

### **Problems Encountered and Resources Required:**

- a. Quality of the Research papers presented by the students needs improvement. This is understandable due to the fact that students are still being trained in research methodologies and solution finding techniques.
- b. Conduct of conferences are integral part of co-curricular activities and also are very important part of Research and Development function, additional focus for extending this activity does not involve any special resource investment.

### **Contact Details**

Name of the Principal	:	Dr. Ajay Kumar
Name of the Institution	:	<b>Tecnia Institute of Advanced Studies</b>
City	:	Rohini, Delhi
Pin Code	:	110085
Accredited Status	:	In Process
Work Phone	:	011- 27555121-24
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# Self Study Report



## TECNIA INSTITUTE OF ADVANCED STUDIES

Approved by AICTE, Ministry of HRD, Govt. of India Affiliated To GGSIP University, Recognized under Sec 2(f) of UGC ACT 1956  
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI- 110085  
Tel: 91-11-27555121-24, Fax No: 91-11-27555120,  
E-Mail: directortias@tecnia.in; Website: www.tiaspg.tecnia.in



### Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution with seal:

Dr. Ajay K. Rathore, Director  
Tecnia Institute of Advanced Studies  
(Affiliated to GGSIP University, Delhi)  
Madhuban Chowk, Rohini, Delhi-85

Place: Delhi

Date: 6/4/2016



# **E Evaluative Report of Departments**

# Self Study Report



## Evaluative Report of the Departments

1. Name of the department : **MBA**
2. Year of Establishment : **1999**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **Master of Business Administration (MBA)**
4. Names of Interdisciplinary courses and the departments/units involved

:

Department	Subjects
MCA	E- Business
	Business Intelligence Application
	Information System Management
	Software Project Management
	Web Technology
	Knowledge Management
	Database Management System
	Information Technology Management

5. Annual/ semester/choice based credit system (programme wise):  
**Semester**
6. Participation of the department in the courses offered by other departments:

Department	Subjects
MCA	Principles & Practices of Management

7. Courses in collaboration with other universities, industries, foreign institutions, etc: **No**



## Self Study Report

8. Details of courses/programmes discontinued (if any) with reasons :  
**MBA (PT)**

Commencement : **Annual Year 2008-09**  
Discontinued : **Annual Year 2012-13**

**Reason:** *Non starter as per decision of the 52<sup>nd</sup> Meeting of the University Board of Affiliation held on 23.11.2011 for Session 2011-12*

- 9 Number of Teaching posts

MBA 1 <sup>st</sup> shift	Sanctioned	Filled
Professors	2	2
Associate Professors	4	4
Asst. Prof.s	10	10

MBA 2 <sup>nd</sup> shift	Sanctioned	Filled
Professors	2	2
Associate Professors	4	4
Asst. Prof.s	10	10

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

### MBA (FT) 1st shift

S. No.	Name	Qualification	Designation	Specialization	No. of Yrs of Exp.	No. of Ph.D. Student guide d for the last 4 yrs
1	Dr. Ajay Kumar	PhD(Mgt.) , MBA	Professor Cum Director	Marketing	22	03
2	Dr. Rajesh Bajaj	Ph.D.(Management) ; M.Tech., MBA	Professor	Production Management, Marketing, IB	30	
3	Mr. Anil Rajoria	M.Phil, M.Com	Asso. Prof.	Finance	23	
4	Dr. Sonia	Ph.D, MBA,	Asso. Prof.	Economics	18	



# Self Study Report



	Gupta	MA (Economics)				
5	Dr. Surbhi Jain	Ph.D, MBA, MCA	Asso. Prof.	HR, Finance	9	
6	Dr. Ajay Pratap Singh	Ph.D. (Mgmt.), MBA	Asso. Prof.	Human Resource	8	
7	Mr. Sachin Sabharwal	UGC NET, M. Phil, MBA	Asst. Prof.	Marketing, IB, Economics	9	
8	Ms. Shilpi Gupta	MBA	Asst. Prof.	Finance, HR	7	
9	Ms. Sonia Madan	M. Phil , MBA	Asst. Prof.	Finance	7	
10	Dr. Kanika Gupta	Ph.D Mgmt., MBE(Eco.)	Asst. Prof.	Statistics, BE	5	
11	Ms. Komal Gangi	UGC NET JRF, MBA	Asst. Prof.	HR, Marketing	5	
12	Ms. Bhawana Khatar	UGC NET, MBA	Asst. Prof.	Finance, HR	3	
13	Ms. Geetika	UGC NET, MBA	Asst. Prof.	Finance, Marketing	3	
14	Ms. Divya Kalra	UGC NET, MBA	Asst. Prof.	HRM,CB & Marketing	1	
15	Ms. Jyoti Bansal	UGC NET, M.Com	Asst. Prof.	Finance	1	
16	Ms. Vinny Munjal	M.B.E (Business Economics),	Asst. Prof.	Banking & Insurance Research	6 months	

## MBA (FT) 2<sup>nd</sup> shift

1	Dr. Sandeep Kumar	Ph.D. (Mgt.), MBA, M. Sc (Phy.),	Professor	Marketing	20	08
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## Self Study Report

		M.Sc.(Co m. Sc.)				
2	Dr. Nitu Agarwal	Ph.D (Finance), M.Phil, M.Com (Buss. Admin.), M.Com(Econ.)	Professor	Finance	17	
3	Dr. Sanjay Kr. Sadana	Ph.D (Mgmt.), M.Phil, MBA, MA (MC&JR)	Asso. Prof.	Finance	15	
4	Dr. Rajeshwar Nath	Ph.D (Economics), UGC NET (Eco.), MA (Eco.)	Asso. Prof.	International Business, Economics	15	
5	Dr. Sunil Kumar	Ph.D. (Mgmt.); MBA	Asso. Prof.	Human Resource, Marketing	10	
6	Dr. Shilendra Kumar Dube	Ph.D(IR), M.Phil, M.A. (IR)	Asso. Prof.	International Relation	10	
7	Ms. Poonam Mohapatra	UGC NET, M.Phil (Sociology), M.A. (Sociology)	Asst. Prof.	Org. Sociology	10	
8	Ms. Ekta Mahajan	UGC NET, MBA	Asst. Prof.	Finance, HR	8	
9	Mr. Amit Kumar Gupta	M.Phil, UGC NET, MBA, M.Com	Asst. Prof.	Finance	6	
10	Mr. Varun Kumar	UGC NET, MBA, M. Phil., M.Com.	Asst. Prof.	Human Resource	5	
11	Mr. Rahul Tripathi	UGC NET, MBA	Asst. Prof.	Marketing and Finance	5	
12	Ms.	UGC NET,	Asst. Prof.	Finance	4	

# Self Study Report



	Payal Gupta	MBA				
13	Ms. Aashima Sharma	MBA	Asst. Prof.	Human Resource	4	
14	Ms. Payal Aggarwal	UGC-NET, MBA	Asst. Prof.	Finance, Marketing	3	
15	Ms. Deepshika	UGC NET, M.Com.	Asst. Prof.	Finance	2	
16	Mr. Himanshu Basoya	UGC NET, MBA	Asst. Prof.	Marketing and Finance	2	

11. List of senior visiting faculty:

- Dr. R. P. Tulsian, Professor, Delhi University
- Dr. P. K. Gupta, Visiting Professor, Cracow University of Technology, Cracow (Polland)
- Dr. P. N. Kathuria, Ex. GM Sales, Bokaro Steel Plant
- Prof. M. K. Dhunna, Professor, MDU
- Dr. S. K. Garg, Ex-Principal, R.K. S.D. (PG) college, Kaithal
- Dr. Arvind Prasad, Ex. Head, Geology, TISCO, Jamshedpur
- Ms. Archana Chourdary, Head of Communication, Institut Francais en Inde

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **No**

13. Student -Teacher Ratio (programme wise): **1:14.4**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Academic Support Staff (Technical)		Administrative Staff	
Sanctioned	Filled	Sanctioned	Filled
02	02	02	02



## Self Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph. D/ M.Phil / PG:
- Ph. D: 12  
M.Phil: 02  
UGC NET: 15  
PG: 03
16. Number of faculty with ongoing projects from
- a) National funding agencies and grants received: No  
b) International funding agencies and grants received: No
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: No
18. Research Centre /facility recognized by the University: **No**
19. Publications
- |  |  |
|--|--|
| a) Publication per faculty   | 3.53   |
| • Number of papers published in peer reviewed journals (national international) by faculty and students  | 57   |
| • Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.) | 11   |
| • Monographs   | -  |
| • Chapter in Books   | 11   |
| • Books Edited   | 1  |
| • Books with ISBN/ISSN numbers with details of publishers  | 03   |
| “Business Statistics” by <b>Dr. Sandeep Kumar</b><br>ISBN: 978-81-8487-389-4<br>(Text Book)  | Narosa<br>Publishing New<br>Delhi, 2016        |
| “Business Statistics” by <b>Dr. Sandeep Kumar</b><br>ISBN: 978-1842659182 (Text Book)  | Alpha Science<br>International,<br>London 2016 |
| “E-Commerce” <b>Dr. Sandeep Kumar</b><br>ISBN: 9789381348895 (Text Book)   | Vayu<br>Publication,<br>New Delhi,<br>2012     |
| • Citation Index   | -  |
| • SNIP   | -  |
| • SJR  | -  |

# Self Study Report



- Impact factor 0 to 3.56
- h-index 2

## 20. Areas of consultancy and income generated

The areas of consultancy are Sales & Marketing, HRM and Waste Management.

Income generated: Rs. 4,30,000/-

## 21. Faculty as members in

- a) National committee : 01 No.
- b) International committee : 01 No.
- c) Editorial board : 04 Nos.

## 22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: **100%**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry / other agencies: **100%**

## 23. Awards / Recognitions received by faculty and students

S.No	Faculty Name	Awards/ Recognition	Date	Year
1	Mr. Sachin Sabharwal	Best Faculty Award	05.09.2015	2015
2	Dr. Ajay Pratap Singh	Best Faculty Award	05.09.2014	2014
3	Ms. Aashima Sharma	Best Faculty Award	05.09.2013	2013
4	Mr. Chandan Parsad	Best Faculty Award	05.09.2012	2012

S. No.	Session	Name of The activity	Student Name	Positi on Achie ved
1.	18.3.16	Case Presentations	Ayushi	2 <sup>nd</sup>
2.	18.3.16	Synthesis	Khyati	1 <sup>st</sup>
3.	18.3.16	Synthesis	Yatin Khanna	3 <sup>rd</sup>



## Self Study Report

4.	18.3.16	Board Room Battle	Anjali, Srishti, Ujjawal, Samyak	2 <sup>nd</sup>
5.	18.3.16	Board Room Battle	Rahul, Kamal Alawadhi, Divya Rana, Manish Dua	3 <sup>rd</sup>
6.	18.3.16	Sales Gorilla	Ayushi, Deepanshi	1 <sup>st</sup>
7.	18.3.16	Sales Gorilla	Rashi, Prabha, Kamal, Divya	3 <sup>rd</sup>
8.	18.3.16	Role Play	Ayushi, Sakshi, Deepanshi	1 <sup>st</sup>
9.	18.3.16	Role Play	Anjali, Srishti	2 <sup>nd</sup>
10.	18.3.16	Role Play	Himanshi, Radhika, Aakriti, Aishwarya	3 <sup>rd</sup>
11.	18.3.16	Ad Mad Show	Tina, Shailav, Taranjeet, Himanshu	2 <sup>nd</sup>
12.	18.3.16	Quiz	Tina, Shailav	3 <sup>rd</sup>
13.	18.3.16	Just A Minute	Ishan	3 <sup>rd</sup>
14.	18.3.16	Product Logo Design	Shatakshi	1 <sup>st</sup>
15.	18.3.16	Product Logo Design	Himanshi Jain	2 <sup>nd</sup>
16.	18.3.16	Product Logo Design	Ayushi Khandelwal	3 <sup>rd</sup>
17.	18.3.16	LAN Gaming (Counter Strike)	Dikshit	1 <sup>st</sup>
18.	18.3.16	LAN Gaming (Counter Strike)	Jatin	4 <sup>th</sup>
19.	22.4.15	Solo Dance, Saras	Palak Goel	2 <sup>nd</sup>
20.	31.3.15	Synthesis, Endeavour	Mayur Malhotra	1 <sup>st</sup>
21.	31.3.15	Synthesis, Endeavour	Divya Kawatra	2 <sup>nd</sup>
22.	31.3.15	Synthesis, Endeavour	Mr. Honey P. Vijay Kumar,	3 <sup>rd</sup>
23.	31.3.15	Rangoli, Endeavour	Prabha, Rashi, Rupinder and Ishika	1 <sup>st</sup>
24.	31.3.15	Business Plan, , Endeavour	Ankita Arora and Honey P. Vijay Kumar	2 <sup>nd</sup>
25.	31.3.15	Case Presentations, Endeavour	Bhanupriya, Ms Renu, Mr Shubham Arora	1 <sup>st</sup>

# Self Study Report



			and Dheeraj Sharma	
26.	31.3.15	Case Presentations, Endeavour	Mr. Mayank Malhotra and Mr. Nitish Yadav	2 <sup>nd</sup>
27.	31.3.15	Case Presentations, Endeavour	Akansha Singh and Bhavna Gangwani	3 <sup>rd</sup>
28.	31.3.15	Just A Minute, Endeavour	Honey P Vijay Kumar	3 <sup>rd</sup>
29.	31.3.15	Quiz, Endeavour	Mohit Khatri and Prabhav Gupta	2 <sup>nd</sup>
30.	31.3.15	Product Logo Design, , Endeavour	Vikas Rawat	1 <sup>st</sup>
31.	31.3.15	Product Logo Design, , Endeavour	Vineet Kaushik	3 <sup>rd</sup>
32.	31.3.15	Debate, Endeavour	Nitish Yadav and Honey P. Vijay Kumar	2 <sup>nd</sup>
33.	31.3.15	Sales Gorilla,	Rashi & Ishika Arora	3 <sup>rd</sup>
34.	30-31.10.14	T-Shirt Painting	Kanika & Sonal	2 <sup>nd</sup>
35.	30-31.10.14	Rangoli	Ishika & Ankita	1 <sup>st</sup>
36.	30-31.10.14	Rangoli	Heena & Sukriti	3 <sup>rd</sup>
37.	30-31.10.14	Collage Making	Palak & Rashi	2 <sup>nd</sup>
38.	26.9.14	It Quiz	Sathi Bhanupriya	2 <sup>nd</sup>
39.	29.3.14	Case Presentation,	Rajan Dagar Ved Prakash	2 <sup>nd</sup>
40.	29.3.14	Lan Gaming	S. Devraj	2 <sup>nd</sup>
41.	29.3.14	Role Play	Vivek Thakur; Ritika Bhumbri	2 <sup>nd</sup>
42.	29.3.14	Debate	Sangeeta Kundal,	1 <sup>st</sup>
43.	29.3.14	Debate	Sukhmani Mann	2 <sup>nd</sup>
44.	29.3.14	Synthesis	Mayur Malhotra	1 <sup>st</sup>
45.	29.3.14	Synthesis	Vivek Thakur	2 <sup>nd</sup>
46.	9.3.13	Business Quiz	Ronak Banka and S. Anurag	1 <sup>st</sup>
47.	9.3.13	Rangoli	Ankit, Jasmine and Mallika	1 <sup>st</sup>
48.	9.3.13	On the Spot Painting	Malika Sharma and Jasmine Kaur	1 <sup>st</sup>



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49.	15.2.13	Solo Western Singing	Ashish Rawat	1 <sup>st</sup>
50.	13.10.12	Rangoli	Aastha & Prerna	2 <sup>nd</sup>

25. List of eminent academicians and scientists / visitors to the department:

2015-16

1. Prof.(Mrs.) Anu Singh Lather Director, International Affairs, GGSIP University, Delhi
2. Mr. Rajesh Tripathi Vice President & Head Corp. HR, GHCL Ltd., Noida
3. Dr. Ashwani Kumar CEO, Santulan Group, Delhi
4. Prof. I M Kapai, Member, University Grants Commission, Guest of Honour
5. Mr. Rajiv Chandran, National Information Officer, UN Information Centre for India & Bhutan
6. Prof. Sanjiv Mittal, Dean-USMS, GGS IP University, Co-Chief Patron
7. Prof. M P Satija, Emeritus Professor, DLIS, GND University, Amritsar, Punjab
8. Dr. P V Khatri, Associate Professor, Swami Shradhanand College, University of Delhi
9. Dr. A.K Aggarwal, Former Dean Director Maulana Azad Medical College
10. Dr. Achal Gulati, Director Principal, Dr.BR Ambedkar Medical College and Hospital
11. Dr. Anshul Gupta, ENT
12. Dr. Arti Anand (Psychologist, Ganga Ram Hospital)
13. Dr. J. P Paliya, CMMO, Dr. B.R Ambedkar Hospital, Govt of India
14. Dr. J.P Singh, Former MS RCI
15. Dr. Manoj Sharma (Senior Orthopedic Spine Sugeon,Jaipur Golden Hospital)
16. Dr. Nitin Malik, Joint Registrar, GGSIPU
17. Dr. P.K Bhardwaj, Medical Director, Saroj Super Speciality Hospital
18. Dr. Pankaj Aneja, MBBS MD, Fortis Hospital
19. Dr. Puneeta Mahajan, Medical Superintendent
20. Dr. Rachna Bhardwaj (Superintendent Asha Kiran)
21. Dr. Raj Sharma, Senior Audiologist, Fortis Hospital
22. Dr. Rajiv Sharma, Medical Director, Mahavir Hospital
23. Dr. S. K Prasad, Director Incharge IGNOU
24. Dr. Sanjeev Pandey, Regional Director, IGNOU, Regional Centre



