

TECNIA INSTITUTE OF ADVANCED STUDIES



Approved by AICTE, Ministry of HRD, Govt. of India Affiliated To Guru Gobind Singh Indraprastha University, Delhi INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI- 110085

E-Mail: director.tecniaindia@gmail.com, Website: www.tecnia.in

Fax No: 27555120, Tel: 27555121-24

Dated - September 20th, 2010

EVENT : PERSONALITY DEVELOPMENT PROGRAMME

PROGRAMME : WORKSHOP

TOPIC : SOFT SKILLS DEVELOPMENT

RESOURCE PERSON : Ms. Ishieta Chopra, Manager at AuthBridge, Delhi

SCHEDULE : 1:00 pm to 4:30 pm Date : September 20th, 2010

Day : Monday

FACULTY INCHARGE : Mr. Tapan Kapri & Mr Sachin Sabharwal

No of Students : 70

OBJECTIVE:

Providing the basics of how to face an interview. Judging yourself and convincing your abilities to the interviewer.



Ms. Ishieta Chopra giving the overview of the workshop



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Ms. Ishieta Chopra interacting with the students

Profile of Resource Person: Ms. Ishieta Chopra

Ishieta is a Manager at AuthBridge and is a part of the Training & Development Team within the company. She takes care of the company's internal as well as external training assignments/ requirements. A competent professional with 9 years of experience in Training & Development, amongst other corporate assignments, Ishieta is highly creative and self-motivated with innovative ideas and concepts for increasing the transference of learning from the classroom to the job and in motivating individuals at various levels. Her experience encompasses all aspects of Training including, the defining, designing and delivering of training modules based on specific training requirements. Ishieta holds diverse training experience including the soft skill training, Voice & Accent Training, leadership skills & many other areas of training. Over the years, she has developed a congenial instruction style which has proven quite effective in motivating participants and leaving its marks on the individuals who have attended her training sessions. Ishieta specializes in "Real World" training, where the focus is firmly on finding solutions that works in the business environment. She is a graduate in English Honours from Delhi University along with a Web Masters degree from Vatsa Cyber logy Institute.



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Objective:

- 1. To provide basics of how to face an interview
- 2. To provide the concept of brain mapping
- 3. To help the students to judge themselves
- 4. To make the students capable to convince the interviewer about their abilities

Learning Outcome:

The workshop was held in the Seminar Hall of Tecnia Institute of Advanced Studies – PG Block on 20th September, 2010 (3:00 pm to 4:30 pm). Students of MBA –3rd Sem, MCA- 1st & 3rd Sem. attended the workshop along with some of the faculty members.

The students interacted with Ms. Ishieta Chopra. This workshop provided some basic c which the candidate should know before facing an interview. The trainer Ms. Ishieta Chopra presented a presentation about brain mapping in the seminar hall after providing a brief overview of the purpose of the workshop.

A good interaction between the students and the trainer took place in the workshop. Students were given the task of writing four qualities in them which they can explain with the help of examples or events and through which they can convince the interviewer that they are suitable for the job.

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