# Self Study Report



25. Dr. VP Shah, Assistant Director, AYJNIHH
26. Dr. A.K Aggarwal, Former Dean Director Maulana Azad Medical College
27. Mr. Imran Noorani (Senior Psychologist, Ganga Ram Hospital)
28. Mr. Anoop Narang, Director, ALPS
29. Mr. Mehak Singh, Principal, Rajki Pratibha Vidhalaya, Shalimar Bagh
30. Mr. P Anand Rao (Social Welfare Officer)
31. Mr. Ripan Sippy, Clinical Psychologist, Jaipur Golden Hospital
32. Ms. A Madhvi, Deputy Director Disability DSW, Govt of NCT
33. Ms. Manju Kochar, Principal, RPSKV, Rithala
34. Ms. Meena Sharma, Principal, Captain Shaheed Sanjeev Dahiya SKV
35. Ms Neerja Shukla, Faculty Advisor and Consultant, University School of Education, GGSIPU
36. Ms Ritu Pathak, Principal, GD Goenka, Sec-22
37. Sh. Anoop Aggarwal, Manager, Syndicate Bank
38. Sh. Dharmendra Prasad, Medical Superintendent, DSW
39. Sh. G. B Singh, Director, CBSM Speech and Hearing Institute
40. Sh. P.K Singh, Deputy DG Doordarshan, Dr. BR Ambedkar TV Tower Pitampura
41. Sh. R.C Gupta, Manager, SBI Bank
42. Sh. Rajesh Trivedi, Examination Controller, RCI
43. Sh. Ramesh Pandey, Director Rural Health Program
44. Sh. S.K Mishra, Deputy Director, NCDS, IGNOU
45. Sh. Satya Bhushan Jain, Working President, International Vaeshya Federation
46. Sh. Shiv Kumar (IAS), Director DHE, Govt. of NCT, Delhi
47. Sh. Sudarshan Kr. Saini (VP & Chief TPDDL)
48. Sh. V.S Tomar, Director, DDA, Govt Of India

2014-15

1. Prof. K Kannan, Founder Dean of USBT, GGSIPU and former Vice Chancellor of Nagaland University
2. Prof. Jagtar Singh, Dean, Education, Punjabi University, Patiala
3. Prof. I V Malhan, Dean and Head, Central University, Dharmshala,
4. Dr. Arvind Prasad, Ex. Head, Geology, TISCO, Jamshedpur
5. Dr. A K Singh, Director HRD/DRDO Hqrs
6. Sh. Suresh Kumar Jindal, Sc 'G' Director, DESIDOC / DRDO
7. Prof. Ashok Vohra, Head, Deptt. of Philosophy, University of Delhi



## Self Study Report

2013-14

1. Dr.B.P.Joshi, Registrar, GGSIP University, New Delhi,
2. Dr.M.N.Hoda, Chairman, ISTE Delhi Section, Director, Bharati Vidyapeeth's Institute of Computer Applications and Management (BVICAM), New Delhi
3. Mr. Arup Sengupta, President, Nityanta Consulting, Ex. Country Head, Xerox
4. Dr.Bharti, Department of Education of Groups with Special Needs (NCERT)
5. Mr.Raizada Sorabh Bali, Human Age Expert & Career Doctor, Manpower Group
6. Mr. Subroto Saran Bagthi, Social Activist
7. Dr.Arun Banik, Director, National Centre for Disabilities Studies, IGNOU, Delhi
8. Prof. Dasyam Venkateshwarlu, School of, Education, IGNOU, Delhi
9. Dr. Himangshu Das, Chairman, Society for Advanced Study in Rehabilitation, Faridabad

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) **National** : Self-Financing
- b) **International** : Self-Financing

Date	Conference
3-5 March, 2016	International Conference on Innovative Practices in Management of person with special needs
10th Oct, 2015	National Conference on "Stress To Steadiness" Paradigm Shifts in Causes, Consequences and Interventional Strategies for Effective Management
11th & 12th April 2015	2 <sup>nd</sup> International Conference on "Tecnica SRFLIS Summit 2015 on Grey to Green
11-12th April 2014	International Conference on "Tecnica SRFLIS Summit 2014 Content to Connectivity Paradigm shifts in knowledge Innovation, Information Representation Information Management System and Librarianship

# Self Study Report



15th & 16th February, 2013	National Conference on “Education For The Nation Development”
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## 26. Student profile programme/course wise

Name of the Course/programme	Applications received	Selected	Enrolled/ Existing		Pass Percentage
			*M	*F	
2014-16 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	NA		53 68	65 36	Session Ongoing
2013-15 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	NA		56 53	64 68	98.33% 97.52%
2012-14 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	NA		23 31	34 25	98.25% 96.43%
2011-13 MBA 1 <sup>st</sup> Shift	NA		24	33	100%

## 27. Diversity of Students

Name of the Course	% of students from the same state (Existing)	% of students from other States (Existing)	% of students from abroad
2015-17 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	86.67% 84.04%	13.33% 15.96%	NIL NIL
2014-16 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	93.22% 95.20%	6.78% 4.80%	NIL NIL
2013-15 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	85% 86.77%	15% 13.23%	NIL NIL
2012-14 MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	85.97% 89.3%	14.03% 10.7%	NIL NIL

## 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

### 06 Number of students.

- Bank PO – 1
- IBPS – 2
- UGC NET – 1
- SSC – 2



## Self Study Report

### 29. Student progression

	2011-2013	2012-2014	2013-2015	2014-2016
Student progression	Against % enrolled/Existing	Against % enrolled/Existing	Against % enrolled/Existing	Against % enrolled/Existing
UG to PG	NIL	NIL	NIL	-
PG to M. Phil.	NIL	NIL	NIL	-
PG to Ph.D.	NIL	NIL	NIL	-
Ph.D. to Post-Doctoral	NIL	NIL	NIL	-
Employed	82.45%	84.07%	82.57%	40.99%
Campus selection	64.91%	65.48%	64.73%	35.13%
Other than campus recruitment	17.54%	18.58%	17.84%	5.85%
Entrepreneurship/ Self-employment	NIL	NIL	2.90%	-

### 30. Details of Infrastructural facilities

- a) Library :  
**Books:** 54  
**E-resources (Centralized):** J-Gate, DELNET, E-research, World eBook Library  
**Membership (Centralized):** British Council Library, American Library
- b) Internet facilities for Staff & Students : 16 Mbps leased line
- c) Class rooms with ICT facility : 06-The class rooms have been equipped with LCD Projectors
- d) Laboratories : 01

	MBA LAB
<b>Computer Systems</b>	<b>120</b> *I3, 4GB RAM, 500GB HDD = 60 * C2D 2.93 GHZ -320GB 1GB=31 * C2D 2.9 GHZ -500GB 2GB=14 * PIV 3GHZ -80GB 1GB=15
<b>Printers</b>	12
<b>Scanners</b>	1
<b>LCD Projectors</b>	1

# Self Study Report



31. Number of students receiving financial assistance from college, university, government or other agencies: **07 in last 4 years**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

<b>Date</b>	<b>Enrichment Programs</b>	<b>Topic</b>	<b>Names of Eminent, Academicians, Scientists/Participants</b>
12-Mar-2016	Workshop	Training Evaluation	Mr. Ramakar Jha, Management Consultant
5-Mar-2016	Workshop	Time and Territory Management	Mr. Ramakar Jha, Management Consultant
27-Feb-2016	Workshop	Recent Shifts in Training Experienced Sales Personnel	Mr. Ramakar Jha, Management Consultant
20-Feb-2016	Workshop	Market/Industry Orientation Topics	Mr. Ramakar Jha, Management Consultant
19-Feb-2016	Seminar	Interview Skills	Mr. Kirat Kalra, Director, Adoryt India
19-Feb-2016	Seminar	Interview and negotiation Skills	Mr. Kirat Kalra, Director, Adoryt India & Team
19-Feb-2016	Seminar	Job Specific Skills	Mr. Kirat Kalra, Director, Adoryt India & Team
16-Feb-2016	Workshop	CV Writing	Ms. Rachna Chawla, Corporate Trainer
13-Feb-2016	Workshop	Training Costs and Duration	Mr. Ramakar Jha, Management Consultant
10-Feb-2016	Workshop	Verbal Communication	Ms. Deenu Sapra, MERI-College of Engineering & Technology
6-Feb-2016	Workshop	Recent Shifts in Training New Sales Recruits	Mr. Ramakar Jha, Management Consultant
1-Feb-2016	Seminar	How to Improve Soft Skills for Interview	Mr. Sunil Dua, HR Advisor & Trainer, T.I.M.E
30-Jan-	Workshop	Training	Mr. Ramakar Jha,



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2016		Investment	Management Consultant
23-Jan-2016	Workshop	Sales Training: Objectives, Techniques, and Evaluation	Mr. Ramakar Jha, Management Consultant
26-Oct-2015	Workshop	Derivative investments	Mr. Ramakar Jha, Management Consultant
17-Oct-2015	Workshop	Portfolio management	Mr. Ramakar Jha, Management Consultant
10-Oct-2015	Workshop	Equity: Securities markets	Mr. Ramakar Jha, Management Consultant
3-Oct-2015	Workshop	Corporate finance	Mr. Ramakar Jha, Management Consultant
1-Oct-2015	Seminar	Recruitment -The Most Challenging Task for Multinational Companies	Mr.B.K Paul, Freelancer HR Advisor for Corporate Relations, Training & Placements
26-Sep-2015	Workshop	Applications and international standards convergence	Mr. Ramakar Jha, Management Consultant
19-Sep-2015	Workshop	Inventories, long-term assets, deferred taxes, and on- and off-balance sheet debt	Mr. Ramakar Jha, Management Consultant
12-Sep-2015	Workshop	The income statement, balance sheet and cash flow statement	Mr. Ramakar Jha, Management Consultant
11-Sep-2015	Seminar	How to Improve Soft Skills for Interview	Mr.Sunil Dua, HR Advisor & Trainer, T.I.M.E
4-Sep-2015	Workshop	Financial reporting and analysis: Introduction	Mr. Ramakar Jha, Management Consultant
22-Aug-2015	Seminar	Entrepreneurship	Prof. Sanjiv Mittal, Dean, USMS, GGSIP University

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13-Aug-2015	Seminar	Expectations of Corporate from Management Students	Mr.Rohit Kumar, IIM KOZHIKODE
12-Mar-2015	Seminar	How to handle Interview	Ms. Gupika Kumar, Faculty JIMS, Delhi
21-Feb-2015	Seminar	Financial Learning	Mr. Siddhanth Dua, Manager, ICICI Direct
11-Feb-2015	Seminar	New Advancements in Professional Education and How Future can Managers utilize it".	Mr. Anuj, Regional Head, Magnetics Pvt. Ltd.
1-Nov-2014	Workshop	Derivative investments	Mr. Ramakar Jha, Management Consultant
18-Oct-2014	Workshop	Portfolio management	Mr. Ramakar Jha, Management Consultant
11-Oct-2014	Workshop	Equity: Securities markets	Mr. Ramakar Jha, Management Consultant
4-Oct-2014	Workshop	Corporate finance	Mr. Ramakar Jha, Management Consultant
27-Sep-2014	Workshop	Applications and international standards convergence	Mr. Ramakar Jha, Management Consultant
20-Sep-2014	Workshop	Inventories, long-term assets, deferred taxes, and on- and off-balance sheet debt	Mr. Ramakar Jha, Management Consultant
13-Sep-2014	Workshop	The income statement, balance sheet and cash flow statement	Mr. Ramakar Jha, Management Consultant
6-Sep-2014	Workshop	Financial reporting and analysis: Introduction	Mr. Ramakar Jha, Management Consultant
28-Jan-2014	Workshop	Investor Awareness Program	Prof. R.P Tulsian,DU



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7-Nov-2013	Workshop	Mock Interview	Mr. Ishan Taneja, Director ,UAS International
7-Nov-2013	Seminar	Session on Personality Development and Training	Mr. Ishan Taneja, Director, UAS International
12-Nov-2013	Workshop	Prospects in Financial Domain	ICICI Securities
9-Oct-2013	Workshop	Aptitude Assessment Test	Train Brain
8-Oct-2013	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Amit Kumar Gupta, CA
12-Apr-2013	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Ashim Sehgal, CEO Voce Society
22-Mar-2013	Workshop	"Investors Protection in Capital Market" Under Investor Awareness Program	Prof. Dr. R.P. Tulsian, Prof. Delhi University
12-Feb-2013	Workshop	Mock GD/Interview	Ms Kakul Kapur, Head HR Quest
31-Jan-2013	Workshop	Mock Group Discussion & Personal Interview	Mr. Sunil Bellani, Head SMC Securities
20-Nov-2012	Seminar	Proficiency requirements for GD/PI	Wing Commander Mansoor A. Siddiqui (Retd.) From Foster Learning
19-Oct-2012	Seminar	How to face Interview	Mr. G. N. Mishra , Regional Head Academics From TIMES
18-Oct-2012	Workshop	Corporate Tax Planning	Dr. R. P. Tulsian, Prof. DU
12-Oct-2012	Seminar	Corporate Readiness By MAST, an initiative of AIMA	Mr. Sanjay Dixit, Director, BDACMA
12-Oct-	Seminar	Facing Interview	Sanjay Dixit,



# Self Study Report



2012		Board	Director Business Development AIMA
8-Oct-2012	Seminar	Investor Awareness	Mrs. Neelam Valecha, NSE
27-Sep-2012	Workshop	The Common Recent Development in Capital Market	Dr. R. P. Tulsian, Prof. DU
20-Sep-2012	Seminar	Jago Grahek Jago-SEBI	Mr. Sunil Prabhakar, Qualified Advisor-BFSI to National Consumer Helpline Jago Grahek Jago

Teaching methods adopted to improve student learning:





## Self Study Report

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Year	Major extension and outreach programs (Centralized)
2015-16	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Awareness campaign on Pollution Control through Odd-Even System
	Collage Making-Jaago Delhi-Crime Against Women
	Graffiti Competition-Save Girl Child, Nature
	Poster Making on Elino Effect
	Best out of Waste
	Painting Competition on Gender Sensitization-(Sub themes)-Gender Inequality, Child education, Female Feoticide
	Go Green Holi
	Blood Donation Camp
	Workshop on Self Defense
2014-15	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Wellness of the Society begins with Family Health
	Campaign-Swach Bharat
	Sensitization towards NE Culture & Community
	Udaan-Nayi Manzil Ki-An event for underprivileged & specially abled kids
	Go Green this Holi 2014
	Plantation Initiative
	Anti Tobacco Drive
2013-14	Go Green this Diwali
	Plantation Initiative
	Anti Tobacco Drive
2012-13	Skin Problems among Teenagers & Adolescents
	Go Green this Diwali 2012
	Painting competition on Anti Tobacco



35. SWOC analysis of the department and Future plans:

**Strength:**

1. Student centric teaching learning process
2. ICT enabled teaching process
3. Practical exposure through various events with emphasis to professional and societal dimensions

**Weaknesses:**

1. Faculty is not recognized as Research guide by GGSIPU.
2. No control on quality of students getting admitted.
3. No Academic Autonomy as to cater the need of industries by continuously updating the curriculum and facilities with the changing demands of the market.

**Opportunities:**

1. Encouraging more research work for faculty and students
2. To develop the department as a Centre of academic excellence for faculty and students.

**Challenges:**

1. To enhance the number of students going for higher education.
2. To pursue UGC – sponsored major and minor research projects that give the requisite opportunities to faculty members to undertake research.

**Future Plans:**

1. Provide better opportunities for faculty members to engage in professional consultancy services.
2. The faculty is competent to guide students for Ph.D. given the opportunity.



# Self Study Report

## Evaluative Report of MCA Department

- 1 Name of the department: **MCA**
- 2 Year of Establishment: **2002**
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **Master of Computer Application (MCA)**
- 4 Names of Interdisciplinary courses and the departments/units involved: **MBA, BJMC**

S. No.	Department	Subjects
1.	MBA	Principles & Practices of Management

- 5 Annual/ semester/choice based credit system (programme wise):  
Semester
- 6 Participation of the department in the courses offered by other departments

Department of MCA participates in courses of MBA, BBA, BJMC

Department	Subjects
<b>MBA</b>	<b>E- Business</b>
	<b>Business Intelligence Application</b>
	<b>Information System Management</b>
	<b>Software Project Management</b>
	<b>Web Technology</b>
	<b>Knowledge Management</b>
	<b>Database Management System</b>
	<b>Information Technology Management</b>
<b>BJMC</b>	<b>New Media Lab</b>
<b>BBA</b>	<b>Data Base Management System</b>
	<b>Computer Application</b>
	<b>Computer Application-II</b>

# Self Study Report



- 7 Courses in collaboration with other universities, industries, foreign institutions, etc: **NO**
- 8 Details of courses/programmes discontinued (if any) with reasons: **NO**
9. Number of Teaching posts

MCA 1 <sup>st</sup> shift	Sanctioned	Filled
<b>Professors</b>	<b>1</b>	<b>1</b>
<b>Associate Professors</b>	<b>3</b>	<b>3</b>
<b>Asst. Professors</b>	<b>8</b>	<b>8</b>

MCA 2 <sup>nd</sup> shift	Sanctioned	Filled
<b>Professors</b>	<b>1</b>	<b>1</b>
<b>Associate Professors</b>	<b>3</b>	<b>3</b>
<b>Asst. Professors</b>	<b>8</b>	<b>8</b>

- 10 Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

### ***MCA (FT) 1st shift***

S. No	Name	Qualification	Designation	Specialization	No. of Yrs of Exp.	No. of Ph.D. Student guided for the last 4 yrs
1	Prof. Mangelal	D.Sc, Ph. D, M.Sc.	Professor	Mathematics	44	14 Ph.D, 07 M.Phil
2	Dr. Krishna Bati	Ph.D, MCA	Asso. Prof.	Computer Application	11	
3	Dr.	Ph.D: 2015,	Asso. Prof.	Computer	10	



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	Somnath Sinha	MCA		Science		
4	Ms. Rashmi Ishrawat	UGC NET, MCA ,	Asst. Prof.	Computer Application	10	
5	Dr. Nidhi Arora	Ph.D (Soft. Eng.), MCA,MBA	Asso. Prof.	Computer Science	8	
6	Mr. Shivendra Kumar	MCA	Asst. Prof.	Computer Application	7	
7	Ms. Shampy Madan	MCA	Asst. Prof.	Computer Science	7	
8	Ms. Sonal Goel	MCA,B.I.T, M. Tech (Pur)	Asst. Prof.	Computer Science	6	
9	Ms. Alka Batra	MCA, Dip. In Instrumentation & Control	Asst. Prof.	Computer Application	5	
10	Ms. Meenu Kansal	Ph.D(Pur), MCA	Asst. Prof.	DBMS, OS, Networking	5	
11	Ms. Neha Gupta	M.Tech , B.Tech (CSE) Ph.D(Pur),	Asst. Prof.	Software Engineering	1	
12	Ms. Nupoor Garg	M.Tech(CS E), B. Tech (CSE)	Asst. Prof.	Computer Science	1	

### MCA 2nd Shift

1	Dr. Vishal Khatri	Ph.D.(CSE),M.Tech(CSE), B.E.(CSE)	Professor	Computer Science and Engineering	10	-
2	Mr.	M. Phil,	Asso.	Mathemati	30	

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	Avadhes h Kr. Shukla	M.Sc.(Mathemati cs)	Prof.	cs		
3	Dr. Gurvinder Kaur	Ph.D. (Com.Sc.), M.Phil. (Com.Sc.), M.Sc.(IT)	Asso. Prof.	Software Engineeri ng, Computer Science	11	1
4	Dr. Jitender Rai	Ph.D, ME (CSE), MCA	Asso. Prof.	Computer Science and Engineeri ng	5	-
5	Ms. Shashi Mehrotra Seth	M. Phil., M.Tech.(CS), MCA Ph. D (Pur),	Asst. Prof.	Computer Science	13	-
6	Ms. Geeta Rani	M.Phil. ,M.Tech, MCA Pursuing Ph.D.,	Asst. Prof.	Computer Science	7	
7	Ms. Arti Bajaj	MCA,Ph.D(Pur),	Asst. Prof.	Computer Applicatio n	6	-
8	Ms. Vaishali Balhara	UGC NET, MCA	Asst. Prof.	Computer Science	6	-
9	Ms. Bharti Aggarwal	M.Tech (IT), MCA (CS),M.Sc (CS)	Asst. Prof.	Computer Science	6	
10	Ms. Indu Sharma	M. Tech (Soft. Eng.), MCA Ph.D(Pur),	Asst. Prof.	Software Engineeri ng	6	
11	Mr. Mohit Tiwari	M.Phil, MCA	Asst. Prof.	Computer Applicatio n	5	
12	Ms. Neha Gupta	M.Tech, B.E.(CSE)	Asst. Prof.	Computer Science and Engineeri ng	5	



## Self Study Report

11. **List of senior visiting faculty:**
- Dr. Anoop Girdhar, CEO and Founder, Sedulity Solutions & Technologies
  - Prof. J.P. Mohla, DIG (Retd.), CISF
  - Prof. S. C. Agarwal, Scientist, Ministry of Science and Technology.
  - Prof. Naseeb Singh Gill, Professor, MDU
  - Prof. Rajinder Chiller, Professor, MDU

12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **No**

13 Student -Teacher Ratio (Programme Wise): **1: 5.96**

14 Number of academic support staff (technical) and administrative staff; sanctioned and filled

Academic Support Staff (Technical)		Administrative Staff	
Sanctioned	Filled	Sanctioned	Filled
02	02	2	2

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG:

- DSc : 01
- Ph. D : 06
- M.Phil : 04
- UGC NET : 02
- PG : 11

16. Number of faculty with ongoing projects from

- a) National funding agencies and grants received: **No**
- b) International funding agencies and grants received: **No**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **No**

18. Research Centre / facility recognized by the University: **No**

19. Publications

- a) Publication per faculty 3.24



# Self Study Report



• Number of papers published in peer reviewed journals (national /international) by faculty and students	54
• Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)	4
• Monographs	-
• Chapter in Books	02
• Books Edited	-
• Books with ISBN/ISSN numbers with details of publishers	-
• Citation Index	-
• SNIP	-
• SJR	-
• Impact factor	0.821 to 6.39
• h-index	2

20. Areas of consultancy and income generated:

Website Designing  
Income generated: Rs. 90,000/-

21. Faculty as members in

- a) National committee : No
- b) International committee : No
- c) Editorial board : 02 No.

22.

- a. Percentage of students who have done in-house projects including inter departmental/programme



## Self Study Report

100%

- b. Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry / other agencies

100%

23. Awards / Recognitions received by faculty and students

S. No	Faculty Name	Awards/ Recognition	Date	Year
1.	Ms. Arti Bajaj	Best Faculty Award	05.09.2015	2015
2.	Dr. Vishal Khatri	Best Faculty Award	05.09.2014	2014
3.	Ms. Arti Bajaj	Best Faculty Award	05.09.2013	2013
4.	Ms. Alka Batra	Best Faculty Award	05.09.2012	2012

S. No	Session	Name of The activity	Student Name	Position Achieved
1.	18.3.16	LAN Gaming (Counter Strike) Endeavour 16	Divas	3 <sup>rd</sup>
2.	26.9.15	Rapid Coderz, Technovision	Vibhour	1 <sup>st</sup>
3.	26.9.15	Techscript, Technovision	Manushree	1 <sup>st</sup>
4.	26.9.15	Guess Who I Am, Technovision	Abhishek Guleria & Ishani	1 <sup>st</sup>
5.	26.9.14	Website Design Technovision 2k14	Tanu Nirwal Varun Dev	1 <sup>st</sup>
6.	26.9.14	Google's Dance, Technovision 2k14	Piyush	1 <sup>st</sup>
7.	29.9.12	Google Dance, Technovision 2012	Himanshu Sharma	1 <sup>st</sup>
8.	29.9.12	Extempore Competition, Technovision 2012	Shalini Negi	1 <sup>st</sup>
9.	02.05.15	Chess Tournament, Tecnia Sports Meet	Surya Bhusan Kumar	1 <sup>st</sup>

# Self Study Report



10.	02.05. 15	Chess Tournament, Tecnia Sports Meet	Ankit Gupta	2 <sup>nd</sup>
11.	02.05. 15	Carrom Tournament, Tecnia Sports Meet	Saurav and Piyush	1 <sup>st</sup>
12.	02.05. 15	Carrom Tournament, Tecnia Sports Meet	Satish and Kshitiz	2 <sup>nd</sup>
13.	31.3.15	Lan Gaming, Endeavour	Piyush Sharma	2 <sup>nd</sup>
14.	26.9.14	Website Design Technovision 2k14	ManinderKalra Neha Thakur	2 <sup>nd</sup>
15.	26.9.14	Software Programming. Technovision 2k14	Maninder Kalra Neha Thakur	2 <sup>nd</sup>
16.	26.9.14	Technical Paper Presentation, Technovision 2k14	Mayank Kumar	2 <sup>nd</sup>
17.	26.9.14	Extempore, Technovision 2k14	Neha	2 <sup>nd</sup>
18.	26.9.14	E- Poster Making, Technovision 2k14	Varun Dev	2 <sup>nd</sup>
19.	29.9.12	Google Dance, Technovision 2012	Sawan Shubham	2 <sup>nd</sup>
20.	29.9.12	Technical Paper Presentation, Technovision 2012	Mayank Kumar	2 <sup>nd</sup>
21.	27.4.15 -1.5.15	Dr. Hedgewar Chess Tournament Held At Thyagraj Stadium	Surya Bhusan Kumar	3 points in FIDE Ratings
22.	26.9.14	It Quiz, Technovision 2k14	Maninder Kalra Neha Thakur	3 <sup>rd</sup>
23.	26.9.14	Technical Paper Presentation, Technovision 2k14	Ankit Gupta	3 <sup>rd</sup>
24.	26.9.14	Google's Dance, Technovision j 2k14	Submeet Ahi	3 <sup>rd</sup>
25.	26.9.14	Ad-Mad Show, Technovision 2k14	Mahi, Neha	3 <sup>rd</sup>



24 List of eminent academicians and scientists / visitors to the department

2015-16

1. Prof. (Dr.) R.K. Sharma, IIT, Delhi
2. Dr. Anup Gridhar, CEO, Sedulity Solutions & Technologies
3. Prof. (Dr.) A.Q. Ansari, JMI University, Delhi
4. Prof. (Dr.) Nasib Singh Gill, MDU, Rohtak,
5. Prof. (Dr.) Arvinvder Kaur, GGSIP University, Delhi
6. Prof.(Dr.) R.S. Chillar, MDU, Rohtak
7. Prof. (Dr.) Shampa Chakraverty, NSIT, Delhi

2014-15

1. Prof. Zahid Hussain Zaidi, Ex. Vice Chancellor, Rohilkhand University
2. Dr. Payal Pahwa, Principal, BPIT
3. Dr. Anuj Agarwal, Chairman, CSI
4. Mr. Atul Rajput, Java Expert CETPA INFOTECH IT Solutions
5. Dr.Nidhi Arora, Associate Professor, HMRITM
6. Mr. Himanshu Sharma, Research Associate
7. Dr.U.S.Pandey, Associate Professor, Delhi University
8. Ms.Ekta, .NET Expert Brain Mentors Software Solution,
9. Mr.Rohit Kaswan, Cyber security Expert, Acute India Cyber Security Solution,
10. Mr.Vishal , Android Expert, Ducat Pvt.Ltd

2013-14

1. Dr. Amita Dev, Principal cum Director, BPIBS
2. Dr.Anup Gridhar, CEO, Sedulity solution Technologies
3. Mr. Puneet Dahiya, CEO,Tumlare services,
4. Ms. Mudhu Bala Priyadarshi, Scientist (Sr.Scale), NPBGR

2012-13

1. Mr. Koushik Chatterjee,CEO,iThink Learning and Ex- VP, HCL
2. Mr. Ajay Kumar Dixit, Sr. Consultant, Head Communication
3. Er. Ompal Singh, Addl. Gen Manager, Radar Unit, Computer Network System Dept, Airport Authority of India.
4. Mr. Navdeep Dhindsa, Vice President, Hungama Digital Media Solutions Ltd., HCL Infosystems Ltd, Noida
5. Prof. Y.P. Singh, UP Technical University (MTU), Noida
6. Mr. Sudhanshu, CEO, Webcom Technologies
7. Dr. U.S. Pandey, Associate Professor, University of Delhi

# Self Study Report



8. Mr. Amit Mishra, Sr. Management Govt. Vertical, Lipi Data Systems
9. Mr. Manjeet Kumar, Asst. Prof. NIILM CMS, Greater Noida

25 Seminars/ Conferences/Workshops organized & the source of funding.

- a) **National** : Self-Financing
- b) **International** : Self-Financing

Date	Conference
26 <sup>th</sup> Feb 2016	National Conference on “Cyber Security: Issues & Challenges”
27 <sup>th</sup> Feb 2015	National Conference on “Big Data & Web Intelligence Analyst”
22 <sup>nd</sup> March 2014	National Conference On “Technology for Advanced Application for Education”
6 <sup>th</sup> April 2013	National Conference on “Information Communication & Computer Network”

26 Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applic ations receiv ed	Selec ted	Enrolled / Existing		Pass Percent age
			* M	*F	
2013-16 MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift			26 09	13 04	Session Ongoing
2012-15 MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift			26 15	30 03	91.07 100
2011-14 MCA 1 <sup>st</sup> Shift MCA 2 <sup>nd</sup> shift			27	25	98.08
2010-13 MCA 1 <sup>st</sup> Shift			37	25	95.16
<b>The University conducts CET of its own and data of total application received is not provided to the institution</b>					



## Self Study Report

27 Diversity of Students

Name of the Course	% of students from the same state (Existing)	% of students from other States (Existing)	% of students from abroad
<b>2015-18 MCA 1<sup>st</sup> Shift</b>	36.66	63.33	NIL
<b>MCA 2<sup>nd</sup> shift</b>	60	40	NIL
<b>2014-17 MCA 1<sup>st</sup> Shift</b>	89.47	10.52	NIL
<b>MCA 2<sup>nd</sup> shift</b>	76.92	23.07	NIL
<b>2013-16 MCA 1<sup>st</sup> Shift</b>	79.5	20.5	NIL
<b>MCA 2<sup>nd</sup> Shift</b>	38.4	61.6	NIL
<b>2012-15 MCA 1<sup>st</sup> Shift</b>	87.5	12.5	NIL
<b>MCA 2<sup>nd</sup> Shift</b>	55.5	44.5	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **No**

29. Student progression

	2010-2013	2011-2014	2012-2015	2013-2016
<b>Student progression</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>
UG to PG	NIL	NIL	NIL	-
PG to M. Phil.	NIL	NIL	NIL	-
PG to Ph.D.	NIL	NIL	NIL	-
Ph.D. to Post-Doctoral	NIL	NIL	NIL	-
Employed	72.58%	78.84%	79.72%	23.07 %
Campus selection	46.77%	59.61%	59.45%	23.07%
Other than campus recruitment	25.80%	19.23%	20.27%	NIL
Entrepreneurship/Self-employment	NIL	NIL	1	-

# Self Study Report



## 30 Details of Infrastructural facilities

- a) Library : Institute has centralized library  
**Books : 44**  
**E-resources (Centralized):** J-Gate, DELNET, E-research, World eBook Library  
**Membership (Centralized):** British Council Library, American Library
- b) Internet facilities for Staff & Students : **16 Mbps leased line**
- c) Class rooms with ICT facility : **03-The class rooms have been equipped with LCD Projectors**
- d) Laboratories : 01

<b>MCA LAB</b>	
<b>Computer Systems</b>	<b>90</b>  *I5, 8GB RAM, 1TB HDD=45  * I3, 4GB RAM, 500GB HDD=45
<b>Printers</b>	9
<b>Scanners</b>	1
<b>LCD Projectors</b>	1

- 31. Number of students receiving financial assistance from college, university, government or other agencies: **12 in last four years**
- 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

<b>Date</b>	<b>Enrichment Programs</b>	<b>Topic</b>	<b>Names of Eminent, Academicians, Scientists/Participants</b>
8-Feb-2016	Workshop	Workshop on Android Apps Development	Mr. Devender Khari, CEO & Corporate Trainer, DKOP Lab Pvt. Ltd
1-Feb-2016	Seminar	How to Improve Soft Skills for Interview	Mr.Sunil Dua, HR Advisor & Trainer, T.I.M.E



## Self Study Report

28-Nov-2015	Workshop	Project Implementation	Mr. Amit, Brain Mentors Pvt. Ltd.
27-Nov-2015	Workshop	JSP & Servlets	Mr. Amit, Brain Mentors Pvt. Ltd.
21-Nov-2015	Workshop	Database Connectivity	Mr. Amit, Brain Mentors Pvt. Ltd.
7-Nov-2015	Workshop	Multi Threading	Mr. Amit, Brain Mentors Pvt. Ltd.
2-Nov-2015	Workshop	Workshop on “WebDesigning(HTML5, CSS3)”	Ms.Prince Narula, Corporate Trainer, Ducat Pvt.Ltd.,Noida
2-Nov-2015	Workshop	Workshop on “PHP Technology”	Mr.Gaurav Pandey, Corporate Trainer, CMC Ltd(A TCS Subsidiery)
31-Oct-2015	Workshop	Exception Handling	Mr. Amit, Brain Mentors Pvt. Ltd.
24-Oct-2015	Workshop	String Buffer & String Builder	Mr. Amit, Brain Mentors Pvt. Ltd.
17-Oct-2015	Workshop	Strings	Mr. Amit, Brain Mentors Pvt. Ltd.
9-Oct-2015	Seminar	Prospects of Programming Languages in Corporate	Dr. Arvinder Kaur, Prof., Computer Science, USICT, GGSIP University
3-Oct-2015	Workshop	Packages	Mr. Amit, Brain Mentors Pvt. Ltd.
1-Oct-2015	Seminar	Recruitment -The Most Challenging Task for Multinational Companies	Mr.B.K Paul, Freelancer HR Advisor for Corporate Relations, Training & Placements



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29-Sep-2015	Workshop	Workshop on Cloud Computing	Mr Ankit Garg, Corporate Trainer, Allsoft Solutions Pvt.Ltd.
19-Sep-2015	Workshop	Relationship Between Objects Inheritance & Polymorphism	Mr. Amit, Brain Mentors Pvt. Ltd.
12-Sep-2015	Workshop	Classes & Objects	Mr. Amit, Brain Mentors Pvt. Ltd.
29-Aug-2015	Workshop	Input/output	Mr. Amit, Brain Mentors Pvt. Ltd.
22-Aug-2015	Workshop	Data Types, Identifiers & Variables	Mr. Amit, Brain Mentors Pvt. Ltd.
8-Aug-2015	Workshop	Introduction To Java	Mr. Amit, Brain Mentors Pvt. Ltd.
12-Mar-2015	Seminar	How to handle Interview	Ms. Gupika Kumar, Faculty JIMS, Delhi
5-Feb-2015	Workshop	Cyber Security and Ethical Hacking	Mr. Tarun Gautam, Corporate Trainer, Accute India Pvt.Ltd
31-Jan-2015	Workshop	Workshop on Java Technology	Mr. Vijay Kumar, Corporate Trainer, CMC Ltd.l
24-Nov-2014	Workshop	CCNA Workshop	Mr. Lokender Kumar, Corporate Trainer, Ducat, Noida.
22-Nov-2014	Workshop	Project Implementation	Sumit Joshi, Senior Consultant and Developer, Free Lancer
11-Nov-2014	Workshop	Android Applications Development	Mr. Deep Corporate Trainer, Ducat, Noida,
8-Nov-	Workshop	File uploading	Sumit Joshi, Senior Consultant and



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2014			Developer, Free Lancer
1-Nov-2014	Workshop	Advanced MySQL Joins, Full Text Search	Sumit Joshi, Senior Consultant and Developer, Free Lancer
25-Oct-2014	Workshop	Advanced MySQL Joins, Full Text Search	Sumit Joshi, Senior Consultant and Developer, Free Lancer
18-Oct-2014	Workshop	Importing, Exporting CSV data	Sumit Joshi, Senior Consultant and Developer, Free Lancer
11-Oct-2014	Workshop	SQL Functions	Sumit Joshi, Senior Consultant and Developer, Free Lancer
4-Oct-2014	Workshop	Advanced SQL query building	Sumit Joshi, Senior Consultant and Developer, Free Lancer
27-Sep-2014	Workshop	Basic MySQL, Simple SQL queries	Sumit Joshi, Senior Consultant and Developer, Free Lancer
13-Sep-2014	Workshop	PHP Strings Handling	Sumit Joshi, Senior Consultant and Developer, Free Lancer
13-Sep-2014	Workshop	Software Testing	Mr. Anjani, Corporate Trainer, Ducat, Noida
12-Sep-2014	Workshop	Aptitude Test and Soft skills Development	Mr. Jayant, Corporate Trainer, Talent Developers
6-Sep-2014	Workshop	PHP Cookies & PHP Sessions	Sumit Joshi, Senior Consultant and Developer, Free Lancer
30-Aug-2014	Workshop	PHP Forms	Sumit Joshi, Senior Consultant and Developer, Free Lancer

# Self Study Report



			Lancer
23-Aug-2014	Workshop	PHP Functions	Sumit Joshi, Senior Consultant and Developer, Free Lancer
16-Aug-2014	Workshop	PHP Arrays	Sumit Joshi, Senior Consultant and Developer, Free Lancer
9-Aug-2014	Workshop	PHP Fundamentals	Sumit Joshi, Senior Consultant and Developer, Free Lancer
2-Aug-2014	Workshop	Introduction	Sumit Joshi, Senior Consultant and Developer, Free Lancer
19-Apr-2014	Workshop	Web Development using PHP (E-Commerce, Web Development using Drupal & Word Press)	Mr. Surendra Kumar Singh, Corporate Trainer, HCL Learning Ltd.
12-Apr-2014	Workshop	Web Development using PHP(Perl-compatible regular expressions, message board, user registration for Universal site development)	Mr. Rahul Singh, Corporate Trainer, HCL Learning Ltd.
5-Apr-2014	Workshop	Web Development using PHP(Common Programming Techniques for Web Application Development using Cookies and Sessions and applying Security Methods)	Mr. Surendra Kumar Singh, Corporate Trainer, HCL Learning Ltd.
29-Mar-2014	Workshop	Web Development using PHP (Implementation of module 6-9)	Mr. Surendra Kumar Singh, Corporate Trainer, HCL Learning Ltd.
8-Mar-2014	Workshop	Web Development using PHP (Conditional Statements in PHP)	Mr. Mahesh Chandra, Corporate Trainer, HCL Info



## Self Study Report

			systems Ltd.
1-Mar-2014	Workshop	Web Development using PHP (Practical Exam)	Mr. Mahesh Chandra, Corporate Trainer, HCL Infosystems Ltd.
5-Feb-2014	Workshop	Aptitude Assessment	Mr. Rahul Sharma, Head, Corporate Relations, NIIT Technologies
4-Feb-2014	Workshop	Cloud Computing	Mr. Sandeep Singh, Corporate Trainer, Cyber Tech Global Learning Solutions
1-Feb-2014	Workshop	Web Development using PHP (Error Handling and Debugging, Using PHP with MySQL)	Mr. Sunil Tyagi, Corporate Trainer, HCL Infosystems Ltd.
25-Jan-2014	Workshop	Web Development using PHP (Introduction to SQL, Advanced SQL and MySQL)	Mr. Sunil Tyagi, Corporate Trainer, HCL Infosystems Ltd.
23-Nov-2013	Workshop	Web Development using PHP (Programming with PHP, Creating dynamic websites )	Mr. Abrar Ahmad, Senior Trainer, HCL Infosystem Ltd.
16-Nov-2013	Workshop	Web Development using PHP (Basic Syntax in PHP)	Mr. Abrar Ahmad, Senior Trainer, HCL Infosystem Ltd.
9-Nov-2013	Workshop	Web Development using PHP (Installation of XAMMP Server on Windows and MAC)	Mr. Abrar Ahmad, Senior Trainer, HCL Infosystem Ltd.
23-Oct-2013	Seminar	PHP	Mr. Vikas Sharma , Sr. Trainer, HCL Learning, HCL Infosystems Ltd.
8-Oct-2013	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Amit Kumar Gupta, CA
1-	Workshop	Aptitude Assessment Test	Train Brain

# Self Study Report



Oct-2013			
19-Aug-2013	Workshop	JAVA Technology	Mr. Umesh Yadav, Sr. Trainer, Dameon Solutions Pvt. Ltd.
19-Aug-2013	Seminar	Oracle	Mr. Rajat Som , Sr. Trainer, Cepta Infotech Pvt. Ltd.
13-Aug-2013	Seminar	PHP	Mr. Manoj , Trainer, PVR Systems Pvt. Ltd.
8-Aug-2013	Workshop	Oracle Technology	Mr. Lalit Sharma, Sr. Trainer, Artius Info Tech Pvt. Ltd.
12-Apr-2013	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Ashim Sehgal, CEO Voce Society
4-Apr-2013	Workshop	Microsoft Visual Studio. NET - Development of Project, Detailed Usage of ASP.NET with controls and Using CCS style sheets in Project.	Mr. Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
21-Mar-2013	Workshop	Microsoft Visual Studio. NET - Configuration, Security Overview and XML Web Services	Mr. Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
16-Mar-2013	Workshop	Microsoft Visual Studio. NET - Managing Application State	Mr. Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
15-Mar-2013	Workshop	Microsoft Visual Studio. NET - Data binding Server Controls and Server – Side Data Access and Customization	Mr. Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
5-Mar-2013	Workshop	Microsoft Visual Studio. NET - Introducing Web Forms & Validation, Working with Server Controls & HTML Controls and Applying Styles to Controls	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.



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4-Mar-2013	Workshop	Microsoft Visual Studio. NET - Development of Project, Detailed Usage of ASP.NET with controls and Using CCS style sheets in Project.	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
19-Feb-2013	Workshop	Microsoft Visual Studio. NET - Data Relation Collection and Connected Architecture	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
16-Feb-2013	Workshop	Microsoft Visual Studio. NET - ADO .NET Layers, Data Provider Layer & Data Set Layer and Data Tables Collection	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
14-Feb-2013	Workshop	Microsoft Visual Studio. NET - Delegates & Events, ADO.NET Assemblies, Working with System and Collections Namespace	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
12-Feb-2013	Workshop	Microsoft Visual Studio. NET - Properties and Indexers, Variables & Arrays, Exceptions & Assemblies, Working with System and Collections Namespace	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
9-Feb-2013	Workshop	Microsoft Visual Studio. NET - Essentials of Object – Oriented Programming, Using Reference – Types Variables, Creating and Destroying Objects Using Operators and Inheritance & Methods and Parameters	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.
6-Feb-2013	Workshop	Microsoft Visual Studio. NET - Overview of the Microsoft .NET Platform, Introduction to a managed Execution Environment,	Mr.Lalit Sharma, Sr. Trainer Aritus Tech Pvt. Ltd.

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		Overview of C#, Using Value – Type Variables and Statements and Expressions	
6-Nov-2012	Workshop	Information Security : Ethical Hacking	Mr. Sudhanshu Shekhar Sharma, Senior Security Analyst , Torrid Networks Pvt. Ltd.
24-Sep-2012	Workshop	Robotics	Mr Ashish Kumar,Ducat Technologies
25-Sep-2012	Seminar	Primavera P6 Software Project Management	Me. Jitendra Tyagi, MD Tyagi Consultancy
15-Sep-2012	Seminar	Corporate Expectations & Latest Trends in IT Sector	Mr. Sumit Kumar Senior Programmer, Accenture Services Pvt. Ltd
21-Sep-2012	Workshop	Employability Quotient Test	Mr. Abhishek Malik, Head Corporate Relations Ltd.,CMC Limited
22-Oct-2012	Workshop	A session on Mock GD/Interview	Ms Kakul Kapur, Head HR Quest
12-Oct-2012	Seminar	How to face Interview	Mr. G. N. Mishra , Regional Head Academics From TIMES
13-Aug-2012	Seminar	Ethical Hacking	Mr Shubneet Goel, MD, Spaul Complete IT Solutions Pvt. Ltd



## Teaching methods adopted to improve student learning



34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Year	Major extension and outreach programs (centralized)
2015-16	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Awareness campaign on Pollution Control through Odd-Even System
	Collage Making-Jaago Delhi-Crime Against Women
	Graffiti Competition-Save Girl Child, Nature
	Poster Making on Elino Effect
	Best out of Waste
	Painting Competition on Gender Sensitization-(Sub themes)-Gender Inequality, Child education, Female Feoticide
	Go Green Holi
	Blood Donation Camp
	Workshop on Self Defense
2014-15	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14



# Self Study Report



	Wellness of the Society begins with Family Health
	Campaign-Swach Bharat
	Sensitization towards NE Culture & Community
	Udaan-Nayi Manzil Ki-An event for underprivileged & specially abled kids
	Go Green this Holi 2014
	Plantation Initiative
	Anti Tobacco Drive
<b>2013-14</b>	Go Green this Diwali
	Plantation Initiative
	Anti Tobacco Drive
<b>2012-13</b>	Skin Problems among Teenagers & Adolescents
	Go Green this Diwali 2012
	Painting competition on Anti Tobacco



## ***Self Study Report***

35 SWOC analysis of the department and Future plans

### **Strength:**

1. ICT enabled teaching process
2. Syllabus enriched with industry oriented latest technologies
3. Air-Conditioned laboratory with advanced Computer Systems.

### **Weaknesses:**

1. Faculty is not recognized as Research guide by GGSIPU.
2. No flexibility in courses offered in modular form
3. No flexibility in Credit transfer and accumulation facility

### **Opportunities:**

1. To supplement the syllabus with enrichment courses.
2. To promote the Faculty and Students in the area of IT research.

### **Challenges:**

1. Disinterest of students in the MCA Program.
2. Continuous need to revise the course content and high redundancy rate of the available technology.
3. B. Tech. students competing with MCA Students for final placements.
4. To pursue UGC – sponsored major and minor research projects that give the requisite opportunities to faculty members to undertake research.

### **Future Plans:**

1. Industry sponsored Labs
2. Integrated MCA program
3. Provide better opportunities for faculty members to engage in professional consultancy services.

# Self Study Report



## Evaluative Report of BBA Department

1. Name of the department: **BBA**
2. Year of Establishment: **1999**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

### **Bachelor of Business Administration (BBA)**

4. Names of Interdisciplinary courses and the departments/units involve:  
**BBA**

<b>Department</b>	<b>Subject</b>
<b>MCA</b>	<b>Data Base Management System</b>
	<b>Computer Application</b>
	<b>Computer Application-II</b>
	<b>Management information System</b>

5. Annual/ semester/choice based credit system (programme wise):  
**Semester**
6. Participation of the department in the courses offered by other departments: **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **No**
8. Details of courses/programmes discontinued (if any) with reasons: **No**
9. Number of Teaching posts

<b>BBA 1<sup>st</sup> shift</b>	<b>Sanctioned</b>	<b>Filled</b>
<b>Professors</b>	<b>1</b>	<b>1</b>
<b>Associate Professors</b>	<b>2</b>	<b>2</b>
<b>Asst. Professors</b>	<b>9</b>	<b>9</b>

<b>BBA 2nd shift</b>	<b>Sanctioned</b>	<b>Filled</b>
<b>Professors</b>	<b>0</b>	<b>0</b>
<b>Associate Professors</b>	<b>1</b>	<b>1</b>
<b>Asst. Professors</b>	<b>6</b>	<b>6</b>



## Self Study Report

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

### BBA 1st shift

S. No	Name	Qualification	Designation	Specialization	No. of Yrs. of Exp	No. of Ph.D Student guided for the last 4 yrs
1	Dr. Vandana Raghava	Ph.D. (Economics), M.A.(Eco.)	Professor	Economics	10	-
2	Mr. Madhavendra Nath Jha	MBA, Ph.D (Pursuing)	Asso. Prof.	Marketing & Finance	29	-
3	Dr. Mani Manjari	Ph.D.: (Buss. & Finance), M.Com., PGDIBF	Asso. Prof.	Commerce	9	-
4	Dr. Nidhi Aggarwal	Ph.D, M. Com	Asso. Prof.	Finance	5	-
5	Ms.Priyanka Setia	MA (Public Admin)	Asst. Prof.	Public Administration	9	-
6	Ms. Punam Agrawal	MBA , Ph.D (Pursuing)	Asst. Prof.	HRM	6	-
7	Mr. Ishwar Singh Bisht	UGC NET (2011), MBA, M.Com	Asst. Prof.	Finance	5	-
8	Ms. Rachna Chawala	MBA (HR)	Asst. Prof.	HR	4	-
9	Mr. Pranab Kharbanda	MBA	Asst. Prof.	Marketing	4	-
10	Ms. Neeru Sharma	MBA	Asst. Prof.	Marketing & HR	3	-
11	Ms. Deepti Gupta	CFA(Chartered Financial Analyst)	Asst. Prof.	Finance	2	-
12	Ms. Kavita Mehta	MBA (Finance)	Asst. Prof.	Finance	1	-

# Self Study Report



## BBA 2nd Shift

S. No	Name	Qualification	Designation	Specialization	No. of Yrs. of Exp	No. of Ph.D Student guided for the last 4 yrs
1	Dr. Namita Mishra	Ph.D. (Commerce); M.Com. MBA	Asso. Prof.	Accountancy & Finance	4	-
2	Ms. Sweta Bakshi	MBA , MSc, Ph.D (Pursuing)	Asst. Prof.	HR & Marketing	11	-
3	Ms. Antika Bhargava	M.Com	Asst. Prof.	Finance	10	-
4	Ms. Rajni Bansal	M.Com., PGDIBO	Asst. Prof.	A/c, Eco., I. Tax, Stale	7	-
5	Mr. Pradeep Kumar Palei	MBA , M.Sc, Ph.D (Pursuing)	Asst. Prof.	Marketing & HR	6	-
6	Ms. Neha Gupta	UGC NET-2012, MBA	Asst. Prof.	Human Resource, Marketing	2	-
7	Mr. Sohail Ahtesham	MBA, Ph.D (Pursuing)	Asst. Prof.	Marketing / HRM	1	-

### 11. List of senior visiting faculty:

- Dr. R. P. Tulsian, Professor, Delhi University
- Dr. P. K. Gupta, Visiting Professor, Cracow University of Technology, Cracow (Polland)
- Dr. P. N. Kathuria, Ex. GM Sales, Bokaro Steel Plant
- Prof. M. K. Dhunna, Professor, MDU
- Dr. S. K. Garg, Ex-Principal, R.K. S.D. (PG) college, Kaithal
- Dr. Arvind Prasad, Ex. Head, Geology, TISCO, Jamshedpur
- Ms. Archana Chourdary, Head of Communication, Institut Francais en Inde



## Self Study Report

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **No**
13. Student -Teacher Ratio (programme wise): 1:18.17
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Academic Support Staff (Technical)		Administrative Staff	
Sanctioned	Filled	Sanctioned	Filled
02	02	2	2

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

- **Ph.D** - **04**
- **UGC NET** - **02**
- **PG** - **13**

16. Number of faculty with ongoing projects from

- a) National funding agencies and grants received: **No**  
 b) International funding agencies and grants received: **No**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **No**

18. Research Centre /facility recognized by the University: **No**

19. Publications

- a) Publication per faculty 1.08
- Number of papers published in peer reviewed journals (national /international) by faculty and students 10
  - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.) -
  - Monographs -

# Self Study Report



- Chapter in Books 3
- Books Edited 1
- Books with ISBN/ISSN numbers with details of publishers 3

“Business Statistics” by **Ms. Sweta Bakshi** Narosa Publishing  
**ISBN: 978-81-8487-389-4** New Delhi, 2016  
 (Text Book)

“Business Statistics” by **Ms. Sweta Bakshi** ISBN: Alpha Science International, London 2016  
 978-1842659182 (Text Book)

“E-Commerce” **Ms. Sweta Bakshi** Vayu Publication, New Delhi, 2012  
 ISBN: 9789381348895 (Text Book)

- Citation Index -
- SNIP -
- SJR -
- Impact factor 0 to 3.56
- h-index 2

20. Areas of consultancy and income generated

## Sales & Marketing

**Income generated: 1,25,000/-**

21. Faculty as members in:

National committee: No

International committee: No

Editorial board: 01



## Self Study Report

### 22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

**100%**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry / other agencies

**100%**

### 23. Awards / Recognitions received by faculty and students

S.No	Faculty Name	Awards/ Recognition	Date	Year
1.	Ms. Neha Gupta	Best Faculty Awards	05.09.2015	2015
2.	Dr. Mani Manjari	Best Faculty Awards	05.09.2014	2014
3.	Dr. Namita Mishra	Best Faculty Awards	05.09.2013	2013
4.	Mr. M. N. Jha	Best Faculty Awards	05.09.2012	2012

S. No.	Session	Name of The activity	Student Name	Position Achieved
1	18.3.16	Case Presentations	Mahima	1 <sup>st</sup>
2	18.3.16	Case Presentations	Anuj, Rashika	3 <sup>rd</sup>
3	18.3.16	Synthesis	Khushi, Rachit	2 <sup>nd</sup>
4	18.3.16	Business Plan	Shubham, Dishant	1 <sup>st</sup>
5	18.3.16	Business Plan	Tarun, Shashank	2 <sup>nd</sup>
6	18.3.16	Rangoli	R. Disha, Radhika, Prakash, Priyanka Arora	1 <sup>st</sup>
7	18.3.16	Rangoli	Rinki, Riddhi, Tanvi	2 <sup>nd</sup>



# Self Study Report



8	18.3.16	LAN Gaming (NFS)	Sahil Malik	1 <sup>st</sup>
9	18.3.16	LAN Gaming (Counter Strike)	Deepak	2 <sup>nd</sup>
10	8.11.15	Vice Chairperson in the Executive Board of European Council at Indus Public School Model United Nations' 15	Kritika Mittal	Appreciation
11	22.4.15	Solo Dance	Palak Goel	2 <sup>nd</sup>
12	22.4.15	Singing	Shreyas Tiwari	1 <sup>st</sup>
13	22.4.15	Singing	Manu Garg	3 <sup>rd</sup>
14	22.4.15	T-Shirt Paining	Sonal & Kanika Garg	1 <sup>st</sup>
15	22.4.15	T-Shirt Paining	Rinki & Rachna	2 <sup>nd</sup>
16	22.4.15	T-Shirt Paining	Yogita & Shefali	3 <sup>rd</sup>
17	22.4.15	Face Painting	Sonal and Ashish	3 <sup>rd</sup>
18	22.4.15	Ms And Mr Saras	Juhi Tiwari	Ms Saras
19	31.3.15	Synthesis	Yattin Khanna	2 <sup>nd</sup>
	31.3.15	Rangoli	Savita, Pooja and Aastha	2 <sup>nd</sup>
21	31.3.15	Product Logo Design	Manu Nagpal	2 <sup>nd</sup>
22	1-2.12.14	Rapporteur in the Executive Board of G8 at Indus Public School Model United Nations	Kritika Mittal	Appreciation
23	30-31.10.14	T-Shirt Painting	Anjali & Smriti	1 <sup>st</sup>
24	30-31.10.14	T-Shirt Painting	Rachna & Yogita	3 <sup>rd</sup>
25	30-31.10.14	Rangoli	Ishika & Ankita	1 <sup>st</sup>
26	30-31.10.14	Collage Making	Shefali & Rachna	3 <sup>rd</sup>



## Self Study Report

27	12.10.14	The Delegate of United Kingdom in the United Nations World Health Organization	Kritika Mittal	Participated
28	26.9.14	Technical Paper Presentation	Sagar Bhardwaj Kshitij Samuel	1 <sup>st</sup>
29	26.9.14	Lan Gaming	Sahil Malik	1 <sup>st</sup>
30	26.9.14	Google's Dance	Piyush	1 <sup>st</sup>
31	26.9.14	Google's Dance	Shubham Sharma	2 <sup>nd</sup>
32	26.9.14	E- Poster Making	Smriti Jain	1 <sup>st</sup>
33	26.9.14	Collage Making	Shefali, Yogita, Rinki	1 <sup>st</sup>
34	26.9.14	Collage Making	Aditi, Suman, Tanvi	2 <sup>nd</sup>
35	29-30.3.14	Japan (UNHRC) as Double Delegate in Bit-Model United Nations	Kritika Mittal	Participation
36	29.3.14	Role Play	R. Vignesh Shreyash Tiwari	1 <sup>st</sup>
37	19 10. 13	National Conference, TIAS	Kritika Mittal	Paper Presented
38	9.3.13	Business Quiz	Devesh Sharma and Tarun Khandelwal	2 <sup>nd</sup>
39	9.3.13	Debate	Tushar Mallarh and Piyush Tayal	1 <sup>st</sup>
40	9.3.13	Business Pla	Himani Sethi & Akshay Dhawan	1 <sup>st</sup>
41	9.3.13	Business Plan	Snigdha Sharma & Neha Aggarwal	2 <sup>nd</sup>
42	9.3.13	Case Presentation	Sakshi Goel and Priyank Makker	1 <sup>st</sup>
43	9.3.13	Case Presentation	Neha Agarwal and Snigdha Sharma	2 <sup>nd</sup>

# Self Study Report



44	9.3.13	Rangoli	Renu, Meghaand Arpit Jain	2 <sup>nd</sup>
45	9.3.13	Synthesis	Neha Agarwal	2 <sup>nd</sup>
46	9.3.13	On the Spot Painting	Tushar Khandenwal and Sakshi Bhatnagar	2 <sup>nd</sup>
47	15.2.13	Solo Indian Singing	Shreyash Tiwari	1 <sup>st</sup>
48	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Kritika Baweja	1 <sup>st</sup>
49	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Swati Bhatnagar	2 <sup>nd</sup>
50	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Shikha Singhal	3 <sup>rd</sup>
51	29.1.13	Quiz Guru 2013 by The Institute of Technology & Sciences (ITS)	Akshay Dhawan	4 <sup>th</sup>
52	13.10.12	Solo Singing	Shreyas	2 <sup>nd</sup>
53	13.10.12	Solo Dance	Gopesh	3 <sup>rd</sup>
54	29.9.12	Extempore Competition	Akshay	2 <sup>nd</sup>

24 List of eminent academicians and scientists / visitors to the department.

## 2015-16

1. Mr.Sunil Dua, HR Advisor & Trainer, T.I.M.E.
2. Dr. P.K.Gupta, Secretary General, NAFEN.
3. Dr. G.N. Mishra, Regional Head Academics, Times Group.



## ***Self Study Report***

### **2014-15**

1. Sh. Bhagwati Prasad, Former Chief Justice, High Court, Jharkhand.
2. Dr. K.P. Singh, Asso. Prof. University of Delhi.
3. ,Dr. R. P. Tulsian, Asso. Prof., University of Delhi.
4. Dr. Sunil Kadyan, Asst. Prof. Amity University, UP.
5. Dr. Meenakshi Kaushik, Asst. Prof., Amity University Delhi.
6. Dr. R. K. Sharma, Asso. Prof., Bhartiya Vidya Peeth Institute of Management and Research Delhi.
7. Dr. Anshu Arora, Principal Bal Bharti School, Bahadurgarh.

### **2013-14**

1. Dr. B.N.Mishra, Chairman Board of Governors NSIT, Govt. of NCT of Delhi.
2. Dr. Sanjiv Mittal, Prof.GGSIP University,New Delhi.
3. Dr. P.K Gupta, Secretary General NAFEN, New Delhi.
4. Dr. Nirmal Singh, DG, Guru Nanak Institute of Management, New Delhi.
5. Dr. Shesha Dev Sahoo, Prof., IIM, lucknow.
6. Dr. R.P Tulsian, Delhi University, Delhi.
7. Ms. Priyanka Gautam, Asst Professor, CPJ Institute of Higher Education,Delhi.
8. Dr. G.B. Sitaram, Professor, RDIAS.

### **2012-13**

1. Dr. D.K. Bandyopadhyay, Hon'ble Vice Chancellor, GGSIP University, Delhi.
2. Prof. Guest of Honour, M.A. Khan, Sr. Prof., Jamia Millia Islamia Delhi.
3. Ms. Sadhana Mishra- Vice President, IBM Global Technologies.
4. Dr. Prabhat Pankaj, Sr. Prof., Ex. Dean & Director, Jaipuria Institute of Management.
5. Prof. R. P. Tulsian, University of Delhi & Dr. Anand Sharma, Central University of Haryana, Haryana.
6. Ms. Sunil Kumari, Asst. Prof., Fairfield Institute of Management & Technology (FIMT).
7. Ms. Madhu Arora, Asst. Prof., Fairfield Institute of Management & Technology (FIMT).
8. Dr. H.K. Mittal, Advisor & Head, NSTEDB.
9. Dr. P.K. Gupta, Secy. General, NAFEN.
10. Mr. Neeraj Sharma Advisor, NSTEDB.

# Self Study Report



11. Prof. S. Das Gupta Wing. Cdr.
12. Prof. P.N. Kathuria Former AGM, Bokaro.
13. Mr. David, CEO, The innovation Work Group.
14. Dr. Mrs. Archana Singh, Sr Faculty.
15. Dr. P.K. Dutta Scientist 'E' DSIR.
16. Mr. V.K. Mathur, CEO, Worksite Integrated Network & Director Global Talent Consultant.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) **National : Self-Financing**

b) **International : No**

List of Seminars/conferences/workshops organized by the institute during last four years is

Date	Conference
10.10.14	National Conference on “Leadership and Management in the Era of Emerging Markets”
19.10.13	National Conference on “Indian Managers & Business success”
20.10.12	National Conference on “Heuristic Approach of Marketing in Developing Economies”

26 Student profile programme/course wise

Name of the Course/ programme	Applicatio ns recei ved	Selec ted	Enrolled/ Existing		Pass percenta ge
			*M	*F	
2013-16 BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift			35 25	17 15	Session Ongoing
2012-15 BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift			44 46	14 12	77.59% 65.52%
2011-14 BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift			33 40	19 13	80.77% 73.58%
2010-13 BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift			30 32	22 22	82.69% 81.48%



## 27 Diversity of Students

Name of the Course		% of students from the same state (Existing)	% of students from other States (Existing)	% of students from abroad
2015-18	BBA 1 <sup>st</sup> Shift	90.75%	9.25%	NIL
	BBA 2 <sup>nd</sup> Shift	91.6%	8.4%	NIL
2014-17	BBA 1 <sup>st</sup> Shift	94.6%	5.6%	NIL
	BBA 2 <sup>nd</sup> Shift	94.6%	5.6%	NIL
2013-16	BBA 1 <sup>st</sup> Shift	96.2%	3.8%	NIL
	BBA 2 <sup>nd</sup> Shift	90.0%	10%	NIL
2012-15	BBA 1 <sup>st</sup> Shift	86.2%	13.8%	NIL
	BBA 2 <sup>nd</sup> Shift	88%	12%	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

### 59 number of students

CET GGSIPU	-	48
CET Delhi University	-	01
IBPS	-	02
SSC	-	08

## 29 Student progressions

	2010-13	2011-14	2012-15	2013-16
<b>Student progression</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>
UG to PG	29.24%	35.23%	23.27%	-
PG to M. Phil.	NIL	NIL	NIL	-
PG to Ph.D.	NIL	NIL	NIL	-
Ph.D. to Post-Doctoral	NIL	NIL	NIL	-
Employed	42.45%	34.28%	50.86%	21.73%
Campus selection	31.13%	30.47%	36.20%	21.73%

# Self Study Report



Other than campus recruitment	11.32%	12.38%	14.65%	NIL
Entrepreneurship/Self-employment	NIL	3.80%	NIL	-

**30. Details of Infrastructural facilities: Details of Infrastructural facilities**

a) Library: **Institute has centralize library**

**Books : 41**

**E-resources (Centralized):** J-Gate, DELNET, E-research, World eBook Library

**Membership (Centralized):** British Council Library, American Library

b) Internet facilities for Staff & Students: **16 Mbps leased line**

c) Class rooms with ICT facility : 04-The class rooms have been equipped with LCD Projectors

d) Laboratories : **01**

	<b>BBA LAB</b>
<b>Computer Systems</b>	<b>40</b> I3 , 4GB RAM, 500GB HDD
<b>Printers</b>	4
<b>Scanners</b>	1
<b>LCD Projectors</b>	1

**31. Number of students receiving financial assistance from college, university, government or other agencies:**

**04 in last 4 years**



## Self Study Report

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Date	Enrichment Programs	Topic	Names of Eminent, Academicians, Scientists/Participants
15-Feb-16	Workshop	Self Assessment	Ms. Deenu Sapra, MERI-College of Engineering & Technology
1-Feb-16	Seminar	How to Improve Soft Skills for Interview	Mr.Sunil Dua, HR Advisor & Trainer, T.I.M.E
1-Oct-15	Seminar	Recruitment - The Most Challenging Task for Multinational Companies	Mr.B.K Paul, Freelancer HR Advisor for Corporate Relations, Training & Placements
11-Sep-15	Seminar	How to Improve Soft Skills for Interview	Mr.Sunil Dua, HR Advisor & Trainer, T.I.M.E
22-Aug-15	Seminar	Employability Skills	Dr. P.K.Gupta, Secretary General, NAFEN
12-Mar-15	Seminar	How to handle Interview	Ms. Gupika Kumar, Faculty JIMS, Delhi
7-Mar-14	Workshop	Horning the Interview Skills	Mr.Ishaan Taneja, Director, UAS International Pvt Ltd.
12-Mar-14	Seminar	Group Discussion & Personal Interview Skills	Dr. G.N. Mishra, Regional Head Academics, Times Group.
28-Jan-14	Workshop	Investor Awareness Program	Prof. R.P Tulsian, DU
6-Nov-13	Seminar	Session on Personality Development and Training	Mr. Ishan Taneja, Director, UAS International
10-Sep-13	Seminar	SWOT Analysis for	Mr. Vikram Gahlot, IIM-C



# Self Study Report



		future prospects	
12-Apr-13	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Ashim Sehgal, CEO Voce Society
8-Oct-13	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Amit Kumar Gupta, CA
6-Nov-12	Workshop	SWOT Analysis	Mr. Abhishek Sharma, Career Launcher
26-Nov-12	Seminar	Preparation for Group Discussion/Interview	Mr. Sandip Gupta, JCL Power Cement Ltd.
7-Nov-12	Seminar	Mentoring BBA Students to face Interview	Mr Ishan Taneja, Aviva Group
2-Nov-12	Seminar	Proficiency requirements in GD/PI for BBA	Wing Commander Mansoor A. Siddiqui (Retd.), Director Foster Learning



33. Teaching methods adopted to improve student learning:



34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Year	Major extension and outreach programs (Centralized)
2015-16	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Awareness campaign on Pollution Control through Odd-Even System
	Collage Making-Jaago Delhi-Crime Against Women
	Graffiti Competition-Save Girl Child, Nature
	Poster Making on El-Nino Effect
	Best out of Waste
	Painting Competition on Gender Sensitization-(Sub themes)-Gender Inequality, Child education, Female Foeticide

# Self Study Report



	Go Green Holi
	Blood Donation Camp
	Workshop on Self Defense
<b>2014-15</b>	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Wellness of the Society begins with Family Health
	Campaign-Swach Bharat
	Sensitization towards NE Culture & Community
	Udaan-Nayi Manzil Ki-An event for underprivileged & specially abled kids
	Go Green this Holi 2014
	Plantation Initiative
	Anti Tobacco Drive
<b>2013-14</b>	Go Green this Diwali
	Plantation Initiative
	Anti Tobacco Drive
<b>2012-13</b>	Skin Problems among Teenagers & Adolescents
	Go Green this Diwali 2012
	Painting competition on Anti Tobacco



## ***Self Study Report***

35. SWOC analysis of the department and Future plans

### **Strength:**

1. ICT enabled teaching process.
2. Orientation of students towards Higher Education and Entrepreneurship.
3. All round grooming through exposure to different types of events.

### **Weaknesses:**

1. Faculty is not recognized as Research guide by GGSIPU.
2. No control on quality of students getting admitted.
3. No flexibility in terms of curriculum designing.

### **Opportunities:**

1. Consultancy Services

### **Challenges:**

1. Quality of Students not available
2. Research at UG Level for students

### **Future Plans:**

1. Integrated MBA.
2. To enhance further the presentation and publication of research papers.
3. To setup incubation center for promoting entrepreneurship.

# Self Study Report



## Evaluative Report of the Departments

1. Name of the department : **BJMC**
2. Year of Establishment : **2003**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

### **Bachelor of Journalism and Mass Communication (BJMC)**

4. Names of Interdisciplinary courses and the departments/units involved:

S.No.	Department	Subjects
1.	MCA	New Media Lab

5. Annual/ semester/choice based credit system (programme wise) :  
Semester
6. Participation of the department in the courses offered by other departments: No
7. Courses in collaboration with other universities, industries, foreign institutions, etc: No
8. Details of courses/programmes discontinued (if any) with reasons: No
9. Number of Teaching posts:

<b>BJMC 1<sup>st</sup> shift</b>	<b>Sanctioned</b>	<b>Filled</b>
Professors	<b>1</b>	<b>1</b>
Associate Professors	<b>2</b>	<b>2</b>
Asst. Professors	<b>9</b>	<b>9</b>

<b>BJMC 2<sup>nd</sup> shift</b>	<b>Sanctioned</b>	<b>Filled</b>
Professors	<b>0</b>	<b>0</b>
Associate Professors	<b>1</b>	<b>1</b>
Asst. Professors	<b>6</b>	<b>6</b>



## Self Study Report

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

### BJMC 1st Shift

S. No	Name	Qualification	Designation	Specialization	No. of Yrs. of Exp.	No. of Ph.D. Student guided for the last 4 yrs
1	Dr. R .S. Yadav	Ph.D., M.Sc., PGDM	Professor	Public Relation	35	
2	Dr. Trishu Sharma	Ph.D., (Journ. & Mass.Com.), M.A. (Mass Comm.)	Asso. Prof.	Print and Electronic Media	6	
3	Dr. Sandhya Bindal	Ph.D., MJMC, MBA	Asso. Prof.	Advertising	8	
4	Mr. Vidyut Prakash Maurya	UGC NET – JMC, MA (Mass Comm.), MA (History)	Asst. Prof.	Designing, Graphics	15	
5	Dr. Kiran Walia	Ph.D., M.A (Journalism)	Asso. Prof.	Journalism & Mass Comm.	8	
6	Mr. Bal Krishna Mishra	MJMC	Asst. Prof.	Public Relations	5	
7	Ms. Honey Shah	Pursuing PhD, M.Phil (Mass. Com.); MA (Mass Comm.), MBA, PG Dip. In Radio & TV Journalism	Asst. Prof.	Radio Journalism, Advertising	5	
8	Ms. Priyanka Sarkar	MJMC	Asst. Prof.	Photography	4	
9	Ms. Nivedita	M.Sc. Advt.& PR,	Asst. Prof.	Advertising, Public	3	

# Self Study Report



	Sharma	MBA		Relation		
10	Mr. Ram Prakash Tiwari	Pursuing PhD, UGC NET, M.Sc.(MCAJ)	Asst. Prof.	Mass Comm., Advt. & Journalism	4	
11	Mr. Aditya Ojha	M.A (Journ. & Mass Comm.), M.A. (Pol. Sc.)	Asst. Prof.	Journalism & Mass Comm.	2	
12	Mr. Lalit Mohan	MA (Mass Comm.)	Asst. Prof.	Electronics Media	2	

## BJMC2nd Shift

1	Dr. Rajesh Agrawal	Ph.D. (Journ. & Mass.Com.), MJMC	Asso. Prof.	Audio Program Production	7	-
2	Mr. Rahul Mittal	M. Phil, M.A.(Mass. Comm.); PG Dip. In Radio & TV Journalism, PGDEI, Pursuing PhD	Asso. Prof.	Mass Comm.	11	
3	Ms. Bhavna Madan	UGC NET (MC&J); MA (Broadcast. Journ.); MBA. ,Pursuing PhD	Asst. Prof.	TV Radio Journalism, Advertising, Public Relation	11	
4	Ms. Parul Jain	UGC NET, MA (Mass Comm.), PGDJM	Asst. Prof.	Mass Comm. & Journalism	4	
5	Ms. Akansha Arora	MA (Journ & Mass Com)	Asst. Prof.	Mass Comm. & Journalism	2	
6	Ms. Harveen Arora	MA (MC)	Asst. Prof.	Mass Comm. & Journalism	5	
7	Ms. Jyoti Gupta	M.A (Mass Comm.), MBA	Asst. Prof.	Mass Comm. & Journalism	4	



## Self Study Report

11. List of senior visiting faculty:
- Prof. W. A. Qazi, Prof. IIMC (Retd.)
  - Prof. (Dr.) Devesh Kishore, Director- Electronic Media Production Center (EMPC), IGNOU (Retd.); Professor Emeritus – Makhanlal Chaturvedi Rashtriya Patrakarita Evam Sanchar Vishwavidyalaya
  - Prof. Shivaji Sarkar, Prof. IIMC (Retd.)
- Ms. Manjari Joshi – Journalist and Eminent Anchor – Doordarshan**
- Mr. Kishore Vij, Creative Director, Beyond 24 Frames  
**Mr. Sunil Khosla, CEO & Founder, Fourth Estate**
  - Dr. Nagaraja Murthy HL, Associate Professor
  - Dr. Dilip Kumar, Associate Prof., Jamia Milia Islamia
  - Mr. Abhimanyu Jain, Sr. Executive, Group M
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **No**
13. Student -Teacher Ratio (programme wise) 1:19.5
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Academic Support Staff (Technical)		Administrative Staff	
Sanctioned	Filled	Sanctioned	Filled
2	2	2	2

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph. D/ M.Phil / PG:
- Ph. D: 05  
M.Phil: 02  
UGC NET: 04  
PG: 08
16. Number of faculty with ongoing projects from
- a) National funding agencies and grants received: No
  - b) International funding agencies and grants received: No
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: No
18. Research Centre /facility recognized by the University: No



# Self Study Report



## 19. Publications

a) Publication per faculty	2.53
• Number of papers published in peer reviewed journals (national international) by faculty and students	40
• Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)	-
• Monographs	-
• Chapter in Books	02
• Books Edited	-
• Books with ISBN/ISSN numbers with details of publishers	-
• Citation Index	-
• SNIP	-
• SJR	-
• Impact factor	0-2.147
• h-index	-

20 Areas of consultancy and income generated: No Consultancy

21 Faculty as members in

National committee: **No**  
 International committee: **No**  
 Editorial board: **04**

22 Student projects

- a Percentage of students who have done in-house projects including inter departmental/programme **100%**
- b Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry / other agencies **100%**

23 Awards / Recognitions received by faculty and students

S.No	Faculty Name	Awards/ Recognition	Date	Year
1	Ms. Honey Shah	Best BJMC Faculty Awards	05.09.2015	2015
2	Dr. Rajesh Agarwal	Best BJMC Faculty Awards	05.09.2014	2014
3	Ms. Honey Shah	Best BJMC Faculty Awards	05.09.2012	2012



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S. No	Session	Name of The activity	Student Name	Position Achieved
1	2.4.16	Photography Exhibition, Rubaru	Rishabh Kapoor	2 <sup>nd</sup>
2	2.4.16	Photography Exhibition, Rubaru	Parth Verma	3 <sup>rd</sup>
3	18.3.16	Case Presentations, Endeavour 2016	Bhavik Sachdeva	1 <sup>st</sup>
4	18.3.16	Ad Mad Show, Endeavour 2016	Saket, Bhavik, Dolly	1 <sup>st</sup>
5	18.3.16	Just A Minute, Endeavour 2016	Ayushman Singhal	1 <sup>st</sup>
6	18.3.16	Rangoli, Endeavour 2016	Rishbhi, Tamanna, Shrishti Gulati	2 <sup>nd</sup>
7	15.3.16	Photography_Short_Video_Compensation, Tantra-e-Naya, Rukmini Devi Institute of Advanced Studies, Delhi	Shikhar Srivastava	1 <sup>st</sup>
8	14.2.16	Street Play, Bhojpuri Manch, Avantika	Mridang Group	3 <sup>rd</sup>
9	02.2.16	Street Play, TDPL	Mridang Group	1 <sup>st</sup>
10	27.10.15	Mr. & Ms. Varchasva	Varun Kindra	Mr. Varchasva
11	27.10.15	Media Quiz	Harshvardhan and Mayank Puri	2 <sup>nd</sup>
12	27.10.15	Graffiti	Inderpreet, Priya Yadav, Paramjot	2 <sup>nd</sup>
13	27.10.15	Solo Singing	Adnan	1 <sup>st</sup>
14	27.10.15	Solo Singing	Rohil	3 <sup>rd</sup>
15	27.10.15	Film Screening	Bhavik, Anish	2 <sup>nd</sup>
16	27.10.15	Live Reporting	Shubham Saxena	2 <sup>nd</sup>
17	25.4.15	Photography Exhibition, Rubaru	Simran Sharma	1 <sup>st</sup>
18	25.4.15	Photography Exhibition, Rubaru	Shikhar Srivastava	2 <sup>nd</sup>

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19	22.4.15	Solo Dance	Anjali	2 <sup>nd</sup>
20	22.4.15	Solo Dance	Mahi	3 <sup>rd</sup>
21	31.3.15	Ad-Mad	Radhika Kampal, Saket Rateria, Mridul and Hrash	1 <sup>st</sup>
22	31.3.15	Ad-Mad	Aakriti, Ayushi, Anupriya and Sakshi	3 <sup>rd</sup>
23	31.3.15	Just A Minute	Ayushman Singhal	2 <sup>nd</sup>
24	31.3.15	Lan Gaming	Piyush Sharma	2 <sup>nd</sup>
25	31.3.15	Debate	Ayushmaan and Neha	3 <sup>rd</sup>
26	31.3.15	Sales Gorilla	Tanya & Rakhi, ,	1 <sup>st</sup>
27	31.3.15	Sales Gorilla	Priyanka & Sonali,	2 <sup>nd</sup>
28	31.3.15	Role Play	Nakul and Radhika,	1 <sup>st</sup>
29	31.3.15	Role Play	Saket and Mridul	3 <sup>rd</sup>
30	28.2 – 2.3.15	On The Spot Painting, Anugoonj 2015	Smriti Jain	Second prize
31	30- 31.10.1 4	Rj Hunt	Swati	1 <sup>st</sup>
32	30- 31.10.1 4	Rj Hunt	Anupriya	2 <sup>nd</sup>
33	30- 31.10.1 4	Rj Hunt	Neha Garg	3 <sup>rd</sup>
34	30- 31.10.1 4	News Writing	Gaurav Joshi	1 <sup>st</sup>
35	30- 31.10.1 4	T-Shirt Painting	Anjali & Smriti	1 <sup>st</sup>
36	30- 31.10.1 4	T-Shirt Painting	Kanika & Sonal	2 <sup>nd</sup>
37	30- 31.10.1 4	T-Shirt Painting	Rachna & Yogita	3 <sup>rd</sup>
38	30- 31.10.1 4	Rangoli	Heena & Sukriti	3 <sup>rd</sup>



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39	30-31.10.14	Extempore	Ayushmann	1 <sup>st</sup>
40	30-31.10.14	Collage Making	Palak & Rashi	2 <sup>nd</sup>
41	30-31.10.14	Mr. & Ms. Varchasva 2014	Mahi	Ms. Varchasva
42	26.9.14	Extempore	Mahi	1 <sup>st</sup>
43	26.9.14	Extempore	Neha	2 <sup>nd</sup>
44	26.9.14	Extempore	Anupriya	3 <sup>rd</sup>
45	26.9.14	Ad-Mad Show	Harsh, Mridul, Saket, Radhika	1 <sup>st</sup>
46	26.9.14	Ad-Mad Show	Deepika, Archan a, Ankita, Abhisek, Vikas	2 <sup>nd</sup>
47	26.9.14	Ad-Mad Show	Mahi, Neha	3 <sup>rd</sup>
48	26.9.14	E- Poster Making	Smriti Jain	1 <sup>st</sup>
49	May 14	Devrishi Narad Jayanti avum Patrakaar Samman Samaroh	Saket Rateria	Upcoming Journalis t
50	May 14	Devrishi Narad Jayanti avum Patrakaar Samman Samaroh	Neha Garg	Upcoming Journalis t
51	Feb 14	Ad-Mad, Exploring New Horizons, Laxmibai College, DU	Saket Rateria, HarshDhawan, Mridul Arora, RadhikaRampal	1 <sup>st</sup>
52	Feb 14	Ad-Mania at Management Fest Bhartiya Vidya Peeth's Usha & Lakshmi Mittal Institute of Managemnt	Harsh Dhawan, Mridul Arora, Radhika Rampal	1 <sup>st</sup>
53	29.3.14	Ad Campaign	Radhika Kampal Saket Rateria	1 <sup>st</sup>
54	29.3.14	Ad Campaign	Neha Garg Mahi Sharma	2 <sup>nd</sup>
55	29.3.14	Just A Minute	Mahi	1 <sup>st</sup>
56	Dec. 13	Ad-Mad Show at JIMS, Sec-3, Rohini	Saket Rateria, Harsh Dhawan, Mridul Arora & Swati	2 <sup>nd</sup>

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			Chourdary	
57	9.3.13	Debate	Hiteshi Malhotra & Priyanka Pandey	2 <sup>nd</sup>
58	9.3.13	Just A Minute	Ashwinder Kaur	1 <sup>st</sup>
59	9.3.13	Just A Minute	Ishita Bhatia	2 <sup>nd</sup>
60	9.3.13	Collage Making	Ashwinder Kaur and Soni Miglani	2 <sup>nd</sup>
61	9.3.13	Product Logo Design	Punita Chira	2 <sup>nd</sup>
62	9.3.13	Synthesis	Ishita Bhatia	1 <sup>st</sup>
63	9.3.13	Ad Mad	Abhishek	1 <sup>st</sup>
64	9.3.13	Ad Mad	Punita and Hiteshi	2 <sup>nd</sup>
65	15.2.13	MONO ACTING	Punita Chira	1 <sup>st</sup>
66	1 – 3.2.13	Debate (Hindi)	Priyanka Pandey & Hiteshi Malhotra	1 <sup>st</sup>
67	13.10.1 2	Creative Writing English	Priyanka Pandey	1 <sup>st</sup>
68	13.10.1 2	Creative Writing English	Hiteshi Malhotra	3 <sup>rd</sup>
69	13.10.1 2	Photography Exhibition	Gursimran Singh	1 <sup>st</sup>
70	13.10.1 2	Photography Exhibition	Heeba Siddiqui	2 <sup>nd</sup>
71	13.10.1 2	Photography Exhibition	Kshitiz Gupta	3 <sup>rd</sup>
72	13.10.1 2	T – Shirt Painting	Eti and Saumya	2 <sup>nd</sup>
73	13.10.1 2	Solo Dance	Tanvi Sood	1 <sup>st</sup>
74	13.10.1 2	Poster	Hiteshi Malhotra & Punita Chira	2 <sup>nd</sup>
75	13.10.1 2	Poster	Anusha and Anya Aftab	3 <sup>rd</sup>
76	13.10.1 2	Rangoli	Aastha Wahi and Mansi Annand	3 <sup>rd</sup>
77	29.9.12	Technical Paper Presentation	Neha Agarwal	1 <sup>st</sup>
78	11.2.12	T-Shirt Painting, Expression, Kalindi College, DU	Dilshad	3 <sup>rd</sup>



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79	11.2.12	Media Quiz, , Expression, Kalindi College, DU	Pawan Poona & Yatharth Chauhan	2 <sup>nd</sup>
80	8.2.12	AIMA Quiz	Durgesh Singh Bhadauria	1 <sup>st</sup>
81	8.2.12	AIMA Quiz	Pawan Poona	2 <sup>nd</sup>

24 List of eminent academicians and scientists / visitors to the department

### 2015-16

1. Prof. (Dr.) Devesh Kishore, Director- Electronic Media Production Center (EMPC), IGNOU (Retd.); Professor Emeritus – Makhanlal Chaturvedi Rashtriya Patrakarita Evam Sanchar Vishwavidyalaya (Noida Campus)
2. Prof. Hemant Joshi – Professor, Dept. of Hindi Journalism, IIMC, Delhi
3. Mr. Nawal Kishore Singh – Sr. Journalist, General Secretary – Broadcast Editor's Association, Delhi
4. Ms. Manjari Joshi – Journalist and Eminent Anchor – Doordarshan
5. Mr. Ramesh Sharma - Asst. Director Programme, Jaipur Doordarshan Kendra, Jaipur
6. Mr. Abhimanyu Jain – Media Professional, Executive – Group M, Gurgaon
7. Dr. Charu Lata Singh – Dean, VSJMC, Vivekanand Institute of Professional Studies, Delhi
8. Dr. Sonu Tiwari – Faculty, Delhi University, Delhi;
9. Mr. R.S. Yadav – Programme Officer, All India Radio, Delhi.
10. Dr. Lal Bahadur Ojha, HoD, MCRPV, Noida Campus, Noida.
11. Dr. Rajni Rathi, Asso. Prof., BLS Institute of Management Studies, Bahadurgarh.
12. Dr. Gopal Thakur, HoD, Kasturi Ram College of Higher Education, Narela.
13. Mr. Sunil Dua, HR Advisor & Trainer, T.I.M.E
14. Mr. Sunil Khosla, Founder Fourth Estate
15. Mr. Digvijay Singh, Senior Copy Editor, Navbharat Times
16. Mr. Kishore Vij, Creative Director, Beyond 24 Frames

### 2014-15

1. Padmashree Dr. Shyam Singh Shashi, Director General, Research Foundation International, Delhi,

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2. Prof. Kapil Kumar, Chairperson, School of Social Sciences, IGNOU, Delhi
3. Mr. Sudesh Kumar, Film Maker, Delhi
4. Dr. Charu Lata Singh, Director, School of Media Studies, VIPS, Delhi
5. Dr. Vinita Gupta, Asso. Professor, MAIMS, Delhi
6. Prof. Kapil Kumar, Chairperson, School of Social Sciences, IGNOU, Delhi
7. Mr. Sudesh Kumar, Film Maker.
8. RJ Rahul Makkin from Oye FM 104.8
9. Mr. Amit Mehra, Bureau Chief, Dainik Bhaskar, Harayana
10. Mr. Umesh Joshi, Khabrein Abhi Tak, Harayana
11. Mr. Harshit Walia, Amity University
12. Prof. Shivaji Sarkar, IIMC
13. Mr. Kishore Vij, Creative Director, Beyond 24 Frames

## 2013-14

1. Prof. Devesh Kishore, Director, EMPC, IGNOU (Retd.)
2. Dr. Dharmendra, HoD, BJMC LLDIMS,
3. Mr. Manohar Manoj, Editor, Business India,
4. Prof. Ambrish Saxena, Director, VIPS,
5. Mr. Anurag Mishr, Chief Reporter, Hindustan,
6. Dr. Anjani K Jha, Professor, MAIMS,
7. Dr. Dilip K, Professor, Jamia Milia Islamia University, Delhi
8. Mr. Sudhir Rinten, Maharaja Agrasen College, DU
9. Ms. Urvashi Sharma, MBICEM, New Delhi
10. Mr. Harpreet Singh, Team Leader, Youth for Education, India
11. Mr. Amit Kumar Gupta, CA

## 2012-13

1. Prof. S.K. Tewari, Dean (School of Mass Communication & Media Technology) Central University of Jharkhand, Ranchi,
2. Dr. Umesh Arya, Associate Professor, Guru Jambheshwar University of Science & Technology, Hisar,
3. Prof. Sudhir Naib, Professor, IILM, New Delhi,
4. Mr. Adarsh Kumar, Scientist 'G', Head Analytical Group, Deptt. of Atomic Energy, Government of India,
5. Dr. P. K. Yadav, Public Information Officer, Planning Commission Govt. of India,
6. Dr. Charulata, Associate Professor, HOD, BJMC (VIPS), \Mr. S.B. Singh, Scientist 'F', Deptt. of Atomic Energy, Government of India
7. Mr. Sunil Khosla, Founder Fourth Estate



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8. Dr. Sunil Keshar Deodhar, Programme Executive, AIR Pune
9. Mr. Devdarshan Chakraborty, Director Perfect Relations
10. Wing Commander Mansoor A. Siddiqui (Retd.) From Foster Learning

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) **National** : Self-Financing
- b) **International** : Self-Financing

Date	Conference
12th March, 2016	National Conference on “Freedom of Expression: A Prerequisite to Democracy”
21.11.2014	National Conference on “Global Trends and Issues in Media”
23rd Nov., 2013	National Conference on “Impact & Penetration of Mass Media Campaign on Political, Social & Disaster Management”
23rd Nov, 2012	National Conference on “Democratization Of Communication”

26 Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled/Existing		Pass percentage
			*M	*F	
2013-16 BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift			26 28	34 26	Session Ongoing
2012-15 BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift			18 -	28 -	86.96% -
2011-14 BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift			24 22	34 19	93.10% 87.80%
2010-13 BJMC 1 <sup>st</sup> Shift BJMC 2 <sup>nd</sup> Shift			21 24	34 31	98.18% 94.55%





## 27 Diversity of Students

Name of the Course	% of students from the same state (Existing)	% of students from other States (Existing)	% of students from abroad
2015-18 BJMC 1 <sup>st</sup> Shift	89.8%	10.2%	NIL
BJMC 2 <sup>nd</sup> Shift	91.6%	8.4%	NIL
2014-17 BJMC 1 <sup>st</sup> Shift	95%	5%	NIL
BJMC 2 <sup>nd</sup> Shift	93%	7%	NIL
2013-16 BJMC 1 <sup>st</sup> Shift	88.3%	11.7%	NIL
BJMC 2 <sup>nd</sup> Shift	88.9%	11.1%	NIL
2012-15 BJMC 1 <sup>st</sup> Shift	91.3%	8.7%	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

### 09 Number of students.

- CET GGSIPU - 5
- JMI - 2
- CAT – 1
- SSC - 1

## 29 Student progression

	BJMC 2010-13	BJMC 2011-14	BJMC 2012-15	BJMC 2013-16
<b>Student progression</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>	<b>Against % enrolled/Existing</b>
UG to PG	20%	15.15 %	26.08%	-
PG to M. Phil.	NIL	NIL	NIL	-
PG to Ph.D.	NIL	NIL	NIL	-
Ph.D. to Post-Doctoral	NIL	NIL	NIL	-
Employed	46.36%	56.56%	45.65%	18.42%
Campus selection	37.27%	31.31%	28.26%	18.42%
Other than campus recruitment	9.09%	25.25%	17.39%	NIL
Entrepreneurship/Self-employment	NIL	NIL	2.17%	-



## Self Study Report

### 30. Details of Infrastructural facilities

#### a) Library

**Books : 51**

**E-resources (Centralized):** J-Gate, DELNET, E-research, World eBook Library

**Membership (Centralized):** British Council Library, American Library

#### b) Internet facilities for Staff & Students : 16 Mbps leased line

#### c) Class rooms with ICT facility : 04-The class rooms have been Equipped with LCD Projectors

#### d) Laboratories : 01

<b>BJMC Computer Lab</b>	
<b>Computer Systems</b>	40 I3, 4GB RAM, 500GB HDD
<b>Printers</b>	4
<b>Scanners</b>	1
<b>LCD Projectors</b>	1

#### BJMC Media Lab

<b>S.No.</b>	<b>Equipments</b>	<b>Equipment Details</b>	<b>Number</b>
1.	Sony Camera PXW-X70	(Battery, Power charger)	3
2.	Sony Camera PD-177	(Battery, Power charger)	2
3.	Sony Camera DV 170	(Battery, Power charger)	1
4.	Reflector	Photopro	2
5.	Handy Cam (S.V.H.S.) along with charger	J.V.C.	1
6.	Digital video camcorder	Canon MD 245	
7.	Studio Light		5
8.	Tripod		10
9.	Video Mixer 1414	Panasonic – AV/ WJ-AVE55	1
10.	I MAC FCP	iMac 21.5” Core 2 Duo 3.06GHz/4GB/500GB GeForce 9400M/SD,	3

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		Keyboard, Mouse	
11.	MAC (ox) FCP	Final Cut Studio (Educational Ver.)	1
12.	DSLR Camera	Canon 1000D	4
13.	Digital Camera	(Kodak) Easy2915	1
14.	Still Camera	(Pentax)-K2000/Manual SLR	1
15.	Still Camera	(Nikon) FM-10/Manual SLR	1
16.	Tape Recorder	BPL/U16N	1
17.	Portable audio Mixer	(Ahuja) MMX 50	1
18.	Audio Mixer	(Behringer)/ DDX 3216	1
19.	Amplifier	Woodstock(sound)/MDAV-202	1
20.	Microphone	Ahuja/Shure-450/52	3
21.	Micro cassette recorder	(SANYO) TRC-590M	21
22.	Walkman	Congli/Sony	2
23.	Digital Recorder (Audio)	VR-P2170 NEW	4
24.	Studio Master	(Professional) Milti III	1

31. Number of students receiving financial assistance from college, university, government or other agencies:

**05 in last 4 years**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Date	Enrichment Programs	Topic	Names of Eminent, Academicians, Scientists/Participants
2.4.2016	Workshop	Photography Techniques	Mr. Kishore Vij, Creative Director, Beyond 24 Frames
1-Feb-2016	Seminar	How to Improve Soft Skills for Interview	Mr.Sunil Dua, HR Advisor & Trainer, T.I.M.E
24-Feb-2016	Seminar	PR as a Career Option	Mr. Sunil Khosla, Founder Fourth Estate
30-Sep-2015	Seminar	Way to Print Media	Mr. Digvijay Singh, Senior Copy Editor, Navbharat Times
11-Mar-2016	Workshop	Interactive blending techniques, Advanced text effects	Ms Sonia Dua, Free Lancer



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29-Feb-2016	Workshop	Using Corel draw to create illustrations, Using Contours in Corel draw	Ms Sonia Dua, Free Lancer
26-Feb-2016	Workshop	Creating gif files in Photoshop, Overview Corel draw	Ms Sonia Dua, Free Lancer
19-Feb-2016	Workshop	Creating computer graphics, Creating 3D effects in Photoshop	Ms Sonia Dua, Free Lancer
5-Feb-2016	Workshop	Overview Adobe Photoshop, Advance compositing techniques	Ms Sonia Dua, Free Lancer
6-Apr-2016	Workshop	Interactive blending techniques, Advanced text effects	Ms Sonia Dua, Free Lancer
30-Mar-2016	Workshop	Creating gif files in Photoshop, Overview Corel draw	Ms Sonia Dua, Free Lancer
19-Mar-2016	Workshop	Creating computer graphics, Creating 3D effects in Photoshop	Ms Sonia Dua, Free Lancer
16-Mar-2016	Workshop	Overview Adobe Photoshop, Advance compositing techniques	Ms Sonia Dua, Free Lancer
2-Mar-2016	Workshop	Using Corel draw to create illustrations, Using Contours in Corel draw	Ms Sonia Dua, Free Lancer

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15-Feb-2016	Workshop	Self Assessment	Ms. Deenu Sapra, MERI-College of Engineering & Technology
1-Oct-2015	Seminar	Recruitment - The Most Challenging Task for Multinational Companies	Mr.B.K Paul, Freelancer HR Advisor for Corporate Relations, Training & Placements
28-Apr-2015	Workshop	Radio Jockeying	RJ Rahul Makkin from Oye FM 104.8 FM
26-Mar-2015	Workshop	Ek Cup Aur ho Jaye - Organization of Event and TV Coverage	Mr. Rahul Mittal & Students of BJMC IVth & VIth Sem
17-Mar-2015	Workshop	Live Coverage by Television Channels	Cameraman from PTC Punjabi and Rampy Saaz (Punjabi Devotional Singer), Mr. Rahul Mittal & Dr. Trishu Sharma, TIAS Faculty
25-Apr-2015	Seminar	Ru-Ba-Ru	Mr. Amit Mehra, Mr. Harshit Walia
16-Feb-2015	Workshop	Interactive blending techniques, Advanced text effects	Ms Sonia Dua, Free Lancer
10-Feb-2015	Workshop	Using Corel draw to create illustrations, Using Contours in Corel draw	Ms Sonia Dua, Free Lancer
9-Feb-2015	Workshop	Creating gif files in Photoshop, Overview Corel draw	Ms Sonia Dua, Free Lancer
2-Feb-2015	Workshop	Overview Adobe Photoshop, Advance compositing techniques	Ms Sonia Dua, Free Lancer
2-Feb-2015	Workshop	Creating computer	Ms Sonia Dua, Free Lancer



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		graphics, Creating 3D effects in Photoshop	
12-Mar-2015	Seminar	How to handle Interview	Ms. Gupika Kumar, Faculty JIMS, Delhi
4-Mar-2014	Seminar	Prospects of Advertising as a Profession	Mr.Harpreet Singh, Team Leader, Youth for Education, India
8-Oct-2013	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Amit Kumar Gupta, CA
12-Apr-2013	Workshop	Security Exchange Board of India (SEBI) and Investor Awareness	Mr. Ashim Sehgal, CEO Voce Society
22-Mar-2013	Workshop	PR as a career option?	Mr. Sunil Khosla, Founder Fourth Estate
19-Oct-2012	Seminar	Radio Journalism	DR. Sunil Keshar Deodhar, Programme Executive, AIR Pune
30-Jan-2013	Seminar	Guiding Tips for GD/PI	Mr. Devdarshan Chakraborty, Director Perfect Relations
2-Nov-2012	Seminar	Proficiency requirements for BJMC	Wing Commander Mansoor A. Siddiqui (Retd.) From Foster Learning



### 33 Teaching methods adopted to improve student learning:



### 34 Participation in Institutional Social Responsibility (ISR) and Extension activities

Year	Major extension and outreach programs (Centralized)
2015-16	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Awareness campaign on Pollution Control through Odd-Even System
	Collage Making-Jaago Delhi-Crime Against Women
	Graffiti Competition-Save Girl Child, Nature
	Poster Making on Elino Effect
	Best out of Waste
	Painting Competition on Gender Sensitization-(Sub themes)-Gender Inequality, Child education, Female Feoticide
	Go Green Holi
	Blood Donation Camp
	Workshop on Self Defense
2014-15	<b>Slum Support program:</b> Various Activities on Education, Gender sensitization & Health & Hygiene since Nov' 14
	Wellness of the Society begins with Family Health
	Campaign-Swach Bharat
	Sensitization towards NE Culture & Community
	Udaan-Nayi Manzil Ki-An event for underprivileged &



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	specialy abled kids
	Go Green this Holi 2014
	Plantation Initiative
	Anti Tobacco Drive
<b>2013-14</b>	Go Green this Diwali
	Plantation Initiative
	Anti Tobacco Drive
<b>2012-13</b>	Skin Problems among Teenagers & Adolescents
	Go Green this Diwali 2012
	Painting competition on Anti Tobacco





35 SWOC analysis of the department and Future plans:

**The SWOC analysis of BJMC Department is detailed below**

## **Strength**

- ICT enabled teaching process
- Well equipped and Air-Conditional laboratory.
- Departmental Newspaper publication “Youngster Darpan”: A bilingual monthly Newspaper
- Functional/Professional clubs for career oriented exposure
- Active You tube channel: [bjmcforever@gmail.com](mailto:bjmcforever@gmail.com)
- Culture of encouraging Faculty to go beyond the syllabus and students to work out independently.

## **Weaknesses**

- Faculty is not recognized as Research guide by GGSIPU.
- No Academic Autonomy as to cater the need of industries by continuously updating the curriculum and facilities with the changing demands of the market.

## **Opportunities**

- Scope for vertical mobility.
- Only few colleges are providing the degree in BJMC.
- Good availability of print and electronic media houses for practical exposure.
- Community radio station.

## **Challenges**

- To create public awareness about the program and future prospects in media.

## **Future Plans**

- To introduce Masters Program.
- To organize more skill oriented programs.
- To enhance further the presentation and publication of research papers.



# **Annexures**



## Annexure 7c

Ph. 23236351, 23232701, 23237721  
23234116, 23235733, 23232317  
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)  
UGC Website: [www.ugc.ac.in](http://www.ugc.ac.in)

ज्ञान-विज्ञान विद्युक्तये  
SPEED POST

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F. No. 8-198/2006 (CPP-I/C) August, 2012

The Principal,  
Tecnia Institute of Advanced Studies,  
Institutional Area, Madhuban Chowk,  
Rohini, Delhi – 110 085

13 1 AUG 2012.

**Sub: -** Recognition of **Tecnia Institute of Advanced Studies, Institutional Area, Madhuban Chowk, Rohini, Delhi – 110 085** under Section 2 (f) of the UGC Act, 1956.

Sir,

With reference to your letter No. TIAS/2011-12/1247 dated 16.08.2012 on the above subject I am directed to say that the name of **Tecnia Institute of Advanced Studies, Institutional Area, Madhuban Chowk, Rohini, Delhi – 110 085** established in the year of 1999, affiliated to **Guru Gobind Singh Indraprastha University, Delhi** is included in the list of Colleges maintained under Section 2 (f) of the UGC Act, 1956 under the head **Non-Government** College teaching upto **Master's Degree**. The College is **not** declared fit to receive assistance from UGC and other Central Sources under Section 12 (B) of the UGC Act.

Yours faithfully,  
  
(M.K. Rewari)  
Under Secretary



# Self Study Report

## Annexure 7d(i)



All India Council for Technical Education  
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

F.No. North-West/1-2454223151/2015/EOA/Corrigendum-1

Date: 27-May-2015

### Corrigendum

To,  
The Principal Secretary  
(Higher & Technical Education)  
Mini Maya Ram Marg,  
Pitam pura, Pitam Pura,  
Near T V. Tower, Delhi-110068

Sub: Extension of approval for the academic year 2015-16.

Ref : Application of the Institution for Extension of Approval for the Year 2015-16

EOA Issued on F.No. North-West/1-2454223151/2015/EOA 07-Apr-2015  
EOA Printed on F.No. North-West/1-2454223151/2015/EOA 12-Apr-2015  
Corrigendum 1 F.No. North-West/1-2454223151/2015/EOA/Corrigendu 27-May-2015

Sir/Madam,

In partial modification of the letter F.No. North-West/1-2454223151/2015/EOA and in terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2012 notified by the Council vide notification number F.No.37-3A.egal/2012 dated 27/09/2012 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Regional Office	North-West	Application Id	1-2454223151		
		Permanent Id	1-7646071		
Name of the Institute	TECNIA INSTITUTE OF ADVANCED STUDIES	Institute Address	3 PSP INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI NEWDELHI,DELHI,NORTH WEST DELHI,Delhi,110085		
Name of the Society/Trust	HEALTH AND EDUCATION SOCIETY	Society/Trust Address	F-19/14,SECTOR-B ROHINI, DELHI - 110085,ROHINI,NORTH DELHI,Delhi,110085		
Institute Type	Unaided - Private				
Opted for change from Women to Co-ed	No	Opted for change of name	No	Opted for change of site	No
Change from Women to Co-ed approved	Not Applicable	Change of name Approved	Not Applicable	Change of site Approved	Not Applicable

To conduct following courses with the intake indicated below for the academic year 2015-16

Printed By : ae3910103

# Self Study Report



**All India Council for Technical Education**  
(A Statutory body under Ministry of HRD, Govt. of India)  
7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 [www.aicte-india.org](http://www.aicte-india.org)

Application Id: I-2454223151			Course	Course Unique Id	Full/Part Time	Affiliating Body	Intake Approved for 2013-14	Intake Approved for 2014-15	Intake Approved for 2015-16	NEI Approval Status	PIO Approval Status	Foreign Collaboration Approval Status
Program	Shift	Level										
MANAGEMENT	1st Shift	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	1-1364823297	FULL TIME	Guru Gobind Singh Indraprastha Vishwavidya Iaya, New Delhi	120	120	120	NA	NA	NA
MCA	1st Shift	POST GRADUATE	MASTERS IN COMPUTER APPLICATIONS	1-1364823300	FULL TIME	Guru Gobind Singh Indraprastha Vishwavidya Iaya, New Delhi	120	60	60	NA	NA	NA
MANAGEMENT	2nd Shift	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	1-1364823302	FULL TIME	Guru Gobind Singh Indraprastha Vishwavidya Iaya, New Delhi	120	120	120	NA	NA	NA
MCA	2nd Shift	POST GRADUATE	MASTERS IN COMPUTER APPLICATIONS	1-1364823304	FULL TIME	Guru Gobind Singh Indraprastha Vishwavidya Iaya, New Delhi	120	60	60	NA	NA	NA
MANAGEMENT	1st Shift	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	1-1364823306	PART TIME	Guru Gobind Singh Indraprastha Vishwavidya Iaya, New Delhi	60	60	60	NA	NA	NA

• Validity of the course details may be verified at [www.aicte-india.org/departments/approvals](http://www.aicte-india.org/departments/approvals)

The above mentioned approval is subject to the condition that TECNIA INSTITUTE OF ADVANCED STUDIES shall follow and adhere to the Regulations, guidelines and directions issued by AICTE from time to time and the undertaking / affidavit given by the institution along with the application submitted by the institution on portal.

Printed By : ae3910103



# Self Study Report



All India Council for Technical Education  
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 [www.aicte-india.org](http://www.aicte-india.org)

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation:- Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

**Dr. Avinash S Pant**  
**Actg. Chairman, AICTE**

Copy to:

- 1. The Regional Officer,**  
All India Council for Technical Education  
Plot No. 1310, Sector 42-B  
Chandigarh-160 036
- 2. The Director Of Technical Education,**  
Delhi
- 3. The Principal / Director,**  
TECNA INSTITUTE OF ADVANCED STUDIES  
3 PSP INSTITUTIONAL AREA  
MADHUBAN CHOWK  
ROHINI  
NEW DELHI,  
DELHI,NORTH WEST DELHI,  
Delhi,110085
- 4. The Secretary/ Chairman,**  
HEALTH AND EDUCATION SOCIETY  
F-19/14,SECTOR-8  
ROHINI, DELHI - 110085,  
ROHINI,NORTH DELHI,  
Delhi,110085
- 6. Guard File(AICTE)**

Printed By : ae3910103



GOVT. OF NCT OF DELHI  
DIRECTORATE OF HIGHER EDUCATION  
B' WING, 2<sup>ND</sup> FLOOR, 5-SHAM NATH MARG, DELHI-54.

No. DHE- 4 (30)/NOC/TIAS/2014-15/

Dated: 19/06/15

To

The Registrar,  
Guru Gobind Singh Indraprastha University,  
Sector 16-C, Dwarka,  
Delhi.

Sub: Issuance/Revalidation of NOC for the courses for the academic year 2015-16 to Tecnia Institute of Advanced Studies, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085.

Sir,

With reference to your letter, received through mail on 17/06/15 vide which recommendations of the Appellate Committee have been forwarded in case of Tecnia Institute of Advanced Studies and in continuation of this office letter No. DHE- 4 (30)/NOC/TIAS/2014-15/2318-19 dated 10/06/15, I am directed to issue revised NOC to Tecnia Institute of Advanced Studies for the A.Y. 2015-16 for the following courses:

S.No.	Course	Intake/Year
1.	BBA	120/3 Years (60 Revalidation + 60 Increase)
2	BBA (2 <sup>nd</sup> shift)	120/3 Years (60 Revalidation + 60 Increase)
3	BJMC	120/3 Years (60 Revalidation + 60 Increase)
4	BJMC (2 <sup>nd</sup> shift)	120/3 Years (60 Revalidation + 60 Increase)

\* **The additional/increase intakes for BBA & BJMC has been allowed for 1<sup>st</sup> year of programme. Continuation of this programme for the remaining part of course will be subject to the availability of space as will be assessed by the JAC subsequently.**

However, terms and conditions shall remain same as mentioned in the said letter dated 10/06/2015.

Yours faithfully,

(ATUL MARWAHA)  
ADMN. OFFICER (HE)

No. DHE- 4 (30)/NOC/TIAS/2014-15/5462-63

Dated: 19/06/15

Copy to :

1. The Chairman/Director, Tecnia Institute of Advanced Studies, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085. The institute is advised to get in touch with GGSIP University for the other formalities relating to affiliation.

(ATUL MARWAHA)  
ADMN. OFFICER (HE)



# Self Study Report

## Annexure 7d(iii)

Page 1 of 3



### Guru Gobind Singh Indraprastha University Sector – 16C, Dwarka, New Delhi - 110078

No.F.:GGSIPU/Aff.letter/TIAS/2015/ 62

Dated: 20/11/15

**Subject: Grant/Continuation of Provisional Affiliation for conduct of BBA, BBA (Second Shift), BJMC, BJMC (Second Shift), MCA, MCA (Second Shift), MBA and MBA (Second Shift) programmes for the Academic Session 2015-2016.**

In terms of Section 5(21) of the Guru Gobind Singh Indraprastha University Act 1998, grant/continuation of provisional affiliation has been approved by the Board of Affiliation for conduct of BBA/120, BBA (Second Shift)/120, BJMC/120, BJMC (Second Shift)/120, MCA/60, MCA (Second Shift)/60 (3 years duration each), MBA/120 & MBA (Second Shift)/120 (2 years duration each) programmes at Tecnia Institute of Advanced Studies, Madhuban Chowk, Rohini, Delhi – 110085 during Academic Session 2015-2016.

#### **This provisional affiliation is subject to fulfillment of following conditions:-**

- 1.0 That the institution/society shall adhere to the provisions of Act 1998, the Statute, the Ordinances and regulations of the Guru Gobind Singh Indraprastha University and will comply with the standing orders and directions of the University throughout the period of affiliation and fulfill conditions indicated in the Policy Guidelines issued by Govt. of NCT, Delhi and approval of the Statutory Body (wherever applicable). In addition to above the deficiencies pointed out / suggestions given by the Joint Assessment Committee in its report shall also be removed / taken up and compliance of the same shall also be submitted in the University within a month of the receipt of this letter. The copy of the report may be collected from the affiliation branch of the University, if not collected earlier.
- 2.0 That the institution/society shall not conduct any full time, part time or distance education programme(s) within its premises without the specific prior permission of the University and will not conduct any programme whatsoever of any other University in the said campus. It will also not use the trademark/trade name of the University for any other admission/teaching activity/conduct of any other programme at any other campus till it remains affiliated with Guru Gobind Singh Indraprastha University.
- 3.0 That the institution/ society shall ensure that ragging is completely banned among student community and prohibited in the campus and hostels of the institute/college. Some teachers shall be made responsible in order to guarantee implementation of this order of the Government.
- 4.0 That the institution / society shall create special facilities such as ramps, rails and special toilets and make other necessary arrangements to suit the special needs of physically challenged persons.

*Chale*





- 5.0 That the institution / society shall ensure availability of Principal / Director, faculty and non-teaching staff qualified and adequate as per the norms of University / Statutory Body in respect of each programmes conducted throughout the session.
- 6.0 That the institution / society shall ensure maintenance of its class rooms, laboratories, computer centre, library, common rooms, faculty rooms, seminar hall/ conference room, ambience etc., as also the augmentation of the library, labs, computer centre as and when required as per the demand of the course curriculum.
- 7.0 That the institution/ society shall follow the course curriculum, examination scheme and fee structure prescribed by the University / State Govt. and will not charge any unauthorized additional fee on any account like providing Book Bank facilities / placement facilities to the students, conducting lectures / seminar / workshop, etc. for knowledge / entrepreneurship development of students (expenditure for which shall be preferred to be met out from the Institute's share of student activity fees) or any advance fee for the next session.
- 8.0 It will also be ensured that security deposits of students and their original certificates are returned back in appropriate manner and within stipulated time. The students of the Institute shall not be harassed in this context. Further, no student either passed out and / or pursuing studies at your Institute shall be discriminated on the ground of gender.
- 9.0 That the institution/ society shall upload the specifications of land, built-up area, land use, etc., aside status of faculty and other academic facilities available, categorically on its website indicating the courses with intake allowed to be conducted by the University so that the students are well aware of the quality standards maintained by the institute. Any developments regarding change in faculty, academic facilities etc. shall also be displayed on the website within a week so that there is total transparency in conduct of the programme.
- 10.0 That the institution/ society shall organize faculty development and student awareness programmes through seminars, conferences and workshops, etc., in order to maintain quality standards and promote excellence in imparting education. Value education shall be a part of overall development of the students and the institution / society shall take measures to promote it.
- 11.0 The Institution shall not without the previous permission of the University suspend instructions in any subject or course of study, where it is authorized to teach a programme or impart education.
- 12.0 That the institution / society shall submit a feedback / compliance report after every quarter highlighting the status of faculty and indicating its academic progress. In case any complaint is referred by the University regarding the institution or any of its component, it will be the responsibility of the institution / society to submit a compliance and rectify the deficiency / discrepancy in a time bound manner.
- 13.0 That the Institute / Society shall setup a complaint committee under the "The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013".

*Handwritten signature*



## Self Study Report

Page 3 of 3

14.0 This provisional affiliation letter is being issued subject to submission of an, duly notarized, undertaking by the Institute on the Non-Judicial Stamp Paper of Rs.100/- in the enclosed format within 15 days of the issue of this letter.

15.0 **That the institution essentially submits compliance report in the University as per the conditions of NOC issued by Directorate of Higher Education vide letter no. DHE-4 (27)/NOC/TIAS/2014-15/5462-63, dated 19.06.2015, mentioning the following:**

*"The additional/increase intakes for BBA & BJMC has been allowed for 1<sup>st</sup> year of programme. Continuation of this programme for the remaining part of course will be subject to the availability of space as will be assessed by the JAC subsequently."*  
**for the Academic Session 2015-16.**

In the event of infringement / contravention/ non-compliance or flouting of the University Norms/ Govt. Policy Guidelines/ Statutory body Standards, the University shall be constrained to take an appropriate action and shall be free to withdraw affiliation and the liabilities arising out of such withdrawals would solely be that of the institution / promoting society.

  
(Rajiv Kale)  
Registrar

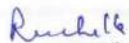
The Principal/ Director  
Tecnia Institute of Advanced Studies,  
Madhuban Chowk, Rohini,  
Delhi – 110085

No.F.:GGSIPU/Aff.letter/TIAS/2015/ 62

Dated : 22/10/15

**Copy to:**

- (i) Secretary, Higher & Technical Education, Govt. of NCT, Delhi, DTTE, Muni Maya Ram Marg Prembari Pul, Pitampura, Delhi – 88
- (ii) Director, Directorate of Higher Education, B-Wing, 2<sup>nd</sup> Floor, 5 Shamnath Marg, Delhi
- (iii) Member Secretary, AICTE, 7<sup>th</sup> Floor, Chander Lok Building, Janpath, New Delhi-01.
- (iv) Controller of Examinations, GGSIPU, New Delhi.
- (v) Regional Office, AICTE, North Western Regional Office, #1310, Sector 42-B, Chandigarh – 160036.

  
(Dr. Ruchika Minocha)  
Assistant Registrar (Affiliation)

